

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION**

BOARD OF COMMISSIONERS

Regular Meeting

via Zoom

November 18, 2020

- Commissioners Present** Bob Knowles, President (via Zoom)
Karianna Wilson, Secretary (via Zoom)
Deana Knutsen, Commissioner (via Zoom)
Dr. Jim Distelhorst, Commissioner (via Zoom)
Fred Langer, Commissioner (via Zoom)
- Staff** Lisa Edwards, EdD, Superintendent (via Zoom)
Zoe Reese, Director of Community Impact (via Zoom)
Jennifer Piplic, Marketing Director (via Zoom)
Sue Waldin, Community Wellness Program Manager (via Zoom)
Sandra Huber, Community Engagement Manager (via Zoom)
Nancy Budd, Community Social Worker (via Zoom)
Karen Goto, Executive Assistant (via Zoom)
Erica Ash, Ash Consulting (via Zoom)
- Guests** Brad Berg, Foster Garvey (via Zoom)
Members of the Community (via Zoom)
- Call to Order** The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:01 a.m. by President Knowles.
- Approval of Minutes** ***Motion was made, seconded and passed unanimously to approve*** the minutes of the regular board meeting on October 28, 2020.
Motion was made, seconded and passed unanimously to approve the minutes of the special board meeting on November 5, 2020.
Motion was made, seconded and passed unanimously to approve the minutes of the special board meeting on November 9, 2020.
Motion was made, seconded and passed unanimously to approve the minutes of the special board meeting on November 10, 2020.

Commissioners Meeting
November 18, 2020
Page 2

Superintendent Report

Dr. Edwards reported on the following items:

1. New laptops for staff are coming in early December 2020.
2. Ms. Reese will tour the Kruger Clinic on 11.20.2020 with Superintendent Edwards.
3. Value Village property will have a building inspection on 11.20.2020. Superintendent Edwards will provide the results of the inspection to the board.
4. Verdant is close to full utilization of the COVID funding.
5. Internal audit of program files is complete.
6. Turner HR Services has been enlisted to provide HR services for Verdant. This company is familiar with municipalities.
7. Interviews for the open Finance & Operations position are ongoing.
8. Materials from the Snohomish County Funders Group will be included in the December 1, 2020 Special Board Meeting packet.

Executive Committee Report

President Knowles noted that the committee met on November 11, 2020 to review the agenda for the November 18, 2020 board meeting and to work on the agenda for the December 1, 2020 special meeting. No action was taken.

Finance Committee Report

The committee met on November 16, 2020. Ms. Ash reviewed the financial statements and cash activity for October 2020 (E:68:20) and noted that the last bond payment will be made on December 1, 2020.

Authorization for Payment of Vouchers & Payroll

Warrant Numbers 14486 through 14549 for October 2020 for payment in the amount of \$167,725.78 were presented for approval (E:69:20) by Commissioner Langer. **Motion was made, seconded and passed unanimously to approve.**

Program Committee Update

The Program Committee met on November 12, 2020. No conflicts of interest were reported by the commissioners.
Ms. Reese indicated that there are three modifications to contracts totaling \$434,015 and two Superintendent Discretionary fund programs totaling \$39,935 and four expiring contracts with possible

extensions (E:70:20). Commissioner Distelhorst indicated that all of these were reviewed by the Program Committee.

Motion was made, seconded and passed unanimously to approve the three modifications to contracts for the Cascade Bicycle Club's Let's Go Bicycle and Pedestrian Safety Program, the Community Health Center of Snohomish County's dental sealant program, and Compass Health's Community Transitions Program.

Ms. Reese also mentioned current COVID testing funded by Verdant and run by Medical Teams International – two done at the YWCA, one coming on November 23, 2020 at Edmonds-Woodway High School, and one at New Life Community Church on December 5, 2020 along with distribution of hygiene supplies. Ms. Reese also informed the board that she will be meeting individually with the four partners whose current program contracts are expiring in the month of December 2020 and will report back to the board at the next regular board meeting on December 16, 2020.

Verdant Program Highlights

See Exhibit 71:20 for updates on activities at the Verdant Community Wellness Center, Multicultural Program and Outreach, Community Social Worker, and Marketing highlights for October and November 2020. A winter edition of The Canopy has gone to the printer and will be mailed in early December 2020. Included in the newsletter are articles about face mask distribution at the food banks, COVID testing sites, and the new North Sound 2-1-1 Community Resource Advocate.

Public Comments

None

Commissioner Comments

Commissioner Knutsen asked about an update on the Volunteers of America 2-1-1 community resource advocate. Superintendent Edwards updated that Edmonds College will not re-open until March 2021 so the advocate has temporary office space at Verdant and various staff members are connecting the advocate with community partners. Commissioner Langer commented that the last bond payment on December 1, 2020 has been a long time

Commissioners Meeting
November 18, 2020
Page 4

coming and now Verdant has the challenge of using funds to help more people in our community.

Executive Session

President Knowles recessed the regular meeting at 8:32 a.m. into Executive Session to consider the legal risks of a proposed action of the district. President Knowles stated that the board would reconvene in 20 minutes and no action would be taken in Executive Session. Mr. Berg participated in the Executive Session.


Open Session

The board reconvened into Open Session at 8:52 a.m.


Adjournment

The meeting was adjourned at 9 a.m.

ATTEST BY:

DocuSigned by:

399DBEC9E8A54C0...

President

DocuSigned by:

A28385545A4D4A8...

Secretary