

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
Regular Meeting
A G E N D A
December 16, 2020
8:00 a.m. to 9:50 a.m.

Due to the Governor's Proclamation 20-28 et seq. that temporarily waives and suspends sections of the Open Public Meetings Act, the December 16, 2020 Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/89459237207>

Meeting ID: 894 5923 7207

Passcode: 675145 or the call-in number is 253 215 8782 Meeting ID: 894 5923 7207

Passcode: 675145

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Executive Session	---	8:05	---
a) To evaluate the qualifications of an applicant for public employment			
b) To consider the selection of a site or the acquisition of real estate			
C. Open Session	---	8:25	---
D. Approval of the Minutes			
a) November 18, 2020 Board Meeting	Action	8:26	3-6
b) December 1, 2020 Special Board Meeting	Action	8:27	7-10
E. Superintendent Report	Information	8:28	---
a) Verdant Operations update			
b) Community Outreach update			
F. Executive Committee Report	Information	8:35	---
a) Resolution 2020:11- 2021 Monthly Board Meeting Schedule	Action	8:40	11-13
c) Officers & Committees for 2021	Information	8:42	14
G. Finance Committee Report			
a) Review financial statements and cash activity	Information	8:45	15-18
b) Authorization for payment of vouchers and payroll	Action	8:50	19
H. Discussion with Dr. Balderas of Edmonds School District	Information	9:00	
I. Program Committee Report			
a) Conflicts of Interest	---	9:20	
b) Program investment recommendations	Action	9:21	20
c) Status of Verdant grants + COVID-19	Information	9:30	
d) Marketing Presentation	Information	9:35	21
e) Verdant Program Highlights	Information	---	22-24

J. Public Comments (please limit to three minutes per speaker)	---	9:40	2 ---
K. Commissioner Comments	---	9:45	---
L. Adjournment	---	9:50	---

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION**

BOARD OF COMMISSIONERS

Regular Meeting

via Zoom

November 18, 2020

Commissioners Present	Bob Knowles, President (via Zoom) Karianna Wilson, Secretary (via Zoom) Deana Knutsen, Commissioner (via Zoom) Dr. Jim Distelhorst, Commissioner (via Zoom) Fred Langer, Commissioner (via Zoom)
Staff	Lisa Edwards, EdD, Superintendent (via Zoom) Zoe Reese, Director of Community Impact (via Zoom) Jennifer Piplic, Marketing Director (via Zoom) Sue Waldin, Community Wellness Program Manager (via Zoom) Sandra Huber, Community Engagement Manager (via Zoom) Nancy Budd, Community Social Worker (via Zoom) Karen Goto, Executive Assistant (via Zoom) Erica Ash, Ash Consulting (via Zoom)
Guests	Brad Berg, Foster Garvey (via Zoom) Members of the Community (via Zoom)
Call to Order	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:01 a.m. by President Knowles.
Approval of Minutes	<p><i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the regular board meeting on October 28, 2020.</p> <p><i>Motion was made, seconded and passed unanimously</i> to approve the minutes of the special board meeting on November 5, 2020.</p> <p><i>Motion was made, seconded and passed unanimously</i> to approve the minutes of the special board meeting on November 9, 2020.</p> <p><i>Motion was made, seconded and passed unanimously</i> to approve the minutes of the special board meeting on November 10, 2020.</p>

Superintendent Report

Dr. Edwards reported on the following items:

1. New laptops for staff are coming in early December 2020.
2. Ms. Reese will tour the Kruger Clinic on 11.20.2020 with Superintendent Edwards.
3. Value Village property will have a building inspection on 11.20.2020. Superintendent Edwards will provide the results of the inspection to the board.
4. Verdant is close to full utilization of the COVID funding.
5. Internal audit of program files is complete.
6. Turner HR Services has been enlisted to provide HR services for Verdant. This company is familiar with municipalities.
7. Interviews for the open Finance & Operations position are ongoing.
8. Materials from the Snohomish County Funders Group will be included in the December 1, 2020 Special Board Meeting packet.

Executive Committee Report

President Knowles noted that the committee met on November 11, 2020 to review the agenda for the November 18, 2020 board meeting and to work on the agenda for the December 1, 2020 special meeting. No action was taken.

Finance Committee Report

The committee met on November 16, 2020. Ms. Ash reviewed the financial statements and cash activity for October 2020 (E:68:20) and noted that the last bond payment will be made on December 1, 2020.

Authorization for Payment of Vouchers & Payroll

Warrant Numbers 14486 through 14549 for October 2020 for payment in the amount of \$167,725.78 were presented for approval (E:69:20) by Commissioner Langer. ***Motion was made, seconded and passed unanimously to approve.***

Program Committee Update

The Program Committee met on November 12, 2020. No conflicts of interest were reported by the commissioners.

Ms. Reese indicated that there are three modifications to contracts totaling \$434,015 and two Superintendent Discretionary fund programs totaling \$39,935 and four expiring contracts with possible

extensions (E:70:20). Commissioner Distelhorst indicated that all of these were reviewed by the Program Committee.

Motion was made, seconded and passed

unanimously to approve the three modifications to contracts for the Cascade Bicycle Club's Let's Go Bicycle and Pedestrian Safety Program, the Community Health Center of Snohomish County's dental sealant program, and Compass Health's Community Transitions Program.

Ms. Reese also mentioned current COVID testing funded by Verdant and run by Medical Teams International – two done at the YWCA, one coming on November 23, 2020 at Edmonds-Woodway High School, and one at New Life Community Church on December 5, 2020 along with distribution of hygiene supplies. Ms. Reese also informed the board that she will be meeting individually with the four partners whose current program contracts are expiring in the month of December 2020 and will report back to the board at the next regular board meeting on December 16, 2020.

**Verdant Program
Highlights**

See Exhibit 71:20 for updates on activities at the Verdant Community Wellness Center, Multicultural Program and Outreach, Community Social Worker, and Marketing highlights for October and November 2020. A winter edition of The Canopy has gone to the printer and will be mailed in early December 2020. Included in the newsletter are articles about face mask distribution at the food banks, COVID testing sites, and the new North Sound 2-1-1 Community Resource Advocate.

Public Comments

None

**Commissioner
Comments**

Commissioner Knutsen asked about an update on the Volunteers of America 2-1-1 community resource advocate. Superintendent Edwards updated that Edmonds College will not re-open until March 2021 so the advocate has temporary office space at Verdant and various staff members are connecting the advocate with community partners. Commissioner Langer commented that the last bond payment on December 1, 2020 has been a long time

coming and now Verdant has the challenge of using funds to help more people in our community.

Executive Session

President Knowles recessed the regular meeting at 8:32 a.m. into Executive Session to consider the legal risks of a proposed action of the district. President Knowles stated that the board would reconvene in 20 minutes and no action would be taken in Executive Session. Mr. Berg participated in the Executive Session.

Open Session

The board reconvened into Open Session at 8:52 a.m.

Adjournment

The meeting was adjourned at 9 a.m.

ATTEST BY:

President

Secretary

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION**

**BOARD SPECIAL MEETING
December 1, 2020
Zoom**

Commissioners Present	Bob Knowles, President (via Zoom) Karianna Wilson, Secretary (via Zoom) Deana Knutsen, Commissioner (via Zoom) Dr. Jim Distelhorst, Commissioner (via Zoom)
Commissioners Excused	Fred Langer, Commissioner
Staff	Lisa Edwards, EdD, Superintendent (via Zoom) Zoe Reese, Director of Community Impact (via Zoom) Jennifer Piplic, Marketing Director (via Zoom) Sue Waldin, Community Wellness Program Manager (via Zoom) Sandra Huber, Community Engagement Manager (via Zoom) Nancy Budd, Community Social Worker (via Zoom) Karen Goto, Executive Assistant (via Zoom) Erica Ash, Ash Consulting (via Zoom)
Guests	Margot Helphand, Facilitator Members of the Community
Call to Order	The Special Meeting of the Board of Commissioners was called to order at 5:30 p.m. by President Knowles.
Succession Planning	Slate of Officers & Committee Assignments for 2021: President – Bob Knowles Secretary – Jim Distelhorst Executive Committee – Bob Knowles & Jim Distelhorst Finance Committee – Fred Langer & Karianna Wilson Program Committee – Deana Knutsen & Karianna Wilson Strategic Collaboration – Bob Knowles & Deana Knutsen
Value Village Discussion	Superintendent Edwards will work on a lease buy-out offer that includes 3 months' rent forgiveness with Savers, Inc. All commissioners present are in favor of the counteroffer provided by Savers, Inc. Mr. Brad Berg indicated to Superintendent Edwards that the three months' rent forgiveness included is not a "gift" because Verdant is taking back possession of the building. Property has a current market value of \$5.2 to \$5.5 million.

Building inspection was done on November 20, 2020 and significant repairs are needed totaling \$500,000 or more. Building is not usable as is; needs heating, roof, fire doors, sprinkler system, mitigation of lead paint and asbestos but realtor says that the property is more valuable with a structure and recommends selling it as is.

Superintendent Edwards will research the cost of fencing around the building property and hiring security. The property management company will do a thorough clean up.

President Knowles would like first right of refusal if the property is sold.

Timeline for the property after it is secured – either sell it to an interested buyer who may want to purchase in March 2021 or develop the building. Development is financially feasible only if the current footprint is used; otherwise, underground parking is necessary, which is expensive. President Knowles suggests that the board's strategic clinical decision should drive any real estate decision.

Grantmaking Recommendations

Facilitator Helphand posed the question to the board about how they want Verdant to be known. Answers included “rooted in our community, connected to priorities, consistent, transparent, nimble and responsive to needs, improving the health and wellness in our district, innovative and creative in meeting needs, act as a bridge between partners and the community, a convener, objective (criteria for grants is consistent with no favoritism) and fills a void both financially and health-wise.”

Superintendent Edwards recommends that Verdant evaluate the impact of all 2020 grants before renewal and examine why any goals were not met, offer a grant extension during this assessment period, move from a monthly to quarterly grant making cycle, train partners on the new grant agreement, offer technical assistance and a “boot camp” to those whose grants were denied in the past and to any new groups seeking funding. An online grant management system will be developed in the first two quarters of 2021 at a cost of \$6,000 to \$7,000.

The Superintendent Discretionary Fund will continue monthly and include presentation of concept papers to the Program Committee for their feedback. COVID-19 funding will also continue. Money in the category of general health and wellness can be available.

Some commissioners expressed their desire for Verdant to not be rigid about the grant timeline. They like the monthly cycle because it gives the ability to interact with partners and partners can tweak their requests and come back quickly instead of waiting for the next quarter or cycle. It takes 2 to 3 months to work through a grant. A focus group will be convened on December 7, 2020 with 17 grantees and their feedback will be used to refine and improve the application process. Program Committee members will attend this focus group.

Commissioner Knutsen inquired if this same review will be given to Verdant's internal programs. Superintendent Edwards indicated that internal program review will occur in 2021.

President Knowles clarified that Verdant needs 60 days of cash on hand for the hospital operations. The exact amount of that money still needs to be clarified.

Review of 2016 to 2019 Funding Priorities

Several commissioners commented that they felt these priorities are still accurate, however some are more critical than others.

Commissioner Wilson suggests moving Dental to its own priority. Ranking of priorities by commissioners present: Commissioner Wilson – highest is behavioral health and essential needs; lowest is physical fitness.

Commissioner Distelhorst – all are still relevant, including physical fitness, which is still needed through the pandemic and is accessible via walking in the community, etc.

President Knowles – highest is behavioral health; lowest is physical fitness.

Commissioner Knutsen commented that there are pocketed areas of the district with residents who are neglected and where we need to focus our grantmaking.

CEO Roundtable Strategy Selection

The six CEO Roundtables presented several opportunities for funding along with COVID and basic essential needs of food access, shelter, and transportation.

Ranking of top 3 priorities by Commissioners present:

Commissioner Wilson – Food Access, Behavioral Health, Housing

Commissioner Distelhorst – Food Access, Behavioral Health, Housing

President Knowles – Food Access, Behavioral Health, Housing

Board Special Meeting
December 1, 2020
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Commissioner Knutsen – Food Access, Behavioral Health, Housing

Further discussion is needed on use of the Value Village property for a pediatric in-and-out-patient facility with an estimated cost of \$1 million per bed with total of 16 beds. Feasibility Study is coming at end of December 2020.

Commissioners further discussed other alternatives for the property, other potential buyers, other potential properties although many do not stay on the market more than a few days, co-locating other services on the property and subsidizing the cost of operations. Commissioners will discuss again in January 2021 after the feasibility study is completed.

Commissioner Knutsen mentioned that a potential levy would need to be done if the cost of the facility is in the \$90 to \$100 million dollar range.

Commissioners agreed to move priorities around in 2021 as needed.

Commissioner Wilson commented about the continued locked playfields at the Woodway campus.

Dr. Balderas of the Edmonds School District will attend the next regular board meeting on December 16, 2020.

Adjourn

No action was taken at the meeting.

There being no further business to discuss, the meeting was adjourned at 7:45 p.m.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON
RESOLUTION NO. 2020-11

A RESOLUTION of the Board of Commissioners (the “Board”) of Public Hospital District No. 2, Snohomish County, Washington (the “District”), approving the schedule for the regular meetings of the Board during 2021.

WHEREAS, RCW 42.30.070 provides that the governing body of a public agency may provide the time for holding regular meetings of the governing body by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body; and

WHEREAS, Article II, Section 3.1, of the Amended and Restated Bylaws of Public Hospital District No. 2, Snohomish County, Washington, d/b/a Verdant Health Commission provides that the dates, times and locations for the regular meetings of the Board shall be established from time to time by resolution adopted by the Board; and

WHEREAS, the Board desires to approve the schedule for its regular meetings for 2021; NOW, THEREFORE,

BE IT RESOLVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, that the schedule for the regular meetings of the Board attached hereto as Exhibit A is hereby approved.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 16th day of December, 2020, the following Commissioners being present and voting in favor of the adoption of the resolution.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

CERTIFICATE

I, the undersigned, Secretary of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution No. 2020-11 is a true and correct copy of the original resolution adopted on December 16, 2020, as that resolution appears on the Minute Book of the District.

DATED this 16th day of December, 2020.

Karianna Wilson
Secretary of the Board of Commissioners



Proposed 2021 Monthly Board Meetings

Subject to Approval By Resolution 2020:11

4th Wednesday of the month unless noted

Time: 8 - 10 a.m.

Location: Verdant Community Wellness Center
and/or Zoom

January 27

February 24

March 24

April 28

May 26

June 23

July 28

August 25

September 22

October 27

November 17 (3rd Wednesday)

December 15 (3rd Wednesday)

2021 Board Study Sessions

Location: Verdant Community Wellness Center
and/or Zoom

October 13 – 2022 Budget Meeting, 6 to 8 p.m.

September 25 – Tentative Board Retreat
9 a.m. - 4 p.m. Saturday



2021 Officers & Committee Assignments

- President – Bob Knowles
- Secretary – Jim Distelhorst
- Executive Committee – Bob Knowles(Chair)/ Jim Distelhorst
- Finance Committee – Fred Langer (Chair) / Karianna Wilson
- Program Committee – Deana Knutsen (Chair) / Karianna Wilson
- Strategic Collaboration Comm – Bob Knowles (Chair)/ Deana Knutsen
- Medical Advisory Committee – ad hoc/Jim Distelhorst

Balance Sheet
As of November 30, 2020

	A	B	C	D
	Dec 31, 2019	Nov 30, 2020	\$ Change	Comments:
1 ASSETS				
2 Current Assets				
3 Cash Balance	1,642,443	3,038,215	1,395,772	Swedish prepaid rent for December
4 Other Current Assets	53,930,005	55,695,202	1,765,197	Includes Investments
5 Total Current Assets	55,572,448	58,733,417	3,160,969	
6 Total Long-term & Fixed Assets	43,968,619	42,603,742	(1,364,877)	Net of Accumulated Depreciation
7 TOTAL ASSETS	99,541,067	101,337,159	1,796,092	
8 LIABILITIES & EQUITY				
9 Liabilities				
10 Current Liabilities	2,585,729	1,368,991	(1,216,738)	Swedish prepaid rent for December
11 Long-term Liabilities	-	-	-	Bond paid off on 11/24
12 Total Liabilities	2,585,729	1,368,991	(1,216,738)	
13 Total Equity	96,955,338	99,968,169	3,012,831	Annual Net Income/(Loss)
14 TOTAL LIABILITIES & EQUITY	99,541,067	101,337,159	1,796,092	

Profit & Loss
November 30, 2020

	A	B	C	D	E	F
	Nov Actual	Nov Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
1 INCOME						
2 Ordinary Income	972,797	952,121	20,676	10,226,635	10,324,120	(97,485)
3 EXPENSES						
4 Operating Expenses	204,854	190,944	(13,910)	2,056,525	2,281,812	225,287
5 Depreciation Expense	130,862	132,020	1,158	1,473,391	1,471,465	(1,926)
6 Program Expenses	486,276	755,008	268,732	7,750,093	8,651,937	901,844
7 Total Expenses	821,993	1,077,972	255,979	11,280,009	12,405,214	1,125,205
8 OTHER INCOME/(EXPENSE)						
9 Total Other Income/(Expense)	232,995	243,750	(10,755)	4,066,204	2,681,250	1,384,954
10 NET INCOME/(LOSS)	383,800	117,899	265,901	3,012,830	600,156	2,412,674

Monthly Highlights
November 30, 2020

Verdant received dividend payments of \$36.6K, a realized loss of (\$5.6K) and an unrealized gain of \$2.2K on our investment portfolio which closed with an ending market value of \$55,629,015.

Program grant commitments total \$6,703,931 for 2020 excluding BHCF. Additional 2020 funding for COVID-19 programs total \$836K.

Revenue of \$129K and expenses of \$95K from the Kruger Clinic were incurred, netting to an additional operating income of \$34K.

Public Hospital District #2

Warrant Number	Transaction Date	Payee	Amount	Purpose
Warrant Activity:				
14550	11/04/2020	AmeriFlex Business Solutions	28.75	FSA Administration
14551	11/04/2020	ArlenRose Frazier	2,000.00	C-WC 318 - Virtual Grief & Loss 8-Week Support Group #2
14552	11/04/2020	Armstrong Services	1,619.00	Monthly Janitorial and Quarterly disinfection
14553	11/04/2020	Ash Consulting	30,057.00	Accounting Consulting
14554	11/04/2020	City of Lynnwood	553.13	Water/Sewer
14555	11/04/2020	Comcast	379.97	Telephone/Internet
14556	11/04/2020	Consolidated Landscape Maintenance, Inc.	890.14	Landscaping, Checked irrigation system and Planted fall/winter plants
14557	11/04/2020	Dynamic Computing, Inc.	18,171.28	New Laptop Computers, Docking Stations & Peripherals
14558	11/04/2020	ELTEC Systems, LLC	701.23	Elevator Maintenance and Tested fire alarms in elevator system and smoke testing
14559	11/04/2020	Puget Sound Energy	50.64	Natural Gas
14560	11/04/2020	Snohomish County PUD	965.38	Electricity
14561	11/04/2020	Sound Publishing, Inc.	42.00	Legal Notice for 10/25/20 Board Meeting
14562	11/04/2020	Waste Management	387.09	Garbage
14563	11/04/2020	Wells Fargo	4,907.70	Credit Card payments for Karen, Lisa and Nancy
14564	11/04/2020	City of Lynnwood	229.21	Storm Drain
14565	11/09/2020	ArlenRose Frazier	405.00	C-WC 317 - Covid 19 Counseling
14566	11/09/2020	Armstrong Services	193.38	Pressure Washing - Dumpster Enclosure
14567	11/09/2020	Cascade Security Corporation	565.90	Parking Lot Security
14568	11/09/2020	Interface Technologies Northwest	1,855.58	Recabeling of VCWC - Cat 6 CMP Cable, Labor, Mount Box & Lift Rental
14569	11/09/2020	Sound Dietitians LLC	1,433.69	WC 291 - Healthy Living Coaching Group & WC 292 - Nutrition Consulting
14570	11/09/2020	Sound Publishing, Inc.	42.00	Legal Notice 4/22/2020 Board Meeting - Lost Invoice
14571	11/09/2020	WA State Dept of Labor & Industries	62.22	Q3 2020 Self Insurance Fund
14572	11/16/2020	All Things HR	1,045.50	HR Services
14573	11/16/2020	Comcast	542.34	Telephone/Internet
14574	11/16/2020	Dynamic Computing, Inc.	157.50	Offline server investigation
14575	11/16/2020	Lowe Graham Jones PLLC	242.50	Sep-Nov Trademark Watch and Section 8 & 15 declaration filing reminder
14576	11/16/2020	Staples	255.77	Paper and Misc office supplies
14577	11/16/2020	US Postal Service	14,765.58	Postage for Winter 2020 Canopy Newsletter
14578	11/16/2020	Verizon	109.30	Verdant cell phones
14579	11/20/2020	Lawrence Pickard, CBO	3,650.00	Inspect the Value Village property and provide a written report & pictures
14580	11/23/2020	Dynamic Computing, Inc.	1,102.79	IT Support and two HP Powercords
14581	11/23/2020	Electronic Business Machines	762.03	Copy Machine and Contract Overage Charges
14582	11/23/2020	Payden & Rygel	9,268.00	Investment Advisory Services
14583	11/23/2020	Principal Life Insurance Co.	1,451.19	EE Life Insurance Benefit
14584	11/23/2020	Quadient Finance USA Inc.	215.11	Postage
14585	11/23/2020	Regence Blueshield	8,013.91	Medical & Dental Insurance
14586	11/23/2020	Parsi Properties LLC	2,786.00	Parking lot lease
14587	11/23/2020	Center for Advanced Recovery Solutions	800.00	Solutions-Focused Brief Therapy Provider Training
Total Warrants			110,707.81	

Transaction Date	Payee	Amount	Purpose
Wire/ACH Activity:			
11/02/2020	AmeriFlex Business Solutions	50.00	Flexible Spending - Claim Reimbursement
11/05/2020	Valic	3,244.39	Payroll 401(a)/457 Deposit
11/06/2020	ADP	7,376.66	ACH Payroll Taxes
11/06/2020	ADP	18,971.00	ACH Payroll Transfer
11/12/2020	Wells Fargo	351.91	Service Charge
11/12/2020	Wells Fargo Merchant Services	70.30	Service Charge
11/13/2020	ADP	87.96	Payroll Processing Fees
11/20/2020	ADP	10.00	Payroll Fee
11/20/2020	ADP	20,053.52	ACH Payroll Transfer
11/20/2020	ADP	7,126.41	ACH Payroll Taxes
11/24/2020	US Bank	969,325.00	Final Bond Payment
11/24/2020	Valic	3,279.41	Payroll 401(a)/457 Deposit
11/25/2020	WA State Department of Revenue	801.87	October B&O Taxes
11/27/2020	ADP	60.35	Payroll Fee
11/27/2020	ADP	87.96	Payroll Processing Fees
Transaction Date	Payee	Amount	Purpose
11/16/2020	Edmonds College Foundation	5,055.00	Award C-S392 COVID 19 Response Food Access Nov & Dec
11/16/2020	Korean Women's Association	5,000.00	Award C-S373 COVID-19 Response Nutrition Program
11/16/2020	Medical Teams International	4,000.00	Award C-S390 COVID-19 Testing for At-Risk Populations
11/16/2020	Boys & Girls Club of Snohomish County	24,583.33	Program Payment
11/16/2020	Cascade Bicycle Club Education Foundation	2,666.67	Program Payment
11/16/2020	Center for Human Services	36,553.66	Program Payment
11/16/2020	ChildStrive	50,850.16	Program Payment
11/16/2020	Community Health Center of Snohomish Co	3,221.53	Program Payment
11/16/2020	Compass Health	12,635.58	Program Payment
11/16/2020	Concern for Neighbors Food Bank	200.00	Program Payment
11/16/2020	Domestic Violence Services Snohomish Co	8,000.00	Program Payment
11/16/2020	Edmonds School District No. 15	110,834.00	Program Payment
11/16/2020	Edmonds Senior Center	19,332.00	Program Payment
11/16/2020	Homage Senior Services	62,436.52	Program Payment
11/16/2020	Kinderling	12,218.58	Program Payment
11/16/2020	Korean Women's Association	5,000.00	Program Payment
11/16/2020	Lynnwood Food Bank	839.58	Program Payment
11/16/2020	Medical Teams International	8,100.00	Program Payment
11/16/2020	Prescription Drug Assistance Foundation	4,583.33	Program Payment
11/16/2020	Project Access Northwest	10,416.67	Program Payment
11/16/2020	Puget Sound Christian Clinic	89,932.50	Program Payment
11/16/2020	South County Fire	26,875.00	Program Payment
11/16/2020	Therapeutic Health Services	20,833.33	Program Payment
11/16/2020	Wonderland Child & Family Services	27,239.33	Program Payment
Total Wires/ACH Transactions		1,582,303.51	

Transaction Date		Payee	Amount	Purpose
Kruger Clinic Activity:				
1456-1476	misc	Various Claimants/Vendors	56,813.08	Administered by Azose
Work Comp Activity:				
305468 - 305470	misc	Various Claimants/Vendors	1,622.96	Administered by Eberle Vivian
Total Disbursements			1,751,447.36	

Transaction Date		Payer	Amount	Purpose
Deposits:				
11/02/2020		Value Village	32,217.23	Monthly Rent - with payment 6 of 12 for April/May Rent Deferral
11/03/2020		Allied Dermatology Partners	9,567.57	Monthly Rent and payment of rent deferral from July and August
11/03/2020		Edmonds Medical Clinic	6,607.60	Monthly Rent
11/03/2020		Healthcare Realty Services, Inc.	4,663.72	Ground Lease Rental Payment
11/09/2020		Raymond Liu, D.D.S.	3,898.67	Monthly Rent
11/10/2020		Snohomish County	894,641.72	Levy
11/16/2020		Safety National	1,527.58	Returned funds from Workers' Compensation claims - processed by Eberle Vivian
11/17/2020		Edmonds School District No. 15	70,115.53	Return of unspent program payments
11/24/2020		Swedish Edmonds Children's Clinic	21,919.33	Monthly Rent
11/24/2020		Swedish Edmonds Kruger Clinic	50,250.09	Monthly Rent
11/24/2020		Swedish/Edmonds	806,349.83	Monthly Rent
11/25/2020		Puget Sound Gastro	36,818.94	Monthly Rent - with payment 5 of 12 for April/May/June Rent Deferral
Total Deposits			1,938,577.81	

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT #2
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 14550 through 14587 have been issued for payment in the amount of \$110,707.81. These warrants are hereby approved.

Attest:

Erica Ash

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Warrants Processed:	11-01-2020 – 11-30-2020	\$110,707.81
Work Comp Claims Pd:	11-01-2020 – 11-30-2020	1,622.96
Kruger Clinic Processed:	11-01-2020 – 11-30-2020	56,813.08
Payroll:	10-18-2020 – 10-31-2020	18,971.00
	11-01-2020 – 11-14-2020	<u>20,053.52</u>
		39,024.52

Electronic Payments/ Adjustments:	Payroll Taxes	14,503.07
	Payroll Processing	246.27
	Valic Retirement	6,523.80
	FSA Payments	50.00
	Bank Fees and Supplies	422.21
	WA State Dept Revenue	801.87
	Program Expenditures	551,406.77
	Final Bond Payment	<u>969,325.00</u>

1,030,896.74

Grand Total

\$1,751,447.36

Program Oversight Committee- December 2020

I. Modifications to Contracts

Organization	Project	Time Period	Total Funding	Staff Recommendation
CHC Snohomish County	Dental Program	9/1/2019-9/31/2021	\$200,390	Grant Modification- roll over \$6,503 for 1/1/2021-9/31/2021.
Seamar	Lynnwood Clinic Expansion	12/7/2020-12/31/2030	\$1,000,000	Grant Modification-extend grant reporting period to 12/31/2030 and outcomes updated to include duplicated and unduplicated head counts with measurable outcomes
		Total	\$1,200,390	

II. Superintendent's Discretionary Newly Funded:

Organization	Project	Time Period	Cost	Status
VOAWW	Hygiene Supply Distribution	12/1/20-12/31/20	\$10,000	New-contract
Compass Health	Embedded MHP with Lynnwood PD	12/21/20-12/31/21	\$95,450	Approved at 11/12/20 Program Committee meeting and agreement completed
		Total	\$105,450	

III. Expiring Contracts:

Organization	Project/Program	Time Period	Total Funding	Recommendation
ChildStrive	Early Intervention and Parents as Teachers	1/15/2019-12/15/2020	\$321,802	Extension 1/1/21-3/31/21 to allow for Q1 grant process
Kinderling	Early Intervention and Private Therapy Sessions	1/15/2019-12/15/2020	\$146,623	Extension 12/15/20-3/31/21 to allow for Q1 grant process
Korean Womens Association	Every Day Prevention	1/15/2018-12/31/2020	\$60,000	Extension 1/1/21-3/31/21 to allow for Q1 grant process
Lahai Health	Dental Clinic	9/22/2020-12/31/2020	\$150,365	Extension 1/1/21-3/31/21 to allow for Q1 grant process
Puget Sound Kidney Center	Chronic Kidney Disease Education and Prevention Program	2/27/2019-12/31/2020	\$25,000	Transition to Instructor Contract inclusive of curriculum development effective 1/1/21
		Total	\$703,790	

Name		Title:
Jennifer Piplic		Director of Marketing & Communications
Benchmarks for Success		
Increase public understanding of Verdant and its impact in the community		
Goal	Measurable Outcome	Target Completion Date
Refine and update Verdant's visual presence	New style guide and visual themes created and deployed	August 2021
	Website redesign to improve navigation and organization <ul style="list-style-type: none"> • RFP launched • Vendor selected • Go live 	Aug. 23, 2021 (approx.) <ul style="list-style-type: none"> • Jan. 15, 2021 • March 19, 2021 • Aug. 23, 2021
	Redesign Canopy and e-Newsletters for target audiences, including creating new e-News for community providers and supporting Grants work in creating an e-News for grantees)	September 2021
Strengthen and increase content creation for community	Hire intern to support content creation, success profiles, and social media postings.	February 26, 2021
	Grow social media from 1,030 to 1,266 followers on Facebook and 341 to 420 on Twitter (23% increase per TrackMavan's Social Media Inflation Index).	December 31, 2021
	Increase social media tools by establishing presence on Instagram and LinkedIn	July 31, 2021
Streamline and increase operational support for team members	Work with team members to launch a 2021 posting calendar for promotion of programs and communication of Verdant work and share at monthly staff meetings	January 30, 2021
	Design and create templates for team members to use for promotion of classes and programs	January 29, 2021
	Create promotional materials in primary languages represented in south county	Ongoing
	Create and use images and language that welcomes diverse audiences	Ongoing
	Meet weekly with Sandra, Sue, and Nancy regarding classes and Zoe regarding grants	Ongoing

Verdant Community Wellness Center Report – 12.16.20 Mtg

Addressing Food Insecurity:

- Distributed 1440 Fruit & Veg. Vouchers since April, 2020 to food insecure residents thru 8 partners.
- Brought on Community Resource Specialist at Kaiser Lynnwood Clinic to distribute F/V vouchers.
- Staff lead on Food Insecurity – developed Briefing Paper for the Board to prioritize our efforts in 2021.

Offering behavioral health resources for the community virtually:

- 8-week Managing Difficult Emotions Support Group in progress: 10/21-12/16 8 participants
- Offering COVID telehealth counseling for residents experiencing heightened anxiety/depression (up to 10 individualized sessions to address behavioral health issues exacerbated by COVID & social isolation)

Virtual Programming:

- Cooking Demo – Sugar Addiction 11/17/20 10 participants
(Learn tips and strategies from an RDN to reduce sugar in food choices and how to deal with cravings)
- Navigating Diabetes Today – Diabetes-friendly Holiday Recipes 11/18/20 11 participants
(Certified Diabetes Educator sharing tips for healthy, easy recipes to control blood sugar through the holidays)
- Healthier Holiday Make-overs 12/8/20 – 12 participants
(Learn tips & strategies for healthy eating over the holidays & substitutions to make classic recipes healthier)

Note: Sue Waldin is assisting with efforts to secure a location for an additional cold weather shelter this winter to provide extra overnight beds during COVID. Sue is the Verdant staff lead supporting the bilingual Community Resource Advocate in partnership with VOA and Edmonds College.

Multicultural Report- December 2020

Verdant Sponsored Programs

Weekly Parent Support group	Tuesdays 10:30am	18 parents
Weekly Community Health Boards Coalition	Thursdays 6-8pm	63 participants
Monthly Women's Support Group	Third Monday of the month	8 participants
Prácticas de Meditación Para Reducir el Estrés <i>Stress reduction Meditation Practices</i>	Saturday, December 12, 2020 at 10:30	7 participants
<u>Manteniendo el buen ánimo durante el invierno</u> (<i>Keeping positive during winter time</i>)	Thu, Dec 10, 2020 6:30 PM	18 participants
Ideas de como ser creativos en estas festividades (<i>Creative ideas to keep sane this holiday season</i>)	Wed, Dec 9, 2020 6:30 PM	22 participants
<u>La importancia de la salud emocional</u> (<i>The importance of emotional health during Covid-19</i>)	Tue, Dec 8, 2020 6:30 PM	13 participants
<u>El impacto de la pandemia en nuestras emociones</u> (<i>The impact of COVID-19 in our emotional health</i>)	Mon, Dec 7, 2020 6:30 PM	17 participants
<u>Tiempos de incertidumbre: El impacto del miedo y qué hacer al respecto</u> (<i>Fear during uncertain times</i>); <i>the impact of fear and what to do</i>)	Sat, Dec 5, 2020 10:30 AM	13 participants
Meditation Practices for Stress Reduction	Mon, Dec 14, 2020 6:00 PM	8 participants
<u>Nuestro niñx interior y la conexión con nuestros hijos en esta temporada</u> (<i>How to support our inner child and our own children during this pandemic</i>)	Mon, Dec 14, 2020 6:30 PM	12 participants

Community Collaborations

Con Confianza y En Comunidad: Hablando sobre COVID-19 y temas que nos afectan	Tues 5-7:30pm	73 participants
Snohomish County Latino Coalition (SCLC)	1x month- 6-7:30pm	33 participants

Verdant Community Social Worker Highlights: December 2020

- Special Provider Training: Equity and Social Justice working towards Diversity, Equity and Inclusion (DEI). This is a four-part eight-hour series specifically prepared for behavioral health providers. Two of the four modules have been completed. Trainers: Claudia Avendarro-Ibarra (LICSW and instructor at Skagit Community College), and Ray Soriano (CPS Social Worker). 23 of 24 participants attended.
- Case Management – continuing support for 9 residents with complex medical and behavioral health conditions. During the pandemic, several clients have faced increased behavioral health and medical issues. I have worked closely with several to work towards improved overall health and wellness.
- Client who contracted Covid-19 has tested negative and feeling better. However, she continues to suffer some lingering effects of the disease and reports she has been exposed again.
- Longest term case management client (2 years) was the driver in a hit and run vehicular homicide in Lynnwood. Worked with his family to rehome animal and lock and secure trailer home. Contacted necessary parties to cancel services (MH, PCP, Social Security and DSHS).
- With Edmonds police assistance met homeless woman in Edmonds to attempt to engage in services. She is severally mentally ill and declined any services. She was later arrested for trespassing and taken to SnoCo Jail. I met her upon her release two days later in Everett, and took her to shelter and other services, but she continues to decline services. Have met with her on several other occasions, attempting to further engage her; hopefully over time she will begin to trust me and accept help.
- CHART – Convened the Leadership Team (Chiefs of Edmonds and Lynnwood Police, South County Fire, Hospital and Verdant staff) to obtain continued buy in of program. Presented new process for identification of new participants as well as new evaluation reports; unanimous support for ramping up program with new participants and new evaluation methods. Part of the Leadership team (new Identification team) will meet monthly to review new clients, and Leadership will begin to meet quarterly again. As of December 3, the Identification team met and identified three new clients.