

VERDANT HEALTH COMMISSION  
 (formerly South Snohomish County Commission for Health)  
 PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
 BOARD OF COMMISSIONERS  
 Regular Meeting  
 A G E N D A  
 March 28, 2012  
 8:00 AM to 9:30 AM

---

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order			
Pledge of Allegiance	---	8:00	
B. Approval of the Minutes			
a) February 22, 2012 regular Board meeting	Action	8:01	2-4
b) March 14, 2012 Study Session/Special Meeting	Action	8:02	5
C. Executive Committee Report			
a) Retreat Update	Information	8:05	
b) Superintendent Evaluation Update	Information	8:10	
D. Board Finance Committee Report			
a) Review financial statement and cash activity	Action	8:15	6-13
b) Authorization for payment of vouchers and payroll	Action	8:18	14
E. Program Oversight Committee Report & Recommendations			
a) Conflicts of interest	Action	8:20	
b) Program investment recommendations	Action	8:30	15-18
F. Marketing Report	Information	8:40	
G. Commissioner Comments	Information	8:45	
H. Superintendent's Report			
a) "Six Weeks to a Healthier You" event	Information	8:50	
I. Public Comments (please limit to three minutes per speaker)	---	9:00	---
J. Executive Session			
a) Review ongoing litigation	---	9:10	---
b) Review worker's comp and liability claims	---	9:11	---
c) Evaluate employee performance	Information	9:15	---
K. Open Session			
a) Discussion/Action re: Resolution No. 2012-04	Action	9:20	19-22
L. Adjournment	---	9:30	---

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION

*BOARD OF COMMISSIONERS*

*Regular Meeting*

*VHC Board Room*

February 22, 2012

Commissioners Present	Fred Langer, President Deana Knutsen, Commissioner J. Bruce Williams, M.D., Commissioner
Commissioners Excused	Bob Knowles, Secretary Karianna Wilson, Commissioner
Others Present	Carl Zapora, Superintendent Karen Goto, Executive Assistant George Kosovich, Program Director Lisa King, Finance Director Jennifer Piplic, Marketing Director Members of the Community
Call to Order	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:05 a.m. by President Langer.
Approval of Minutes	<i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the Regular meeting on January 25, 2012 and the minutes of the Special Meeting/Study Session on February 8, 2012.
Board Executive Committee	President Langer reported that the Executive Committee met on February 16, 2012 to review the agenda for the February 22 <sup>nd</sup> Board meeting and to discuss the Board retreat. Superintendent Zapora will be surveying the commissioners on possible dates in April & May for the retreat. President Langer also reminded the commissioners that the Superintendent evaluation input is due within the next 10 days to President Langer.
Board Finance Committee	In the absence of Commissioners Knowles & Wilson, Commissioner Knutsen reported that the Finance Committee met on February 15, 2012 to review the financial statements and other ongoing issues.

Profit & Loss Statement	Ms. King reported on the financials for January 2012 (E:07:12)
Authorization for Payment of Vouchers & Payroll	Warrant Numbers 10458 through 10478 for January 2012 for payment in the amount of \$198,261.47 were presented for approval (E:08:12). <i>Motion was made, seconded and passed unanimously to approve.</i>
Resolution 2012-03: Authorization for district officers to execute documentation to Union Bank, NA	Ms. King explained that the district needed to change trustees for its investment account because Union Bank will no longer provide the service. <i>Motion was made, seconded and passed unanimously to approve</i> Resolution 2012-03 authorizing certain officers of the district to execute documentation to Union Bank, NA.
Program Oversight Committee Report & Recommendations	<p>Mr. Kosovich reported that the Program Oversight Committee met on February 15, 2012 to review one proposal (E:09:12).</p> <p>The Committee recommended funding the Domestic Violence Services of Snohomish County outreach in South Snohomish county. <i>Motion was made, seconded and passed unanimously to approve</i> funding of \$19,453 per year for three years for the Teen Dating Violence Prevention program.</p> <p>The Committee also reviewed the Board of Commissioners Conflict of Interest Policy (E:10:12). Commissioners Langer, Knutsen &amp; Williams reported no conflicts of interest.</p> <p>The Committee also provided a check-in on the existing programs funded to date (E:09:12) with demographic information and noted that the commission is active in three of the four priority areas.</p>
Marketing Report	Ms. Piplic reported on the 6 Weeks to a Healthier You program (E:11:12).
Commissioner Comments	Commissioner Williams inquired if a Senior Wellness type of program could be done for the hospital district. The Program Committee will work on getting all existing Senior organizations together to discuss and researching other examples of successful programs around the United States.
Superintendent's Report	Superintendent Zapora reported on the 6 Weeks to a Healthier You sponsors and advisory committee that meets each Tuesday. Swedish/Edmonds is donating the cost of

the biometrics up to 250 registrants.

**Public  
Comments:**

Mr. Rutledge commented on various issues. Ms. Rowena Miller of the League of Women Voters commented on the availability of VHC sponsored programs to people outside of the district and that Swedish will discontinue the Visiting Nurse Services program.

**Executive  
Session**

President Langer recessed the regular meeting at 8:45 a.m. into Executive Session to review ongoing litigation. President Langer stated that no action would be taken in this Executive Session and the board would reconvene in 15 minutes.

**Open Session**

President Langer reconvened into open session at 9:00 a.m.

**Adjourn**

There being no further business to discuss, the meeting was adjourned at 9:00 a.m.

**ATTEST BY:**

\_\_\_\_\_

President

\_\_\_\_\_

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON

SPECIAL MEETING/STUDY SESSION  
March 14, 2012  
Verdant Health Commission Board Room

Commissioners Present	Fred Langer, President Karianna Wilson, Commissioner
Commissioners Excused	J. Bruce Williams, MD, Commissioner Bob Knowles, Commissioner Deana Knutsen, Commissioner
Staff	Carl Zapora George Kosovich Lisa King Jennifer Piplic Karen Goto
Guests	Joe Piscatella, Institute for Health & Fitness
Call to Order	The Special Meeting/Study Session of the Board of Commissioners was called to order by Superintendent Zapora at 8:30 a.m.
Study Session	Commissioners conducted a study session with Joe Piscatella to learn more about the "6 Weeks to a Healthier You" program starting April 17, 2012 and about Joe's background. Ms. Piplic also presented the promotion efforts and registration results to date (E:12:12).
Adjourn	The meeting was adjourned at 9:15 a.m.
Attest By:	 <hr/> President  <hr/> Secretary

## Public Hospital District #2, Snohomish County

## Balance Sheet

As of February 29, 2012

	<u>Jan 31, 2012</u>	<u>Feb 29, 2012</u>	<u>\$ Change</u>	<u>Comments:</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
1	Total Cash Balance	1,849,008	608,087	(1,240,921) McCary and Transfer to P&R
2	Total Accounts Receivable	754	-	(754)
<b>Other Current Assets</b>				
3	Total Current Assets	3,750	3,333	(417)
4	Total Investments	35,187,655	36,616,580	1,428,925 Includes \$1.5M transfer to P&R
5	Total Limited Use Assets	1,397,093	250,000	(1,147,093) Final Payment on McCary Fidelity Account
6	Total Other Miscellaneous Receivables	702,041	864,862	162,820 M&O Tax Levy Recv
7	Total Prepaid Expenses & Others	40,998	29,371	(11,627) Qtrly 1999 Interest/Commission
8	Total Other Current Assets	<u>37,331,537</u>	<u>37,764,146</u>	<u>432,609</u>
9	Total Current Assets	39,181,300	38,372,234	(809,066)
10	Total Fixed Assets	30,801,839	30,384,929	(416,909) Depreciation Expense
11	Total Financing & Lease Costs	366,640	365,465	(1,174)
12	Total Other Assets	<u>3,762,072</u>	<u>3,762,072</u>	<u>-</u>
<b>TOTAL ASSETS</b>		<b><u>74,111,851</u></b>	<b><u>72,884,701</u></b>	<b><u>(1,227,150)</u></b>

## Public Hospital District #2, Snohomish County

## Balance Sheet

As of February 29, 2012

		<u>Jan 31, 2012</u>	<u>Feb 29, 2012</u>	<u>\$ Change</u>	<u>Comments:</u>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
13	Total Accounts Payable	221,015	138,764	(82,251)	
14	Total Credit Cards	426	1,200	775	
<b>Other Current Liabilities</b>					
15	Total Accrued Salary & Benefits	1,754,782	518,740	(1,236,042)	Final Payment on McCary Fidelity Account
16	Total Estimated 3rd Party Settlements	1,619,754	1,619,754	-	Includes SFY2010 Interim CPE Payment
17	Total Other Payables & Accruals	222,434	245,418	22,984	
18	Current Portion of L-T Debt	<u>2,114,247</u>	<u>2,114,247</u>	<u>-</u>	
19	Total Other Current Liabilities	<u>5,711,217</u>	<u>4,498,159</u>	<u>(1,213,058)</u>	
20	Total Current Liabilities	<u>5,932,658</u>	<u>4,638,124</u>	<u>(1,294,535)</u>	
<b>Long-term Liabilities</b>					
21	Total Long-term Debt - Operations	6,781,093	6,670,908	(110,185)	
22	Total Other Long-term Liabilities	<u>993,858</u>	<u>986,008</u>	<u>(7,850)</u>	Prof Liability Claims & Settlements
23	Total Long-term Liabilities	7,774,951	7,656,916	(118,035)	
24	Total Liabilities	<u>13,707,609</u>	<u>12,295,040</u>	<u>(1,412,569)</u>	
<b>Total Equity</b>		<u>60,404,241</u>	<u>60,589,661</u>	<u>185,419</u>	Net Income
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<u><u>74,111,851</u></u>	<u><u>72,884,701</u></u>	<u><u>(1,227,150)</u></u>	

**Public Hospital District #2 of Snohomish County**

**Profit Loss**

February 2012

		<u>Jan 2012</u>	<u>Feb 2012</u>	<u>\$ Change</u>	<u>Comments:</u>
	<b>Ordinary Income/Expense</b>				
1	<b>Total Income</b>	815,202	815,788	586	
	<b>Expenses</b>				
	<b>Operating Expenses</b>				
2	<b>Total Salaries &amp; Benefits</b>	52,548	83,388	30,839	Includes payroll expenses related to McCary
3	<b>Total Workers Comp</b>	385	199	(186)	
4	<b>Total Depreciation</b>	416,909	416,909	-	
5	<b>Total Insurance</b>	2,193	2,193	-	
6	<b>Total Interest Expense</b>	16,301	17,128	827	
7	<b>Total Other Amortization</b>	1,317	1,317	-	
8	<b>Total Professional Services</b>	29,681	23,551	(6,130)	No Ash Consulting fees in February
9	<b>Total Purchased Services</b>	2,382	811	(1,571)	
10	<b>Rent Expense</b>	2,900	2,900	-	
11	<b>Total Other Expenses</b>	2,074	974	(1,100)	
12	<b>Total Supplies</b>	1,548	378	(1,170)	
13	<b>Total Taxes</b>	-	-	-	
14	<b>Total Utilities</b>	489	570	81	
15	<b>Total Operating Expenses</b>	<u>528,727</u>	<u>550,317</u>	21,590	
	<b>Program Expenses</b>				
16	<b>Total Program Expenses</b>	<u>119,159</u>	<u>97,516</u>	(21,643)	
17	<b>Total Expense</b>	647,887	647,833	(53)	
18	<b>Net Ordinary Income</b>	167,316	167,955	639	
	<b>Other Income/Expense</b>				
	<b>Other Income</b>				
19	<b>Total General Obligation Bonds</b>	6,174	5,108	(1,066)	
20	<b>Total Non Operating Revenue</b>	151,303	12,357	(138,946)	
22	<b>Total Other Income/Expense</b>	<u>157,476</u>	<u>17,465</u>	(140,012)	
	<b>Net Income</b>	<u><u>324,792</u></u>	<u><u>185,419</u></u>	<u><u>(139,373)</u></u>	



**Public Hospital District #2 of Snohomish County  
Profit Loss Budget vs. Actual**

January 2012

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
	<b>Jan-Feb 2012</b>	<b>Budget</b>	<b>Over/(Under) Budget</b>	<b>% of Budget</b>
<b>Operating Revenues</b>				
1 M&O Tax Levy	340,728	339,156	1,572	100.5%
2 Rental Income	1,282,478	1,281,140	1,338	100.1%
3 Pavilion Ground Lease Income	7,785	7,784	1	100.0%
<b>4 Total Operating Revenues</b>	<b>1,630,990</b>	<b>1,628,080</b>	<b>2,910</b>	<b>100.2%</b>
<b>Operating Expenses</b>				
				0.0%
5 Salaries	117,802	88,320	29,482	133.4%
6 Benefits	18,134	21,782	(3,648)	83.3%
7 Workers Comp	583	8,876	(8,293)	6.6%
8 Insurance	4,386	4,642	(256)	94.5%
9 Interest Expense	33,429	42,717	(9,288)	78.3%
10 Amortization	2,633	2,633	-	100.0%
11 Rent Expense	5,800	5,800	-	100.0%
12 Consulting	44,633	45,000	(367)	99.2%
13 Legal	6,654	6,667	(12)	99.8%
14 Accounting/Auditing	1,760	20,000	(18,240)	8.8%
15 Other Professional Services	184	833	(649)	22.1%
16 Purchased Services	3,194	7,997	(4,803)	39.9%
17 Supplies	1,926	3,000	(1,074)	64.2%
18 Taxes	-	500	(500)	0.0%
19 Utilities	1,059	963	95	109.9%
20 Miscellaneous Expenses	3,049	9,783	(6,735)	31.2%
<b>21 Total Operating Expenses</b>	<b>245,226</b>	<b>269,514</b>	<b>(24,288)</b>	<b>91.0%</b>
22 Community Program Investments	216,675	683,333	(466,658)	31.7%
<b>23 Net Ordinary Income</b>	<b>1,169,089</b>	<b>675,233</b>	<b>493,856</b>	<b>173.1%</b>
<b>Other Income/(Expense)</b>				
				0.0%
24 2003 GO Tax Levy	11,282	-	11,282	100.0%
25 Investment Income	151,890	180,000	(28,110)	84.4%
26 Unrealized G/L on Investment	11,589	-	11,589	100.0%
27 Other Income (Expense)	180	-	180	100.0%
<b>28 Total Other Income/(Expense)</b>	<b>174,940</b>	<b>180,000</b>	<b>(5,060)</b>	<b>97.2%</b>
<b>29 Net Income (Before Depreciation)</b>	<b>1,344,029</b>	<b>855,233</b>	<b>488,796</b>	<b>157.2%</b>
30 Depreciation	833,819	833,818	1	100.0%
<b>31 Net Income (After Depreciation)</b>	<b>510,211</b>	<b>21,415</b>	<b>488,796</b>	<b>2382.5%</b>

**Public Hospital District #2 of Snohomish County  
Summary of Cash Receipts and Disbursements  
February 2012**

**February 2012  
Amount**

---

**Receipts:**

Other Rental Income	26,977.30	Value Village
Swedish/Edmonds Rental Income	618,000.00	
Snohomish County Tax Levy	13,023.79	
Ground Lease Payments	4,166.67	
Fidelity	1,234,321.58	McCary Deferred Compensation
Misc Reimbursements/Refunds	97.80	Reimbursements & Refunds
<b>Total Receipts</b>	<b>1,896,587.14</b>	

**Disbursements:**

Debt Payment	114,171.30	February Banc of America
Professional Services:		
Legal Fees	9,509.13	Litigation and Professional Liability Legal Fees
Accounting Fees	6,335.00	Ash Consulting & Moss Adams
Consulting Fees	40,057.72	Jan and Feb Howard
Professional Services	129.50	Workers Comp Administrator, Benefit Solutions Administrator
Purchased Services	221.65	Paychex
Payroll	829,322.07	2 pay periods Plus Benefit Solutions and McCary
Payroll Taxes	478,275.55	2 pay periods, McCary and 4Q11 L&I
Employee Insurance	3,798.07	Regence Medical & Dental, Principal Life
Employee Retirement Contributions	3,462.19	Valic
Program Expenditures	97,557.09	Including 6 weeks to a healthier you
L&I Self Insurance	10,124.54	4Q11 - Self Insurance
Workers Compensation	8,806.66	Payments Issued by BRAC
Other Miscellaneous Expenses	34,030.17	Supplies, Rent, Canon Lease, Dues, Interest Expense
<b>Total Disbursements</b>	<b>1,635,800.64</b>	

**Public Hospital District #2****Cash Activity**

<b>Warrant Number</b>	<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
<b>Warrant Activity:</b>				
10479	2/8/2012	Ash Consulting	4,575.00	Accounting Consulting
10480	2/8/2012	Bank of America - LOC	25,592.40	Quarterly Interest expense
10481	2/8/2012	Carney Badley Spellman	518.50	Legal
10482	2/8/2012	Evergreen Print Solutions	1,413.18	Business Cards, Note Pads, Envelopes
10483	2/8/2012	Moss Adams - Audit	1,760.00	Audit
10484	2/8/2012	Pacific Art Press Inc	41.06	6 Weeks to a Healthier You Logo Design
10485	2/8/2012	Thomas & Associates	40,057.72	Consulting
10486	2/8/2012	Washington Employers	99.00	Membership Dues
10487	2/8/2012	SCCFOA	25.00	Membership Dues
10488	2/8/2012	Benefit Solutions	23.00	Monthly Fee - Jan & Feb
10489	2/8/2012	Foster Pepper	2,769.50	Legal
10490	2/8/2012	Department of Labor and Industries	10,124.54	4Q11 Self Insurance Fund
10491	2/15/2012	Berkley Risk Administrators Co	95.00	Work Comp Administrators
10492	2/15/2012	Pacific Art Press Inc	1,435.19	6 Weeks to a Healthier You Posters and Postcards
10493	2/15/2012	Refugee & Immigrant Services NW	122.50	6 Weeks to a Healthier You Spanish Translation
10494	2/15/2012	Regence Blueshield	3,217.05	Medical and Dental Insurance
10495	2/15/2012	Bank of America Credit Card	610.99	Credit Card charges
10496	2/22/2012	Banc of America Leasing	114,171.30	Lease Payment
10497	2/22/2012	Lynnwood PFD	2,900.00	Rent
10498	2/22/2012	Principal Financial Group	581.02	Life Insurance - March 2012
10499	2/22/2012	Lane Powell Attornys & Counselors	79.28	Legal
10500	2/22/2012	Staples	170.28	Supplies
10501	2/29/2012	Benefit Solutions	11.50	Monthly Fee - March
10502	2/29/2012	Canon Financial Services	301.13	Copy Machine Lease
10503	2/29/2012	Evergreen Print Solutions	53.76	Letterhead
10504	2/29/2012	Lynnwood PFD	397.40	Janitorial Supplies
10505	2/29/2012	Puget Sound Business Journal	74.95	Annual Subscription
		<b>Total Warrants</b>	<b>211,220.25</b>	
<b>Workers Compensation Claims Activity:</b>				
205562-2055	Feb 2012	Various Claimants/Vendors	8,806.66	Administered by Berkley Risk

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
<b>Wire/ACH Activity:</b>			
2/1/2012	Comerica	6,141.85	Octagon Professional Liability (Sedgwick)
2/1/2012	US Bank	2,392.08	1999 LTGO bond interest (LOC)
2/10/2012	Payroll	815,643.89	ACH payroll transfer - Includes McCary
2/10/2012	Department of Treasury	5,086.77	Payroll taxes for 2/4/12 pay period ending
2/10/2012	Department of Treasury	467,865.87	Payroll taxes for 2/4/12 pay period ending - McCary Only
2/10/2012	Paychex	77.80	Fee for payroll processing
2/10/2012	Paychex	64.00	Fee for payroll processing - McCary Only
2/10/2012	Valic	1,754.52	2/4 Payroll 401(a)/457 Deposit
2/24/2012	Payroll	13,595.53	ACH payroll transfer
2/24/2012	Department of Treasury	4,929.47	Payroll taxes for 2/18/12 pay period ending
2/24/2012	Paychex	79.85	Fee for payroll processing
2/24/2012	Valic	1,707.67	2/18 Payroll 401(a)/457 Deposit
2/15/2012	Boys & Girls Club of Snohomish County	8,161.00	Program Payment
2/15/2012	City of Lynnwood	6,455.67	Program Payment
2/15/2012	Community Health Center of Snohomish Co	8,333.33	Program Payment
2/15/2012	Edmonds School District No. 15	25,475.00	Program Payment
2/15/2012	Edmonds Senior Center	2,000.00	Program Payment
2/15/2012	Jeremiah Center	5,200.00	Program Payment
2/15/2012	Little Red Schoolhouse	22,000.00	Program Payment
2/15/2012	Project Access Northwest	6,666.67	Program Payment
2/15/2012	Senior Services of Snohomish County	11,666.67	Program Payment
2/7/2012	Department of Labor & Industries	393.44	4Q11 State Fund
2/7/2012	Benefit Solutions	10.00	FSA Payments
2/8/2012	Benefit Solutions	35.00	FSA Payments
2/9/2012	Benefit Solutions	16.87	FSA Payments
2/15/2012	Benefit Solutions	13.96	FSA Payments
2/27/2012	Benefit Solutions	6.82	FSA Payments
	Total Wires/ACH Transactions	<u>1,415,773.73</u>	
	<b>Total Disbursements</b>	<u><b>\$ 1,635,800.64</b></u>	

Deposits:	<u>Date</u>	<u>Payer</u>	<u>Amount</u>	<u>Purpose</u>
	2/1/2012	Fidelity	1,234,321.58	McCary Deferred Comp Payment
	2/1/2012	Value Village	25,468.54	Monthly rent
	2/6/2012	Swedish	618,000.00	Monthly payment
	2/10/2012	Snohomish County	13,023.79	Tax levy deposit
	2/21/2012	Healthcare Realty Services, Inc.	4,166.67	Lease payment
	2/27/2012	Value Village	1,508.76	Increase in Rent Jan and Feb 2012
	2/17/2012	Regence BS	12.30	Refund for Unclaimed Property Check
	2/17/2012	WPAS	85.50	Refund for Unclaimed Property Check
		<b>Total Deposits</b>	<b><u>\$ 1,896,587.14</u></b>	

SOUTH SNOHOMISH COUNTY COMMISSION FOR HEALTH  
PUBLIC HOSPITAL DISTRICT #2  
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 10479 through 10505 have been issued for payment in the amount of \$211,220.25. These warrants are hereby approved.

Attest:

\_\_\_\_\_  
Lisa M. King

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

---

Payroll:	1-22-12 – 2-4-12	815,643.89	
	2-5-12 – 2-18-12	<u>13,595.53</u>	
			829,239.42
Warrants Processed:	2-1-12 – 2-29-12		211,220.25
Work Comp Claims Pd:	2-1-12 – 2-29-12		8,806.66
Electronic Payments:	Payroll Taxes	477,882.11	
	Comerica Bank – Prof Liability	6,141.85	
	Paychex	221.65	
	Valic Retirement	3,462.19	
	Benefit Solutions	82.65	
	Interest Payments – US Bank	2,392.08	
	Department of L&I	393.44	
	Program Expenditures	<u>95,958.34</u>	
			<u>586,534.31</u>
	Grand Total		<u>\$1,635,800.64</u>

## March 2012 Program Oversight Committee Summary

### Summary of March Applications

- One revised application from Providence Hospice & Home Care Foundation
- Five new applications received:
  - Four address Education & Empowerment
  - Three address Prevention
  - One addresses Access to Healthcare
  - One addresses Public Policy & Advocacy

### Programs Recommended for Funding

- **Providence Hospice & Home Care Foundation:** After further discussion with Providence Hospice, the committee recommends partial funding of a revised request that includes additional outreach and education on hospice services. The partial funding would cover half (4 hours a week) of the physician educator expenses requested in the proposal along with a half-time nurse to educate the public, physicians, and conduct outreach through community organizations in our district. The committee would like to see clear outcome measures on outreach included in the funding agreement. **The funding recommendation is \$155,000 per year for three years.**
- **Lynnwood Food Bank – Improve Nutrition:** The goal of the project is to increase consumption of nutritious food by food bank customers. Funds would be used to translate simple recipes and nutrition information into 5 languages and to provide fresh food ingredients with recipes. **The committee is recommending funding at \$1,200 on a one-time basis.**
- **YWCA Children’s Domestic Violence Program:** An in-home, therapeutic support program for child victims of domestic violence and their non-abusive caregivers. Funding would also support additional adult mental health counseling for domestic violence victims in our district. **The committee is recommending funding at \$25,000 per year for three years.**
- **Edmonds Senior Center, Healthy Living Fair:** A health fair on April 27 that will provide an estimated 600 seniors with information and health screenings from 60 vendors. Verdant would be recognized as the title/platinum sponsor. **The committee is recommending funding at \$2,000 on a one-time basis.**

### Programs For Additional Review

- **TeamChild Community Advocacy Project:** A project targeting system changes in the education, mental health, and juvenile justice systems. The committee is seeking clarification on the proposal and will bring the group in for a Q&A to learn more about TeamChild’s experience in successfully advocating for policy changes and get more specific information about the goals of the project.

### Programs Not Recommended for Funding

- **City of Lynnwood, International Farmers Market:** The City of Lynnwood is requesting seed funding for the first two seasons of an International Farmers Market with the goal of increasing access to nutritious food. The committee did not feel that there was a strong enough connection between supporting a farmers market and Verdant’s health priorities and mission.

A	B	C	D	E	F	G	H	I	J	K
	<b>Program Expenses</b>	<b>2012</b>	<b>2013</b>							
	Budget	\$4,100,000	TBD							
	Committed to date	\$1,546,762	\$1,384,532							
	<b>Program Budget Remaining</b>	<b>\$2,553,238</b>	<b>TBD</b>							

Programs for March Review		Request for funding			Priority Area				Primary Population Served	Funding Recommendation	
#	Name	Description	Year 1	Year 2	Year 3	Education & Empowerment	Prevention	Access to Healthcare	Policy & Advocacy		
1	Providence Hospice & Home Care Foundation - Revised	Revised request includes funding to expand South County program plus new outreach to general public, physicians, and through community organizations like libraries, nursing homes, senior centers, etc.	\$190,000	\$190,000	\$190,000	X		X		Terminally ill and their families	\$155,000 per year for three years
2	Lynnwood Food Bank - Improve Nutrition	A pilot project designed to increase consumption of nutritious food at Lynnwood Food Bank. Funds would be used to translate simple recipes and nutrition information into 5 languages and to provide fresh food bags with ingredients from recipes.	\$1,200			X	X			Low-income families	\$1,200 on one-time basis
3	City of Lynnwood International Farmer's Market	The City of Lynnwood is requesting seed funding for the first two seasons of an International Farmer's Market with the goal of increasing access to nutritious food. The goal is to have a self-sustaining market after the second season.	\$30,000	\$30,000		X				N/A	Not Recommended for Funding
4	YWCA Children's Domestic Violence Program	The YWCA is seeking funding for its in home support program for child victims of domestic violence and their non-abusive caregivers. The program would also add 10 hours a week of adult mental health counseling for domestic violence victims in our district.	\$25,000	\$25,000	\$25,000	X	X	X		Victims of domestic violence	\$25,000 per year for three years



Programs for March Review		Request for funding			Priority Area						
#	Name	Description	Year 1	Year 2	Year 3	Education & Empowerment	Prevention	Access to Healthcare	Policy & Advocacy	Primary Population Served	Funding Recommendation
5	TeamChild - Community Advocacy Project	The Community Advocacy Project targets system changes in the education, mental health, and juvenile justice systems. Using a nationally recognized Reclaiming Futures model, TeamChild would provide education and advocacy training to youth, parents, and community partners, and would seek to replace "zero tolerance" policies with evidence based treatment models.	\$68,750						X	Youth	Further review
6	Edmonds Senior Center - Healthy Living Fair	Edmonds Senior Center is requesting funding for a Healthy Living Fair on April 27. The event is expected to serve 600 Seniors with 60 vendors, and will include general information and health screenings like blood pressure and bone density checks. At the \$2,000 level, Verdant would be recognized as the title/platinum sponsor.	\$2,000			X	X			Seniors	\$2,000 on one-time basis
<b>Totals</b>			<b>\$316,950</b>	<b>\$245,000</b>	<b>\$215,000</b>						

## **Verdant Health Commission Priority Areas**

- 1. Education & Empowerment:** We support programs that educate and empower residents to live healthy lives. These include programs that give people the tools to take ownership of their health, increase their knowledge of health issues and availability of resources, and provide motivation to improve their well-being.
- 2. Prevention:** We support prevention programs, including those that promote health and wellness and that provide early detection and treatment. Of particular interest are programs that increase healthy behaviors, support necessary health screenings, and prevent injuries.
- 3. Access to Healthcare Services:** Too many residents in our area go without needed healthcare services. We support programs that increase access to medical, dental, and behavioral healthcare services. Of particular interest are programs that serve pregnant or parenting mothers and fathers and the uninsured or underinsured community members.
- 4. Policy and Advocacy:** We support programs that employ advocacy and public policy improvements to health systems, communities, and organizations to better meet the health and wellness needs of our residents.

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON  
RESOLUTION NO. 2012-04

A resolution of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the "District"), approving incentive compensation for the superintendent of the District for 2011; approving the terms and conditions of an amendment to the employment agreement with the superintendent of the District; and authorizing the execution, delivery and performance of such amendment on behalf of the District.

WHEREAS, the employment agreement between the District and its superintendent (the "Superintendent") provides for the payment of incentive compensation to the Superintendent each year in an amount of up to 15% of the Superintendent's base compensation depending on the extent to which the Board of Commissioners (the "Commission") has reasonably determined that the Superintendent has met the goals and objectives established by the Commission for the year; and

WHEREAS, the Commission previously approved and adopted the goals and objectives for the Superintendent for calendar year 2011 (the "2011 Goals"); and

WHEREAS, the Commission has reviewed the Superintendent's performance in 2011 and evaluated the extent to which he has met the 2011 Goals;

WHEREAS, the Commission further wishes to recognize the Superintendent's performance by increasing his base compensation; NOW, THEREFORE,

BE IT RESOLVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, as follows:

Section 1. The Commission hereby finds that the Superintendent has achieved the 2011 Goals to the satisfaction of the Commission.

Section 2. The Commission hereby approves and authorizes the payment to the Superintendent of incentive compensation for his performance in 2011 in the amount of \$ \_\_\_\_\_, which amount shall be paid the Superintendent on or before April 1, 2012.

Section 3. After due consideration, and being fully advised, the terms and conditions set forth in the First Amendment to the Employment Agreement are found to be in the best interests of the District and in the public interest, and accordingly the same are hereby approved and accepted, and the President of the Commission is authorized and directed to properly execute and deliver the agreement to Mr. Zopora on behalf of the District in substantially the form presented to the Commission and on file in the District's offices. The President of the Commission of the District is

further authorized and directed to do, or cause to be done, all things reasonable and necessary in order to fully and timely perform the agreement in accordance with its terms.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof, held this 28th day of March, 2012, the following commissioners being present and voting in favor of this resolution.

---

President and Commissioner

---

Commissioner

---

Commissioner

---

Commissioner

---

Secretary and Commissioner

I, BOB KNOWLES, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution 2012-04 of the District is a true and correct copy of the original resolution adopted on March 28, 2012, as that resolution appears on the Minute Book of the District.

DATED this 28th day of March, 2012.

---

Secretary of the Commission

**FIRST AMENDMENT TO  
EMPLOYMENT AGREEMENT**

This First Amendment to Employment Agreement is dated and made effective as of the 28th day of March, 2012 (the "Effective Date"), between Public Hospital District No. 2, Snohomish County, Washington, a municipal corporation ("the District"), and Carl Zapora ("Employee").

WHEREAS, the District and Employee entered into an employment agreement (the "Original Agreement") dated as of January 26, 2011; and

WHEREAS, the District and Employee desire to amend the Original Agreement to revise Employee's base compensation; NOW, THEREFORE,

THE PARTIES AGREE AS FOLLOWS:

Section 5(a) of the Original Agreement shall be amended to provide in its entirety as follows:

- a. Effective as of April 1, 2012, Employee's base salary shall be \$\_\_\_\_\_ per year, which shall be computed and paid in equal installments consistent with the District's normal payroll procedures.

IN WITNESS WHEREOF the parties hereto have executed this agreement to be effective and dated as of the day and year first written above.

PUBLIC HOSPITAL DISTRICT NO. 2,  
SNOHOMISH COUNTY, WASHINGTON

By \_\_\_\_\_

Fred P. Langer, President  
Board of Commissioners

\_\_\_\_\_  
Carl Zapora