

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION

*BOARD OF COMMISSIONERS*

*Regular Meeting*

*VHC Board Room*

February 27, 2013

Commissioners Present	Bob Knowles, President Fred Langer, Secretary Deana Knutsen, Commissioner J. Bruce Williams, M.D., Commissioner Karianna Wilson, Commissioner (8:08 arrival)
Others Present	Carl Zapora, Superintendent George Kosovich, Program Director Lisa King, Finance Director Jennifer Piplic, Marketing Director Karen Goto, Executive Assistant Howard Thomas, Consultant (via phone) Ursula Roosen-Runge, Strategic Learning Resources Members of the community
Call to Order	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:00 a.m. by President Knowles.
Approval of Minutes	<i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the regular meeting on January 23, 2013.
Executive Committee	President Knowles reported that the Executive Committee met on February 25 to review the February 27, 2013 board meeting agenda. <i>Motion was made, seconded and passed unanimously to approve</i> the charter updates for the Board Executive Committee, Finance Committee, Program Oversight Committee and Strategic Collaboration Committee.
Resolution 2013:01	<i>Motion was made, seconded and passed unanimously to approve</i> Resolution 2013:01 adopting & approving amended & restated governing bylaws of the District (E:11:13). Commissioner Langer thanked the League of Women Voters for their input.

**Board Finance  
Committee**

The committee met on February 25, 2013 to review the financial statements.  
Ms. King reported on the financials for January 2013 (E:09:13).

**Authorization for  
Payment of  
Vouchers &  
Payroll**

Warrant Numbers 10177 through 10207 for January 2013 for payment in the amount of \$174,697.88 were presented for approval (E:10:13). *Motion was made, seconded and passed unanimously to approve.*

**Resolution  
2013:02**

*Motion was made, seconded and passed unanimously to approve* Resolution 2013:02 approving the sale of surplus property via Purchase & Sale agreement to Sound Women's Care, P.S.

**Resolution  
2013:03**

*Motion was made, seconded and passed unanimously to approve* Resolution 2013:03 determining certain personal property to be surplus and no longer required for public hospital district purposes.

**Program  
Oversight  
Committee  
Update**

Commissioner Knutsen reported that the Program Oversight Committee met and reviewed three requests from previously funded events and one request for a program not previously funded (E:12:13).  
No conflicts of interest were reported by any of the commissioners.

*Motion was made, seconded and passed unanimously to approve* funding the American Red Cross CPR trainings in the amount of \$10,000 for one year, the Edmonds Community College Celebration of Food Event in the amount of \$5,000 on a one-time basis, and the Edmonds Senior Center Healthy Living Fair in the amount of \$2,000 on a one-time basis.

*Motion was made, seconded and passed unanimously to approve* the TeamChild Community Advocacy Project in the amount of \$32,750 for one year with review of their training and outreach specifically to South Snohomish County residents.

Commissioner Langer expressed the need for evidence-based results and Commissioner Williams referenced an article on the need for advocacy.

Ms. Roosen-Runge from Strategic Learning Resources reported on the community needs assessment progress (E:12:13). The needs assessment should be completed by June 2013. The commissioners commented that the issue of access to healthcare in

the community should be the focus; not the hospital. The board would like to review the survey questions before they are sent out. Commissioner Knutsen commented that young adults in their 20s to 30s (parents or singles) should be addressed in the focus groups.

Mr. Kosovich invited the board to attend the Conversation Café and the Guidance & Review committee meetings in April 2013.

**Marketing  
Report**

Ms. Piplic reported on two items (E:13:13) –

1. 6 Weeks to a Healthier You update  
Registration opened on February 25, 2013 and will close on April 26, 2013. Steering committee currently meets twice month.
2. Verdant website update  
A design for the website has been selected and the content is being finalized. The new website will launch in Spring 2013 and will include a link to the Health Exchange. Commissioner Wilson recommended that the “About Us” tab be moved to the left so that it is first and before “Tips & Info” on the top of each page. The Program Oversight Committee may also be involved in shaping a plan for the health content contributed by other sources. Commissioner Knutsen requested that Attorney Brad Berg be consulted about the website content at the March 21, 2013 special board meeting.

**Commissioner  
Comments**

None

**Superintendent’s  
Report**

None

**Public  
Comments:**

Ms. Rowena Miller from the League of Women Voters thanked the commissioners for speaking louder at the board meetings.

Mr. Al Rutledge commented on the new homes being built on 220<sup>th</sup> Street near the hospital and that outreach to these homeowners should be done by the commissioners, and on the March 1, 2013 deadline for federal government cuts.

**Executive  
Session**

President Knowles recessed the regular meeting at 8:57 a.m. into Executive Session to discuss ongoing litigation, property acquisition, and the Superintendent's performance appraisal.

President Knowles stated that no action would be taken in this Executive Session and the board would reconvene in approximately 30 minutes.

President Knowles came out of Executive Session at 9:27 a.m. and extended the session by another 20 minutes.

**Open Session**

President Knowles reconvened into open session at 9:55 a.m. Resolution 2013-04 passed unanimously as amended to include \$21,012.00 as incentive compensation for the Superintendent. Commissioner Williams was absent from the vote. Commissioner Langer made a motion to include an item to discuss the Superintendent base salary adjustment on the March 27, 2013 board meeting agenda. **Motion was passed unanimously.**

**Adjourn**

There being no further business to discuss, the meeting was adjourned at 10:05 a.m.

**ATTEST BY:**

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President

\_\_\_\_\_  
Secretary