

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
SOUTH SNOHOMISH COUNTY COMMISSION FOR HEALTH

BOARD OF COMMISSIONERS

Regular Meeting

July 27, 2011

**Commissioners
Present**

Fred Langer, President
Charles Day, Secretary
Deana Knutsen, Commissioner
J. Bruce Williams, M.D., Commissioner
Bob Knowles, Commissioner

Others Present

Carl Zapora, Superintendent
Erica Ash, Treasurer
Karen Goto, Executive Assistant
George Kosovich, Program Director
Lisa King, Finance Director
David Jaffe, Interim CAO of Swedish/Edmonds
Sarah Zabel, Administrative Director, Operations and Integration for
Swedish/Edmonds
Jeremy DuBose, First Western Development Services, Inc.
Megan Aukema, Aukema & Associates
Aparna Venkateswaran & Eric Nicholson, Moss Adams
Citizens from the community

Call to Order

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:02 a.m. by President Langer.

**Approval of
Minutes**

Motion was made, seconded and passed unanimously to approve the minutes of the Regular meeting on June 22, 2011.

**Board Finance
Committee**

Moss Adams 12.31.2010 audit update – Aparna Venkateswaran reported that Moss Adams completed the Commission’s 12-month audit for 12.31.2009, the 8-month audit for 8.31.2010 and the 12-month audit for 12.31.2010 for both the hospital and leasing operations (E:18:11). These were risk-based audits and there were no significant audit adjustments.
Treasurer Erica Ash reported on the mid-year budget check-in (pages 5-6 of E:19:11)
Commissioner Knutsen reported that the Finance Committee met on July 20, 2011 to review the financial statements and other ongoing issues.

**Profit & Loss
Statement**

Ms. King reported on the financials for June (E:19:11).

**Authorization for
Payment of
Vouchers &
Payroll**

Warrant Numbers 10238 through 10262 for June for payment in the amount of \$321,345.00 were presented for approval (E:20:11). **Motion was made, seconded and passed unanimously to approve.**

**Strategic
Collaboration
Committee Report**

President Langer reported that the committee met on July 18, 2011 to review capital investments for Swedish/Edmonds and community grants for the commission. Next committee meeting is tentatively scheduled for October 17, 2011

Branding Report

Megan Aukema of Aukema & Associates presented the brand strategy project for the commission and a new organization name recommendation: Healthways Commission, Serving South Snohomish County. **Motion was made, seconded and passed unanimously** to have Megan Aukema present more name options. President Langer may call a special meeting in the next 2 weeks to discuss the additional name options.

**Swedish/Edmonds
Presentation on
Budget and
Capital Plans**

David Jaffe presented the board with the capital initiatives for the hospital campus which include a master site development plan by NBBJ. Tentative plans include a new ER facility, the expansion of the Obstetrics, ICU and PCU, the inclusion of retail space on the campus, and a new 16,000 sq. ft. Cancer Center. The existing hospital building will continue to provide oncology services. The goal is to make the campus as welcoming to the community as possible. General capital budget of 3.4 million in 2011 for construction, IT, and equipment with operating budget of 194 million. Swedish/Edmonds will continue to collaborate with the commission to help fulfill the commission's mission.

**Program Oversight
Committee Report
&
Recommendations**

Commissioner Williams and George Kosovich reported that all completed applications went to the committee to evaluate against the commission's criteria and 9 of 12 applications are recommended for funding (E:22:11). **Motion was made, seconded and passed unanimously** to approve distribution of funds to the Edmonds Senior Center

Enhanced Wellness Program and all the Childhood Obesity collaboration programs. Discussion on the commission's issuing of funds as a marketing expense to the Swedish Medical Foundation through their annual gala. **Motion was made, seconded and passed unanimously** to authorize Superintendent Zapora to make the grant subject to approval from the commission's attorney and communicate the outcome to the board.

Board Executive Committee

President Langer reported that the Executive Committee met on July 21, 2011 to review the documents for the July 27, 2011 Board meeting.

Public Input:

Mr. Al Rutledge reported on the Edmonds Log Cabin project that is awaiting its grant funding request. Mr. Rutledge also recommended that the board increase its commissioners from 5 to 7, to change the programs to districts for better community involvement, and that there are already 6 other areas in the city designated for retail and apartment projects.

Mr. Dave Peterson of 89th Avenue in Edmonds commented on the naming of the commission to possibly include the name Alderwood Manor. He also commented that the commission should provide periodic reports to the public to demonstrate that the commission is in sync with its criteria for program funding.

Executive Session

President Langer recessed the regular meeting at 9:22 a.m. into Executive Session to discuss real estate development plans, the Superintendent's goals and objectives, and legal matters.

President Langer stated that the Commissioners would reconvene in approximately 30 minutes and no action would be taken in this Executive Session.

Open Session

President Langer reconvened into open session at 9:50 a.m. **Motion was made, seconded and passed unanimously** to have Superintendent Zapora enter into agreement with First Western Development Services on their proposal to remove a 20' use restriction on property along Highway 99 based on the commission's legal counsel review.

Motion was made, seconded and passed unanimously to approve the Superintendent's goals and objectives report.

Adjourn

There being no further business to discuss, the meeting was adjourned at 9:51 a.m.

Commissioners Meeting

July 27, 2011

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ATTEST BY:

President

Secretary