

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

***Regular Meeting***

***via Zoom***

**December 16, 2020**

- Commissioners Present** Bob Knowles, President (via Zoom)  
Karianna Wilson, Secretary (via Zoom)  
Deana Knutsen, Commissioner (via Zoom)  
Dr. Jim Distelhorst, Commissioner (via Zoom)  
Fred Langer, Commissioner (via Zoom)
- Staff** Lisa Edwards, EdD, Superintendent (via Zoom)  
Zoe Reese, Director of Community Impact (via Zoom)  
Jennifer Piplic, Marketing Director (via Zoom)  
Sue Waldin, Community Wellness Program Manager (via Zoom)  
Sandra Huber, Community Engagement Manager (via Zoom)  
Nancy Budd, Community Social Worker (via Zoom)  
Karen Goto, Executive Assistant (via Zoom)  
Michele Fettel, Interim Office Manager (via Zoom)  
Erica Ash, Ash Consulting (via Zoom)
- Call to Order** The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:03 a.m. by President Knowles.
- Executive Session** President Knowles recessed the regular meeting at 8:05 a.m. into Executive Session to evaluate the qualifications of an applicant for public employment and to consider the selection of a site or the acquisition of real estate.  
President Knowles stated that the board would reconvene in 20 minutes and no action would be taken in Executive Session.  
At 8:25 a.m., President Knowles extended the Executive Session for 5 minutes.  
At 8:30 a.m., President Knowles extended the Executive Session for 5 minutes.

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**Open Session**

The board reconvened into Open Session at 8:35 a.m.

**Approval of Minutes**

**Motion was made, seconded and passed unanimously to approve** the minutes of the regular board meeting on November 18, 2020.

**Motion was made, seconded and passed unanimously to approve** the minutes of the special board meeting on December 1, 2020.

**Superintendent Report**

Dr. Edwards reported on the following items:

1. Grant modifications are complete.
2. New laptops have been purchased for the Verdant staff.
3. Verdant has acquired fiber and the system will be installed in February 2021.
4. Verdant has also purchased three HEPA air filters for the office.
5. Leases on suites 200 and 209 of the Kruger Clinic will be renewed by Swedish Edmonds.
6. Value Village buy-out lease agreement has been signed by Verdant and Savers. Savers has 5 business days to pay the agreement amount and return the keys.
7. Azose will monitor the Value Village property, put up a fence around the property, and do basic maintenance until May 2021.
8. Superintendent Edwards will facilitate the 2021 CEO Roundtable meetings.
9. Superintendent Edwards and Ms. Reese will collaborate with the PHPDA (Pacific Hospital PDA) on monthly meetings and upcoming technical assistance workshops for community partners.
10. The Verdant staff will be in a team-building retreat on Friday, December 18, 2020.
11. Turner HR Services will start with Verdant in January 2021.
12. Herd Freed Hartz will cease their search for the Verdant Finance & Operations director. All Things HR and Turner HR will assist with the search starting this month.
13. Commissioner Wilson inquired on Verdant's participation in the COVID vaccine distribution. Superintendent Edwards & Ms. Reese explained

that Verdant will partner with various health organizations to host vaccination opportunities for under-served populations in the district and Verdant will also assist with the outreach. Commissioner Distelhorst explained that a good tracking method must be used as the second shot is needed 3 weeks after the first shot.

**Executive Committee Report**

President Knowles noted that the committee met on December 9, 2020 to review the agenda for the December 16, 2020 board meeting. No action was taken.

**Resolution 2020:11 – 2021 Monthly Board Meeting Schedule**

**Motion was made, seconded and passed unanimously to approve** the 2021 meeting schedule (R:2020:11)

**Officers & Committees for 2021**

The board noted no changes to the proposed slate of officers and committees (E:73:20).

**Finance Committee Report**

The committee met on December 14, 2020. Ms. Ash reviewed the financial statements and cash activity for November 2020 (E:74:20) and noted anything over \$3,000 in payment from Verdant. The last bond payment was made on November 24, 2020.

**Authorization for Payment of Vouchers & Payroll**

Warrant Numbers 14550 through 14587 for November 2020 for payment in the amount of \$110,707.81 were presented for approval (E:75:20) by Commissioner Langer. **Motion was made, seconded and passed unanimously to approve.**

**Discussion with Dr. Gus Balderas of Edmonds School District**

Dr. Balderas provided an overview of the Edmonds School District population and said that the #1 need of the district is to get the students back to school in person. Commissioners discussed with Dr. Balderas the accessibility issue at the Woodway playfields. Dr. Balderas will provide a summary report with action steps and expectations to Verdant.

**Program Committee Update**

The Program Committee met on December 10, 2020. No conflicts of interest were reported by the commissioners.

Ms. Reese indicated that there are two modifications to contracts, two Superintendent Discretionary Fund organizations, and five expiring contracts (E:76:20).

**Motion was made, seconded and passed unanimously to approve** CHC Snohomish County Dental Program grant modification with rollover of \$6,503 for January 1, 2021 to September 30, 2021.

**Motion was made, seconded and passed unanimously to approve** Seamar Lynnwood Clinic expansion grant modification to extend the grant reporting period to December 31, 2030 and outcomes updated to include duplicated and unduplicated head counts with measurable outcomes.

Ms. Reese mentioned the two newly funded groups from the Superintendent Discretionary Fund: \$10,000 to VOAWW for a hygiene supply distribution from December 1 to December 31, 2020 and \$95,450 to Compass Health for an embedded MHP with the Lynnwood Police Department and the Mountlake Terrace Police Department.

Ms. Reese presented the five expiring contracts:

1. **Motion was made, seconded and passed unanimously to approve** ChildStrive Early Intervention and Parents as Teachers in the amount of \$93,858.91 for December 16, 2020 to March 31, 2021 to allow for Q1 grant process.
2. **Motion was made, seconded and passed unanimously to approve** Kindering Early Intervention & Private Therapy Sessions in the amount of \$ 42,765.04 for an extension from December 15, 2020 to March 31, 2021 to allow for Q1 grant process.
3. **Motion was made, seconded and passed unanimously to approve** Korean Women's Association Everyday Prevention program in the amount of \$15,000 for an extension from January 1 to March 31, 2021 to allow for Q1 grant process.
4. **Motion was made, seconded and passed unanimously to approve** Lahai Health Dental Clinic in the amount of \$110,293 for an

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extension from January 1 to March 31, 2021 to allow for Q1 grant process.

5. **Staff presented proposal to transition** Puget Sound Kidney Center's Chronic Disease Education & Prevention Program to an instructor contract inclusive of curriculum development as early as January 1, 2021.

A COVID testing will be done at Mountlake Terrace High School on December 16, 2020, 1 to 7 p.m. Ms. Reese will also touch base with Mr. Jeff Betz of the City of Mountlake Terrace on their playfields.

**Marketing Presentation**

Ms. Piplic presented her 2021 goal worksheet (E:77:20) to the board.  
Ms. Reese will present her 2021 goals to the board at the January 27, 2021 regular board meeting.

**Verdant Program Highlights**

See Exhibit (E:78:20) for updates on activities at the Verdant Community Wellness Center, Multicultural Program and Outreach, and Community Social Worker for October and November 2020.

**Public Comments**

None

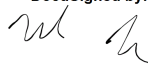
**Commissioner Comments**

President Knowles will be sending a 360 review survey to the board and staff for Superintendent Edwards' 6-month review.  
Commissioners thanked Ms. Goto for her service to Verdant.

**Adjournment**

The meeting was adjourned at 9:50 a.m.

**ATTEST BY:**

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President

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