

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION**

**SPECIAL BUDGET MEETING
October 13, 2021
6:00 to 8:00 p.m.
Zoom Meeting**

**Commissioners
Present**

Bob Knowles, President
Fred Langer, Commissioner
Deana Knutsen, Commissioner
Karianna Wilson, Commissioner
Dr. Jim Distelhorst, Commissioner

Staff Present

Dr. Lisa Edwards, Superintendent
Jennifer Piplic, Marketing Director
Sue Waldin, Community Wellness Program Manager
Tammy Keuser, Director of Finance & Operations
Zoe Reese, Director of Community Impact and Grantmaking
Sandra Huber, Community Engagement Manager
Nancy Budd, Community Social Worker
Debbie Beaman, Interim Executive Assistant/Office Manager

Guest

Cherry Cayabyab with KAYA Strategik, LLC

Call to Order

The Special Meeting of the Board of Commissioners was called to order by President Knowles at 6:01 p.m.

**Superintendent's 2022
Proposed Budget
Presentation**

Superintendent Edwards, Ms. Keuser, and Ms. Reese presented the Superintendent's Proposed 2022 budget as a break-even budget. Information presented included the budgeting timeline, organizational goals, revenue and expense trends from 2012-2022, revenue assumptions, revenue by source, expense assumptions, expenses by department, external program grants, program budget assumptions, BHCF payout assumptions, potential grant renewals, and internal Verdant programs (overview was presented by Ms. Waldin). Ms. Keuser gave high overview of 2021 projected actuals vs 2022 budget and Superintendent Edwards recognized challenges, changes and unknowns as well as the budget summary. All questions asked by the commissioners were answered by the staff.

Public Hearing

President Knowles opened the public hearing at 6:32 p.m. No members of the public were in attendance to provide testimony. No staff present provided comments or testimony.

President Knowles closed the public hearing at 6:33 p.m.

Commissioner Discussion

Commissioners discussed the amount of money in reserves and requested guidance from Legal Counsel Brad Berg and Consultant Howard Thomas on the amount in reserves and what recommendations they have on the balance between cash reserves and other assets that could be liquidated. Commissioners requested the Oct. 27 regular board meeting begin at 9 a.m. with participation from Mr. Berg and Mr. Thomas. The commissioners also discussed that with a lower budget for grants in 2022 compared to 2021, this will require thoughtful consideration and proactive communication with currently funded grant partners. They requested a report presented during the next board meeting that shows grants under contract be re-sorted by organization, by number of years funded, and total funding awarded.

Executive Session

President Knowles recessed the special meeting at 7:15p.m. into Executive Session to evaluate the qualifications of an applicant for public employment. President Knowles stated that the board would reconvene in 30 minutes and no action would be taken in Executive Session.

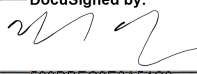

Open Session

The board reconvened into Open Session at 7:49 p.m.

Adjourn

The meeting was adjourned at 7:49.

ATTEST BY:

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President
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Secretary