

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
Regular Meeting
A G E N D A
January 27, 2021
8:00 a.m. to 9:20 a.m.

Due to the Governor's Proclamation 20-28 et seq that temporarily waives and suspends sections of the Open Public Meetings Act, the January 27, 2021 Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/81170706793>
Meeting ID: 811 7070 6793 Passcode: 871927 or the call-in number is 253 215 8782
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	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Approval of the Minutes			
a) December 16, 2020 Board Meeting	Action	8:01	3-7
C. Introduction of Kara Turner, HR Consultant	Information	8:02	
D. State Audit Report	Information	8:03	---
a) Michel Melseaux, WA State Auditor's Office			
b) Kirk Gadbois, WA State Auditor's Office			
c) Kristina Baylor, WA State Auditor's Office			
E. Pediatric Inpatient Feasibility Study Presentation	Information	8:13	---
a) Frank Fox, PhD – Principal Health Trends			
F. Superintendent Report	Information	8:33	---
a) Verdant Operations update			
b) Community Outreach update			
G. Executive Committee Report	Information	8:35	---
H. Finance Committee Report			
a) Review financial statements and cash activity	Information	8:37	8-12
b) Authorization for payment of vouchers and payroll	Action	8:40	13
c) Resolution 2021:01 Fixed Asset Disposition	Action	8:45	14-17
d) Resolution 2021:02 Appointing Tammy Keuser as Auditor	Action	8:48	18-19
e) Floating Employee Holiday	Information	8:50	
I. Program Committee Report			
a) Conflicts of Interest	---	8:52	
b) Program investment recommendations	Action	8:54	20
c) Status of Verdant grants + COVID-19	Information	9:02	
d) Program Presentation	Information	9:10	21
e) Verdant Program and Marketing Highlights	Information	9:14	22-23

J. Public Comments (please limit to three minutes per speaker)	---	9:17	---
K. Commissioner Comments	---	9:19	---
L. Adjournment	---	9:20	---

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION**

BOARD OF COMMISSIONERS

Regular Meeting

via Zoom

December 16, 2020

- Commissioners Present** Bob Knowles, President (via Zoom)
Karianna Wilson, Secretary (via Zoom)
Deana Knutsen, Commissioner (via Zoom)
Dr. Jim Distelhorst, Commissioner (via Zoom)
Fred Langer, Commissioner (via Zoom)
- Staff** Lisa Edwards, EdD, Superintendent (via Zoom)
Zoe Reese, Director of Community Impact (via Zoom)
Jennifer Piplic, Marketing Director (via Zoom)
Sue Waldin, Community Wellness Program Manager (via Zoom)
Sandra Huber, Community Engagement Manager (via Zoom)
Nancy Budd, Community Social Worker (via Zoom)
Karen Goto, Executive Assistant (via Zoom)
Michele Fettel, Interim Office Manager (via Zoom)
Erica Ash, Ash Consulting (via Zoom)
- Call to Order** The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:03 a.m. by President Knowles.
- Executive Session** President Knowles recessed the regular meeting at 8:05 a.m. into Executive Session to evaluate the qualifications of an applicant for public employment and to consider the selection of a site or the acquisition of real estate.
President Knowles stated that the board would reconvene in 20 minutes and no action would be taken in Executive Session.
At 8:25 a.m., President Knowles extended the Executive Session for 5 minutes.
At 8:30 a.m., President Knowles extended the Executive Session for 5 minutes.

Open Session

The board reconvened into Open Session at 8:35 a.m.

Approval of Minutes

Motion was made, seconded and passed unanimously to approve the minutes of the regular board meeting on November 18, 2020.

Motion was made, seconded and passed unanimously to approve the minutes of the special board meeting on December 1, 2020.

Superintendent Report

Dr. Edwards reported on the following items:

1. Grant modifications are complete.
2. New laptops have been purchased for the Verdant staff.
3. Verdant has acquired fiber and the system will be installed in February 2021.
4. Verdant has also purchased three HEPA air filters for the office.
5. Leases on suites 200 and 209 of the Kruger Clinic will be renewed by Swedish Edmonds.
6. Value Village buy-out lease agreement has been signed by Verdant and Savers. Savers has 5 business days to pay the agreement amount and return the keys.
7. Azose will monitor the Value Village property, put up a fence around the property, and do basic maintenance until May 2021.
8. Superintendent Edwards will facilitate the 2021 CEO Roundtable meetings.
9. Superintendent Edwards and Ms. Reese will collaborate with the PHPDA (Pacific Hospital PDA) on monthly meetings and upcoming technical assistance workshops for community partners.
10. The Verdant staff will be in a team-building retreat on Friday, December 18, 2020.
11. Turner HR Services will start with Verdant in January 2021.
12. Herd Freed Hartz will cease their search for the Verdant Finance & Operations director. All Things HR and Turner HR will assist with the search starting this month.
13. Commissioner Wilson inquired on Verdant's participation in the COVID vaccine distribution. Superintendent Edwards & Ms. Reese explained

that Verdant will partner with various health organizations to host vaccination opportunities for under-served populations in the district and Verdant will also assist with the outreach. Commissioner Distelhorst explained that a good tracking method must be used as the second shot is needed 3 weeks after the first shot.

Executive Committee Report

President Knowles noted that the committee met on December 9, 2020 to review the agenda for the December 16, 2020 board meeting. No action was taken.

Resolution 2020:11 – 2021 Monthly Board Meeting Schedule

Motion was made, seconded and passed unanimously to approve the 2021 meeting schedule (R:2020:11)

Officers & Committees for 2021

The board noted no changes to the proposed slate of officers and committees (E:73:20).

Finance Committee Report

The committee met on December 14, 2020. Ms. Ash reviewed the financial statements and cash activity for November 2020 (E:74:20) and noted anything over \$3,000 in payment from Verdant. The last bond payment was made on November 24, 2020.

Authorization for Payment of Vouchers & Payroll

Warrant Numbers 14550 through 14587 for November 2020 for payment in the amount of \$110,707.81 were presented for approval (E:75:20) by Commissioner Langer. ***Motion was made, seconded and passed unanimously to approve.***

Discussion with Dr. Gus Balderas of Edmonds School District

Dr. Balderas provided an overview of the Edmonds School District population and said that the #1 need of the district is to get the students back to school in person. Commissioners discussed with Dr. Balderas the accessibility issue at the Woodway playfields. Dr. Balderas will provide a summary report with action steps and expectations to Verdant.

Program Committee Update

The Program Committee met on December 10, 2020. No conflicts of interest were reported by the commissioners.

Ms. Reese indicated that there are two modifications to contracts, two Superintendent Discretionary Fund organizations, and five expiring contracts (E:76:20).

Motion was made, seconded and passed unanimously to approve CHC Snohomish County Dental Program grant modification with rollover of \$6,503 for January 1, 2021 to September 30, 2021.

Motion was made, seconded and passed unanimously to approve Seamar Lynnwood Clinic expansion grant modification to extend the grant reporting period to December 31, 2030 and outcomes updated to include duplicated and unduplicated head counts with measurable outcomes.

Ms. Reese mentioned the two newly funded groups from the Superintendent Discretionary Fund: \$10,000 to VOAWW for a hygiene supply distribution from December 1 to December 31, 2020 and \$95,450 to Compass Health for an embedded MHP with the Lynnwood Police Department and the Mountlake Terrace Police Department.

Ms. Reese presented the five expiring contracts:

1. **Motion was made, seconded and passed unanimously to approve** ChildStrive Early Intervention and Parents as Teachers in the amount of \$93,858.91 for December 16, 2020 to March 31, 2021 to allow for Q1 grant process.
2. **Motion was made, seconded and passed unanimously to approve** Kinderling Early Intervention & Private Therapy Sessions in the amount of \$ 42,765.04 for an extension from December 15, 2020 to March 31, 2021 to allow for Q1 grant process.
3. **Motion was made, seconded and passed unanimously to approve** Korean Women's Association Everyday Prevention program in the amount of \$15,000 for an extension from January 1 to March 31, 2021 to allow for Q1 grant process.
4. **Motion was made, seconded and passed unanimously to approve** Lahai Health Dental Clinic in the amount of \$110,293 for an

extension from January 1 to March 31, 2021 to allow for Q1 grant process.

5. **Staff presented proposal to transition** Puget Sound Kidney Center's Chronic Disease Education & Prevention Program to an instructor contract inclusive of curriculum development as early as January 1, 2021.

A COVID testing will be done at Mountlake Terrace High School on December 16, 2020, 1 to 7 p.m. Ms. Reese will also touch base with Mr. Jeff Betz of the City of Mountlake Terrace on their playfields.

**Marketing
Presentation**

Ms. Piplic presented her 2021 goal worksheet (E:77:20) to the board.

Ms. Reese will present her 2021 goals to the board at the January 27, 2021 regular board meeting.

**Verdant Program
Highlights**

See Exhibit (E:78:20) for updates on activities at the Verdant Community Wellness Center, Multicultural Program and Outreach, and Community Social Worker for October and November 2020.

Public Comments

None

**Commissioner
Comments**

President Knowles will be sending a 360 review survey to the board and staff for Superintendent Edwards' 6-month review.

Commissioners thanked Ms. Goto for her service to Verdant.

Adjournment

The meeting was adjourned at 9:50 a.m.

ATTEST BY:

President

Secretary

Balance Sheet
As of December 31, 2020

	A	B	C	D
	Dec 31, 2019	Dec 31, 2020	\$ Change	Comments:
1 ASSETS				
2 Current Assets				
3 Cash Balance	1,642,443	3,404,411	1,761,968	Swedish prepaid rent for January
4 Other Current Assets	53,930,005	55,996,009	2,066,004	Includes Investments & Prepaid Expenses
5 Total Current Assets	55,572,448	59,400,420	3,827,972	
6 Total Long-term & Fixed Assets	43,968,619	42,476,961	(1,491,658)	Net of Accumulated Depreciation
7 TOTAL ASSETS	99,541,067	101,877,381	2,336,314	
8 LIABILITIES & EQUITY				
9 Liabilities				
10 Current Liabilities	2,585,729	1,404,445	(1,181,284)	Swedish prepaid rent for January
11 Long-term Liabilities	-	-	-	Bond paid off on 11/24
12 Total Liabilities	2,585,729	1,404,445	(1,181,284)	
13 Total Equity	96,955,338	100,472,937	3,517,599	Annual Net Income/(Loss)
14 TOTAL LIABILITIES & EQUITY	99,541,067	101,877,381	2,336,314	

Profit & Loss
December 31, 2020

	A	B	C	D	E	F
	Dec Actual	Dec Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
1 INCOME						
2 Ordinary Income	1,234,080	1,522,462	(288,382)	11,460,715	11,846,582	(385,867)
3 EXPENSES						
4 Operating Expenses	225,817	201,516	(24,301)	2,282,302	2,483,328	201,026
5 Depreciation Expense	130,588	129,747	(842)	1,603,979	1,601,211	(2,768)
6 Program Expenses	652,011	2,072,008	1,419,997	8,402,104	10,723,945	2,321,841
7 Total Expenses	1,008,416	2,403,270	1,394,854	12,288,385	14,808,485	2,520,100
8 OTHER INCOME/(EXPENSE)						
9 Total Other Income/(Expense)	277,535	273,750	3,785	4,345,268	2,955,000	1,390,268
10 NET INCOME/(LOSS)	503,200	(607,059)	1,110,259	3,517,599	(6,903)	3,524,501

Monthly Highlights
December 31, 2020

Verdant received dividend payments of \$37.5K, a realized gain of \$4.7K and an unrealized gain of \$13.1K on our investment portfolio which closed with an ending market value of \$55,684,399.

Program grant commitments total \$6,840,555 for 2020 excluding BHCF. Additional 2020 funding for COVID-19 programs total \$992K.

Revenue of \$130K and expenses of \$82K from the Kruger Clinic were incurred, netting to an additional operating income of \$48K.

Public Hospital District #2

Warrant Number	Transaction Date	Payee	Amount	Purpose
Warrant Activity:				
14588	12/01/2020	Armstrong Services	1,619.00	Monthly Janitorial and Daily Disinfection Service
14589	12/01/2020	Consolidated Landscape Maintenance, Inc.	440.90	December 2020 Landscaping
14590	12/01/2020	Dynamic Computing, Inc.	2,868.91	Monthly IT Support Contract, Manage Back-Ups and Back-Up storage fee
14591	12/01/2020	ELTEC Systems, LLC	291.27	December 2020 Elevator Maintenance
14592	12/01/2020	Guardian Security Systems, Inc.	265.20	Elevator & Radio Monitoring 1/1-3/31/20
14593	12/01/2020	Puget Sound Energy	56.16	Natural Gas
14594	12/01/2020	Sound Publishing, Inc.	42.00	Legal Notice 11/18/2020 Board Meeting
14595	12/01/2020	Waste Management	388.44	Garbage
14596	12/07/2020	AmeriFlex Business Solutions	28.75	December 2020 FSA Administration
14597	12/07/2020	ArlenRose Frazier	315.00	C-WC 317 - Covid 19 Counseling
14598	12/07/2020	Ash Consulting	26,037.75	November Services
14599	12/07/2020	Comcast	377.08	Telephone/Internet
14600	12/07/2020	Dynamic Computing, Inc.	10,435.35	IT Upgrade Project
14601	12/07/2020	Jason Becker Creative	827.10	Canopy Winter 20-21
14602	12/07/2020	Lowe Graham Jones PLLC	179.00	11/16 - Report Trademark Watch Service Notice
14603	12/07/2020	McKinstry Co., LLC	1,001.03	HVAC Preventative Maintenance
14604	12/07/2020	Pacific Medical Centers	269.60	WC 301 - Living Well Alliance
14605	12/07/2020	Snohomish County PUD	1,145.15	Electricity
14606	12/07/2020	Sound Dietitians LLC	2,378.58	WC 291 - Healthy Living Coaching Group & WC 292 - Nutrition Consulting
14607	12/07/2020	Sound Publishing, Inc.	47.60	Legal Notice 12/1/2020 Special Board Meeting
14608	12/07/2020	Wells Fargo	2,697.30	Credit Card payments for Karen, Lisa and Nancy
14609	12/14/2020	All Things HR	184.50	HR Services - Nov 2020
14610	12/14/2020	Armstrong Services	100.00	Changed lights
14611	12/14/2020	Audio Visual Specialists, Inc.	143.59	Installation of 2nd microphone for cooking demos & community classes
14612	12/14/2020	Azose Commercial Properties	9,720.00	October thru December Property Management
14613	12/14/2020	Claudia Avendano-Ibarra	2,000.00	Equity & Social Justice Training held on 12/2/2020
14614	12/14/2020	Comcast	575.22	Telephone/Internet
14615	12/14/2020	Consolidated Press LLC	11,588.96	Printing and mail prep of Winter 2020-21 Canopy
14616	12/14/2020	Guardian Security Systems, Inc.	657.29	Access/CCTV/Integ - Service Call
14617	12/14/2020	Margot Helphand	1,137.50	Facilitate Special Board Meeting 12/1/2020
14618	12/14/2020	PalAmerica Security Inc.	565.90	December Parking Lot Security
14619	12/14/2020	Payden & Rygel	9,266.00	11/1 - 11/30/2020 Investment Advisory Services
14620	12/14/2020	State Auditor's Office	6,295.86	2019 Audit Fees
14621	12/14/2020	Verizon	109.30	Nov 2 - Dec 1, 2020
14622	12/14/2020	Yasaura Carvajal	1,785.00	WC 293 - Promotora Lead Work
14623	12/21/2020	1st Responder Conferences	1,500.00	Webinar Sponsorship for 3 webinars for South Sno County First Responders
14624	12/21/2020	Ana Evelin Garcia	3,350.00	A-333 and A-334 - Parent Summit
14625	12/21/2020	Angelica Hildebrandt	750.00	WC 335 - Meditation & Mindfulness (2 English & 2 Spanish)
14626	12/21/2020	ArlenRose Frazier	2,000.00	C-WC 318 - Managing Difficult Emotions 8-Week Support Group

Transaction Date	Payee	Amount	Purpose
Warrant Activity (continued):			
14627	12/21/2020	AWPHD	2021 Annual membership Dues
14628	12/21/2020	Dolores Reyes.	WC 306 - Spanish language delivery of educational Positive Discipline
14629	12/21/2020	Dynamic Computing, Inc.	Monthly IT Support Contract, Manage Back-Ups and Back-Up storage fee
14630	12/21/2020	Nariman Weaver	WC 332 - Spanish curriculum development
14631	12/21/2020	Northwest Church	COVID-19 Drive-Thru - Storing items, General Maintenance & Facility Use/Prep Work
14632	12/21/2020	Pacific Medical Centers	WC 301 - Cooking Demo on Cancer Prevention
14633	12/21/2020	Principal Life Insurance Co.	1019549-10001
14634	12/21/2020	Staples	Account number 6035 5178 6239 7923
14635	12/21/2020	Yasaura Carvajal	WC 329 - Promotora Lead Work
14636	12/28/2020	Electronic Business Machines	12/22-1/21/21 Copy Machine
14637	12/28/2020	Guardian Security Systems, Inc.	Confidence Testing - Assisted in FA for the Hood Inspection
14638	12/28/2020	Parsi Properties LLC	January 2021 - Parking lot lease
14639	12/28/2020	Puget Sound Energy	Natural Gas - Account number 220001924632
14640	12/28/2020	Regence Blueshield	January 2021 Medical & Dental Insurance
14641	12/28/2020	Sound Publishing, Inc.	Legal Notice 12/16/2020 Board Meeting
14642	12/28/2020	Velia Lara	WC 299 - 2020 Spanish Positive Discipline Parenting Programs & Parent Support Group
Total Warrants		132,817.19	

Transaction Date	Payee	Amount	Purpose
Wire/ACH Activity:			
12/01/2020	AmeriFlex Business Solutions	25.00	Flexible Spending - Claim Reimbursement
12/04/2020	ADP	6,658.22	ACH Payroll Taxes
12/04/2020	ADP	19,236.00	ACH Payroll Transfer
12/07/2020	AmeriFlex Business Solutions	36.99	Flexible Spending - Claim Reimbursement
12/09/2020	Valic	3,279.41	Payroll 401(a)/457 Deposit
12/10/2020	Wells Fargo Merchant Services	145.70	Service Charge
12/11/2020	Wells Fargo	332.70	Service Charge
12/11/2020	ADP	87.96	Payroll Processing Fees
12/14/2020	AmeriFlex Business Solutions	253.20	Flexible Spending - Claim Reimbursement
12/18/2020	ADP	20,300.04	ACH Payroll Transfer
12/18/2020	ADP	6,965.20	ACH Payroll Taxes
12/21/2020	Valic	3,305.58	Payroll 401(a)/457 Deposit
12/21/2020	AmeriFlex Business Solutions	7.62	Flexible Spending - Claim Reimbursement
12/28/2020	ADP	97.96	Payroll Processing Fees
12/28/2020	WA State Department of Revenue	724.86	November B&O Taxes
12/29/2020	AmeriFlex Business Solutions	5,843.00	Flexible Spending - Claim Reimbursement
12/31/2020	ADP	7,138.80	ACH Payroll Taxes
12/31/2020	ADP	20,135.29	ACH Payroll Transfer
12/31/2020	Valic	3,478.84	Payroll 401(a)/457 Deposit
12/31/2020	AmeriFlex Business Solutions	19.17	Flexible Spending - Claim Reimbursement

Activity	Category	Amount	Administered by
Kruger Clinic Activity:	1477-1484	7,437.10	Administered by Azose
Work Comp Activity:	305471 - 305476	2,580.96	Administered by Eberle Vivian
	Total Disbursements	1,080,447.78	

Transaction Date	Payer	Amount	Purpose
12/01/2020	Value Village	32,217.23	Monthly Rent
12/04/2020	Edmonds Medical Clinic	6,607.60	Monthly Rent
12/01/2020	Raymond Liu, D.D.S.	3,898.67	Monthly Rent
12/01/2020	Allied Dermatology Partners	9,817.57	Monthly Rent and payment of rent deferral from July and August
12/10/2020	Edwards, Lisa	3.32	Reimbursement for credit card charges
12/10/2020	Snohomish County	149,421.26	Lewy
12/10/2020	WA State Health Care Authority	23,587.62	NSACH
12/17/2020	PCG	2,601.00	Still attempting to determine
12/23/2020	Swedish/Edmonds	806,349.83	Monthly Rent
12/23/2020	Swedish Edmonds Children's Clinic	21,919.32	Monthly Rent
12/23/2020	Swedish Edmonds Kruger Clinic	51,282.51	Monthly Rent
12/24/2020	Value Village	293,384.00	Early Lease Buyout - more than contracted amount
12/29/2020	McKinstry Co., LLC	474.30	Refund for Kruger Clinic expenses
12/23/2020	Puget Sound Gastro	37,467.77	Monthly Rent - with payment 6 of 12 for April/May/June Rent Deferral
12/23/2020	Healthcare Realty Services, Inc.	1,796.46	Q3 Leasehold Excise Taxes
12/23/2020	Healthcare Realty Services, Inc.	4,663.72	Monthly Rent
12/23/2020	Healthcare Realty Services, Inc.	4,663.72	Monthly Rent
Total Deposits		1,450,155.90	

Deposits:

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT #2
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 14588 through 14642 have been issued for payment in the amount of \$132,817.19. These warrants are hereby approved.

Attest:

Erica Ash

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Warrants Processed:	12-01-2020 – 12-31-2020	\$132,817.19
Work Comp Claims Pd:	12-01-2020 – 12-31-2020	2,580.96
Kruger Clinic Processed:	12-01-2020 – 12-31-2020	7,437.10
Payroll:	11-15-2020 – 11-28-2020	19,236.00
	11-29-2020 – 12-12-2020	20,300.04
	12-13-2020 – 12-26-2020	<u>20,135.29</u>
		59,671.33
Electronic Payments/ Adjustments:	Payroll Taxes	20,762.22
	Payroll Processing	185.92
	Valic Retirement	10,063.83
	FSA Payments	6,184.98
	Bank Fees and Supplies	478.40
	WA State Dept Revenue	724.86
	Program Expenditures	<u>839,540.99</u>
		<u>877,941.20</u>
Grand Total		<u>\$1,080,447.78</u>

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2021-01

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington, determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the Superintendent or his designee to sell all or any part of such property on a negotiated basis upon the most favorable terms and conditions obtainable or to otherwise dispose of such property, and ratifying prior actions.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined and declared that all of the personal property identified on Exhibit A hereto is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that such property (the "Surplus Property") be disposed of promptly as hereinafter provided.

Section 2. The Superintendent or his designee is hereby authorized and directed to sell on a negotiated basis upon the most favorable terms and conditions obtainable all or any part of the Surplus Property as soon as reasonably possible. Any Surplus Property not thus sold shall be disposed of and removed from the premises of Swedish Edmonds Hospital at the direction of the Superintendent or his designee at the least possible cost to the District.

ADOPTED AND APPROVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, at an open public meeting thereof, this 27th day of January, 2021, the following commissioners being present and voting in favor of the resolution.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

CERTIFICATE

I, the undersigned, Secretary of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution No. 2021-01 is a true and correct copy of the original resolution adopted on January 27, 2021 as that resolution appears on the Minute Book of the District.

DATED this 27th day of January, 2021.

Jim Distelhorst
Secretary of the Board of Commissioners

Verdant Health Commission
Fixed Asset Surplus
December 2020

Class	Number	Dept	Description	QTY	Life (months)	Acquisition Date	Cost	NBV 12/31/20	Disp Date
6	384	VCWC	Canon 5051 Image Runner Advance Equipment ID A7939	1	60	8/1/2016	8,674.20	1,011.99	1/7/2021

8,674.20	1,011.99
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PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2021-02

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington, appointing and designating Tammy Keuser as Hospital District Auditor; and removing Erica Ash as Hospital District Auditor.

BE IT RESOLVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, as follows:

Section 1. Tammy Keuser is found to be a person experienced in accounting and business practices and is hereby appointed and designated Hospital District Auditor as of February 8, 2021, to perform under the direction of the Superintendent the duties set forth in Article III, Section 2, of the Bylaws of the District, a municipal corporation.

Section 2. Erica Ash is hereby removed as the Hospital District Auditor effective as of February 8, 2021. The Superintendent is authorized and directed to notify all applicable institutions in writing that Erica Ash has been removed as Hospital District Auditor.

ADOPTED and APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 27th day of January, 2021, the following Commissioners being present and voting.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

CERTIFICATION

I, the undersigned, Secretary of Public Hospital District No. 2, Snohomish County, Washington (the "District"), hereby certify as follows:

1. The attached copy of Resolution No. 2021-02 (the "Resolution") is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Commission of the District held at the regular meeting place thereof on January 27, 2021, as that Resolution appears on the minute book of the District; and

2. A quorum of the members of the Commission of the District was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of January, 2021.

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

James Distelhorst, Secretary of the District

I. Modifications to Contracts

Organization	Project	Time Period	Total Funding	Staff Recommendation
Edmonds Senior Center	Enhance Wellness/PEARLS	1/1/21-12/31/21	\$10,557.79	Rollover \$10,557.79 to 2021 budget ending 12/31/21 for additional clinical services.
Washington Poison Control	Cannabis Prevention	1/1/21-3/31/21	\$7,000	Roll over \$7,000 to 2021 to be spent by 3/31/21 for translation of materials.
		Total	\$17,557.79	

II. Superintendent's Discretionary

Organization	Project	Time Period	Cost
Edmonds College Foundation	Winter Quarter Student Meal and Food Pantry	1/11/21-4/2/21	\$12,060
Medical Teams International	Q1 Community-based COVID Testing	1/11/21-2/28/21	\$34,880
South County Fire	Staffing Support for Community-based COVID Testing	12/15/20-12/31/20	\$4,126
Trinity Lutheran Church	Cold Weather Shelter street outreach	1/1/21-3/31/21	\$4,300
MLT Senior Center	Senior meal and social support	12/1/20-1/31/21	\$10,000
		TOTAL	\$65,366

III. Expiring Contracts:

None

IV. 2021 Grant Process

- a. New Grant proposals to be received 2/15-2/26 with contracts starting 4/1 for successful applications.
- b. Grant materials, invitation to virtual Q&A, and applicant experience survey all live on website

2021 GOAL WORKSHEET

Name	Zoe Reese	Title: Director of Community Impact and Grantmaking
Benchmarks for Success		
<ul style="list-style-type: none"> Increased community recognition and visibility of Verdant as a trusted partner in health planning and wellness. Enhanced health outcomes for South Snohomish County residents through expanded and new partnerships. Enhanced focus on Equity, Diversity, and Inclusion in Verdant's work 		
Goal	Measurable Outcome	Target Completion Date
Streamline and improve access to Verdant Grant Process	<ul style="list-style-type: none"> Implementation of Electronic Grant Management Software 	September 2021
	<ul style="list-style-type: none"> Host at least 1 Nonprofit Bootcamp 	April 2021
	<ul style="list-style-type: none"> Host at least 2 Technical Assistance Workshops 	December 2021
	<ul style="list-style-type: none"> Include Equity, Diversity, and Inclusion in our review, implementation, and scoring 	February 2021
	<ul style="list-style-type: none"> Form 2 new partnerships that support a COVID-19 Vaccine Site in South Snohomish County that includes: Partnering with community organizations to support representative outreach and engagement efforts to increase COVID testing and vaccination (CHWs, community leaders, community organizations) and Partner with community partners to provide ongoing Community-based COVID testing and vaccination in South County with a minimum of 15 testing events and 100 vaccination events held in 2021. 	December 2021
Strengthen Verdant's relationships with organizations supporting front line health and wellness service delivery.	<ul style="list-style-type: none"> Join and participate in at least 3 community boards and/or committees focused on the social determinants of health 	June 2021
	<ul style="list-style-type: none"> Active Participation in Snohomish County Emergency Management planning and briefing meetings 	December 2021
	<ul style="list-style-type: none"> Identify community partners and plan for implementation of a BH Urgent Care pilot including same-day access and inclusive of services such as crisis stabilization, medication assisted treatment, expanded intensive outpatient and partial hospitalization programs with an overarching goal of improved access, decreased ER utilization for non-emergent Behavioral Health needs, and improved health outcomes for our community. 	December 2021
Planning for 2022 Community Health Needs Assessment	<ul style="list-style-type: none"> Partner with UW to have at least one UW MPH Intern assigned to Verdant Conduct a community gap analysis to identify critical lines of services not currently sufficiently available in South Snohomish County that could be co-located on a Verdant Health Campus. 	December 2021

Report to Commissioners
January 27, 2021

Verdant Community Wellness Center Report
Sue Waldin, Community Wellness Program Manager

Addressing Food Insecurity:

- Distributed 1540 Fruit & Veg. Vouchers since April, 2020 to food insecure residents thru 8 partners.
- Started the Jan-June 2021 cohort for the DOH-funded fruit & veg voucher project with 10 families recruited from the Lynnwood Foodbank. Due to the economic impacts of COVID, many have brought in additional family members. 8 / 10 families have 6-10 people living & sharing food in their household.

Offering behavioral health resources for the community virtually:

- Extended COVID telehealth counseling for residents experiencing heightened anxiety/depression (up to 10 individualized sessions to address behavioral health issues exacerbated by COVID & social isolation)

Virtual Programming:

- Stress & Food Choices – what is the connection? 1.12.21 14 participants
(RDN sharing strategies to make healthy choices with stress eating & drinking on the rise during the pandemic)
- Cooking Demo – Budget-friendly Recipes featuring Eggs 1/14/21 17 participants
(Learn from an RDN how eggs are an economical and healthy option to stretch food dollars)
- Navigating Diabetes Today – monthly support group 1/20/21 8 participants
(Certified Diabetes Educator/RDN sharing tips about managing weight while controlling blood sugar)
- Cooking Demo – Soups & Stews 1/21/21 13 participants
(2 RDNs sharing techniques to make healthy, satisfying recipes focused on increasing vegetables & plant proteins)

Recruiting for *Preventing Type 2 Diabetes 12-week Series*. Co-sponsoring this event with PHD#3.

Note: Sue Waldin is assisting with efforts to support the cold weather shelter including working with them to offer a 30-day outreach program to help unsheltered individuals know how the shelter works during the pandemic and to research hepa filters and COVID-approved cleaning services to improve. Sue is also the Verdant staff lead supporting the bilingual Community Resource Advocate in partnership with VOA and Edmonds College.

Verdant Community Social Worker Highlights: December 2020
Nancy Budd, Community Social Worker

- Special Provider Training: Equity and Social Justice working towards Diversity, Equity, and Inclusion (DEI). This is a four-part eight-hour series specifically prepared for behavioral health providers. All of the four modules have been completed. 22 of 24 participants attended all sessions. Several attendees commented “This was perhaps the best prepared and presented social justice training I have participated in”.
- Hosted a Mental Health First Aid full day class. Attendees included local clergy, and the cities of Edmonds and Lynnwood staff. Twenty-one attendees.

- Case Management – continuing support for 13 clients with complex medical and behavioral health conditions. I obtained 3 new clients during this period. These clients were referred by Swedish Edmonds (2) and Feldman and Lee, Lynnwood’s contracted public defender. Each client has multiple needs surrounding substance use, mental illness, housing, etc.
- CHART – recommended 3 new clients for active CHART participation, to the Social Services team. In process of obtaining additional needed information in order to contact clients to offer them this service program.
- This past month included the staff retreat, two staff meetings facilitated by Margot, new weekly team check ins, marketing and grant update meetings, a one-and-a-half-day conference on Trauma and Addictions, new staff interviews and debriefs.

Multicultural Report – January 2021

Sandra Huber, Community Engagement Manager

Verdant Sponsored Programs

Weekly Parent Support Group	Tuesdays 10:30am	18 parents
Weekly Community Health Boards Coalition	Thursdays 6-8pm	37 participants
Monthly Women’s Support Group	Third Wednesday of the month	21 participants

Community Collaborations

Con Confianza y En Comunidad: Hablando sobre COVID-19 y temas que nos afectan	Tues 5-7:30pm	73 participants
Snohomish County Latino Coalition (SCLC)	1x month- 6-7:30pm	33 participants

Marketing Report – January 2021

Jennifer Piplic, Director of Marketing and Communications

During January 2021, we posted the RFP for website redesign services and look forward to receiving proposals before the end of February. We have also helped facilitate conversations with communications staff from various Snohomish County organizations and agencies around the COVID-19 vaccine. In partnership with the health district, county, and other agencies, we will be connecting regularly to see if there are opportunities to collaborate around outreach strategies. During our first two gatherings, there has been interest in more targeted work to support access and uptake in underserved populations. We are eager to see how these discussions will evolve and happy to help support this effort.