

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Regular Meeting

VHC Board Room

April 25, 2012

Commissioners Present	Bob Knowles, Secretary Deana Knutsen, Commissioner J. Bruce Williams, M.D., Commissioner
Commissioners Excused	Fred Langer, President Karianna Wilson, Commissioner
Others Present	Carl Zapora, Superintendent Karen Goto, Executive Assistant George Kosovich, Program Director Lisa King, Finance Director Jennifer Piplic, Marketing Director Erica Ash, Ash Consulting Joe Piscatella, Institute for Fitness & Health Members of the Community
Call to Order	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:04 a.m. by Commissioner Knowles.
Approval of Minutes	<i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the Regular meeting on March 28, 2012.
Board Executive Committee	Commissioner Knowles reported that the Executive Committee met on April 20, 2012 to review the agenda for the April 25 th Board meeting and to discuss the Board retreat. Superintendent Zapora shared that the retreat budget was provided to the League of Women Voters' representative per her request but no response has been received.
Moss Adams 2011 Audit Presentation	Josh Lewis presented the Report of Independent Auditors for 2011 (E:22:12). Moss Adams delivered an unqualified opinion, which means a favorable audit with no issues.
Board Finance Committee	Commissioner Knowles reported that the Finance Committee met on April 19, 2012 to review the financial statements and

other ongoing issues.

**Profit & Loss
Statement**

Ms. King reported on the financials for March 2012 (E:18:12). Commissioner Williams requested a review of the lease agreement between Swedish Health Services and the District prior to the May 14, 2012 Strategic Collaboration Meeting for contractual obligations.

**Authorization for
Payment of
Vouchers &
Payroll**

Warrant Numbers 10506 through 10528 for March 2012 for payment in the amount of \$154,080.99 were presented for approval (E:19:12). ***Motion was made, seconded and passed unanimously to approve.***

**Purchasing &
Expenditure
Policy**

Motion was made, seconded and passed unanimously to approve. (E:20:12)

**Resolution
2012:05 - Wells
Fargo Bank
adoption**

Motion was made, seconded and passed to approve.
Commissioner Knutsen abstained.

**Program
Oversight
Committee
Report &
Recommendations**

Commissioner Knutsen reported that the Program Oversight Committee met on April 12, 2012 to review three proposals (E:21:12).
No conflicts of interest with any of the three proposals were reported by any of the three commissioners present.
The Committee recommended funding two of the three proposals. ***Motion was made, seconded and passed unanimously to approve*** funding of \$8,000 on a one-time basis to Lutheran Community Services NW for a Back to School Resource & Health Fair.
Motion was made, seconded and passed unanimously to approve funding of \$8,500 on a one-time basis to Senior Services of Snohomish County for elder abuse training.
The program committee will conduct an additional review of the TeamChild Community Advocacy Project and revisit their proposal during the May 2012 board meeting.
Superintendent Zapora reported on the grant from the Superintendent's Discretionary Fund to the Snohomish County Health District in the amount of \$5,000 for a mailing to all south county residents about pertussis

vaccinations.

Mr. Kosovich will research opportunities to provide vaccinations for South Snohomish County residents including potential liability issues.

Marketing Report

Ms. Piplic provided the survey results on the first session of "6 Weeks to a Healthier You" (E:23:12).

The following upcoming community events are sponsored in part by Verdant:

April 27, 2012 – Healthy Living Fair

April 28, 2012 – Move 60 Program

May 20, 2012 – Celebration of Food Festival

June 2, 2012 – Get Movin' Kick-Off Event

Commissioner Comments

Commissioner Knutsen reported on a diversity event at Edmonds Community College on April 28, 2012 and a potential walking program for seniors in Snohomish County modeled after the King County program. Superintendent Zapora is attending.

Superintendent's Report

Superintendent Zapora thanked Joe Piscatella for his work on 6 Weeks to a Healthier You. He also acknowledged the Finance Committee, Finance Director Lisa King, and consultant Erica Ash for their work on the 2011 audit.

Public Comments:

Mr. Jim Steinruck of Senior Services of Snohomish County thanked the commission for their funding and support of their programs. Commissioner Williams requested more information on the work of Senior Services of Snohomish County including best practices for the senior population.

Executive Session

Commissioner Knowles recessed the regular meeting at 9:01 a.m. into Executive Session to review ongoing litigation and discuss the 2012 Superintendent Goals (E:24:12).

Commissioner Knowles stated that no action would be taken in this Executive Session and the board would reconvene in approximately 20 minutes.

Open Session

Commissioner Knowles reconvened into open session at 9:22 a.m.

The 2012 Superintendent Goals were approved as presented.

Adjourn

There being no further business to discuss, the meeting was adjourned at 9:23 a.m.

ATTEST BY:

President

Secretary