

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION

**BOARD OF COMMISSIONERS**

*Regular Meeting*  
*VHC Board Room*  
March 28, 2012

<b>Commissioners Present</b>	Fred Langer, President Bob Knowles, Secretary Deana Knutsen, Commissioner J. Bruce Williams, M.D., Commissioner Karianna Wilson, Commissioner
<b>Others Present</b>	Carl Zapora, Superintendent Karen Goto, Executive Assistant George Kosovich, Program Director Lisa King, Finance Director Jennifer Piplic, Marketing Director Howard Thomas, Consultant Members of the Community
<b>Call to Order</b>	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:05 a.m. by President Langer.
<b>Approval of Minutes</b>	<i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the Regular meeting on February 22, 2012. <i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the Special Meeting/Study Session on March 14, 2012.
<b>Board Executive Committee</b>	President Langer reported that the Executive Committee met on March 15, 2012 to review the agenda for the March 28 <sup>th</sup> Board meeting and to discuss the Board retreat. President Langer stated that the retreat is voluntary and Superintendent Zapora will share the information with any commissioner who is not able to attend. President Langer also stated that the Superintendent evaluation will be shared in Executive Session.
<b>Board Finance Committee</b>	Commissioner Knowles reported that the Finance Committee met on March 22, 2012 to review the financial statements and other ongoing issues.

**Profit & Loss  
Statement**

Ms. King reported on the financials for February 2012 (E:13:12)

**Authorization for  
Payment of  
Vouchers &  
Payroll**

Warrant Numbers 10479 through 10505 for February 2012 for payment in the amount of \$211,220.25 were presented for approval (E:14:12). **Motion was made, seconded and passed unanimously to approve.**

**Program  
Oversight  
Committee  
Report &  
Recommendations**

Commissioner Knutsen reported that the Program Oversight Committee met on March 22, 2012 to review six proposals (E:15:12).

No conflicts of interest with any of the six proposals were reported by any of the five commissioners.

The Committee recommended funding four of the six proposals. **Motion was made, seconded and passed unanimously to approve** funding of \$155,000 per year for three years for the Providence Hospice & Home Care Foundation. Dr. Williams commented that he would like Hospice to present their progress to the board.

**Motion was made, seconded and passed unanimously to approve** funding of \$1,200 on a one-time basis for the Lynnwood Food Bank.

**Motion was made, seconded and passed unanimously to approve** funding of \$25,000 per year for three years for the YWCA Children's Domestic Violence Program.

**Motion was made, seconded and passed unanimously to approve** funding of \$2,000 on a one-time basis for the Edmonds Senior Center Healthy Living Fair.

The Committee is not recommending for funding at this time the TeamChild Community Advocacy Project. The program committee plans to meet with TeamChild to answer some of their questions.

The Committee is not recommending for funding the City of Lynnwood International Farmer's Market.

**Marketing  
Report**

Ms. Piplic reported on the 6 Weeks to a Healthier You program (E:16:12). There are 317 registrants as of March 28, 2012. President Langer complimented the staff on the excellent development of this program.

**Commissioner  
Comments**

None.

**Superintendent's  
Report**

Superintendent Zapora reported that a tentative plan for future Study Sessions for the board may be done at every

third board meeting after the business portion of the meeting is complete. He also reported that he was invited to join the advisory board of the University of Washington Bothell Campus.

**Public  
Comments:**

Mr. Rutledge commented on how well the Verdant name is getting out to the community. The Edmonds Food Bank will be at a car show at Top Foods Edmonds on July 24, 2012 and Verdant may want to participate. Ms. Rowena Miller of the League of Women Voters commented on the upcoming League of Women Voter's general meeting on April 19, 2012 on Domestic Minor Sex Trafficking in Snohomish County. Ms. Miller would also like to have available a hard-copy of the full meeting packet at each board meeting. Ms. Miller also requested information on the board retreat budget.

**Executive  
Session**

President Langer recessed the regular meeting at 8:38 a.m. into Executive Session to review ongoing litigation and discuss the Superintendent Performance Evaluation for 2011 (E:17:12).  
President Langer stated that no action would be taken in this Executive Session and the board would reconvene in approximately 40 minutes.

**Open Session**

President Langer reconvened into open session at 9:30 a.m. Resolution 2012-04 passed with Commissioner Wilson abstaining. First Amendment to Employment Agreement for Superintendent base salary to be increased to \$175,100 effective April 1, 2012 passed with Commissioner Wilson abstaining. Commissioner Wilson requested that the Executive Committee review fees with Thomas & Associates.

**Adjourn**

There being no further business to discuss, the meeting was adjourned at 9:35 a.m.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary