

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
Regular Meeting  
A G E N D A  
March 24, 2021  
8:00 am to 10:00 am

Due to the Governor's Proclamation 20-28 et seq that temporarily waives and suspends sections of the Open Public Meetings Act, the February 24, 2021 Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/81170706793>  
Meeting ID: 811 7070 6793 Passcode: 871927 or the call-in number is 253 215 8782

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Introduction of Verdant Interns	---	8:01	---
a) Alex Franco and Thea Walker			
C. Approval of the Minutes			
a) February 24, 2021 Board Meeting	Action	8:10	2-6
D. Community Presentation	Information	8:15	7-13
a) Fruit and Vegetable Voucher Program, Sue Waldin, Community Wellness Manager			
E. Superintendent Report	Information	8:30	---
a) Verdant Operations Update			
b) Community Outreach Update			
F. Executive Committee Report	Information	8:40	---
F. Finance Committee Report			
a) Review financial statements and cash activity	Information	8:50	14-18
b) Authorization for payment of vouchers and payroll	Action	9:00	19
c) Resolution 2021:03 Fixed Asset Disposition	Action	9:05	20-23
d) Grant Management System Acquisition	Information	9:10	24
G. Program Committee Report			
a) Conflicts of Interest	Information	9:20	25-27
b) Grant Applications for Funding	Action	9:30	25-27
c) Verdant Program and Marketing highlights	Information	9:45	28-30
H. Public Comments (please limit to three minutes per speaker)	---	9:50	---
I. Commissioner Comments	---	9:55	---
L. Adjournment	---	10:00	---

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

***Regular Meeting***

***via Zoom***

**February 24, 2021**

<b>Commissioners Present</b>	Bob Knowles, President (via Zoom) Dr. Jim Distelhorst, Secretary (via Zoom) Karianna Wilson, Commissioner (via Zoom) Deana Knutsen, Commissioner (via Zoom) Fred Langer, Commissioner (via Zoom, 8:20 am arrival)
<b>Staff</b>	Lisa Edwards, EdD, Superintendent (via Zoom) Jennifer Piplic, Marketing Director (via Zoom) Sue Waldin, Community Wellness Program Manager (via Zoom) Sandra Huber, Community Engagement Manager (via Zoom) Nancy Budd, Community Social Worker (via Zoom) Zoe Reese, Director of Community Impact (via Zoom) Tammy Keuser, Director of Finance and Operations (via Zoom) Tammy Weenink, Executive Assistant/Office Manager (via Zoom) Erica Ash, Ash Consulting (via Zoom)
<b>Guests</b>	Marisol Bejarano, LETI Staff (via Zoom) Jazim Herrera, LETI Staff (via Zoom) Cindy Montenegro, LETI Participant (via Zoom) Yesica Billasenor, LETI Participant (via Zoom) Carl Zapora, Community Member
<b>Call to Order</b>	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:04 a.m. by President Knowles.
<b>Approval of Minutes</b>	<b><i>Motion was made, seconded and passed unanimously to approve</i></b> the minutes of the regular board meeting on January 27, 2021. (E:08:21)

**Community  
Presentation**

Ms. Reese introduced guests from LETI, including staff members Marisol Bejarano and Jazim Herrera and LETI program participants Yesica Villasenor and Cindy Montenegro.

Ms. Bejarano provided an overview of a few of the COVID relief programs being offered. Through partnerships LETI distributed 200 meal boxes, 350 fresh fruit and vegetable coupons, and approximately 30,000 food gift cards to families in need. Ms. Bejarano mentioned that LETI continues to help community members sign up for programs and services and schedule vaccination appointments. Ms. Bejarano noted that Ms. Herrera is working with the school district and families to create a success plan to fit their needs that includes a financial tune up.

LETI program participant Ms. Villasenor talked about how much LETI has helped their family after her husband lost his job due to COVID. The Villasenor family received help in paying their PUD bill and was directed to other resources for additional support.

LETI program participant Ms. Montenegro heard about LETI through her children's school. The Montenegro family has received assistance with their rent and PUD bill, food boxes, fruit and vegetable voucher and Ms. Montenegro's husband has started the GED training through LETI. Ms. Montenegro is thankful to have someone like Ms. Herrera there to help them.

President Knowles asked about the barriers and how can Verdant be a better resource for LETI. Ms. Bejarano replied that LETI is a small organization, working hard to keep up with the needs of clients. Sharing resources and partnerships that will help support their clients would be very helpful.

Ms. Bejarano also shared that they are experiencing resistance within the community around the COVID vaccine and that they are working to educate and build trust. Ms. Reese shared that Verdant is finalizing details around a COVID grant with LETI to support outreach around the COVID vaccine to the Latinx community.

<b>Superintendent Report</b>	Dr. Edwards introduced and welcomed Tammy Keuser, Director of Finance and Operations and Tammy Weenink, Executive Assistant/Office Manager. Dr. Edwards reported that Verdant is working on operational structure for all properties. Staff will meet with tenants from the Kruger Clinic and Swedish Hospital to make sure all properties are fully functional, and tenants are satisfied. Value Village walk through has been done. Dr. Edwards announced that the revised Employee Handbook will be rolled out this week to staff and Kara Turner will be meeting with the team on March 5, 2021 to review handbook updates work on team building. Verdant also has 2 new interns that will be introduced at the March board meeting.
<b>Executive Committee Report</b>	President Knowles reported that the committee met on Wednesday, February 17, 2021 to review the agenda for the February 24, 2021 board meeting. No action was taken.
<b>Finance Committee Report</b>	The Finance Committee met on Friday, February 19, 2021. Ms. Ash reviewed the financial statement and cash activity for January 2021 (E:09:21) and noted anything over \$5,000 in payment from the warrants.
<b>Authorization for Payment of Voucher and Payroll</b>	Authorization for payment of vouchers and payroll: Warrant numbers 14643 through 14696 for January 2021 for payment in the amount of \$120,124.25 were presented for approval (E:10:21) by Commissioner Langer. <b>Motion to approve passed unanimously.</b>
<b>Program Committee Update</b>	The Program Committee met on February 11, 2021. Commissioner Knutsen reported that that there were no new or renewal program requests, and no conflicts of interest were reported by commissioners.
<b>Program Investment Recommendations</b>	Ms. Reese reported on 2 contract modifications. Medical Teams International to extend contract to March 31, 2021 (E:11:21). <b>Motion to approve passed unanimously.</b> Trinity Lutheran Church to repurpose remaining funds for COVID-19 shelter cleaning. <b>Motion to approve passed unanimously.</b>  Ms. Reese provided information about the projects in the Superintendent's Discretionary funds including the Jean Kim Foundation Hygiene Center, Korean Women's Association and South County Fire.

<b>Statement on Housing</b>	<p>Dr. Edwards stated that because housing has been identified as a priority by commissioners, in order to fund appropriately and for audit purposes, Verdant must have an approved housing statement. Once approved it will be posted to the public for awareness and clarity that Verdant is not funding capital projects rather housing-related services. The housing statement has been reviewed by Brad Berg and committees and now moves to the board for approval. (E:11:21) <b>Motion to approve passed unanimously.</b></p>
<b>2021 Grant Process</b>	<p>Ms. Reese reported that the 2021 grant application process started February 15, 2021, and applications will be received through February 26, 2021. Ms. Reese expects to receive both renewals and new funding and has 5 fully submitted applicants. A grant Q&amp;A was held February 9, 2021 with over 53 participants. The session was recorded and is available on Verdant's website and YouTube channel. Verdant staff and a focus group of current grantees reviewed demos from three highly rated electronic grant software companies during the week of February 15, 2021.</p>
<b>COVID Testing and Vaccine Partnerships</b>	<p>Ms. Reese reported that the mass vaccination site at Edmonds College, run by Seattle Visiting Nurses Association year to date has provided 8,142 vaccinations. Adult Family Home/Long Term Care onsite vaccinations run by South County Fire year to date have provided vaccinations for 80 facilities in district and 1,100 people. MTI testing shows positive test rates are decreasing with 219 tested and 5 positive cases 2021.</p>
<b>Verdant Program and Marketing Highlights</b>	<p>See exhibit (E:12:21) for updates on program staff and marketing highlights.</p>
<b>Public Comments</b>	<p>Mr. Carl Zapora of Edmonds thanked Verdant for the work being done with Edmonds College.</p>
<b>Commissioner Comments</b>	<p>Commissioner Knutsen thanked Ms. Ash for all her work with Verdant and welcomed Tammy Keuser and Tammy Weenink to the Verdant team.</p> <p>Commissioner Wilson shared that she was contacted by a community member regarding the Woodway campus fields. The community member thanked Commissioner Wilson for having the fields are open and inquired about the missing lacrosse goals. Commissioner Wilson asked if the school district</p>

could be contacted to have the lacrosse goals put back on the field. Commissioner Wilson thanked Ms. Ash for all her work over the past few months and expressed appreciation for her dedication to Verdant.

Commissioners Langer, Distelhorst and Knowles also expressed their gratitude to Ms. Ash for all the work she has done for Verdant.

**Executive Session** President Knowles recessed the regular meeting at 8:57 a.m. and entered into Executive Session to review the qualifications of an applicant for public employment and to consider the selection of a site or the acquisition of real estate. President Knowles stated that the board would reconvene at 10:00 a.m. and no action would be taken in Executive Session.

**Open Session** The board reconvened into Open Session at 10:00 a.m.

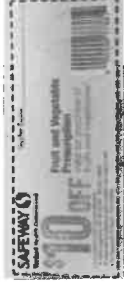
**Adjournment** The meeting was adjourned at 10:00 a.m.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

# Addressing Food Insecurity Using Fruit & Vegetable Rx Vouchers



**The Fruit and Vegetable Rx Program helps families on limited budgets afford more fruits & vegetables and encourages healthier eating.**

Verdant provides these nutrition incentives, redeemable at Safeway stores, to PHD#2 residents through 2 programs:

**1. State-funded program through WA State Department of Health – 6-month project groups**

- Eligibility: Food insecure and have, or be at-risk of developing a chronic disease
- Participants receive \$10/week for households of 1-5 or \$20/week for households of 6 or more

(Jan-Dec '20) DOH Cohort (21 seniors) spanned the start of the pandemic & lockdown - vouchers had positive impact on food security

Current DOH Cohort (11 Families) 31 Adults & 36 children (37 % Asian, 31% African Amer/Black, 27% Latino, 5% White)

- Most households include extended family due to COVID (parent/s, children, adult children, grandparents, adult siblings) Families span 3-10 members

**2. Verdant-funded distribution of 1,800 F/V Rx vouchers totaling \$18,000 through partnerships with community partners since March 2020**

Edmonds College Food Pantry	Edmonds Municipal Court Probations
LETI Wellness Advocate	Kaiser Lynnwood Resource Specialist
SHAG Senior Housing Resident Service Coordinators	Community Health Center Social Worker
YWCA Housing Advocates	ChildStrive
Edmonds School District – Family Advocates	Center for Human Services Counselors

**What have we observed from Jan 1, 2020 to-date:**

The Pandemic has dramatically increased food insecurity related to changes in income, barriers to accessing food, closure of schools, etc.

- Food Assistance Programs (SNAP) play a vital role but many don't qualify OR find it difficult to apply/recertify
  - Individuals with incomes just over SNAP eligibility – especially seniors who struggle to afford housing costs and buy food
  - Situational food insecurity (i.e. cancer treatment, change in employment, change in family situation, etc.)
  - Mixed immigration status families who do not apply for benefits due to fear & worry (i.e. Public Charge)
- Critical Disparities in Food Insecurity (WA Food Survey)
  - Respondents of color were more than 1.5 times as likely to be food insecure as white respondents
  - The prevalence of food insecurity was higher among single or divorced adults
  - Verdant plans to explore disparities in our district through listening sessions organized by trusted partners in diverse communities

## Summary of Verdant COVID Grants to Improve Food Security

### COVID Emergency Funding Grants April 2020 – Current (\*received multiple grants)

\$119,705*	Foundation for Edmonds Schools (Grab-n-Go Meals in coordination with School District)
\$25,000	Concern for Neighbors Food MLT Food Bank (additional food)
\$80,000*	Edmonds Food Bank (additional food plus expanded delivery program)
\$94,000*	Lynnwood Food Bank (additional food, community distribution, expanded delivery program)
\$100,000	Homage (delivered meals to increased numbers of seniors isolated due to COVID)
\$112,185*	KWA (delivered meals to Korean American seniors isolated due to COVID)
\$10,000	MLT Senior Center (coordination of senior meals)
\$4300	Trinity Lutheran (homeless meals outreach to promote the cold weather shelter during COVID)
\$6552	YWCA (food and supplies for people accessing housing services)
\$14, 213	WA KITS (food & supplies for vulnerable populations)




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### \$ 565,955 Total COVID Grants Working to Address Food Insecurity in South Snohomish County

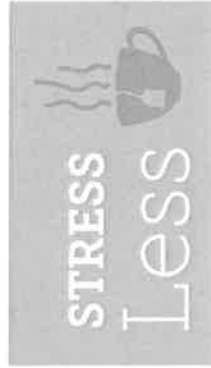
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### Future Plans to Address Food Insecurity in South Snohomish County

- **Spanish language DOH cohort for F/V Rx Program** (July-Dec 2021) focused on prevention and management of prediabetes and diabetes
  - Recruitment & support using Community Health Workers
  - Nutrition & lifestyle education using Spanish speaking Certified Diabetes Educator
- **Reconcene a Hunger & Health Stakeholder Group** to learn current food security efforts, identify gaps and opportunities, including funding, to improve the food security of our whole community (from birth – seniors)
- **Explore food insecurity across diverse groups in our community** using listening sessions to determine strategies for improvement
  - Pilot a session in Spanish using Verdant trained CHWs to develop/refine a model for other identified communities
  - Identify diverse communities and engage with trusted leaders to collaborate on listening sessions
    - Offer sessions in partnership with communities to learn about their food security, food needs & preferences
    - Share learnings with partners (food banks, SNAP Outreach, WIC,) to wrap around the needs of diverse communities







# Verdant Health Commission

## Addressing Hunger & Health in South Snohomish County





# COVID Grants Addressing Food Security

**(April 2020 to current) \$ 565,955**

\$119,705*	Foundation for Edmonds Schools (Grab-n-Go Meals with School District)
\$25,000	Concern for Neighbors Food Bank (additional food)
\$80,000*	Edmonds Food Bank (additional food; expanded delivery)
\$94,000*	Lynnwood Food Bank (additional food & distribution; expanded delivery)
\$100,000	Homage (delivered meals to seniors isolated due to COVID)
\$112,185*	KWA (delivered meals to Korean American seniors isolated due to COVID)
\$10,000	MLT Senior Center (coordination of senior meals)
\$4,300	Trinity Lutheran (homeless meals outreach during COVID)
\$6,552	YWCA (food & supplies for people accessing housing services)
\$14,213	WA KITS (food & supplies for vulnerable populations)

\* multiple grants awarded



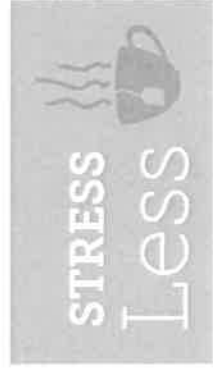
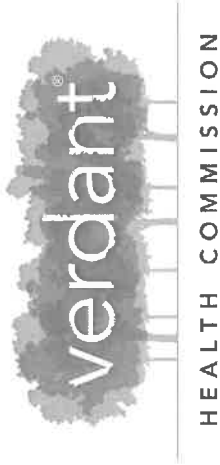


## DOH funded Fruit & Vegetable Rx Voucher Program

- Verdant was the Snohomish County lead for \$ 5.8 Million FINI Grant (2017-2019)
  - DOH secured state funding to continue Fruit & Veg. Rx Program (2020-2021)
    - Program includes project groups of food insecure individuals with chronic conditions
    - Participants receive \$10/week or \$20/week for fruits & veg. based on household size
- (Jan-Dec '20) DOH Cohort of 21 seniors - spanned the start of the pandemic & lockdown**
- Vouchers had positive impact on food security during very challenging time

- Current DOH Cohort of 11 Families - 31 Adults & 36 children (37 % Asian, 31% African Amer/Black, 27% Latino, 5% White)**
- Households include many extended family due to COVID -- Families span 3-10 members





## Verdant-funded Fruit & Vegetable Rx Vouchers



Since March 2020, distributed \$18,000 in fruit & vegetable vouchers through community partners engaging 1:1 with food insecure residents

- Edmonds College Food Pantry
- LETI Wellness Advocate
- SHAG Senior Housing RSCs
- YWCA Housing Advocates
- Edmonds School District FSAs
- Edmonds Mun. Court Probations
- Kaiser Lynnwood Resource Specialist
- CHC Social Worker
- Center for Human Services
- ChildStrive

Working to develop partnerships with Puget Sound Kidney Center, Homage, 3 Senior Centers

## Addressing Food Security in the Broader Community Takes Partnership



- **Spanish language DOH cohort for F/V Rx Program** focused on diabetes
  - Recruitment & support using Community Health Workers
  - Nutrition & lifestyle education using Spanish speaking Certified Diabetes Educator
- **Reconcene Hunger & Health Stakeholder Group of Partners**
  - Identify gaps & opportunities to improve the food security (from birth – seniors)
- **Explore food insecurity across diverse groups using listening sessions**
  - Pilot a session in Spanish to develop/refine a model for other identified communities
  - Identify diverse communities and engage with trusted leaders to collaborate on listening sessions



**Balance Sheet**  
As of February 28, 2021

	A	B	C	D
	Dec 31, 2020	Feb 28, 2021	\$ Change	Comments:
1 <b>ASSETS</b>				
2 <b>Current Assets</b>				
3 <b>Cash Balance</b>	3,404,411	2,278,530	(1,125,881)	BHCF - CHC \$1.2M payment in Feb
4 <b>Other Current Assets</b>	55,995,957	56,219,010	223,053	Includes Investments & Prepaid Expenses
5 <b>Total Current Assets</b>	59,400,367	58,497,540	(902,827)	
6 <b>Total Long-term &amp; Fixed Assets</b>	43,056,966	42,802,571	(254,395)	Net of Accumulated Depreciation
7 <b>TOTAL ASSETS</b>	<u>102,457,334</u>	<u>101,300,111</u>	<u>(1,157,223)</u>	
8 <b>LIABILITIES &amp; EQUITY</b>				
9 <b>Liabilities</b>				
10 <b>Current Liabilities</b>	1,421,828	1,325,622	(96,206)	Swedish prepaid rent for March
11 <b>Long-term Liabilities</b>	-	-	-	
12 <b>Total Liabilities</b>	1,421,828	1,325,622	(96,206)	
13 <b>Total Equity</b>	101,035,505	99,974,489	(1,061,016)	Annual Net Income/(Loss)
14 <b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>102,457,334</u>	<u>101,300,111</u>	<u>(1,157,223)</u>	

**Profit & Loss**

February 28, 2021

	A	B	C	D	E	F
	Feb Actual	Feb Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
1 <b>INCOME</b>						
2 <b>Ordinary Income</b>	943,200	978,023	(34,823)	1,885,617	1,954,047	(68,430)
3 <b>EXPENSES</b>						
4 <b>Operating Expenses</b>	214,480	225,276	10,795	440,034	444,291	4,257
5 <b>Depreciation Expense</b>	119,089	116,457	(2,631)	238,177	233,533	(4,644)
6 <b>Program Expenses</b>	1,761,538	1,788,875	27,336	2,617,846	2,577,249	(40,596)
7 <b>Total Expenses</b>	2,095,107	2,130,608	35,500	3,296,057	3,255,073	(40,984)
8 <b>OTHER INCOME/(EXPENSE)</b>						
9 <b>Total Other Income/(Expense)</b>	126,284	280,833	(154,549)	354,178	561,667	(207,488)
10 <b>NET INCOME/(LOSS)</b>	<u>(1,025,623)</u>	<u>(871,751)</u>	<u>(153,872)</u>	<u>(1,056,261)</u>	<u>(739,360)</u>	<u>(316,901)</u>

**Monthly Highlights**

February 28, 2021

Verdant received dividend payments of \$34.6K, a realized gain of \$12.8K and an unrealized loss of (\$119.4K) on our investment portfolio which closed with an ending market value of \$55,635,036.

Program grant commitments total \$4,737,070 for 2021 excluding BHCF. Additional 2021 funding for COVID-19 programs total \$206K.

Revenue of \$132K and expenses of \$89K from the Kruger Clinic were incurred, netting to an additional operating income of \$43K.

Public Hospital District #2

Warrant Number	Transaction Date	Payee	Amount	Purpose
<b>Warrant Activity:</b>				
14697	02/02/2021	AmeriFlex Business Solutions	100.00	2021 Annual renewal cost
14698	02/02/2021	ArlenRose Frazier	630.00	C-WC 317 B - Covid 19 Counseling
14699	02/02/2021	Armstrong Services	1,619.00	Monthly Janitorial and Daily Disinfection Service
14700	02/02/2021	Claudia Avendano-Ibarra	2,000.00	Equity & Social Justice Training held on 1/13/2021 & 1/20/21
14701	02/02/2021	Davidson-Macri Sweeping, Inc.	622.12	1/25/21 Ice Melt Application
14702	02/02/2021	Dynamic Computing, Inc.	3,779.64	IT Consulting Services
14703	02/02/2021	ELTEC Systems, LLC	305.25	February 2021 Elevator Maintenance
14704	02/02/2021	Guardian Security Systems, Inc.	752.74	Fire Alarm inspections
14705	02/02/2021	HealthTrends	14,000.00	Feasibility Study
14706	02/02/2021	Philanthropy Northwest	150.00	Grantmaking with an Equity Lens - Zoe Reese
14707	02/02/2021	Puget Sound Energy	910.75	Natural Gas
14708	02/02/2021	Snohomish County PUD	1,437.23	Electricity - Acct number 205299316
14709	02/02/2021	Sound Publishing, Inc.	42.00	Legal Notice 1/20/2021 Board Meeting
14710	02/02/2021	Terra Services, Inc.	1,642.26	Temporary Exec Asst/Office Manager - Week ending 1/24/21
14711	02/02/2021	Turner HR Services, Inc.	987.50	HR Consulting
14712	02/02/2021	Waste Management	430.29	Garbage
14713	02/02/2021	Yasaura Carvajal	348.50	WC 329 - Promotora Lead Work
14714	02/01/2021	Void	-	VOID:
14715	02/01/2021	Void	-	VOID:
14716	02/01/2021	Void	-	VOID:
14716	02/12/2021	Aardvark Services Corp.	208.66	Sweeping Services - 2/7/2021
14717	02/12/2021	Alexander Printing Co. Inc	71.50	Keuser Business cards
14718	02/12/2021	All Things HR	2,880.22	HR Services - January 2021
14719	02/12/2021	AmeriFlex Business Solutions	28.75	February 2021 FSA Administration
14720	02/12/2021	Armstrong Services	313.52	Labor & materials for replacement of hand sanitizers
14721	02/12/2021	Awards Service, Inc.	53.04	Name Plates for Tammy Keuser & Tammy Weenink
14722	02/12/2021	Boys & Girls Club of Snohomish County	-	VOID: Award 306 - 2018-2021 Healthy Habits
14723	02/12/2021	Comcast - Acct # 8498310221378586	417.57	8498 31 022 1378586
14724	02/12/2021	Dynamic Computing, Inc.	2,552.55	IT Consulting Services
14725	02/12/2021	Exit83 Consulting, Inc.	3,000.00	Data archiving of MS Dynamics instance
14726	02/12/2021	Lowe Graham Jones PLLC	2,650.00	January Trademark Monitoring & US Patent & TM declaration of use
14727	02/12/2021	Pacific Medical Centers(PacMed)	328.53	WC 339 - Cooking Demo: Immune health & Food costs associated
14728	02/12/2021	PalAmerica Security Inc.	1,075.90	Parking Lot Security
14729	02/12/2021	Snohomish County PUD	1,033.49	Electricity - Acct number 222825879
14730	02/12/2021	Sound Dietitians LLC	1,994.90	Program Payment
14731	02/12/2021	Void	-	VOID:
14732	02/12/2021	Terra Services, Inc.	1,927.92	Temporary Exec Asst/Office Manager - Week ending 1/31/21

Transaction Date	Payee	Amount	Purpose
<b>Warrant Activity (continued):</b>			
14733	Verizon	109.44	Jan 2 - Feb 1, 2021
14734	Wells Fargo	2,113.51	8-17-20 - 9-18-20
14735	Wells Fargo	208.17	Wells Fargo CC - 12/21/2020 - 1/20/2021
14736	Armstrong Services	100.00	Service call: Clean up front doorway
14737	Comcast - Acct # 905447969	576.98	905447969
14738	Guardian Security Systems, Inc.	4,531.31	Security installation VCWC and service 2/3 - 3/31/21
14739	McKinstry Co., LLC	1,001.03	HVAC Preventative Maintenance
14740	State Auditor's Office	678.60	Accountability Audit
14741	Terra Services, Inc.	2,222.16	Temporary Exec Asst/Office Manager - Week ending 2/7/21
14742	Agreement Dynamics, Inc.	250.62	Training material for team building
14743	Ana Evelin Garcia	933.00	WC 334 - Mental Health During the Holidays
14744	Ash Consulting	28,193.00	January Services
14745	Azose Commercial Properties	540.00	January Property Management Value Village
14746	City of Edmonds	741.35	Water, Sewer, Storm Drain 1/1 - 2/17/21
14747	Davidson-Macri Sweeping, Inc.	1,730.44	De Icing services
14748	Dynamic Computing, Inc.	3,845.95	IT Consulting services
14749	Foster Garvey PC	39,648.50	Legal billing 6/23/20 - 1/22/21
14750	Parsi Properties LLC	2,786.00	March 2021 - Parking lot lease
14751	Payden & Rygel	9,281.00	1/1 - 1/31/2021 Investment Advisory Services
14752	Principal Life Insurance Co.	1,475.85	1019549-10001
14753	Quadient Finance USA Inc.	159.57	Postage
14754	Safeway	4,700.00	Food Insecurity Nutrition Incentive - Sept 2020-December 2020
14755	Staples	150.82	1/11 - 02/07/21
14756	Terra Services, Inc.	722.55	Temporary Exec Asst/Office Manager - Week ending 2/14/21
14757	Wells Fargo	1,132.06	8-17-20 - 9-18-20
	<b>Total Warrants</b>	<b>156,125.74</b>	

Transaction Date	Payee	Amount	Purpose
<b>Wire/ACH Activity:</b>			
02/01/2021	WA State Department of Revenue	29,904.29	Q4 2020 Leasehold Excise tax return
02/05/2021	ADP	85.85	Payroll Processing Fees
02/10/2021	Valic	3,340.20	Payroll 401(a)/457 Deposit
02/10/2021	Wells Fargo Merchant Services	75.88	Service Charge
02/11/2021	ADP	7,644.02	ACH Payroll Taxes
02/11/2021	ADP	20,468.91	ACH Payroll Transfer
02/11/2021	Wells Fargo	333.62	Service Fee - Client Analysis Statement
02/14/2021	Wells Fargo	25.00	Credit Card Payment
02/16/2021	Wells Fargo	215.82	Check Printing
02/16/2021	Wells Fargo	42.00	Credit Card Payment
02/16/2021	AmeriFlex Business Solutions	12.84	Flexible Spending - Claim Reimbursement
02/19/2021	ADP	97.96	Payroll Processing Fees
02/24/2021	Valic	3,585.96	Payroll 401(a)/457 Deposit



02/25/2021	WA State Department of Revenue	794.75	B&O/Retail Sales Tax for Jan 2021
02/25/2021	ADP	23,183.77	ACH Payroll Transfer
02/25/2021	ADP	8,286.14	ACH Payroll Taxes
02/26/2021	ADP	55.15	Payroll Processing Fees

**Total Wire/ACH Activity**

**98,152.16**

Transaction Date	Payee	Amount	Purpose
02/16/2021	Jean Kim Foundation	52,182.00	Award C-5407 - COVID 19 Response - Hygiene Center
02/16/2021	Korean Women's Association	69,128.00	Award C-5409 - COVID 19 Response - Senior Meal Delivery and Outreach
02/16/2021	Boys & Girls Club of Snohomish County	24,583.33	Program Payment
02/16/2021	Cascade Bicycle Club Education Foundation	2,666.67	Program Payment
02/16/2021	Center for Human Services	36,553.74	Program Payment
02/16/2021	ChildStrive	24,754.33	Program Payment
02/16/2021	Community Health Center of Snohomish Co	1,187,500.00	Program Payment
02/16/2021	Compass Health	12,635.58	Program Payment
02/16/2021	Concern for Neighbors Food Bank	200.00	Program Payment
02/16/2021	Domestic Violence Services Snohomish Co	8,000.00	Program Payment
02/16/2021	Edmonds School District No. 15	110,834.00	Program Payment
02/16/2021	Homage Senior Services	64,309.10	Program Payment
02/16/2021	Lynnwood Food Bank	839.58	Program Payment
02/16/2021	Medical Teams International	8,100.00	Program Payment
02/16/2021	Parent Trust for WA Children	5,000.00	Program Payment
02/16/2021	Prescription Drug Assistance Foundation	4,583.33	Program Payment
02/16/2021	Project Access Northwest	10,416.67	Program Payment
02/16/2021	Puget Sound Christian Clinic	18,500.00	Program Payment
02/16/2021	South County Fire	19,771.66	Program Payment
02/16/2021	Therapeutic Health Services	20,833.33	Program Payment
02/16/2021	Wonderland Child & Family Services	23,513.58	Program Payment

**Total Wires/ACH Transactions**

**1,704,904.90**

Transaction Date	Payee	Amount	Purpose
02/25/2021	WA State Department of Revenue	794.75	B&O/Retail Sales Tax for Jan 2021
02/25/2021	ADP	23,183.77	ACH Payroll Transfer
02/25/2021	ADP	8,286.14	ACH Payroll Taxes
02/26/2021	ADP	55.15	Payroll Processing Fees
<b>Total Wire/ACH Activity</b>		<b>98,152.16</b>	
<b>Total Wires/ACH Transactions</b>		<b>1,704,904.90</b>	

**Kruger Clinic Activity:**

1500-1514 misc 28,849.41 Administered by Azose

**Work Comp Activity:**

305480-305488 misc 7,607.76 Administered by Eberle Vivian

**Total Disbursements**

**1,995,639.97**

Transaction Date	Payer	Amount	Purpose
02/01/2021	Edmonds Medical Clinic	6,607.60	Monthly Rent
02/01/2021	Healthcare Realty Services, Inc.	4,663.72	Monthly Rent
02/01/2021	Puget Sound Gastroenterology	37,467.77	Monthly Rent
02/01/2021	VCWC Class Registrations	105.00	Registration for VCWC Classes
02/02/2021	VCWC Class Registrations	35.00	Registration for VCWC Classes
02/03/2021	Raymond Liu, D.D.S.	3,898.67	Monthly Rent
02/03/2021	VCWC Class Registrations	35.00	Registration for VCWC Classes
02/04/2021	Swedish Edmonds Kruger Clinic	75.00	Extra Cleaning Fee
02/09/2021	Allied Dermatology Partners	9,567.57	Monthly Rent
02/09/2021	VCWC Class Registrations	70.00	Registration for VCWC Classes
02/10/2021	Snohomish County	4,125.25	Levy
02/17/2021	Edmonds Food Bank	5.00	Return of unspent program payments
02/17/2021	Raymond Liu, D.D.S.	608.73	2020 CAM Reconciliation
02/22/2021	Swedish Edmonds Children's Clinic	21,919.33	Monthly Rent
02/22/2021	Swedish Edmonds Kruger Clinic	51,282.50	Monthly Rent
02/22/2021	Swedish/Edmonds	806,349.83	Monthly Rent
	<b>Total Deposits</b>	<b>946,815.97</b>	

**Deposits:**

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT #2  
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 14697 through 14757 have been issued for payment in the amount of \$156,125.74. These warrants are hereby approved.

Attest:

\_\_\_\_\_  
Tammy Keuser

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

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Warrants Processed:	02-01-2021 – 02-28-2021		\$156,125.74
Work Comp Claims Pd:	02-01-2021 – 02-28-2021		7,607.76
Kruger Clinic Processed:	02-01-2021 – 02-28-2021		28,849.41
Payroll:	01-24-2021 – 02-06-2021	20,468.91	
	02-07-2021 – 02-20-2021	<u>23,183.77</u>	
			43,652.68
Electronic Payments/ Adjustments:	Payroll Taxes	15,930.16	
	Payroll Processing	238.96	
	Valic Retirement	6,926.16	
	FSA Payments	12.84	
	Bank Fees and Supplies	692.32	
	WA State Dept Revenue	30,699.04	
	Program Expenditures	<u>1,704,904.90</u>	
			<u>1,759,404.38</u>
	Grand Total		<u>\$1,995,639.97</u>

**Verdant Health Commission**  
**Fixed Asset Surplus**  
**February 2021**

Class	Number	Dept	Description	QTY	Life (months)	Acquisition Date	Cost	NBV 3/31/21	Disp Date	
6	473	VCWC	HP Probook Laptop 5CD84828Q5 LT-20	1	60	10/1/2019	1,131.51	792.03	3/31/2021	
6	477	VCWC	HP Probook Laptop 5CD85146GS LT-26	1	60	10/1/2019	1,131.51	792.03	3/31/2021	
							2,263.02	1,584.06		

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2021-03

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington, determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the Superintendent or his designee to sell all or any part of such property on a negotiated basis upon the most favorable terms and conditions obtainable or to otherwise dispose of such property, and ratifying prior actions.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined and declared that all of the personal property identified on Exhibit A hereto is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that such property (the "Surplus Property") be disposed of promptly as hereinafter provided.

Section 2. The Superintendent or his designee is hereby authorized and directed to sell on a negotiated basis upon the most favorable terms and conditions obtainable all or any part of the Surplus Property as soon as reasonably possible. Any Surplus Property not thus sold shall be disposed of and removed from the premises of Swedish Edmonds Hospital at the direction of the Superintendent or his designee at the least possible cost to the District.

ADOPTED AND APPROVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, at an open public meeting thereof, this 24<sup>th</sup> day of March, 2021, the following commissioners being present and voting in favor of the resolution.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary and Commissioner

## CERTIFICATE

I, the undersigned, Secretary of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution No. 2021-03 is a true and correct copy of the original resolution adopted on March 24, 2021 as that resolution appears on the Minute Book of the District.

DATED this 24<sup>th</sup> day of March, 2021.

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Jim Distelhorst  
Secretary of the Board of Commissioners

## Verdant Grant Management Software Acquisition

### Situation

Verdant is currently paying \$14,880 annually for Microsoft Dynamics, a data storage solution, and relying on emailing of documents and paper contract files for managing applications, contracts, and reporting. This creates administrative challenges as well as limiting the ability to generate and disseminate comprehensive reports demonstrating the impact of our funding in PHD2. Our goal is to utilize these funds to support implementation of a grant management software system Q3 2021. For this to be possible, we have to be under contract in April 2021 with a 3 month development and staff training window as well as at least a month to train grantees and community partners in the new platform. This will not change the importance of relationships with our grantees and community partners, rather change the method in which documents and data are submitted and stored.

### Background

Utilizing a grant management software is a best practice for transparency, efficiency, and data efficacy for grant makers. As a steward of public resources, Verdant would be well served by implementing a robust system to better operationalize funding as well as enhancing the ability to track and share the impact of our funding.

### Recommendation

Following staff and grantee review and due diligence, recommending that Verdant contract with Fluxx for a 3 year partnership at \$15,000 annually. This is offset by the cancelled subscription to Microsoft Dynamics that cost \$14,880 annually. There will be a potential \$5,000 customization/implementation fee.

<b>Fluxx</b>	
<b>Implementation Cost (Year 1)</b>	\$15,000
<b>Annual Cost (Years 2+)</b>	\$15,000
<b>Contract Term (Years)</b>	3-5
<b>Response time for tech support requests</b>	2-4 hours
<b>Embedded document creation capability</b>	Yes
<b>Enhanced reporting capabilities</b>	Yes
<b>Embedded payment processing</b>	No
<b>Dedicated point of contact?</b>	Yes
<b>Grantee ranking (of 3)</b>	1
<b>Staff ranking (of 3)</b>	1
<b>Example agencies using</b>	M.J. Murdock Charitable Trust



**Program Committee- March 2021**

**I. Modifications to Contracts: to review**

Organization	Project	Time Period	Total Funding	Staff Recommendation
South County Fire	Veterans in Prevention	1/121-12/31/21	\$18,830	Roll over \$18,830 from 2020 to 2021 and adjust outcomes to reflect community COVID vaccination efforts.
		<b>Total</b>	<b>\$18,830</b>	

**II. Superintendent's Discretionary**

Organization	Project	Time Period	Total Funding
Center for Human Services	Air purifiers to support in-person care	3/1/21-12/31/21	\$1,920
City of Edmonds	LEAP	1/1/21-2/28/21	\$30,000
Foundation for Edmonds School District	Pandemic Response Meals for ESD	3/1/21-6/30/21	\$54,325
LETI	Family Support for COVID vaccination	3/1/21-12/31/21	\$48,160
Helping Hands Project Organization	Rapid Assistance Program	3/1/21-4/30/21	\$76,650
Washington Kids in Transition	Homelessness Prevention	3/1/21-12/31/21	\$50,000
		<b>Total</b>	<b>\$261,055</b>

**III. Expiring Contracts:**

None

**IV. 2021 Q1 Grant Review and Approval:**

*All budgets are for year one only. Expectation is that contracts will be done on an annual basis with up to 2 years of renewal based on successful performance and continued demonstration of community need.*

**Applications for full board review and discussion:**

Agency	Program/Project	Budget Request
Pacific Treatment Alternatives	Syringe Services Program Expansion	\$141,606
	<b>TOTAL</b>	<b>\$141,606</b>

**Applications to approve with full board discussion of approved amount:**

Agency	Program/Project	Budget Request
Kindering	Early Intervention	\$175,000
Lahai	Dental Clinic	\$462,800
	<b>TOTAL</b>	<b>\$637,800</b>

**Applications recommended for funding:**

<b>Agency</b>	<b>Program/Project</b>	<b>Budget Request</b>
Childstrive	Early Intervention and Parents as Teachers	\$328,484
Cocoon House	Host Home and Family Reunification Pilot	\$105,000
Compass Health	Emergency Hotel Voucher Program	\$27,000
Interfaith Family Shelter	Homeless Prevention	\$10,000
Korean Women's Association	Every Day Prevention	\$60,000
Millenia Ministries	Mobile Manna/Moving From Surviving to Thriving	\$150,000
Snohomish County Legal Services	Housing Justice Project	\$50,000
YWCA	Emergency Shelter	\$30,000
YWCA	Healthcare Access	\$62,645
	<b>TOTAL</b>	<b>\$823,129</b>

**Applications not recommended for funding:**

<b>Agency</b>	<b>Program/Project</b>	<b>Budget Request</b>
Brain Energy Trust	COVID Outreach and Support	\$20,550
Camp Fire of Snohomish County	Critical Strategies	\$10,000
Communities of Color Coalition (C3)	Trauma Informed Leadership for Healthy Communities	\$125,000
Edmonds Food Bank	DEI	\$20,000
Gambian Talents Promotion	Housing, Food, and Basic Needs for West Africans	\$250,000
Hope Creek Charitable Foundation	Mill Creek Food Bank	\$50,000
Operation Military Family	Food insecurity and personal development program for veteran family	\$76,475
Pioneer Human Services	Pioneer Center- North (capital project)	\$79,078
Providence	Everett Behavioral Health Urgent Care	\$143,330
Seamar	Project Ultrasound	\$217,821
Vision Church	Vision South County Hope	\$194,050
	<b>TOTAL</b>	<b>\$1,186,304</b>

**V. COVID testing and vaccine partnerships (as of 3/11)**

- i. Mass vaccination site (SVNA, Edmonds College) YTD: 12,192 vaccinations
- ii. Adult Family Home vaccinations YTD: 94 facilities visited and nearly 1,500 vaccinations given
- iii. Testing (MTI) YTD: 221 tested, 5 positive cases.



# Pacific Treatment Alternatives

## Executive Summary

### Objective:

PTA serves Snohomish County by providing wrap around social services to at risk community members addicted to drugs and alcohol with a focused purpose to reduce harm to our community. The SSP seeks to give clients choices and access a broad range of options that keep individuals safe, alive and happy.

### Problem/Opportunity:

Snohomish County is experiencing serious consequences due to the opioid epidemic. From January 2020 to June 2020, 432 people overdosed in Snohomish County. According to data from the Snohomish Health District (SHD), more people died of overdoses between March and July of 2020 than in all of 2019.

### Solution:

PTA seeks funding to pay for three additional full-time employees to increase outreach to under-served areas of Snohomish County to include Southern and rural locations. Services will include Site Cleanup, Mobile Syringe Exchange Services, Community Outreach, Naloxone Training, case management (bridging to treatment including physical health, substance abuse (MAT) and mental health, and Sack Lunch Distribution.

### Market:

**Gender:** 47% male and 53% female, **Age:** 7% under 20 years old, 45% 20-30 years old, 48% over 30 years old, **Race/Ethnicity:** 3% Hispanic, 23% Native American, 1% Asian/Pacific Islander, 2% African American, 71% Caucasian

### Outreach Methods:

- 1) **Site Cleanup**-Removal and safe disposal of used syringes and spent associated supplies including "hot spot" clean-up and exchange in response to community reports.
- 2) **Mobile Syringe Exchange Services**-Visiting regularly scheduled and published stops for 1 for 1 syringe exchange (with discretion) and distribution of safer injection supplies including fentanyl test kits to clients in need.
- 3) **Community Outreach**-Meeting with members of the local community to educate and advocate for harm reduction techniques.
- 4) **Naloxone Training and Distribution** – Distribute naloxone kits in the community, train clients on use, and collect data regarding reversals.
- 5) **Recovery Coaching**- Dedicated staff member to assist clients interested in recovery or needing access to health care or social services.

### Financial Information:

1. WA State Healthcare Auth. \$811,347
2. WA State Dept. of Health \$163,625
3. United Way Sno Cty \$24,714
4. University of WA \$22,714
5. Tulalip Tribe \$9,952

Finance	2018	2019	2020
Organization Revenues	\$977,920	\$1,053,503	\$1,205,098
Organization Expenses	\$939,048	\$1,031,545	\$1,195,744
Program Revenues	\$130,361	\$171,074	\$179,484
Program Expenses	\$130,361	\$171,074	\$179,484

### Contact Details

1721 Hewitt, STE 200  
 Everett, WA 98201  
 (425) 259-7142  
[www.pactrt.org](http://www.pactrt.org)  
[Debbie@pactrt.org](mailto:Debbie@pactrt.org)  
[Brandon@pactrt.org](mailto:Brandon@pactrt.org)

### Mission

To end the cycle of substance abuse and generational trauma in Snohomish County.

### Staff

Full-time: 17  
 Part-time: 2  
 Volunteers: 5

### Board

- Sandi Krager (President)
- Mike Krantz (VP)
- Judianne Krantz
- Gina WasseMiller
- Neil Weiss
- Brittany Tri
- Heather Banks
- Geoffrey Godfrey
- Kristina Jorgensen
- Karrie Baker
- Eldonna Furchert

**Report to Commissioners  
March 24, 2021**

**Verdant Community Wellness Center Report**  
Sue Waldin, Community Wellness Program Manager

**Addressing Food Insecurity**

- Distributed 1800 Verdant-funded fruit and vegetable vouchers since April 2020 to food insecure residents
- Expanding community partners to distribute fruit and vegetable vouchers (i.e., schools, senior centers)
- Department of Health funded fruit and vegetable voucher project continues with families through June. Planning a Spanish language diabetes prevention group for the July-December Department of Health funded voucher project

**Virtual Programming and Offerings**

- March 10, 2021, 26 participants: Strategies to Reduce Inflammation with a Doc and Dietitian (PacMed Gut Health Specialist & RDN sharing how lifestyle, foods and nutrients influence inflammation and health)
- March 11, 2021, 23 participants: Cooking Demonstration with budget-friendly recipes featuring black beans (RDN sharing the nutritional benefits of beans as an economical and healthy option to stretch food dollars)
- Working with Sno-Isle to offer a Verdant cooking demonstration as an upcoming adult education opportunity

**Diabetes Prevention and Support Resources**

- 12-week series through April 27, 12 participants: Preventing Type 2 Diabetes (Co-sponsored with PHD#3 / lifestyle modification program developed by Verdant - taught by a CDCES/RDN)
- March 17, 2021, 14 participants: Navigating Diabetes Today monthly support group. ("My Plate - Diabetes Style" cooking demonstration on food choices, meal planning and portions to control blood sugar)

Note: Sue Waldin is assisting with efforts to support the cold weather shelter including connection to COVID cleaning resources. Sue is also the Verdant staff lead supporting the bilingual Community Resource Advocate in partnership with VOA and Edmonds College.

**Verdant Community Social Worker Highlights: February/March 2021**

Nancy Budd, Community Social Worker

**Case Management**

- Case Management – continuing support for 12 clients. I obtained 3 new client referrals during this period. These clients were referred by Swedish Edmonds and Therapeutic Health Services. Each client has multiple needs surrounding substance use, mental illness, housing, etc. One new client I was able to house in a motel; this is a pilot program through the county. While there, I was able to connect client with medical and mental health services, provide free phone, obtain DSHS benefits to include food and cash assistance, and ensured medication management. He has obtained a housing

voucher and will be being placed in a room for rent as soon as one is found; this is through the county coordinated entry program.

- CHART – I have not been able to contact 3 clients for many months, due to their homeless status and no law enforcement or medical activity. One client has been in and out of jail for the past year. One client has greatly reduced his alcohol intake, leading to improved health. One client that has been missing contacted me mid-March to inform me she was in detox and wanting services. I was able to get her in to the county motel program and obtain an inpatient SUD bed date within a couple of days. A new client being discharged from Swedish Psychiatric ward was to be discharged directly to me, however, he did not show. Met with another new client who is ready to receive services.
- This past month included weekly team check ins, monthly staff meeting, marketing, covid and grant update meetings, monthly County Outreach Coalition, and County and Human Services Providers meeting. Quarterly Lynnwood Cops and Clergy meeting. Two team building meetings. Monthly Snohomish County Community Behavioral Health Committee. Edmonds College Coordinated Community Response Team (Violence Prevention/Title IX) quarterly meeting. Lynnwood Police arranged a tour of the county Diversion Center, for myself and Zoe Reese.

### **Multicultural Report**

Sandra Huber, Community Engagement Manager

### **Verdant Sponsored Programs**

- Weekly Parent Support Group: Tuesdays, 10:30 a.m., 22 participants.
- Community Health Boards Coalition: Thursdays, 6:00-8:00 p.m., 23 participants.
- Women's Support Group: Third Wednesday of the month, 12 participants.
- Mindfulness in Times of COVID: Eight-week series in Spanish, 1/27-3/17, 6:00 p.m., 16 participants.
- Knowing Yourself and Parenting: 2/6-3/27, 9:00-11:00 a.m., 30 participants
- Your Health: Changing Habits That Don't Make You Happy or Healthy: Saturdays, March 6-22, 10:30 a.m., 29 participants.
- Connecting, Empowering and better accompanying your Adolescent: Monday, March 15-June 21, 6:30 p.m., 39 participants.

### **Community Collaborations**

- Con Confianza y En Comunidad: Hablando sobre COVID-19 y temas que nos afectan: Tuesdays, 5:00-7:30 p.m., 73 participants.
- Snohomish County Latino Coalition (SCLC): Meets monthly, 6:00-7:30 p.m., 46 participants.
- Health Equity for Immigrants Campaign: Every week on Monday at 3:30 p.m. ends 4/12/21, 61 participants.
- Latinix Health Board: Fridays at 1:00 p.m., 19 participants.
- DOH Collaborative: Wednesdays at 4:00 p.m., 102 participants.
- Community Health Board Coalition: Thursdays 6:00-8:00 p.m., 29 participants.
- OCOE Community Action Coalition Steering Committee: Third Thursday of the month, 3:00-4:00 p.m., 17 participants
- State Board of Health: March 10 public meeting, giving testimony on behalf of collecting disaggregated race, ethnicity and language dates on COVID-19 patients.

## **Marketing Report**

Jennifer Piplic, Director of Marketing and Communications

### **Social Media and Marketing Intern**

- WWU senior Alex Franco has joined the team as part-time social media intern from March-August 2021. Alex is studying marketing with a minor in UX/UI design. His work will begin with a focus on strengthening and streamlining Verdant's social media presence and practices, and he will be involved in the website redesign project.

### **Website Redesign Project**

- This week, staff will interview two consulting firms for the website redesign project as part of the RFP process. We will provide an update next month on the selected firm and anticipated timeline. Goals established by staff with this project are to simplify the content and better tell Verdant's story through our website.