

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Regular Meeting
VHC Board Room
January 25, 2012

Commissioners Present	Fred Langer, President Bob Knowles, Secretary Deana Knutsen, Commissioner J. Bruce Williams, M.D., Commissioner Karianna Wilson, Commissioner
Others Present	Carl Zapora, Superintendent Karen Goto, Executive Assistant George Kosovich, Program Director Lisa King, Finance Director Jennifer Piplic, Marketing Director Erica Ash, Consultant
Call to Order	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:05 a.m. by President Langer.
Commissioner Oath of Office	President Langer administered the oath of office to elected Commissioners Knutsen, Knowles and Wilson and all were congratulated and welcomed to the Commission.
Election of Officers & Committees	Nomination was made for Commissioner Langer to serve as President and Commissioner Knowles to serve as Secretary. <i>Motion was made, seconded and passed unanimously to approve</i> Commissioner Langer as President. <i>Motion was made, seconded and passed unanimously to approve</i> Commissioner Knowles as Secretary. Committee appointments were presented for ratification: Finance – Commissioners Knowles (Chair) & Wilson Program Oversight – Commissioners Knutsen (Chair) & Williams Strategic Collaboration – Commissioners Langer (Chair) & Williams Executive – Commissioners Langer (Chair) & Knowles <i>Motion was made, seconded and passed unanimously to ratify the committee appointments.</i>

2012 Board Meeting Calendar

Commissioners adopted the 2012 board meeting calendar as the 4th Wednesday of each month with the exception of no meeting in December.

Approval of Minutes

Motion was made, seconded and passed unanimously to approve the minutes of the Regular meeting on November 30, 2011.

Motion was made, seconded and passed unanimously to approve the minutes of the Special Meeting/Study Session on January 11, 2012.

Board Finance Committee

Commissioner Knutsen reported that the Finance Committee met on January 23, 2012 to review the financial statements and other ongoing issues.

Profit & Loss Statement

Ms. King reported on the financials for November & December 2011 (E:02:12)

Authorization for Payment of Vouchers & Payroll

Warrant Numbers 10405 through 10439 for November 2011 for payment in the amount of \$169,217.41 were presented for approval (E:03:12). *Motion was made, seconded and passed unanimously to approve.*

Warrant Numbers 10440 through 10457 for December 2011 in the amount of \$173,066.40 were presented for approval (E:04:12). *Motion was made, seconded and passed unanimously to approve.*

Resolution 2012-01: Fixed Asset Surplus

Motion was made, seconded and passed unanimously to approve Resolution 2012-01 determining certain personal property to be surplus and no longer required for public hospital district purposes.

Resolution 2012-02: Approval & Adoption of McCary Agreement Amendment

Motion was made, seconded and passed unanimously to approve Resolution 2012-02 approving the terms of an amendment to the Employment Separation Agreement between the District and Stephen C. McCary.

Program Oversight Committee Report & Recommendations

Mr. Kosovich reported that the Program Oversight Committee met on January 24, 2012 to review six proposals (E:05:12). The committee did not recommend funding the Snohomish Health District Farm-to-School Project and the Terrace Park PTA request for funding for an outdoor play area. The committee will follow up with the Providence Hospice

& Home Care Foundation proposal around education and outreach for hospice services. The Committee recommended funding the Puget Sound Christian Clinic Mobile Medical Clinic, the Parent Trust Continuum of Family Support Services and the American Red Cross Snohomish County Chapter CPR Saturday programs. **Motion was made, seconded and passed unanimously to approve** funding of \$75,000 per year through the end of 2013 for the Puget Sound Christian Clinic Mobile Medical Clinic program. **Motion was made, seconded and passed unanimously to approve** funding \$25,000 per year for 2 years for the Parent Trust Continuum of Family Support Services program. **Motion was made, seconded and passed unanimously to approve** funding \$8,000 on a one-time basis for the American Red Cross Snohomish County Chapter CPR Saturday program.

Marketing Report

Ms. Piplic reported that the Commission will be involved in some upcoming community events – Edmonds School District Fair on January 28, 2012; Move 60 event in April 2012; and a Celebration of Food Fair in May 2012. Business Cards and other VHC stationery are coming soon.

Commissioner Comments

Commissioner Knowles asked if the commissioners could be informed of the upcoming community events as they occur.

Superintendent's Report

Superintendent Zapora thanked all the commissioners for their service. He also reported on The Herald's article on Valley General Hospital, the Community Leader meetings follow-up, and the "6 Weeks to a Healthier You" event. President Langer asked Superintendent Zapora to schedule Brad Berg for February 2012 Board Meeting Executive Session to discuss the proper handling of the Superintendent Discretionary Fund.

Public Comments:

None

Executive Session

President Langer recessed the regular meeting at 9:10 a.m. into Executive Session to review ongoing litigation & Superintendent performance objectives. President Langer stated that no action would be taken in this Executive Session.

Open Session

President Langer reconvened into open session at 9:20 a.m. ***Motion was made, seconded and passed unanimously to approve*** Superintendent Zapora joining the Board of Directors for Molina Healthcare with the requirement to notify the commission of any conflicts of interest should they arise.

Adjourn

There being no further business to discuss, the meeting was adjourned at 9:25 a.m.

ATTEST BY:

President

Secretary