

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
SOUTH SNOHOMISH COUNTY COMMISSION FOR HEALTH

BOARD OF COMMISSIONERS

Regular Meeting

June 22, 2011

**Commissioners
Present**

Fred Langer, President
Charles Day, Secretary
Deana Knutsen, Commissioner
J. Bruce Williams, M.D., Commissioner
Bob Knowles, Commissioner

Others Present

Carl Zapora, Superintendent
Howard Thomas, Consultant
Erica Ash, Treasurer
Linda Hunt, Auditor
Karen Goto, Executive Assistant
George Kosovich, Program Director
Lisa King, Finance Director
Mike Carter, CAO of Swedish/First Hill
David Jaffe, Interim CAO of Swedish/Edmonds
Rod Hochman, CEO of Swedish Health Services
Citizens from the community

Call to Order

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:04 a.m. by President Langer.

**Approval of
Minutes**

Motion was made, seconded and passed unanimously to approve the minutes of the Regular meeting on May 25, 2011.

**Introduce Swedish
and
Swedish/Edmonds
Leadership**

Mike Carter, CAO of Swedish/First Hill introduced David Jaffe, Interim CAO of Swedish/Edmonds and Rod Hochman, CEO of Swedish Health Services.

**Board Finance
Committee**

Commissioner Knutsen reported that the Finance Committee met on June 15, 2011 to review the financial statements and other ongoing issues.

Mr. Zapora presented the financial management transition plan that the Finance Committee has reviewed and approved.

Motion was made, seconded and passed unanimously to approve Resolution 2011-04 appointing and designating Lisa King as Auditor of the District and removing Linda Hunt effective July 1, 2011.

Motion was made, seconded and passed unanimously to approve Resolution 2011-05 appointing and designating George Kosovich as Treasurer of the District and authorizing Bank of America , N.A. to honor his facsimile signature in that capacity, specifying the terms of the necessary surety bond; providing for payment by the District of the premium on such bond; and removing the current treasurer effective August 1, 2011.

Motion was made, seconded and passed unanimously to approve Resolution 2011-03 authorizing and approving the extension of the irrevocable direct pay letter of credit issued by Bank of America securing payment of principal and purchase price of and interest on the District's outstanding Limited Tax General Obligation Improvement and Refunding Variable Rate Demand Bonds, 1999.

**Profit & Loss
Statement**

Ms. Hunt reported on the financials for May (E:15:11).

**Authorization for
Payment of
Vouchers &
Payroll**

Warrant Numbers 10210 through 10237 for May for payment in the amount of \$3,596,393.72 were presented for approval (E:16:11). ***Motion was made, seconded and passed unanimously to approve.***

**Board Executive
Committee**

President Langer reported that the Executive Committee met on June 20, 2011.

**Board Retreat
Follow-up**

Motion was made, seconded and passed unanimously to approve the Vision/Mission/Values, Commission and Superintendent Operating Agreements, and the Board of Commissioners Conflict of Interest Policy.

**Program Oversight
Committee Report**

Commissioner Williams reported that the Program Oversight Committee met on May 16, 2011 and reviewed the program application forms, the program interest list to date and specifically Items #29 and #32 (Exhibit 17:11).

The application process steps include 1) announcing the application process to the community, 2) the Program Oversight Committee reviews and evaluates the applications and runs them through the established criteria, 3) set up any Q&A sessions with the proposal writer, 4) bring the proposals to the Board for funding approval. The committee may also set up some potential Board study sessions with community experts on a given topic. The committee will also categorize the proposals for the board's evaluation.

**Superintendent's
Report**

Superintendent Zapora reported that the commission recently engaged a branding and marketing consultant (Megan Aukema) and the consultant will present two recommendations for a new commission name and logo at the July 27, 2011 Board meeting. The Strategic Collaboration Committee will be holding its next quarterly meeting in July 2011 and the date will be announced by the end of the week. The next Board meeting in July 2011 will also include a mid-year financial report/budget review and recommendations/summary from the Superintendent.

Public Input:

Mr. Jerry Fireman suggested that the commission find ways to broaden the input from the general public into our funding processes for the sake of standardization and fairness.

Executive Session

President Langer recessed the regular meeting at 9:16 a.m. into Executive Session to discuss legal matters.

President Langer stated that the Commissioners would reconvene in approximately 30 minutes and no action would be taken in this Executive Session.

President Langer reconvened into open session at 9:45 a.m.

Adjourn

There being no further business to discuss, the meeting was adjourned at 9:45 a.m.

ATTEST BY:

President

Secretary