

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**BOARD OF COMMISSIONERS**  
Regular Meeting  
AGENDA  
May 26, 2021  
8:00 a.m. to 10:00 a.m.

Due to the Governor's Proclamation 20-28 et seq that temporarily waives and suspends sections of the Open Public Meetings Act, the May 26, 2021 Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/81170706793> Meeting ID: 811 7070 6793 Passcode: 871927 or the call-in number is 253 215 8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Approval of Minutes	Action	8:01	2-6
a) April 28, 2021 Board Meeting			
C. Moss Adams 2020 Financial Statement Audit Presentation	Information	8:02	7-18
D. Community Presentation	Information	8:12	19-20
a) Community Involvement and Outreach Nancy Budd, Community Social Worker			
E. Superintendent Report	Information	8:27	---
a) Verdant Operations Update			
b) Community Outreach Update			
F. Executive Committee Report	Information	8:37	---
G. Finance Committee Report			
a) Review financial statements and cash activity	Information	8:40	21
b) Authorization for payment of vouchers and payroll	Action	8:45	22-25
H. Program Committee Report			
a) Conflicts of Interest	Information	8:47	---
b) Superintendent's Discretionary Funds	Information	8:49	26
c) Review of 2021 and 2022 Budget Forecasting	Information	8:54	28-30
d) Verdant Program and Marketing Highlights	Information	9:00	31-33
I. Public Comments (limit 3 minutes per speaker)	---	9:05	---
J. Commissioner Comments	---	9:10	---
K. Executive Session	---	9:15	---
a) To review and consider proposed sale of real estate			
L. Open Session	---	9:35	---
M. Adjournment	---	9:36	---

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting**

**via Zoom**

**April 28, 2021**

**Commissioners  
Present**

Bob Knowles, President (via Zoom)  
Dr. Jim Distelhorst, Secretary (via Zoom)  
Karianna Wilson, Commissioner (via Zoom, 8:08 a.m. arrival)  
Deana Knutsen, Commissioner (via Zoom)  
Fred Langer, Commissioner (via Zoom)

**Staff**

Lisa Edwards, EdD, Superintendent (via Zoom)  
Jennifer Piplic, Marketing Director (via Zoom)  
Sue Waldin, Community Wellness Program Manager (via Zoom)  
Sandra Huber, Community Engagement Manager (via Zoom)  
Nancy Budd, Community Social Worker (via Zoom)  
Zoe Reese, Director of Community Impact (via Zoom)  
Tammy Keuser, Director of Finance and Operations (via Zoom)  
Tammy Weenink, Executive Assistant/Office Manager (via Zoom)

**Guests**

Ms. Christine Frizzell, Jean Kim Foundation Board Member (via Zoom)  
Ms. Joan Jolly, Jean Kim Foundation Board Member (via Zoom)  
Ms. Amberlee Bell, Jean Kim Foundation/Lynnwood Hygiene Center staff (via Zoom)  
Ms. Kristina Simmons, Jean Kim Foundation/Lynnwood Hygiene Center staff (via Zoom)  
Mr. Brad Berg, Foster Garvey (via Zoom)  
Mr. Howard Thomas, Thomas & Associates (via Zoom)  
Members of the Community (via Zoom)

**Call to Order**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:00 a.m. by President Knowles.

**Approval of  
Minutes**

***Motion was made, seconded and passed unanimously to approve*** the minutes of the regular board meeting on March 24, 2021. (E:22:21)

**Community  
Presentation**

Ms. Piplic introduced Ms. Jolly and Ms. Frizzell, Jean Kim Foundation Board Members, and Ms. Bell and Ms. Simmons from the Lynnwood Hygiene Center. Ms. Piplic gave a brief overview of the presentation and video and acknowledged Mr. Franco, Verdant's Social Media Intern, for filming and editing the video taken at the Lynnwood Hygiene Center that was played as part of the presentation.

Ms. Frizzell stated that the Hygiene Center started operation a year ago on April 5, 2020. Since the center has been open, they have offered 6,827 showers to 738 different people and this year Ms. Frizzell anticipates the number of showers offered to go up to 8,600 in the first quarter of 2021. Ms. Frizzell mentioned Jeff Butler, the owner of the building, and shared the news that the building will be available for the Hygiene Center's use for another year. Ms. Frizzell thanked Verdant for the support and partnership and acknowledged Hygiene Center employees Ms. Bell and Ms. Simmons for their good work and how they have become very trusted and respected employees.

Ms. Jolly reported that she has spent time at the Hygiene Center meeting with the clients to help them renew their documents such as ID cards, apply for support through DSHS, and create online accounts.

President Knowles thanked Ms. Frizzell, Ms. Jolly, and staff and said that it is good to know that Verdant resources are going to supporting such an important community service.

Commissioner Knutsen commented that her family sees a lot of people using the Hygiene Center as they live close by, and she appreciates what a great job that the center is doing.

Secretary Distelhorst thanked Ms. Frizzell and staff for providing this service and for helping people get back into school and finding employment.

## **Superintendent Report**

Dr. Edwards reported that April has been busy a month at Verdant with community engagement. Dr. Edwards and Ms. Reese visited the Washington Kids in Transition site and assisted in packing food and staff have dates on the calendar to visit other organizations that Verdant is supporting.

Dr. Edwards toured Swedish Hospital to learn about the capital improvements made in 2020 and so far in 2021. Dr. Edwards has asked for a report on improvements that are on hold or delayed plus future planned capital projects in 2022. That report was recently shared with commissioners.

Ms. Reese, Ms. Keuser and Dr. Edwards visited the Kruger Clinic with Mike Denney, Swedish's Chief Real Estate Officer. There was discussion about how the leased offices are currently being utilized by the hospital and the possibility of moving billable services from the hospital to Kruger Clinic to free up needed space.

Dr. Edwards attended the CEO Roundtable discussion on April 12. A presentation was given by the families of Tigray, Ethiopia.

The family members are asking for elected officials to advocate on their behalf for intervention to stop civil war and unrest and many of the speakers have lost 5-7 family members. Dr. Edwards would like to explore how Verdant can help support these families.

Dr. Edwards met with South County Fire on April 20 to discuss their interest in the Value Village Property and also met with the co-owners of the Party Store. Additional meetings were had with City planners and developers to better understand the impact on low-income housing when the light rail station opens.

The Everett Herald has invited Dr. Edwards to participate in a Saturday blog/forum on positive topics about our community. Ms. Piplic and Dr. Edwards will be working together on the articles that will be forwarded to commissioners for approval before being published.

**Executive  
Committee  
Report**

President Knowles reported that the committee met on Wednesday, April 21, 2021 to review the agenda for the April 28, 2021 board meeting. No action was taken.

**Finance  
Committee  
Report**

The Finance Committee met on April 19, 2021. Ms. Keuser reviewed the financial statement and cash activity for March 2021 (E:23:21) and noted anything over \$5,000 in payment from the warrants.

**Authorization for  
Payment of  
Voucher and  
Payroll**

Authorization for payment of vouchers and payroll: Warrant numbers 14758 through 14816 for March 2021 for payment in the amount of \$82,883.19 were presented for approval (E:24:21) by Commissioner Langer. ***Motion was made, seconded and passed unanimously to approve.***

**Program  
Committee  
Update**

Commissioner Knutsen reported that the Program Committee met on April 15, 2021 and reviewed new grant modification requests and the Q1 grant process feedback.

**Conflicts of  
Interest**

No conflicts of interest reported.

**Grant  
Modification**

Center for Human Services is requesting to modify the staffing model of their \$100,385 contract for their Behavioral Health Integration Program effective 3/1/2020-2/28/2023 due to staff turnover (E:25:21). ***Motion was made, seconded and passed unanimously to approve.***

ChildStrive is requesting to modify contract report deadlines from the 15<sup>th</sup> of the month to the last day of the month for their \$328,483.92 contract for their Early Intervention program

effective 4/1/2021-3/31/2022 (E:25:21). ***Motion was made, seconded and passed unanimously to approve.***

**Superintendent's Discretionary Funds**

Ms. Reese reported on newly funded contracts (E:25:21):

- City of Edmonds LEAP project, 4/1/21-6/30/21, \$36,000
- DVS Flex Funding, 4/1/21-12/31/21, \$26,737
- VOAWW Emergency Shelter, 4/15/21-12/31/21, \$20,000

**Q2 2021 Grant Making**

Ms. Reese reported on key dates for the upcoming Q2 grant making. An open Q&A session will be held on May 10, grant applications will be accepted May 17-28, and all materials have been posted on the website. Ms. Reese expects to see a bigger group of contract renewals vs. new contracts for Q2.

**Upcoming Training and Technical Assistance**

- VPR (Verdant Partner Roundtable) networking May 7, 2021
- Application Coaching/Bootcamp
- Prevention Institutes Collaboration Multiplier

**COVID Testing and Vaccine Partnerships**

- Mass vaccination site (SVNA, Edmonds College) YTD: 22,800 vaccinations. Starting to routinely get 10,000 doses weekly for Snohomish County.
- Adult Family Home (South County Fire) vaccinations YTD: 98 facilities visited and 2,629 vaccinations given

**Verdant Program and Marketing Highlights**

See exhibit (E:26:21) for updates on program staff and marketing highlights.

**Public Comments**

Mr. Zapora, Edmonds community member, thanked Verdant for the great work being done and continues to be impressed by the work at the Edmonds College. Mr. Zapora is excited about the possibility of fully vaccinating 10 to 14 thousand students, faculty, and staff through a vaccination event at the college.

**Commissioner Comments**

Commissioner Distelhorst says that he appreciates all the training that Verdant will be giving to potential grantees and local startups and is very glad we are reaching out to small community-based organizations.

Commissioner Knutsen commented on all the good work Verdant has been accomplished in the past month.

Commissioner Langer commented on the efficiency of the vaccination site at Edmonds College.

**Meeting Recess**

President Knowles recessed the meeting at 8:58 a.m. to reconvene at 9:10 a.m.

Commissioners Meeting  
April 28, 2021

**Executive  
Session**

President Knowles reconvened the regular meeting at 9:10 a.m. and immediately recessed the regular meeting into Executive Session to discuss Real estate sale, purchase, or lease if a likelihood that disclosure would increase price. If agency is seller/lessor, only minimum price may be discussed & factors influencing price must be discussed in public session. Mr. Berg and Mr. Thomas participated in Executive Session. President Knowles announced that Executive Session would reconvene in 50 minutes and no action would be taken in Executive Session.

**Open Session**

The board reconvened into Open Session at 10:00 a.m.

**Adjournment**

The meeting was adjourned at 10:00 a.m.

**ATTEST BY:**

\_\_\_\_\_  
President

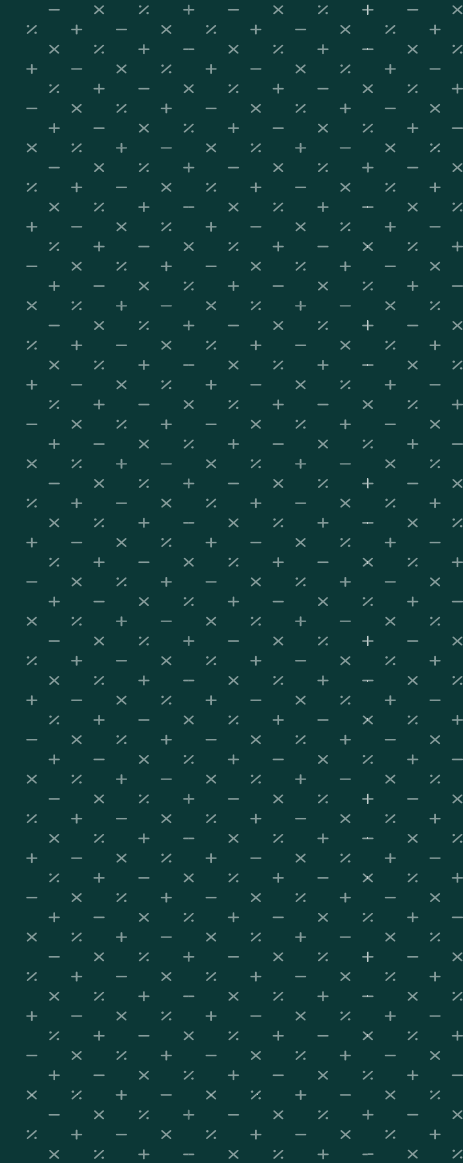
\_\_\_\_\_  
Secretary



# Verdant Health Commission

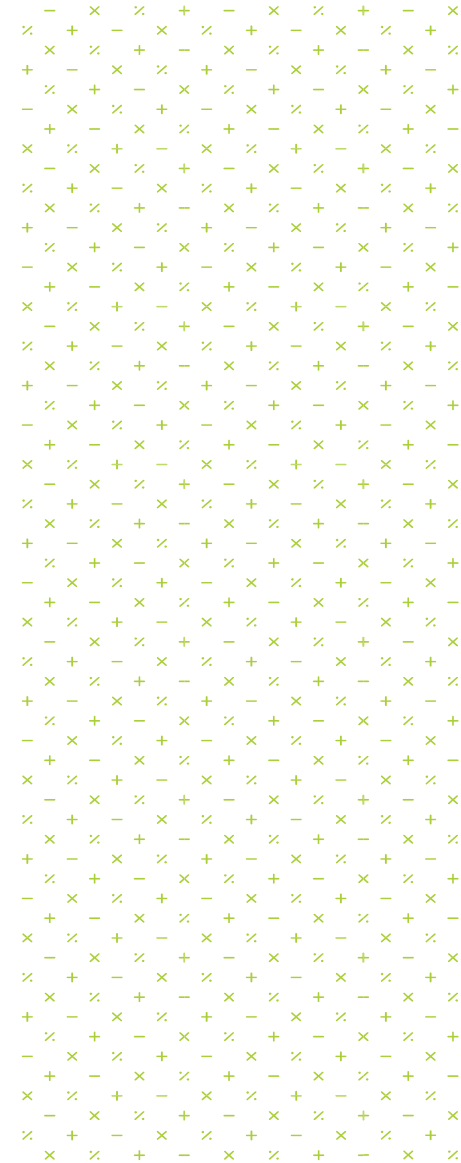
## 2020 Audit Results

---





## Board Communications





## Required Board Communications

- Draft report presented to Finance Committee
- Unmodified opinion in accordance with GAGAS
- Significant estimates/new accounting policies and standards
- Audit adjustments/passed adjustments – none
- Internal control matters – none noted



# GASB Pronouncement Update

---

## **GASB 95 – POSTPONEMENT OF THE EFFECTIVE DATES OF CERTAIN AUTHORITATIVE GUIDANCE**

Delayed by **one year**:

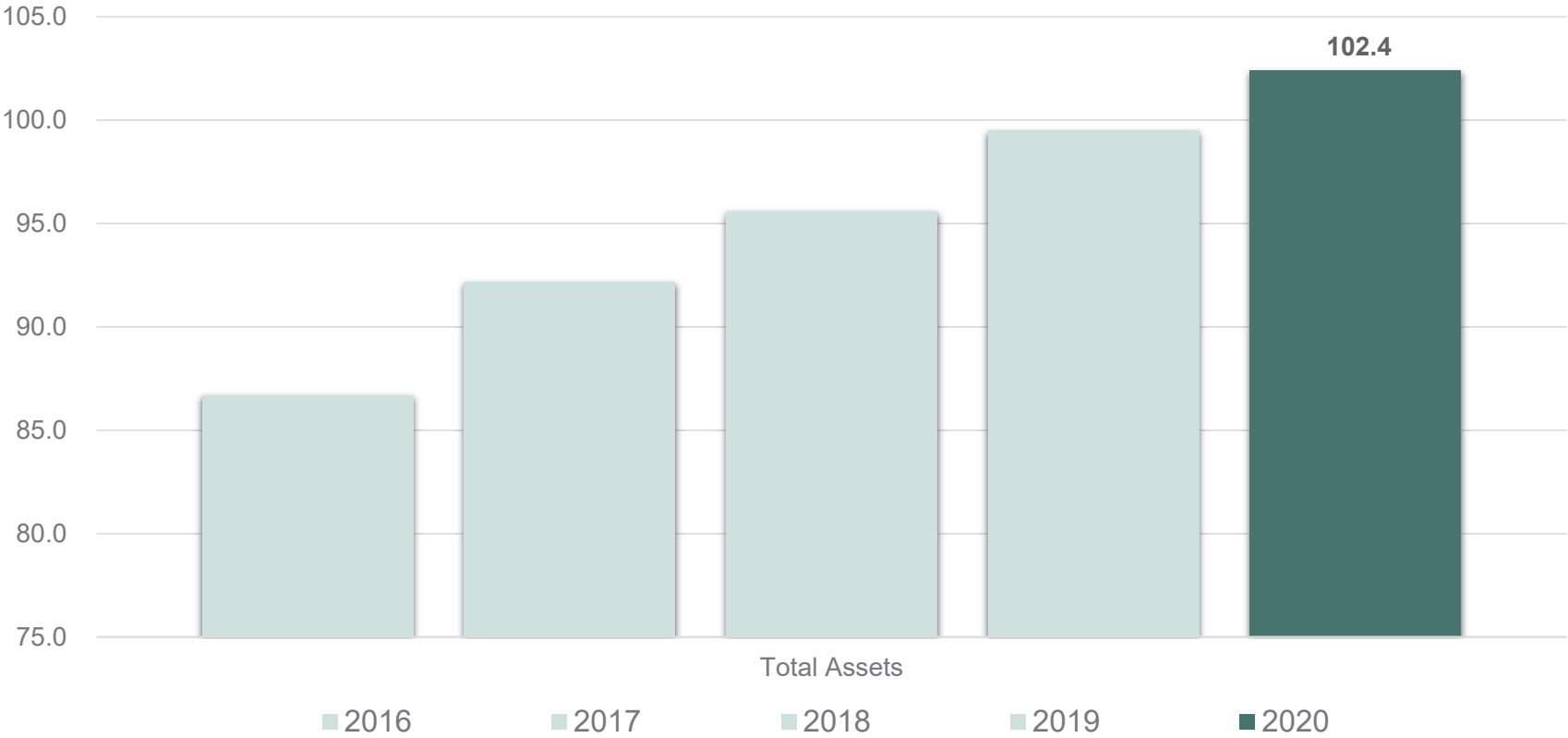
- Statement No. 83, Certain Asset Retirement Obligations
- Statement No. 84, Fiduciary Activities
- Statement No. 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements
- Statement No. 89, Accounting for Interest Cost Incurred before the End of a Construction Period
- Statement No. 90, Majority Equity Interests
- Statement No. 91, Conduit Debt Obligations
- Statement No. 92, Omnibus 2020
- Statement No. 93, Replacement of Interbank Offered Rates

Delayed by **18 months**:

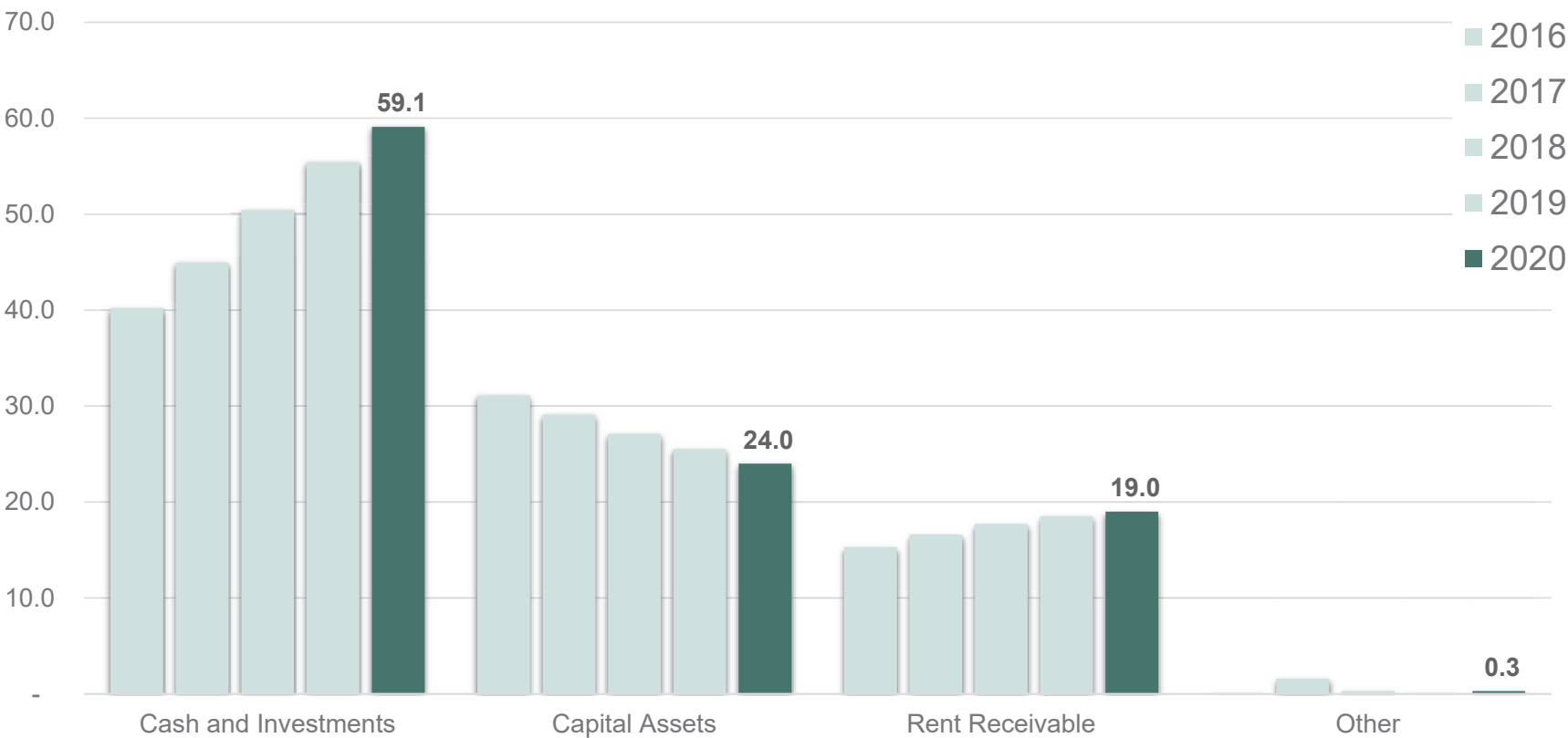
- Statement No. 87, Leases



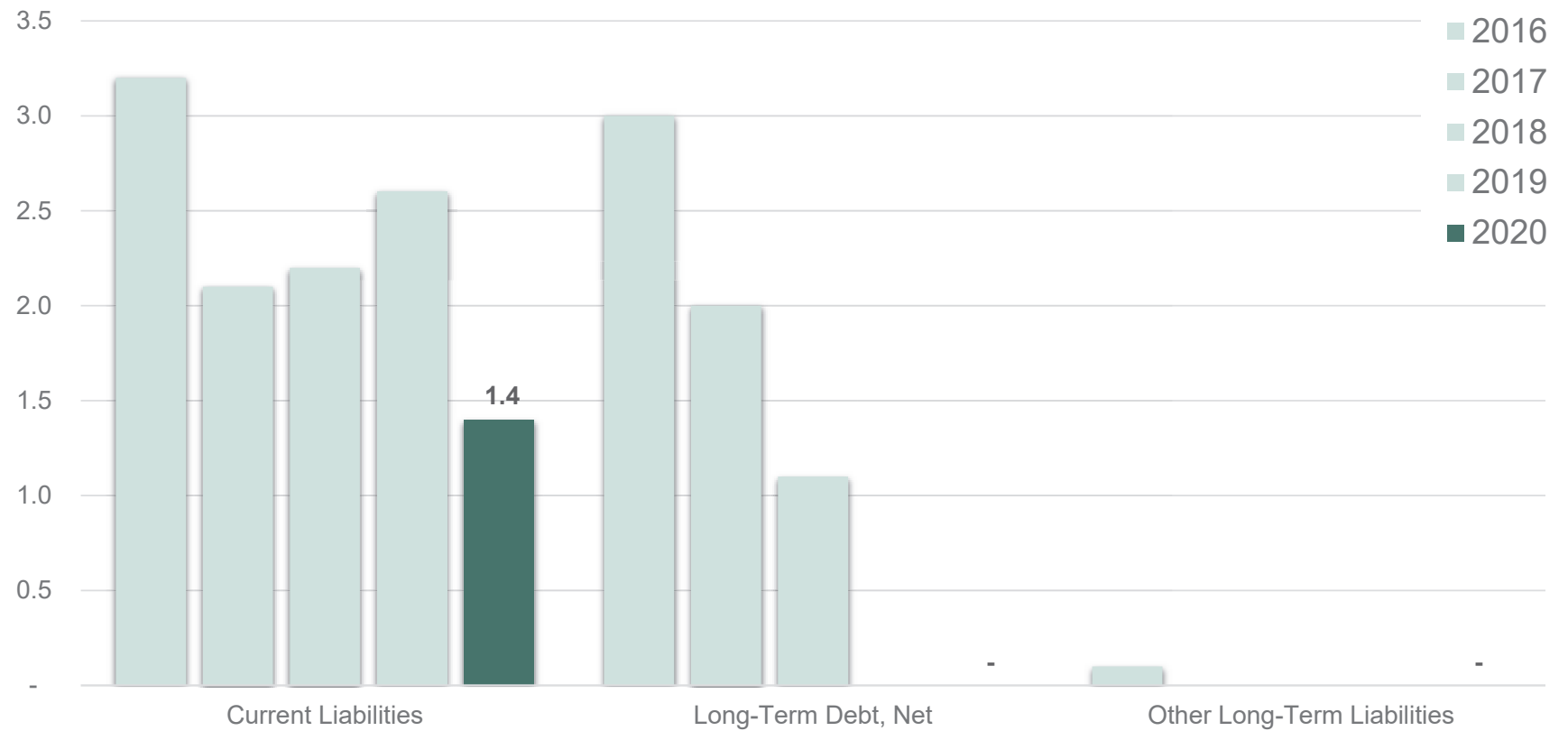
# Asset Totals (in millions)



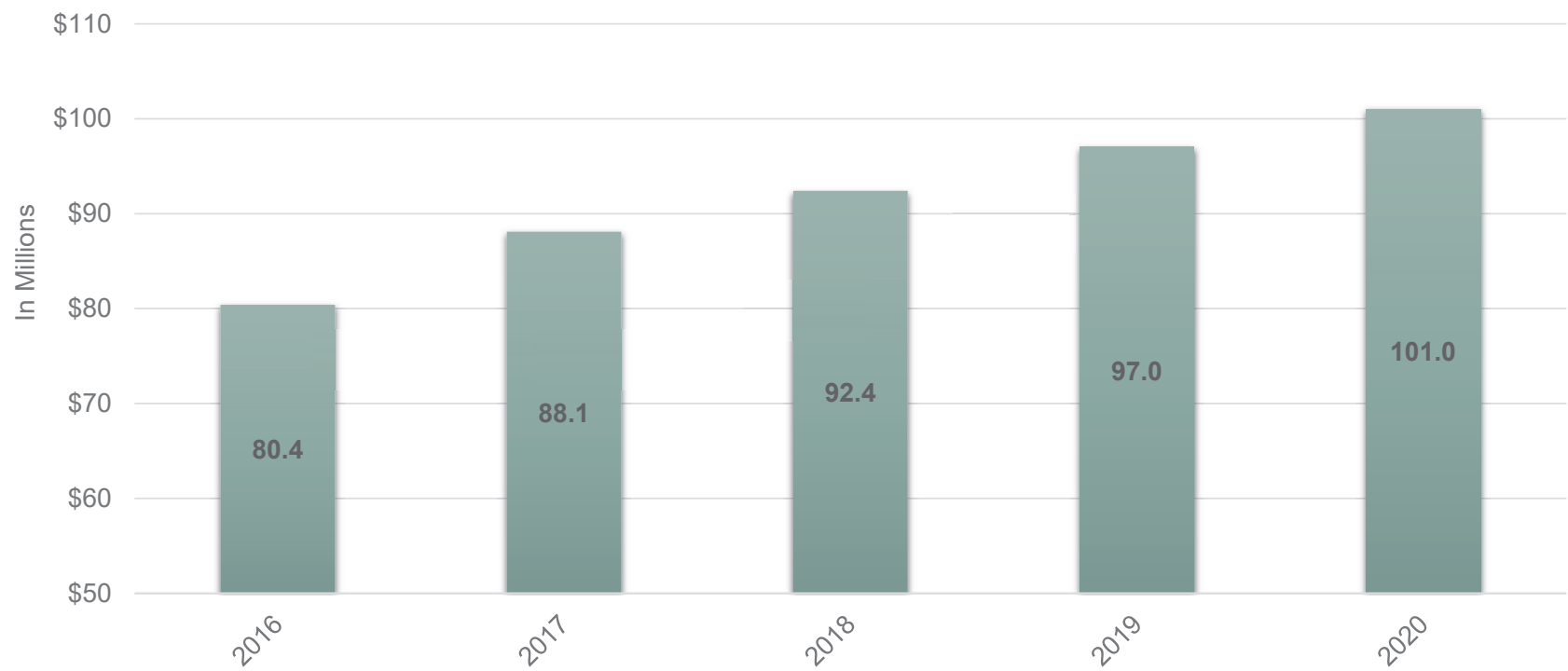
# Asset Breakdown (in millions)



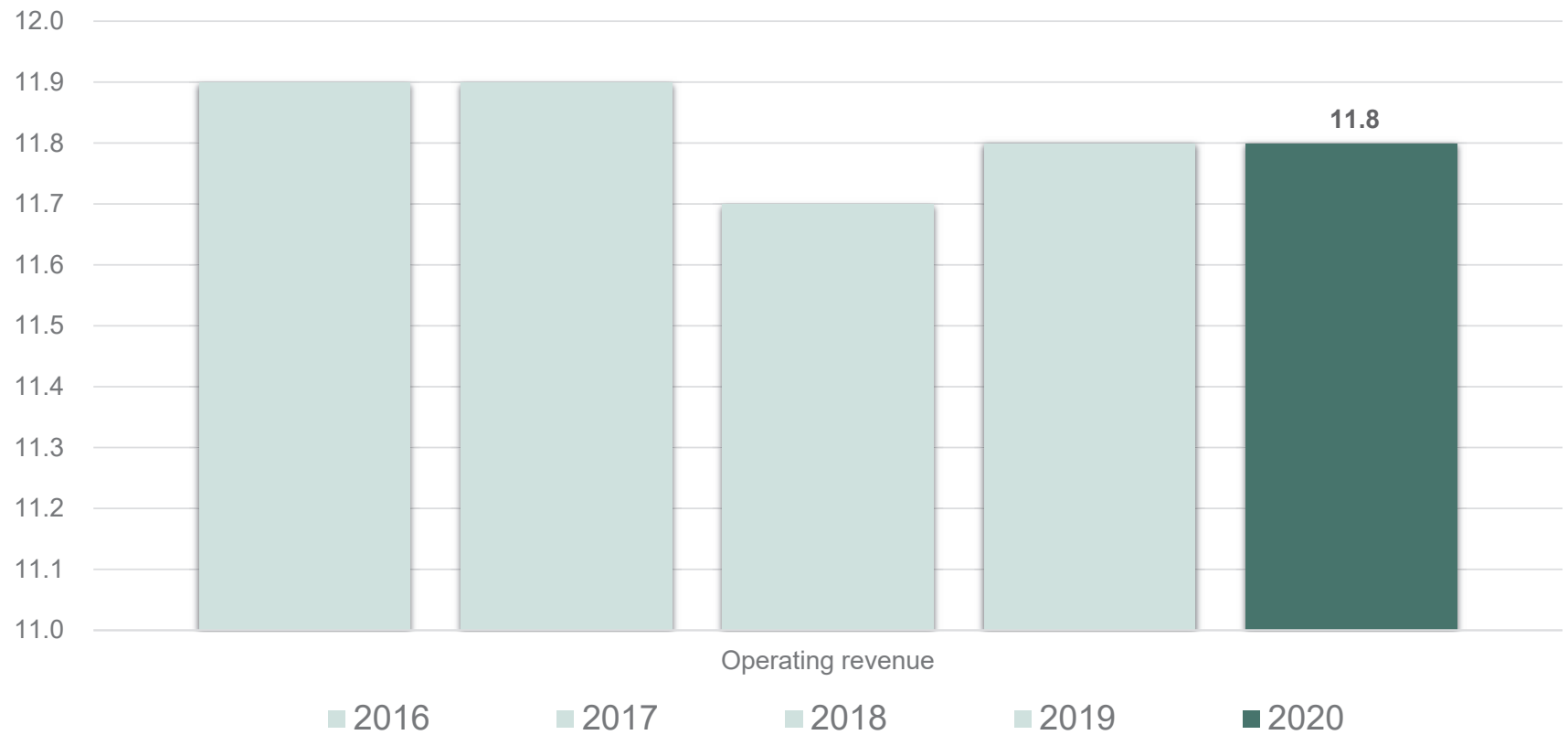
## Liabilities Breakdown (in millions)



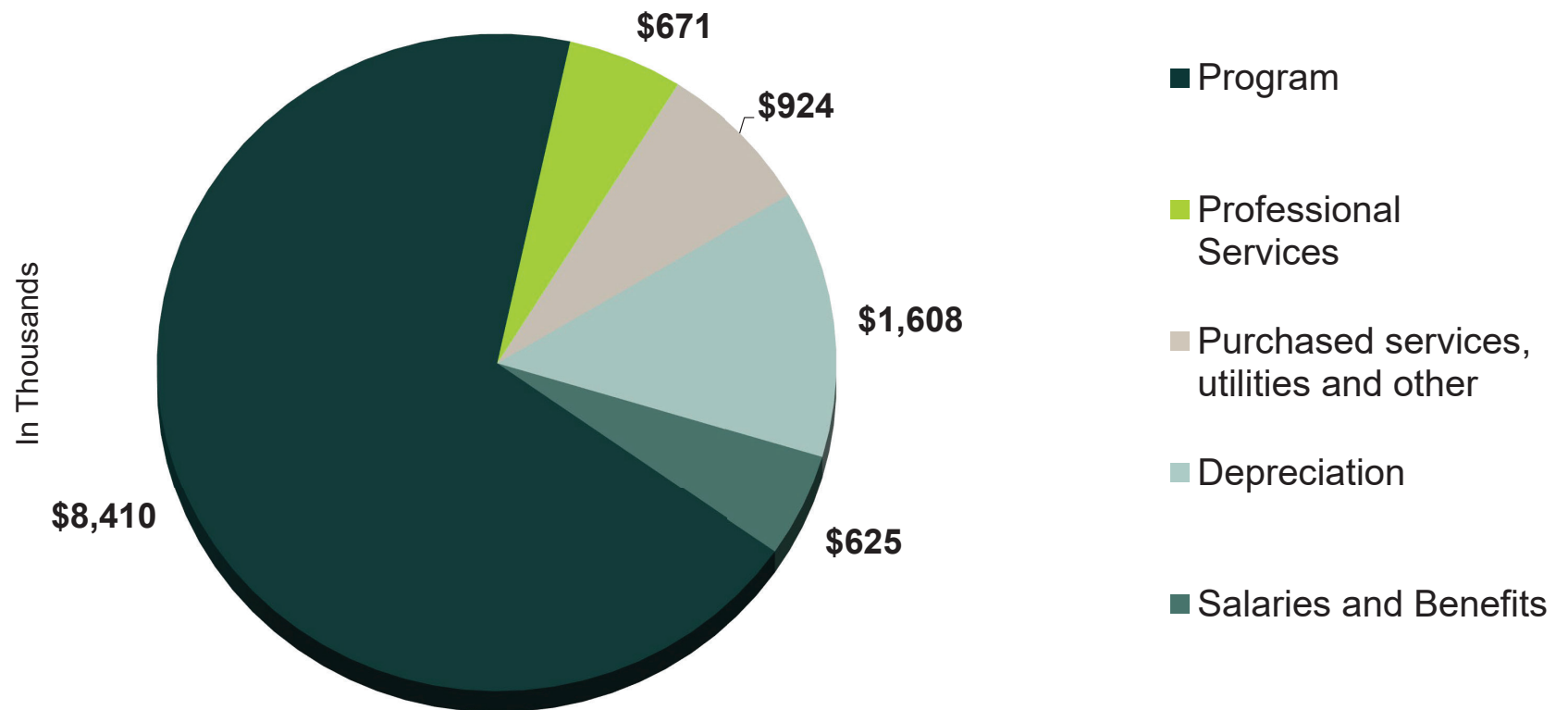
# Net Position (in millions)



## Operating Revenue (in millions)



## 2020 Operating Expenses





## Program Expenditures (in millions)





12

**Mary Wright, Engagement Partner**

mary.wright@mossadams.com

(425) 303-3034

**Matt Stopa, Engagement Senior Manager**

mathew.stopa@mossadams.com

(425) 303-3014



**THANK  
YOU**

# COMMUNITY INVOLVEMENT AND OUTREACH

Nancy Budd, Verdant Community Social Worker

## CASE MANAGEMENT

Provides continuing support for 8 clients during this period.

## CHART

Provides continuing support for 7 clients during this period.

## PROVIDER TRAINING

LGBTQ Risk Prevention Strategies is scheduled for June 11.

## COMMUNITY BEHAVIORAL HEALTH INFORMATION SESSION

Understanding How Nutrition Supports Your Mental Health scheduled for July 20.

## SNOHOMISH COUNTY COMMUNITY BEHAVIORAL HEALTH COMMITTEE

Addresses behavioral health needs through innovation and collaborates to reduce siloed care and barriers to increase access to behavioral services. Develops methods to provide seamless, continuity of care and offers avenue and education to eliminate stigma within the community.

## VULNERABLE ADULT TASKFORCE

Key community partners expand awareness of adult abuse through targeted outreach and public education campaigns. Taskforce develops and maintains a multi-disciplinary team of agency representatives who coordinate solutions to specific, difficult and/or reoccurring cases of abuse.

## SNOHOMISH COUNTY HOMELESS POLICY TASKFORCE

Collaboration of concerned citizens, providers and key stakeholders whose mission is to advocate and educate on behalf of people experiencing homelessness and partnering to address barriers and identify solutions to prevent and alleviate homelessness.

## OTHER COMMITTEES AND MEETINGS

Snohomish County Outreach Coalition  
Snohomish County Connector's Meeting  
LPA Snohomish County Group  
Coordinated Community Response Team  
County and Human Services Providers Meeting  
Cops and Clergy





Suicide is a serious public health problem in Washington. It affects people of all ages in communities across the state. Because suicide is one of the leading causes of early death, preventing it improves the health of our communities. Understanding the warning signs and ways you can help can make a difference.

## One Conversation Can Change a Life.

### Warning signs may include:

- Talking about wanting to die or kill oneself
- Looking for a way to kill oneself
- Talking about feeling hopeless or having no reason to live
- Talking about feeling trapped or being in unbearable pain
- Talking about being a burden to others
- Increasing the use of alcohol or drugs
- Acting anxious or agitated; behaving recklessly
- Sleeping too much or too little
- Withdrawing or feeling isolated
- Showing rage or talking about seeking revenge
- Displaying extreme mood swings

### Ways you can help:

- LISTEN non-judgmentally
- Refrain from touching without permission: "Can I put my hand on you to help calm you?"
- Speak in a calm voice. Useful things to say include: "I am concerned about you... can I get you help?"
- Reassure the person they are heard
- Encourage the person to seek support from resources or family or friends: "Is there anyone at home? Could we call the crisis line together?"
- Understand that mental health and substance use issues can cause erratic or unpredictable behavior and people can exhibit a range of symptoms. Auditory or visual hallucinations and odd behaviors can be common.
- If you feel the person is suicidal, be specific when you call 911: "Could you send an ambulance or paramedics? Someone's in distress."
- Try not to let emotion take over. Keep descriptions accurate and objective.
- Warn emergency workers that they may be dealing with a mental health crisis. It could save lives.

### Resources:

Snohomish County Crisis Line <b>1-800-584-3578</b>	National Suicide Prevention Hotline <b>1-800-273-TALK</b> (8255)	Washington Recovery Helpline (substance use concerns) <b>1-866-789-1511</b>	Domestic Violence Services of Snohomish County <b>425-252-2873</b>	General Snohomish County Resources <b>211</b>
--	---	--	---	---

Sources: WA DOH Statewide High-Level Analysis of Forecasted Behavioral Health impacts from COVID-19 (Apr20), <https://suicidepreventionlifeline.org/how-we-can-all-prevent-suicide/>, <https://www.mentalhealthfirstaid.org/>, [https://www.cbc.ca/firsthand/m\\_features/top-10-ways-to-help-a-person-in-mental-health-crisis](https://www.cbc.ca/firsthand/m_features/top-10-ways-to-help-a-person-in-mental-health-crisis)



**Balance Sheet**

As of April 30, 2021

	A	B	C	D
	Dec 31, 2020	Apr 30, 2021	\$ Change	Comments:
<b>1 ASSETS</b>				
<b>2 Current Assets</b>				
<b>3 Cash Balance</b>	3,404,411	2,630,948	(773,463)	BHCF - CHC \$1.2M payment in Feb
<b>4 Other Current Assets</b>	55,995,957	56,381,040	385,083	Includes Investments & Prepaid Expenses
<b>5 Total Current Assets</b>	59,400,367	59,011,988	(388,380)	
<b>6 Total Long-term &amp; Fixed Assets</b>	43,056,966	42,505,907	(551,059)	Net of Accumulated Depreciation
<b>7 TOTAL ASSETS</b>	<b>102,457,334</b>	<b>101,517,895</b>	<b>(939,439)</b>	
<b>8 LIABILITIES &amp; EQUITY</b>				
<b>9 Liabilities</b>				
<b>10 Current Liabilities</b>	1,421,828	1,349,692	(72,137)	Swedish prepaid rent for May
<b>11 Long-term Liabilities</b>	-	-	-	
<b>12 Total Liabilities</b>	1,421,828	1,349,692	(72,137)	
<b>13 Total Equity</b>	101,035,505	100,168,203	(867,302)	Annual Net Income/(Loss)
<b>14 TOTAL LIABILITIES &amp; EQUITY</b>	<b>102,457,334</b>	<b>101,517,895</b>	<b>(939,439)</b>	

**Profit & Loss**

April 30, 2021

	A	B	C	D	E	F
	Apr Actual	Apr Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
<b>1 INCOME</b>						
<b>2 Ordinary Income</b>	938,422	971,994	(33,572)	3,762,461	3,898,035	(135,574)
<b>3 EXPENSES</b>						
<b>4 Operating Expenses</b>	240,461	267,662	27,201	886,316	936,626	50,310
<b>5 Depreciation Expense</b>	118,944	116,457	(2,487)	475,921	466,448	(9,473)
<b>6 Program Expenses</b>	691,610	788,375	96,764	4,058,560	4,151,498	92,938
<b>7 Total Expenses</b>	1,051,015	1,172,494	121,478	5,420,797	5,554,572	133,775
<b>8 OTHER INCOME/(EXPENSE)</b>						
<b>9 Total Other Income/(Expense)</b>	257,683	305,833	(48,150)	823,084	1,148,333	(325,249)
<b>10 NET INCOME/(LOSS)</b>	<b>145,090</b>	<b>105,334</b>	<b>39,756</b>	<b>(835,251)</b>	<b>(508,203)</b>	<b>(327,048)</b>

**Monthly Highlights**

April 30, 2021

Verdant received dividend payments of \$33.9K, a realized gain of \$2.0K and an unrealized gain of \$16.2K on our investment portfolio which closed with an ending market value of \$55,671,427.

Program grant commitments total \$5,549,527 for 2021 excluding BHCF. Additional 2021 funding for COVID-19 programs total \$594K.

Revenue of \$127K and expenses of \$89K from the Kruger Clinic were incurred, netting to an additional operating income of \$38K.

## Public Hospital District #2

Warrant Number	Transaction Date	Payee	Amount	Purpose
<b>Warrant Activity:</b>				
14817	04/05/2021	Parsi Properties LLC	2,786.00	April 2021 - Parking lot lease
14818	04/13/2021	AmeriFlex Business Solutions	34.50	April 2021 FSA Administration
14819	04/13/2021	ArlenRose Frazier	2,520.00	
14820	04/13/2021	Armstrong Services	1,280.00	Monthly Janitorial and Daily Disinfection Service - April 2021
14821	04/13/2021	Ash Consulting	11,708.25	March Services
14822	04/13/2021	Azose Commercial Properties	3,875.00	
14823	04/13/2021	Comcast - Acct # 8498310221378586	417.57	8498 31 022 1378586
14824	04/13/2021	Dynamic Computing, Inc.	966.88	
14825	04/13/2021	Eberle Vivian	4,670.81	2Q 21 Self Insurance Work Comp Claims Administration
14826	04/13/2021	ELTEC Systems, LLC	3,532.96	
14827	04/13/2021	Fluxx Labs, Inc.	15,000.00	Grantmaker Subscription Fee (Hosting & Support) 4/1 - 3/31/22
14828	04/13/2021	Leadership Snohomish County	5,000.00	Step-up Equity Event - Sponsorship
14829	04/13/2021	Moss Adams LLP	19,740.00	2020 Financial Audit
14830	04/13/2021	Northwest Center Building Services Inc.	486.51	Removed garbage and painted graffiti
14831	04/13/2021	PalAmerica Security Inc.	1,075.90	
14832	04/13/2021	Payden & Rygel	9,272.00	3/1 - 3/31/2021 Investment Advisory Services
14833	04/13/2021	Safeway	700.00	Food Insecurity Nutrition Incentive - March 2021
14834	04/13/2021	Sara Prato, RD	395.04	WC 345 - Cooking with Herbs and Spices 3/28/21
14835	04/13/2021	Snohomish County PUD	1,323.03	Electricity - Acct number 205299316
14836	04/13/2021	Sound Dietitians LLC	1,307.07	
14837	04/13/2021	Turner HR Services, Inc.	1,362.50	HR Consulting - March 2021
14838	04/13/2021	Verizon	109.50	April 2 - May 1, 2021
14839	04/13/2021	Washington Fire Sprinkler, LLC	170.00	Annual inspection
14840	04/13/2021	Waste Management	153.60	March 2021 - Acct number 14-46330-13003
14841	04/13/2021	Yasaura Carvajal	535.00	WC 342 - Changing to Healthy Habits series
14842	04/13/2021	Waste Management	283.73	March 2021 - Acct number 14-46467-83003
14843	04/20/2021	Canon Financial Services, Inc.	598.91	Contract #: 852451-1 Copier Lease April 2021
14844	04/20/2021	Comcast - Acct # 905447969	578.50	905447969
14845	04/20/2021	Foster Garvey PC	5,558.50	Legal billing March 2021
14846	04/20/2021	PEAK Grantmaking	3,000.00	Membership 4/1/21 - 3/31/22
14847	04/20/2021	Principal Life Insurance Co.	2,061.81	1019549-10001
14848	04/20/2021	Seattle Food Nut	391.47	WC 344 - Nutrition Programming - Mediterranean Mezze
14849	04/20/2021	Snohomish County PUD	495.35	Electricity - Acct number 222825879
14850	04/20/2021	Staples	292.56	3/11 - 04/09/21
14851	04/20/2021	Void	-	
<b>Total Warrants</b>			<b>101,682.95</b>	

Transaction Date	Payee	Amount	Purpose
<b>Wire/ACH Activity:</b>			
04/02/2021	ADP	94.31	Payroll Processing Fees
04/02/2021	ADP	60.35	Payroll Processing Fees
04/08/2021	ADP	24,408.02	Payroll
04/08/2021	ADP	8,590.24	Payroll Taxes
04/05/2021	AmeriFlex Business Solutions	218.61	Flexible Spending - Claim Reimbursement
04/12/2021	AmeriFlex Business Solutions	695.83	Flexible Spending - Claim Reimbursement
04/12/2021	Wells Fargo	337.41	Service Charge
04/12/2021	Wells Fargo Merchant Services	70.60	Service Charge
04/16/2021	ADP	94.31	Payroll Processing Fees
04/19/2021	AmeriFlex Business Solutions	30.00	Flexible Spending - Claim Reimbursement
04/22/2021	ADP	23,313.89	Payroll
04/22/2021	ADP	13,196.35	Payroll Taxes
04/23/2021	ADP	10.00	Payroll Processing Fees
04/27/2021	WA State Department of Revenue	792.17	B&O/Retailing Sales Tax for Mar 2021
04/30/2021	ADP	65.55	Payroll Processing Fees
04/30/2021	Valic	3,585.96	Payroll 401(a)/457 Deposit
04/30/2021	Paychex	162.15	Payroll Processing Fees
<b>Total Wire/ACH Activity</b>		<b>75,725.75</b>	

Transaction Date	Payee	Amount	Purpose
04/15/2021	City of Edmonds	36,000.00	Award C-S415 - Covid 19 - LEAP
04/15/2021	Volunteers of America Western WA	10,000.00	C-S428 - COVID Response - Emergency Shelter
04/27/2021	Gambian Talents Promotion	8,000.00	Award C-S429 - Covid - GTP Ramadan Iftar/Ndogu/Grab and go Dinner
04/15/2021	Boys & Girls Club of Snohomish County	24,583.33	Program Payment
04/15/2021	Cascade Bicycle Club Education Foundation	2,666.67	Program Payment
04/15/2021	Center for Human Services	36,717.66	Program Payment
04/15/2021	ChildStrive	52,127.99	Program Payment
04/15/2021	Cocoon House.	8,750.00	Program Payment
04/15/2021	Compass Health	22,635.58	Program Payment
04/15/2021	Concern for Neighbors Food Bank	200.00	Program Payment
04/15/2021	Domestic Violence Services Snohomish Co	40,303.50	Program Payment
04/15/2021	Edmonds School District No. 15	110,834.00	Program Payment
04/15/2021	Homage Senior Services	64,309.10	Program Payment
04/15/2021	Interfaith Family Shelter	833.00	Program Payment
04/15/2021	Kindering	12,500.00	Program Payment
04/15/2021	Korean Women's Association	5,000.00	Program Payment
04/15/2021	Latino Educational Training Institute	32,500.00	Program Payment

04/15/2021	Lynnwood Food Bank	839.58	Program Payment
04/15/2021	Medical Teams International	38,620.00	Program Payment
04/15/2021	Millenia Ministries	12,452.08	Program Payment
04/15/2021	Pacific Treatment Alternatives	11,800.58	Program Payment
04/15/2021	Prescription Drug Assistance Foundation	4,583.33	Program Payment
04/15/2021	Project Access Northwest	10,416.67	Program Payment
04/15/2021	Puget Sound Christian Clinic	55,264.33	Program Payment
04/15/2021	Snohomish County Legal Services	4,166.66	Program Payment
04/15/2021	South County Fire	24,243.81	Program Payment
04/15/2021	Therapeutic Health Services	20,833.33	Program Payment
04/15/2021	Wonderland Child & Family Services	23,513.58	Program Payment
04/15/2021	YWCA of Seattle, King and Snohomish Co	7,720.42	Program Payment
<b>Total Wires/ACH Transactions</b>		<b>682,415.20</b>	

Transaction Date		Payee	Amount	Purpose
<b>Kruger Clinic Activity:</b>				
1534-1547	misc	Various Claimants/Vendors	29,448.84	Administered by Azose
<b>Work Comp Activity:</b>				
305493-305499	misc	Various Claimants/Vendors	30,667.25	Administered by Eberle Vivian
<b>Total Disbursements</b>			<b>919,939.99</b>	

Transaction Date		Payer	Amount	Purpose
<b>Deposits:</b>				
04/05/2021		Safety National	36,189.23	Reserve LI Self Insurance repayment
04/05/2021		Healthcare Realty Services, Inc.	4,663.72	Monthly Rent
04/05/2021		Allied Dermatology Partners	2,050.19	Monthly Rent
04/06/2021		Edmonds Medical Clinic	6,684.51	Monthly Rent
04/09/2021		Snohomish County	138,112.47	Levy
04/15/2021		Allied Dermatology Partners	7,746.63	Monthly Rent
04/27/2021		Swedish/Edmonds	806,349.83	Monthly Rent
04/27/2021		Swedish Edmonds Children's Clinic	26,138.52	Monthly Rent
04/27/2021		Swedish Edmonds Kruger Clinic	65,038.39	Monthly Rent
04/28/2021		Wells Fargo	113.76	Monthly Rent
04/28/2021		Puget Sound Gastro	43,255.70	Monthly Rent
04/29/2021		ADP	536.17	Payroll Tax Refund
<b>Total Deposits</b>			<b>1,136,879.12</b>	



VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT #2  
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 14817 through 14851 have been issued for payment in the amount of \$101,682.95. These warrants are hereby approved.

Attest:

\_\_\_\_\_  
Tammy Keuser

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Warrants Processed:	04-01-2021 – 04-30-2021		\$101,682.95
Work Comp Claims Pd:	04-01-2021 – 04-30-2021		30,667.25
Kruger Clinic Processed:	04-01-2021 – 04-30-2021		29,448.84
Payroll:	03-21-2021 – 04-03-2021	24,408.02	
	04-04-2021 – 04-17-2021	<u>23,313.89</u>	
			47,721.91
Electronic Payments/ Adjustments:	Payroll Taxes	21,786.59	
	Payroll Processing	486.67	
	Valic Retirement	3,585.96	
	FSA Payments	944.44	
	Bank Fees and Supplies	408.01	
	WA State Dept Revenue	792.17	
	Program Expenditures	<u>682,415.20</u>	
			<u>710,419.04</u>
	Grand Total		<u>\$919,939.99</u>

## Program Oversight Committee- May 2021

### I. Modifications to Contracts:

None

### II. Superintendent's Discretionary

Organization	Project	Time Period	Total Funding
Gambian Talents Promotion	Iftar/Ngodu	4/15/21-5/30-21	\$8,000
		<b>Total</b>	<b>\$8,000</b>

Superintendent's Discretionary Funds unallocated balance for 2021: **\$ 406,908**

### III. Expiring Contracts:

The following grantees have been contacted to direct them to apply for renewal via the 5/17-5/28 grant process for contracts starting 7/1, 8/1, or 9/1.

Organization	Project	Date Contract Expires
Center for Human Services	Youth Counseling	8/31/2021
Compass	Community Transitions	7/31/2021
Edmonds School District	Family Support Services	8/31/2021
Lahai Health	Mental Health	8/31/2021
Parent Trust	SMART Teens	8/31/2021
Project Access NW	Project Access	6/30/2021
Therapeutic Health Services	Integrated Cognitive Therapies	6/30/2021

### IV. Quarter 2 Grant Making

- Open Q&A Session happened 5/10. Recording and slides available online.
- Applications accepted 5/17-5/28
- Discussion and approval at 6/23 Board Meeting for 7/1 contract start date

### V. Recent Grantee report highlights

#### a. Edmonds College Foundation

- Provided 100 meals weekly and served 266 unduplicated students via the Campus Pantry which distributed 18,118 pounds of food.
- "Verdant made a huge impact on students in housing. We had 60 students that were provided meals in housing each week...many were struggling financially due to losing their job and/or not feeling safe to go to a job. The food was bright light both financially and emotionally. Many made comments how the food was the most nutritious and tasteful food they had for the week" – Director of Housing and Residence Life

#### b. Helping Hands Project Organization

- \$48,560 in rental assistance (paid directly to landlords/property managers) provided to 17 families (average of \$2,856 per family) and \$18,000 of food support provided to over 70 households.
- One request they received for PHD2 that they were able to respond to was "I am now in need of rent and groceries assistance as I look for not employment. Kindly assist me however you can. I

have too many bills including food and I have sleepless nights thinking about my bills. I am providing for my 4 kids and myself”

**c. Lahai Dental**

- Provided 539 appointments with 85% of program participants having no dental insurance (61% uninsured and 24% Medicare only), 94% of participants at or below 30% of area median income (considered “very low income”), and 45% speaking a language other than English.
- “90% of patients return to complete the Dentist’s recommended services...our staff places particular emphasis on ensuring that our patients know they are valued and cared for”

**VI. COVID Testing and Vaccination update**

- a. Mass vaccination site (SVNA, Edmonds College) YTD: 35,340 vaccinations. All Mass Vaccination sites in Snohomish County have moved to a “flex” model where appointments are preferred, but not required, and folks can walk-up/drive-up and be registered onsite.
- b. Adult Family Home vaccinations YTD: 98 facilities visited and 2,629 vaccinations given. Have now transitioned to Community Pop-Up events via grant mod of VIP contract.

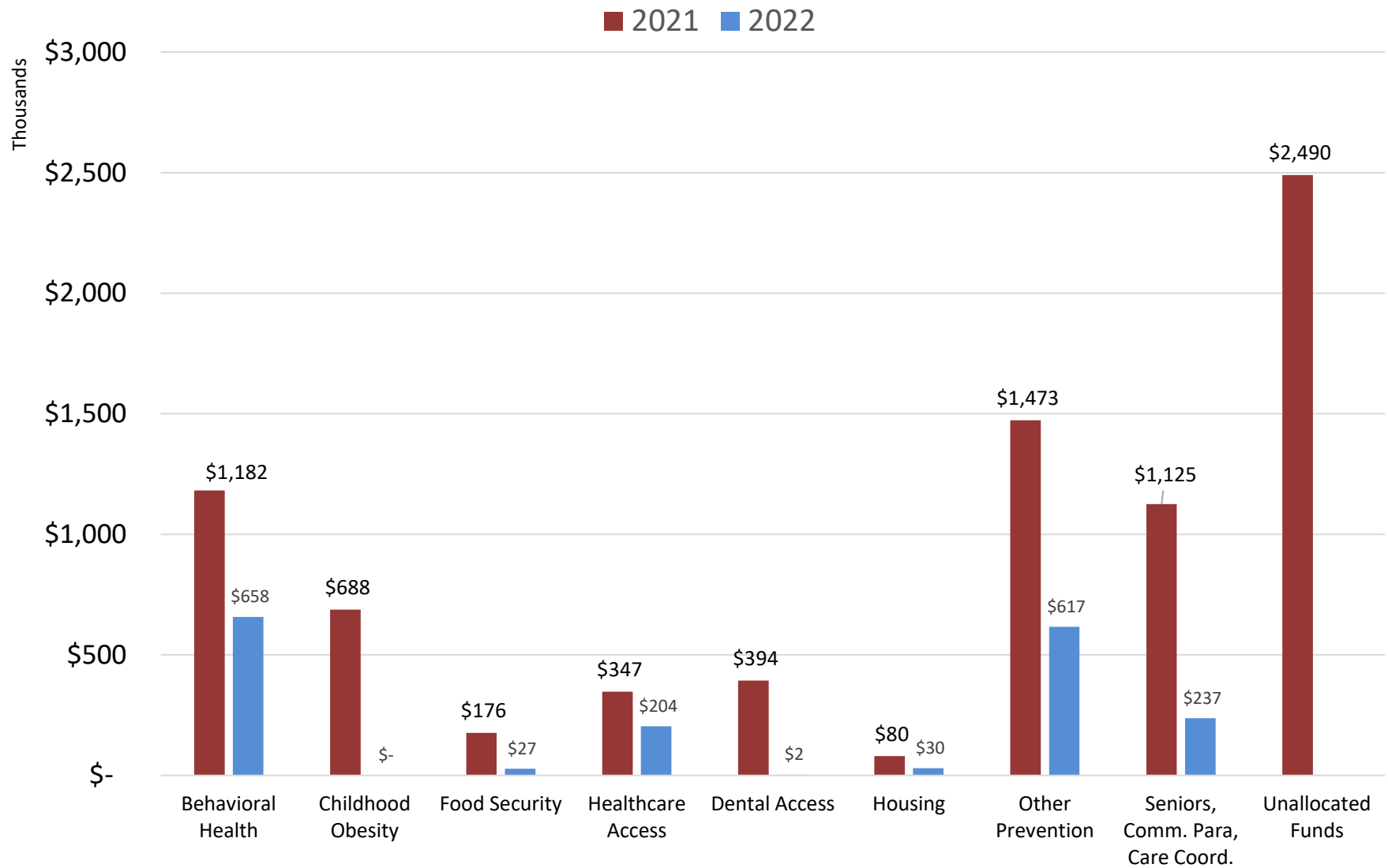
**VII. Community Engagement Update**

- a. Selected to join the Board of Partnership to End Homelessness representing HealthCare and Philanthropy Sectors as well as the Data and Evaluation and EDI Outreach Committees. She is also representing Verdant on the UW Bothell Healthcare Advisory Board, the Snohomish County COVID-19 TaskForce, and the regional Dental Access Coalition.
- b. Visited the Diversion Center with Lynnwood and MLT Police Departments, Millennia Ministries, Pacific Treatment Alternatives, Washington Kids in Transition, and staffed a community COVID Vaccine event with Korean Women’s Association, Ethiopian Orthodox Church, and South County Fire.

**VIII. Fluxx Implementation Update**

- a. Transition is underway! Zoe and Thea translating our paper forms and email-based processes into programmable excel spreadsheets and workflow documents.
- b. Discovery and development of initial version to be completed by Fluxx in June
- c. Testing and refinement with staff involvement to occur in July followed by training
- d. Internal and External Communication planning began at 5/7 VPR and will continue throughout summer.

## Verdant Committed Grant Funds (\$k)



**Program Payout Schedule  
as of April 2021**

		<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Program End</b>
<b>7100 . Grants</b>				
	<b>Committed</b>			
	Boys & Girls Club Healthy Habits	\$ 221,250	\$ -	Sep-21
	Cascade Bicycling Club Advanced Basics	\$ 32,000	\$ -	
	Center for Human Services Youth Counseling	\$ 202,500	\$ -	Sep-21
	Center For Human Services/CHS Integration	\$ 68,820	\$ 70,227	May-23
	Center For Human Services/EFM Integration	\$ 100,057	\$ 102,058	Feb-23
	ChildStrive Early Intervention/PAT	\$ 326,813	\$ 82,121	Mar-22
	ChildStrive Nurse Family Partnership	\$ 297,052	\$ 305,964	Dec-22
	Cocoon House Prevention Program	\$ 78,750	\$ 26,250	Mar-22
	Community Health Center County Dental Program	\$ 100,195	\$ -	9/31/21
	Compass Health CP Program	\$ 88,449	\$ -	Jul-21
	Compass Health - Emergency Motel Vouchers	\$ 20,250	\$ 10,000	Mar-22
	Concern for Neighbors Food Bank (MLT)	\$ 8,230	\$ -	
	Domestic Violence Services Teen Prevention	\$ 16,700	\$ -	Aug-21
	Domestic Violence Services South County Advocate	\$ 96,000	\$ -	
	Edmonds Food Bank	\$ 20,000	\$ -	
	Edmonds School District Move 60!	\$ 466,672	\$ -	Aug-21
	Edmonds Schools Family Resource Advocate	\$ 120,000	\$ -	Aug-21
	Edmonds Schools Student Support Advocate	\$ 450,000	\$ 450,000	Dec-22
	Edmonds Senior Center Enhanced Wellness	\$ 115,992	\$ -	
	Foundation for Edmonds School Summer Meals	\$ 20,000	\$ -	
	Homage Senior Services Care Coordination	\$ 143,620	\$ 147,919	Dec-22
	Homage Senior Services Center for Healthy Living	\$ 628,095	\$ -	
	Interfaith Family Shelter	\$ 7,500	\$ 2,499	Mar-22
	Kinderling Early Intervention	\$ 149,155	\$ 37,500	Mar-22
	Korean Women's Association Everyday Prevention	\$ 60,000	\$ 15,000	Mar-22
	Lahai Health Dental Clinic	\$ 212,970	\$ -	
	Lahai Health Mental Health Counseling Program	\$ 39,000	\$ -	
	Lahai Health Mobile Medical Clinic	\$ 183,000	\$ 188,000	Dec-22
	Latino Educational Training Institute	\$ 54,000	\$ 32,500	Sep-23
	Lynnwood Food Bank	\$ 15,625	\$ -	
	Millennia Ministries	\$ 112,500	\$ 27,356	Mar-22
	MTI Mobile Dental Program	\$ 72,900	\$ -	Sep-21
	Pacific Treatment Alternatives	\$ 106,205	\$ 35,402	Mar-22
	Parent Trust	\$ 15,000	\$ -	Sep-21
	Parent Trust Family Wellness	\$ 15,000	\$ -	
	Prescription Drug Assistance Program	\$ 55,000	\$ -	
	Snohomish County Legal Services	\$ 37,500	\$ 12,500	Mar-22
	SSC Fire & Rescue Community Paramedic	\$ 145,000	\$ -	
	SSC Fire & Rescue/OMF Veteran's Project	\$ 92,260	\$ 89,175	Dec-22
	Swim Lessons (Edmonds, Lynnwood, MLT, YMCA)	\$ 70,000	\$ -	
	Therapeutic Health Services Youth Behavioral	\$ 125,000	\$ -	Jun-21
	VOAWW 211	\$ 76,400	\$ -	
	Wonderland Development Center	\$ 150,000	\$ 150,000	Dec-22
	YWCA Children's Domestic Violence	\$ 2,083	\$ -	Jan-18
	YWCA - Emergency Shelter	\$ 22,500	\$ 7,500	Mar-22
	YWCA - Healthcare Access	\$ 46,984	\$ 15,661	Mar-22
	<b>Total Committed</b>	<b>\$ 5,549,527</b>	<b>\$ 1,807,632</b>	
	<b>Not Committed (Available to Spend)</b>	<b>\$ 2,450,473</b>	<b>\$ 6,192,368</b>	
	<b>Total Grants</b>	<b>\$ 8,000,000</b>	<b>\$ 8,000,000</b>	
<b>7300 . Internal Programs</b>				
	<b>Committed</b>			
	7301 Conferences & Forums	\$ 29,000		
	7302 Needs Assessment and Evaluation	\$ -		
	7303 Nutrition & Physical Activity	\$ 98,650		
	7304 Behavioral Health	\$ 42,340		

**Program Payout Schedule  
as of April 2021**

	7305 VOAWW 211 Community Resource Advocate	\$ 29,100		
	7306 Multicultural Health Programs	\$ 44,405		
	7308 Social Worker Case Management	\$ 6,000		
	7309 Health Screening & Education	\$ 2,000		
	7310 Provider Training & CME	\$ 10,000		
	<b>Total Committed</b>	<b>\$ 261,495</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ 76,400</b>		
	<b>Total Internal Programs</b>	<b>\$ 337,895</b>		
	<b>7200 . Supt. Discretionary</b>			
	<b>Committed</b>			
	Leadership Snohomish County Step-up Event	\$ -	\$ -	
	Center for Human Services	\$ 1,920	\$ -	
	Compass Health	\$ 30,544	\$ -	
	Domestic Violence Services Snohomish Co	\$ 26,767	\$ -	
	Edmonds Community College Foundation	\$ 12,737	\$ -	
	Jean Kim Foundation	\$ 52,182	\$ -	
	Korean Women's Association	\$ 69,128	\$ -	
	WA Kids in Transition	\$ 50,000	\$ -	
	LETI	\$ 48,160	\$ -	
	Foundation for Edmonds School District	\$ 54,325	\$ -	
	Medical Teams International	\$ 34,880	\$ -	
	South County Fire	\$ 48,000	\$ -	
	Trinity Lutheran Church/Cold Weather Shelter	\$ 4,300	\$ -	
	Helping Hands Project Organization	\$ 76,560	\$ -	
	City of Edmonds-LEAP	\$ 66,000	\$ -	
	Gambian Talents Promotion	\$ 8,000	\$ -	
	Volunteers of America Western WA	\$ 10,000	\$ -	
	<b>Total Committed</b>	<b>\$ 593,503</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ 406,497</b>		
	<b>Total Discretionary Programs</b>	<b>\$ 1,000,000</b>		
	<b>7500 . Building Healthy Communities Fund</b>			
	<b>Committed</b>			
	Sea Mar CHC - Lynnwood Clinic	\$ 1,000,000	\$ -	
	City of MLT - Evergreen Playfield	\$ 1,000,000	\$ -	
	Community Health Center (CHC)	\$ 1,875,000	\$ -	
	<b>Total Committed</b>	<b>\$ 3,875,000</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ (2,090,000)</b>		
	<b>Total BHCF Programs</b>	<b>\$ 1,785,000</b>		
	<b>7600 . Co-funding Opportunities</b>			
	<b>Committed</b>			
		\$ -		
	<b>Total Committed</b>	<b>\$ -</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ 100,000</b>		
	<b>Total Co-funding Opportunities</b>	<b>\$ 100,000</b>		
	<b>7700 . CHART</b>			
	<b>Committed</b>			
		\$ -		
	<b>Total Committed</b>	<b>\$ -</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ 3,600</b>		
	<b>Total CHART</b>	<b>\$ 3,600</b>		
	<b>TOTAL</b>	<b>\$ 11,226,495</b>		

**Report to Commissioners**  
**May 26, 2021**

**Verdant Community Wellness Center Report**

Sue Waldin, Community Wellness Program Manager

**Addressing Food Insecurity**

- Distributed 2,225 Verdant-funded fruit and vegetable vouchers since April 2020 to food insecure residents through 12 South Snohomish County partners
- The Edmonds Waterfront/Senior Center will partner with us to administer the DOH Fruit and Vegetable Project cohort (July-Dec) targeting food insecure seniors accessing their free/low-cost meal program

**Virtual Programming and Offerings**

<b>Date</b>	<b>Program/Offering</b>	<b># of Participants</b>
<b>April 22-May 20, 2021</b>	Plant-based Whole Foods Challenge Series	10
RDN sharing strategies and the health values in incorporating more plant-based food into daily choices.		
<b>April 28, 2021</b>	Cooking Demo – Lower Carb Breakfast Options	15
RDN sharing info and recipes with lower carb options to start the day with a healthy breakfast meal.		
<b>May 4, 2021</b>	Cooking Demo – Mediterranean Made Easy	18
RDN sharing the nutritional benefits of the Mediterranean pattern of eating and easy recipes to get started.		
<b>May 11, 2021</b>	Cooking Demo – Sweet and Savory Breakfast Bowls	16
RDN sharing cooking techniques and recipes to make simple, healthy breakfasts in bowl portions.		
<b>May 13, 2021</b>	Cooking Demo – Budget-friendly Recipes featuring Soy	17
RDN sharing recipes using soy foods as an economical and nutritional option to stretch food dollars.		

**Diabetes Prevention and Support Resources**

<b>Date</b>	<b>Program/Offering</b>	<b># of Participants</b>
<b>April 21, 2021</b>	Navigating Diabetes Today Monthly Support Group	18
CDCES presented “Carbohydrate Comparisons” food choices, meal planning and portions to control blood sugar.		
<b>May 19, 2021</b>	Getting Ready for Summer Weather	9
Best practices during summer’s temperatures on foot care, hydration and medications to control blood sugar.		

Piloting a 6-week virtual series on “Weight Loss that Works for You” based on research of Dr. Robert Kushner, a well-known expert in the field of weight management. Recruitment not happening. Co-sponsored with PHD#3/lifestyle modification program developed by Verdant, taught by a RDN.

Note: Sue Waldin is the Verdant staff working to support the bilingual Community Resource Advocate in partnership with VOA and Edmonds College.

## **Multicultural Report**

Sandra Huber, Community Engagement Manager

### **Verdant Sponsored Programs**

<b>Date</b>	<b>Program/Offering</b>	<b># of Participants</b>
<b>Tuesdays, 10:30 am</b>	Weekly Parent Support Group	21
<b>Third Wednesday of the month</b>	Monthly Women’s Support Group	9
<b>March 15-June 21</b>	Connecting, Empowering and Better Accompanying Your Adolescent	39
<b>Thursdays, 6:00 pm</b>	Weekly Community Health Boards Coalition	31
<b>Thursday, April 22, 6:30 pm</b>	Respeto y Amor propio: autoestima en la mujer	19
<b>April 5-May 3</b>	Por que tu salud importa: Ideas para comer saludable sin sacrificios	27
<b>Friday, April 16, 6:30 pm</b>	El poder de la palabra y la comunicacion con nuestros hijxs	21

### **Community Collaborations**

<b>Date</b>	<b>Program/Offering</b>	<b># of Participants</b>
<b>Tuesdays, 5:00-7:30 pm</b>	Con Confianza y En Comunidad: Hablando sobre COVID-19 y temas que nos afectan	73
<b>Once a Month</b>	Snohomish County Latino Coalition	46
<b>Fridays, 1:00 pm</b>	Latinx Health Board	19
<b>Mondays, 3:30 pm until April 12</b>	Healthy Equity for Immigrants Campaign	61
<b>Wednesdays, 4:00 pm</b>	DOH Collaborative	102
<b>Thursdays, 6:00 pm</b>	Community Health Board Coalition	29
<b>Third Thursday of the month</b>	OCOEC Community Action Coalition Steering Committee Meeting	17



## **Verdant Community Social Worker Highlights**

Nancy Budd, Community Social Worker

- Case Management – continuing support for 8 clients during this period.
- CHART – continuing support for 7 clients during this period.
- This past month included weekly team check ins and marketing meetings, monthly staff meeting, covid and grant update meetings, monthly County Outreach Coalition, and County and Human Services Providers meeting. Monthly Snohomish County Community Behavioral Health Committee. I attended a couple of webinars which included the Step Up Conference and the Washington State Involuntary Treatment Act: Snohomish County.
- Quarterly provider training scheduled for June 11. The topic is LGBTQ Risk Prevention Strategies.
- Second community behavioral health information session has been scheduled for July 20th. The topic is Understanding How Nutrition Supports Your Mental Health.

## **Marketing Report**

Jennifer Piplic, Director of Marketing and Communications

### **Canopy Newsletter**

The spring edition of The Canopy has been arriving in homes since mid-May, featuring content about COVID vaccines, summer activities with Verdant, mental health awareness, the current funding application window, grant features, and more. This edition was mailed to 79,712 homes and businesses in our district. As was the case with the fall 2020 edition, the cover of the newsletter is printed in English with the same content translated into Spanish on the back cover.

### **Website Redesign**

Staff are wrapping up the discovery stages with Aukema & Associates and are revisiting what and how information is presented. With the redesign, an important goal is to better frame the story of Verdant – with grant features, impact stories and numbers, easy access to grant application info, and more. The Aukema team is now working on the technical and creative brief.

### **Social Media**

The social media internship continues to ramp up, as Alex spent his early weeks researching and planning strategies to increase engagement. In April, we posted 12 times and are on track to far exceed those numbers in May, incorporating more grant and program features to diversify the content areas.