



**Budget v. Actual Report**

Instructions: Complete the cells shaded in grey

Grant No:	
Agency:	
Project:	
Start Date:	
End Date:	
Total Grant Award:	

Date report was completed:

Indicate if reporting on 6 month or annual actual:

Tab	Item	Verdant Grant Budget	Verdant Grant Actual	Difference Under / (Over) Budget	Percent of Budget Expended
Personnel Expenses				-	0%
				-	0%
				-	0%
				-	0%
				-	0%
				-	0%
				-	0%
Direct Project Expenses	Travel / Mileage			-	0%
	Equipment			-	0%
	Supplies			-	0%
	Telecommunications			-	0%
	Mail / Postage			-	0%
Administrative Expenses				-	0%
				-	0%
				-	0%
				-	0%
				-	0%
Subcontractual Expenses				-	0%
				-	0%
				-	0%
				-	0%
				-	0%
Other				-	0%
				-	0%
				-	0%
				-	0%
				-	0%
<b>Grant Total</b>		-	-	-	0%

Total Project Budget      Total Project Actual

Total project costs including Verdant funds and all other expenses not funded by Verdant (i.e. in-kind contributions) to reflect the total cost of the program/project.		
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Percent of Project Funded by Verdant	Budget	Actual
	0%	0%