

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
SOUTH SNOHOMISH COUNTY COMMISSION FOR HEALTH

BOARD OF COMMISSIONERS

Regular Meeting
September 28, 2011

Commissioners Present	Charles Day, Secretary Deana Knutsen, Commissioner J. Bruce Williams, M.D., Commissioner Bob Knowles, Commissioner
Commissioners Absent	Fred Langer, President
Others Present	Carl Zapora, Superintendent Howard Thomas, Consultant Erica Ash, Consultant Karen Goto, Executive Assistant George Kosovich, Program Director Lisa King, Finance Director Megan Aukema, Aukema & Associates Citizens from the community
Call to Order	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:10 a.m. by Secretary Day.
Approval of Minutes	<i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the Regular meeting on August 24, 2011.
Board Finance Committee	Commissioner Knutsen reported that the Finance Committee met on September 20, 2011 to review the financial statements and other ongoing issues.
Profit & Loss Statement	Ms. King reported on the financials for August (E:27:11).
Authorization for Payment of Vouchers & Payroll	Warrant Numbers 10289 through 10328 for August for payment in the amount of \$178,184.40 were presented for approval (E:28:11). <i>Motion was made, seconded and passed unanimously to approve.</i>
Preliminary Budget	Ms. King presented the preliminary 2012 budget (E:29:11). There were no objections from the commissioners on the

budget draft. Note that this budget was introduced with a specific line item called "Superintendent Discretionary Fund." This fund is intended for small projects or programs that the superintendent can authorize without prior board approval but the amounts will always be reported to the board so they know what has been committed. The line item is 5% of the total community investment budget.

Superintendent's Budget

Commission for Health staff will present the Superintendent's budget at the October 26, 2011 Board meeting for approval. Mr. Zapora will not be present at the October board meeting due to a previous commitment.

Schedule Board Study Session for Budget

Commissioners are invited to schedule one-on-one meetings with the Director of Finance to review the 2012 budget rather than schedule a study session. Budget deadline is November 15, 2011.

Board Resolution for Enduris No. 2011-07

Motion was made, seconded and passed unanimously to approve Resolution 2011-07 authorizing Enduris for the purpose of providing liability and property insurance for the District.

Board Resolution for Verdant Health Commission No. 2011-08

Motion was made, seconded and passed unanimously to approve Resolution 2011-08 approving changes in the trade name under which the District operates and does business.

Branding Report

Megan Aukema presented the logo and marketing plan (E:30:11) for Verdant Health Commission. Commissioner Knutsen cautioned the commission on sponsorships and give-aways to make sure they connect to health and wellness and comply with state guidelines.

Board Executive Committee

Commissioner Day reported that the Executive Committee met on September 22, 2011 to review the agenda for the September 28, 2011 Board meeting.

Program Oversight Committee Report & Recommendations

Mr. Kosovich reported that the Program Oversight Committee met on September 21, 2011 to review four proposals (E:31:11). The commission elected not to fund at this time the Sticks 2 Schools Foundation request. ***Motion was made, seconded and passed unanimously*** to approve distribution of funds to Project Access Northwest, Jeremiah

Center Counseling Services, and Community Health Center of Snohomish County Emergency Room Diversion Project. There were no commissioner conflicts of interest on the three proposals.

Superintendent's Report

Superintendent Zapora reported that interviews were conducted with 8 candidates for the Director of Marketing & Communications position and a final applicant will be selected shortly.

Public Comments:

Mr. Al Rutledge brought up the variance on signage at Swedish/Edmonds hospital.

Executive Session

Commissioner Day recessed the regular meeting at 9:25 a.m. into Executive Session to discuss legal matters. Commissioner Day stated that the Commissioners would reconvene in approximately 10 minutes and no action would be taken in this Executive Session.

Open Session

Commissioner Day reconvened into open session at 9:35 a.m.

Adjourn

There being no further business to discuss, the meeting was adjourned at 9:36 a.m.

ATTEST BY:

President

Secretary