

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION

*BOARD OF COMMISSIONERS*

*Regular Meeting*

*VHC Board Room*

*October 24, 2012*

|                              |  |
|------------------------------|--|
| Commissioners Present        | Fred Langer, President<br>Deana Knutsen, Commissioner<br>J. Bruce Williams, M.D., Commissioner<br>Karianna Wilson, Commissioner (8:50 to 9:45 am)  |
| Others Present               | Carl Zapora, Superintendent<br>George Kosovich, Program Director<br>Lisa King, Finance Director<br>Howard Thomas, Consultant<br>Brad Berg, Foster Pepper<br>Sarah Zabel, Swedish/Edmonds<br>Members of the community                                       |
| Excused                      | Bob Knowles, Secretary<br>Jennifer Piplic, Marketing Director<br>Karen Goto, Executive Assistant<br>Karianna Wilson, Commissioner (8:00 to 8:50 am)  |
| Call to Order                | The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:00 a.m. by President Langer.   |
| Approval of Minutes          | <i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the regular meeting on September 26, 2012.<br><i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the special meeting on October 11, 2012. |
| Executive Committee          | President Langer reported that he was not present for the meeting and deferred to Superintendent Zapora who stated the committee met on October 19 to review the October 24, 2012 board meeting agenda.  |
| Swedish/Edmonds Charity Care | Sarah Zabel stated that Epic patient medical records system implementation was going well. In an attempt to bring individual policies into alignment with the greater Swedish  |

**Policy Revision**

Healthcare system policies, Ms. Zabel asked that we approve Swedish/Edmonds' adoption of the Swedish Charity Care policy, which is equal to or more generous than the current policy. It would allow patients to avoid having to complete the application process twice if they require care at multiple Swedish locations. Commissioner Knutsen expressed concerns that this would reduce the active period from 12 months to 6 months and increase the patient time dedicated to paperwork. ***Motion was made, seconded and passed unanimously to approve*** the revised Charity Care policy(E:48:12).

**Board Finance Committee**

Ms. King reported that the Finance Committee met on October 11, 2012 to review the financial statements and other ongoing issues.

Ms. King reported on the financials for September (E:49:12).

**Authorization for Payment of Vouchers & Payroll**

Warrant Numbers 10075 through 10100 for September 2012 for payment in the amount of \$192,345.49 were presented for approval (E:50:12). ***Motion was made, seconded and passed unanimously to approve.***

President Langer delayed the remainder of items D until Commissioner Wilson was present.

**Program Oversight Committee Update**

Commissioner Knutsen reported that the Program Oversight Committee met on October 11, 2012 and reviewed three new proposals (E:51:12).

No conflict of interest was reported by any of the commissioners.

One program was not recommended for funding – Seaview Elementary PTA.

Two programs were tabled for further discussion – Cascade Bicycle Club Advanced Basics of Bicycling – Edmonds School District and Cascade Bicycle Club – Advocacy/Policy Project. Commissioner Williams asked that Mr. Kosovich extend an invitation to the Cascade Club and any other bicycle club that is active in our district as well as the city parks departments to discuss issues relating to bicyclists in our area.

Pertussis Project Update – Mr. Kosovich reported that the Eliza Company will begin making pertussis calls after the elections are over and a newsletter is being developed that will focus on the pertussis campaign. He stated that the first

large vaccination clinic was successfully held at Edmonds Community College yesterday and additional clinics will be held soon. Mr. Kosovich stated that we are receiving good press coverage.

Community Needs Assessment – *Motion was made, seconded and passed unanimously to approve* moving forward with a needs assessment with Strategic Learning Resources, Snohomish Health District, et al. The cost of the needs assessment is \$133,150.

### Marketing Report

Mr. Kosovich reported on three items (E:52:12) –

1. 6 Weeks to a Healthier You follow up
2. Verdant website update - Commissioner Knutsen would like the website to be available in other languages.
3. Print newsletter – Commissioners would like copies to be provided to all S/E staff, fire departments, city halls and the community college. Commissioner Williams also recommended that a complete list of programs be printed in the newsletter.

### Commissioner Comments

Commissioner Knutsen expressed appreciation for staff members and is looking forward to embarking on some big projects in the future.

President Langer stated that the Commissioners received thank you letters from the school district.

### Superintendent's Report

Superintendent Zapora reported on four items:

1. Following up on Dr. Williams' earlier comment, Mr. Zapora echoed the sentiments that South Snohomish County is becoming an urban community
2. Blue Zones - 17 attendees participated in the trip to Nashville, including 3 staff and 2 commissioners.
3. Pertussis – Superintendent Zapora noted that the campaign is going well and the Lynnwood Fire Department has been a great partner.
4. 6 Weeks to a Healthier You – Superintendent Zapora is pleased that 25% of our original participants are registered for the reunion event.

### Public Hearing on 2013 Budget & Revenue

President Langer called the hearing to order. Rowena Miller of the League of Women Voters stated that she would like to know what will be told to the average homeowner related to taxes and how this levy might affect her. She would like for

our levy to not be raised at this time. Ms. Miller also stated the importance of publicity and that the community does not know enough about Verdant Health Commission. Ms. Miller also asked about whether the public hearing was advertised in the newspaper. Ms. King confirmed that the meeting notice was published in two consecutive Everett Herald advertisements.

Resolution 2012-07 adopting 2013 Budget

*Motion was made, seconded and passed unanimously to approve* Resolution 2012-07 adopting the 2013 Budget

Resolution 2012-08 adopting 2013 Property Tax Levy

*Motion was made, seconded and passed unanimously to approve* Resolution 2012-08 adopting the 2013 Property Tax Levy

Public Hearing on 1999 LTGO Bond Refinance

Public Hearing was opened by President Langer. Rowena Miller asked for clarification if this is new debt. Ms. King responded that this is a refinance of existing debt which is currently secured through a Bank of America letter of credit.

Resolution 2012-09 relating to 1999 LTGO Bond Refinance

*Motion was made, seconded and passed unanimously to approve* Resolution 2012-09 relating to 1999 LTGO Bond Refinance

Public Comments:

Rowena Miller commented that she supports the programs that Verdant is funding and has heard positive feedback from the individuals affected by them.

Executive Session

President Langer recessed the regular meeting at 9:15 a.m. into Executive Session to discuss ongoing litigation. President Langer stated that no action would be taken in this Executive Session and the board would reconvene in approximately 30 minutes.

Open Session

President Langer reconvened into open session at 9:45 a.m.

Adjourn

There being no further business to discuss, the meeting was adjourned at 9:45 a.m.

ATTEST BY:

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President

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Secretary