

# Multi-Year Health Program Funding Application Guide



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HEALTH COMMISSION  
SERVING SOUTH SNOHOMISH COUNTY

## Contents:

3	Overview
4	Accessing Application
9	Saving
10	Organization Information
18	Program Details
32	Budget and Outcomes
33	Acknowledgements
37	Documents
45	Submitting

# Overview

Verdant accepts applications for multi-year health programs on a quarterly basis.

Eligible applicants include any community group or organization working to improve the health of our residents using the priority areas established by the Board of Commissioners.

# Accessing the Application:

Log in to your Fluxx account using your email and the password you set up.

user\_sessions/new



## Verdant Health Commission Grant Portal

Login Now:

Sign in

[Reset or create password](#)

Welcome to the Verdant Health Commission grant portal. If you are interested in applying for funding, please create an organizational profile by clicking the "Create an account now" button below. Please note that you will not be able to edit this information after submitting, so please ensure it is accurately entered. As part of the account creation process, you will also need to answer a series of five questions that determine your eligibility for Verdant funds. After you create your account, you will receive a validation email to confirm your account is set up.

Once established, you will be able to submit applications for funding and if successful, access your contract and reporting documents via your Fluxx profile.

Thank you for setting up your organizational profile. We look forward to getting to know you!

Create an account now



[Privacy Policy](#) [Accessibility](#)

Once you sign in you will be taken to your portal homescreen.

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verdanthealth.fluxx.io

**verdant**  
HEALTH COMMISSION

Zoe's Pet Palace

INFORMATION

- Grantee Portal
- Apply for Funding

ORGANIZATIONS (1)

- Organizations (1)

PEOPLE (1)

- 1 People (1)

REQUESTS (6)

- Pending Requests (1)
- Requests to Edit
- Submitted Requests (5)

GRANTS

- Active
- Closed

REPORTS

- Reports Due
- Reports to Edit
- Submitted Reports

PAYMENTS

- Scheduled Payments
- Payments Paid

GRANTEE BUDGETS

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Welcome to the Grantee Portal!

**From this webpage, you can . . .**

- Submit a proposal for funding
- Track the status of your pending proposal
- Upload your signed grant agreement
- Review your current grants and report due dates
- Submit reports
- Monitor grant payments

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**HOW TO USE THE PORTAL**

The icons on the left-hand side are called "cards". When you click on the link beneath each card, you are access the following:

**REQUESTS**

- Pending Requests  
Once you have submitted a proposal, you can find a read-only version here.
- Request to Edit  
Once you have been invited to submit a proposal, the application is available via this link. If the staff have any questions about your proposal or would like a revision, you will receive an email alert to login. You can find the proposal here, available for editing.
- Submitted  
Once you have submitted your proposal, the proposal appears in the Submitted Requests link.

**GRANTS**

- Active  
After the staff has received the countersigned agreement, you can find a read-only version here via this link.
- Closed  
When the grant is complete and all payment made and report approve, you can find the closed grants here.

**GRANTEE REPORTS**

- Reports Due  
Reports (to be submitted) for all active grants appear here until you have submitted them. You will receive reminders as the due date approaches.
- Submitted Reports  
Once you have submitted a report, you can find a read-only version here.

**PAYMENTS**

- Scheduled  
Scheduled payments for all of your active grants appear here until they are paid.
- Paid

Select "Apply for Funding" if you would like to submit a funding request.

The screenshot displays the Verdant Health Commission Grantee Portal. The browser address bar shows the URL [verdanthealth.fluxx.io](http://verdanthealth.fluxx.io). The page header includes the Verdant Health Commission logo and the text "Welcome to the Grantee Portal!".

On the left side, there is a sidebar menu for the user "Zoe's Pet Palace". The menu items are categorized as follows:

- INFORMATION
  - Grantee Portal
  - Apply for Funding
- ORGANIZATIONS (1)
  - Organizations (1)
- PEOPLE (1)
  - People (1)
- REQUESTS (6)
  - Pending Requests (1)
  - Requests to Edit
  - Submitted Requests (5)
- GRANTS
  - Active
  - Closed
- REPORTS
  - Reports Due
  - Reports to Edit
  - Submitted Reports
- PAYMENTS
  - Scheduled Payments (5)
  - Payments Paid
- GRANTEE BUDGETS

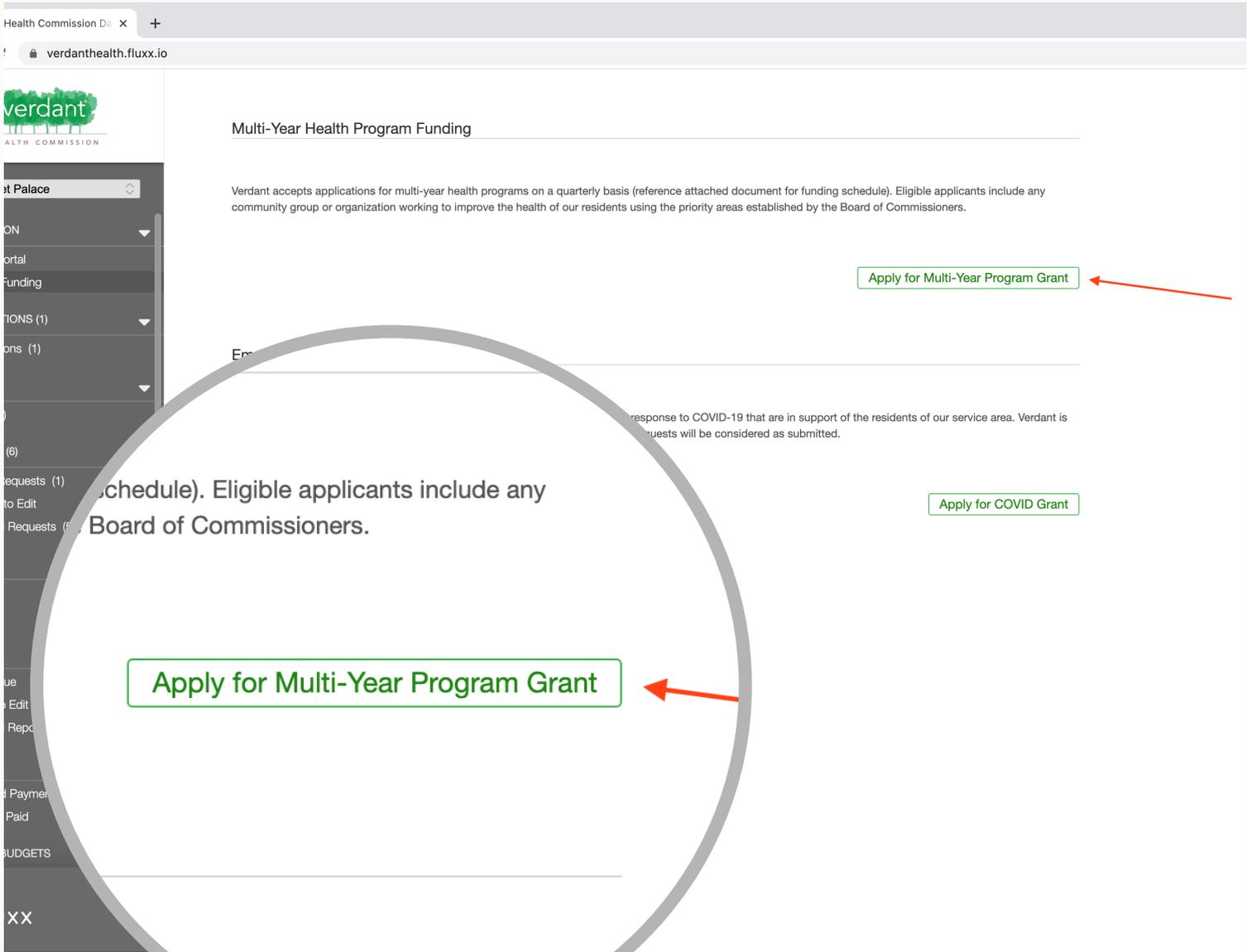
The "Apply for Funding" option is highlighted with a red arrow. A large circular callout provides a magnified view of the sidebar menu, showing the "Apply for Funding" option clearly highlighted with a red arrow.

The main content area on the right contains the following sections:

- From this webpage, you can . . .**
  - Submit a proposal for funding
  - Track the status of your pending proposal
  - Upload your signed grant agreement
  - Review your current grants and report due dates
  - Submit reports
  - Monitor grant payments
- HOW TO USE THE PORTAL**

The icons on the left-hand side are called "cards". When you click on the link beneath each card, you are access the following:
- REQUESTS**
  - Pending Requests
    - Once you have submitted a proposal, you can find a read-only view of your proposal.
  - Request to Edit
    - Once you have been invited to submit a proposal, you will receive an email alert to login. You can then edit your proposal or would like a revision.
  - Submitted
    - Once you have submitted your proposal, you can track its status.
- GRANTS**
  - Active
    - After the staff has reviewed your proposal, you can track the status of your grant.
  - Closed
    - When the grant is closed, you can track the status of your grant.
- GRANTEE REPORTS**
  - Reports Due
    - When the grant is active, you can track the status of your reports.
  - Reports to Edit
    - When the grant is active, you can track the status of your reports.
  - Submitted
    - Once you have submitted your report, you can track its status.
- PAYMENTS**
  - Scheduled
    - When the grant is active, you can track the status of your payments.
  - Paid
    - When the grant is active, you can track the status of your payments.

Here you will find a short overview of Verdant's two grant options. Select "Apply for Multi-Year Program Grant" to begin your application.



There are 6 sections to this application. They are listed at the top under the "Table of Contents".

The screenshot shows a web browser window with the URL `danthealth.fluxx.io`. The page title is "Zoe's Pet Palace". Below the title, there is a green header bar containing the ID "R-202109-00135" and the text "Amount Requested:". A red "Please note" message states: "The portal does not autosave. To save as you go, click (Save and Continue) to save when exiting or when ready to submit, click (Save and Close). A 'Submit' button will appear in the lower right corner after closing." Below this is a "Table of Contents" section with a red arrow pointing to it. The "Table of Contents" lists: Organization Information, Program Details, Budget, Outcomes, Acknowledgment, and Documents. Below this is an "Organization Information" section with a warning icon and the text "Primary Contact and Signatory are both required". A callout box on the left side of the page repeats the "Please note" message and highlights the "Table of Contents" section with a red arrow. At the bottom right, there are three buttons: "Cancel", "Save and Continue", and "Save and Close".

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**Zoe's Pet Palace**

ID: R-202109-00135 Amount Requested:

**Please note:** The portal does not autosave. To save as you go, click (Save and Continue) to save when exiting or when ready to submit, click (Save and Close). A "Submit" button will appear in the lower right corner after closing.

▼ Table of Contents

- Organization Information
- Program Details
- Budget
- Outcomes
- Acknowledgment
- Documents

▼ Organization Information

⚠ Primary Contact and Signatory are both required

*If you do not see the Primary Contact or Signatory for this request in the dropdowns, please use the "Add New" buttons below to add them to your organization.*

**Please note:** The portal does not autosave. To save as you go, click (Save and Continue) to save when exiting or when ready to submit, click (Save and Close). A "Submit" button will appear in the lower right corner after closing.

▼ Table of Contents

- Organization Information
- Program Details
- Budget
- Outcomes
- Acknowledgment
- Documents

▼ Organization Information

⚠ Primary Contact and Signatory are both required

Organizational Profile. If you need to update any of this

Cancel Save and Continue Save and Close

# Saving:

After filling out each section, we recommend you hit "Save and Continue" to save your changes. This button may be used at any point to save your changes as you fill out your application.

The screenshot displays the Verdan Health Fluxx application interface. The main content area shows the 'Zoe's Pet Palace' organization details, including a 'Table of Contents' and 'Organization Information' section. The 'Organization Information' section includes fields for Organization, Location, Primary Contact, and Primary Signatory, each with an 'Add New' button. A red arrow points to the 'Save and Continue' button in the bottom right corner of the application. Another red arrow points to the 'Save and Continue' button in a circular callout box that is overlaid on the application. The callout box also contains the text 'Screen Shot' and 'Screen Shot' with timestamps. The application's footer shows a list of screen shots with timestamps, including 'Screen Shot 2021-10...4.06 PM' and 'Screen Shot 2021-06...5.06 PM'.

# Organization Information:

The first section of the application is "Organization Information". Your Mission Statement and your Organizational Summary will be automatically pulled from the Organization tab in the portal.

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▼ Table of Contents

[Organization Information](#)  
[Program Details](#)  
[Budget](#)  
[Outcomes](#)  
[Acknowledgment](#)  
[Documents](#)

▼ Organization Information

▲ Primary Contact and Signatory are both required

If you do not see the Primary Contact or Signatory for this request in the dropdowns, please use the "Add New" buttons below to add them to your organization.

Organization

Location

Primary Contact  [Add New](#)

Primary Signatory  [Add New](#)

Does this grant include a Fiscal Sponsor? \*

Mission Statement:  
Serving pets and their owners

Organization Summary:  
We are an organization that specializes in community pet care.

Note: Please note the mission statement and organization summary information is pulled directly from your **Organizational Profile**. If you need to update any of this information, you can do so via your organization profile in the Grantee Portal.

▼ Program Details

Program Title \*

Program Summary \*  
Briefly tell us who you are and what you are trying to accomplish:

The "Organization" and "Location" fields will be automatically filled in. Using either the drop down or the "Add New" button you will need to assign a primary contact and a primary signatory.

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▼ Table of Contents

Organization Information  
Program Details  
Budget  
Outcomes  
Acknowledgment  
Documents

▼ Organization Information

▲ Primary Contact and Signatory are both required

If you do not see the Primary Contact or Signatory for this request in the dropdowns, please use the "Add New" buttons below to add them to your organization.

Organization

Location

Primary Contact  [Add New](#)

Primary Signatory  [Add New](#)

Does this grant include a Fiscal Sponsor?

**Mission Statement:**  
Serving pets and their owners

**Organization Summary:**  
We are an organization that specializes in community pet care.

*Note: Please note the mission statement and organization summary information is pulled directly from your **Organizational Profile**. If you need to update any of this information, you can do so via your organization profile in the Grantee Portal.*

▼ Program Details

Program Title

Program Summary

**Briefly tell us who you are and what you are trying to accomplish:**

Cancel Save and Continue Save and Close

To select someone from your list in the "People" section, use the drop down and click on the name of the person selected.

The screenshot shows the Verdant Health Commission Dashboard. The left sidebar contains navigation options: INFORMATION, ORGANIZATIONS (1), PEOPLE (1), REQUESTS (6), and GRANTS (1). The main content area is titled "Organization Information" and includes a "Table of Contents" with links to Organization Information, Program Details, Budget, Outcomes, Acknowledgment, and Documents. Below this, a warning states "Primary Contact and Signatory are both required" and provides instructions. The form fields are: Organization (Zoe's Pet Palace), Location (Zoe's Pet Palace - headquarters), Primary Contact (dropdown menu), Primary Signatory (dropdown menu), and Does this grant include a Fiscal Sponsor? (dropdown menu). The Primary Contact dropdown menu is open, showing a list of names: Test Test (highlighted in pink) and Thea Test. At the bottom right, there are buttons for "Cancel", "Save and Continue", and "Save and Close".

To select someone not in your list from the "People" section, click add new. A form will pop up.

The screenshot shows a web browser window with the URL `danthealth.fluxx.io`. The page displays a form with several sections:

- Table of Contents:** Organization Information, Program Details, Budget, Outcomes, Acknowledgment, Documents.
- Organization Information:**
  - Warning: **Primary Contact and Signatory are both required**. Instruction: *If you do not see the Primary Contact or Signatory for this request in the dropdowns, please use the "Add New" buttons below to add them to your organization.*
  - Organization:
  - Location:
  - Primary Contact:  [Add New](#) (indicated by a red arrow)
  - Primary Signatory:  [Add New](#)
  - Does this grant include a Fiscal Sponsor?:
  - Mission Statement: Serving pets and their owners
  - Organization Summary: We are an organization that specializes in community pet care.
  - Note: *Please note the mission statement and organization summary information is pulled directly from your **Organizational Profile**. If you need to update any of this information, you can do so via your organization profile in the Grantee Portal.*
- Program Details:**
  - Program Title:
  - Program Summary: **Briefly tell us who you are and what you are trying to accomplish:**

At the bottom of the form, there are three buttons: **Cancel**, **Save and Continue**, and **Save and Close**.

Fill out this form. Note: The red asterisk indicates a required field. There are only 3 required fields on the form: First Name, Last Name, and Email.

Table of Contents

- Organization Information
- Program Details
- Budget
- Outcomes
- Acknowledgment
- Documents

Organization Information

▲ Primary Contact and Signatory are both required  
If you do not see the Primary Contact or Signatory for this request in the dropdown menu, click the Add New button.

Organization: Zoe's Pet Palace

Location: Zoe's Pet Palace - headquarters

Primary Contact:  [Add New](#)

Primary Signatory:  [Add New](#)

Does this request include...

### Add New

Title:  Email:

Phone:

Contact Information

Prefix

**First Name \***

Middle Initial

**Last Name \***

Suffix

Title

Email \*

[Save](#)

[Cancel](#) [Save and Continue](#) [Save and Close](#)

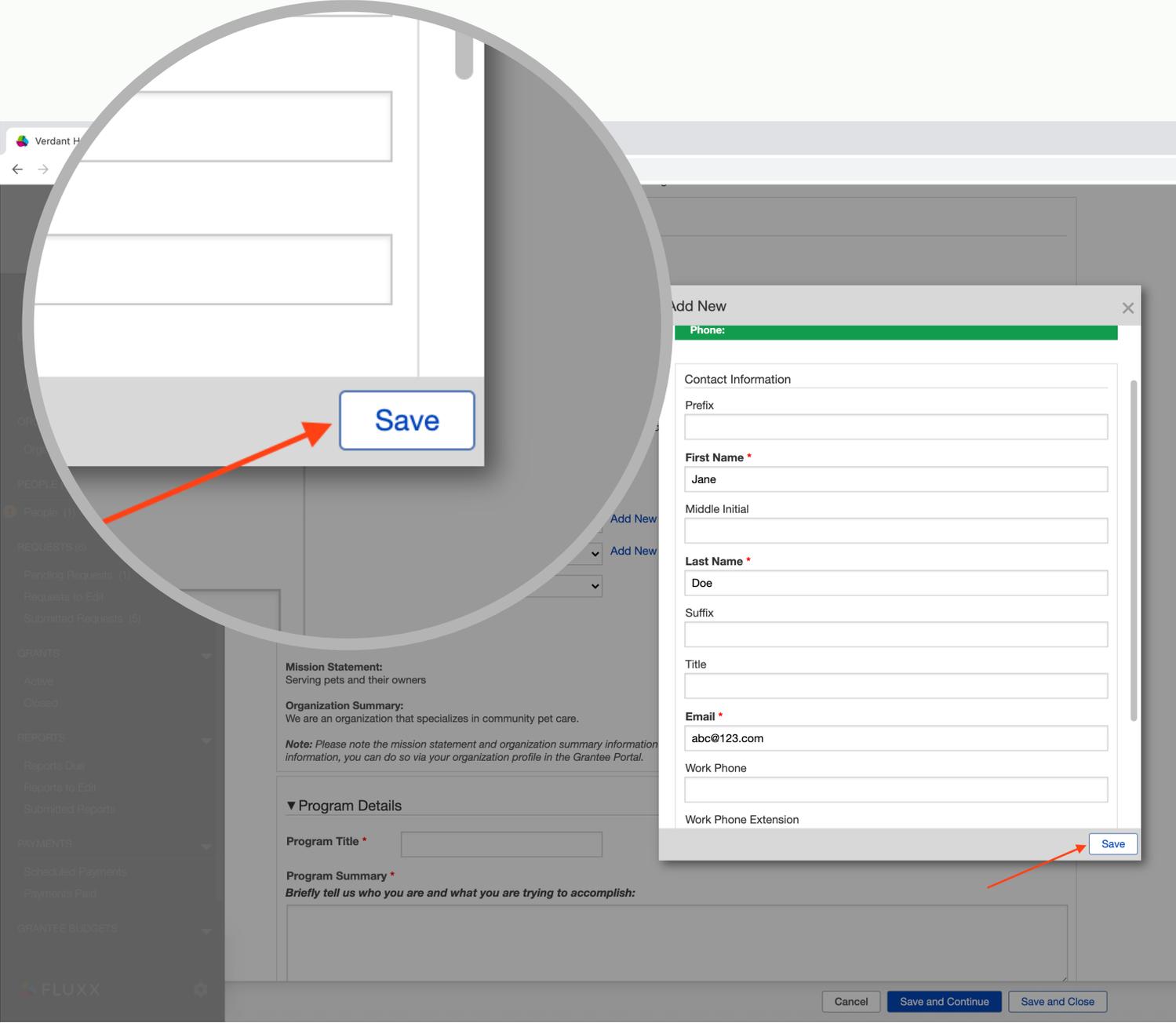
## Contact Information

Prefix

**First Name \***

Middle Initial

Click save to save your inputted information to the indicated field on the application.



Once both the Primary Contact and Primary Signatory fields are filled in, use the drop down to indicate whether this grant includes a fiscal sponsor.

The image shows a screenshot of a grant application form. The form is divided into sections: 'Table of Contents', 'Organization Information', and 'Program Details'. The 'Organization Information' section contains several fields: Organization (Zoe's Pet Palace), Location (Zoe's Pet Palace - headquarters), Primary Contact (Test Test), and Primary Signatory (Test Test). A red arrow points to the 'Does this grant include a Fiscal Sponsor?' dropdown menu. A callout box on the right side of the form provides a detailed view of this dropdown menu, showing the 'Yes' option selected with a checkmark. Below the callout box, the 'Mission Statement' and 'Organization Summary' are displayed. The 'Mission Statement' is 'Serving pets and their owners' and the 'Organization Summary' is 'We are an organization that specializes in community pet care.' A note at the bottom of the callout box states: 'Note: Please note the mission statement and organization summary information is pulled directly from information, you can do so via your organization profile in the Grantee Portal.'

▼ Table of Contents

- Organization Information
- Program Details
- Budget
- Outcomes
- Acknowledgment
- Documents

▼ Organization Information

⚠ Primary Contact and Signatory are both required

If you do not see the Primary Contact or Signatory for this request in the dropdowns, please use the "Add New" buttons below to add them to your organization.

Organization: Zoe's Pet Palace

Location: Zoe's Pet Palace - headquarters

Primary Contact: Test Test [Add New](#)

Primary Signatory: Test Test [Add New](#)

Does this grant include a Fiscal Sponsor? \*

Mission Statement:  
Serving pets and their owners

Organization Summary:  
We are an organization that specializes in community pet care.

Note: Please note the mission statement and organization summary information is pulled directly from information, you can do so via your organization profile in the Grantee Portal.

▼ Program Details

Program Title \*

Program Summary \*

Briefly tell us who you are and what you are trying to accomplish:

If you do not see the Primary Contact or Signatory for this request in

Organization: Zoe's Pet Palace

Location: Zoe's Pet Palace - headquarters

Primary Contact: Test Test

Primary Signatory: Test Test

Does this grant include a Fiscal Sponsor? \*

✓  
Yes  
No

Mission Statement:  
Serving pets and their owners

Organization Summary:  
We are an organization that specializes in community pet care.

Note: Please note the mission statement and organization summary

If you select "Yes" indicating that your program includes a Fiscal Sponsorship, you will need to include the Fiscal Organization in the text box that appears.

The screenshot shows a web browser window with the URL `verdanthealth.fluxx.io/dashboard/index`. The page displays a grant application form for "Zoe's Pet Palace". The form includes fields for Organization, Location, Primary Contact, Primary Signatory, and a dropdown for "Does this grant include a Fiscal Sponsor?". The "Fiscal Sponsor" dropdown is set to "Yes". Below this, a section titled "Fiscal Organization Information" is highlighted with a red arrow. This section lists required information: Fiscal Organization Name, Fiscal Organization Address, Fiscal Contact Name and Email, Fiscal Signatory Name and Email, and Organization Mission. A large text box for entering this information is also highlighted with a red arrow. Below the text box, there are sections for "Mission Statement" and "Organization Summary". At the bottom, there is a "Program Details" section with a "Program Title" field and a "Program Summary" field. The footer contains "Cancel", "Save and Close", and "Save and Continue" buttons.

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**verdant**  
VERDANT HEALTH COMMISSION

Zoe's Pet Palace

Organization: Zoe's Pet Palace

Location: Zoe's Pet Palace - headquarters

Primary Contact: Test Test [Add New](#)

Primary Signatory: Test Test [Add New](#)

Does this grant include a Fiscal Sponsor? \* Yes

*Fiscal sponsorship means a nonprofit organization (the "fiscal sponsor") agrees to provide administrative services and oversight to, and assume legal and financial responsibility for, the activities of the applying organization.*

**Fiscal Organization Information \***

**Include:**  
Fiscal Organization Name  
Fiscal Organization Address  
Fiscal Contact Name and Email  
Fiscal Signatory Name and Email  
Organization Mission

Mission Statement:  
This is the mission statement for Zoe's Pet Palace

Organization Summary:  
This is a short summary of who Zoe's Pet Palace is.

**Note:** Please note the mission statement and organization summary information is pulled directly from your **Organizational Profile**. If you need to update any of this information, you can do so via your organization profile in the Grantee Portal.

▼ Program Details

Program Title \*

Program Summary \*  
Briefly tell us who you are and what you are trying to accomplish:

Cancel Save and Close Save and Continue

# Program Details:

Input the title of your program in the text box to the right of "Program Title".

Organization Summary:  
We are an organization that specializes in community pet care.

*Note: Please note the mission statement and organization summary information is pulled directly from your **Organizational Profile**. If you need to update any of this information, you can do so via your organization profile in the Grantee Portal.*

▼ Program Details

**Program Title \***

**Program Summary \***  
*Briefly tell us who you are and what you are trying to accomplish:*

**Start Date \***

**End Date \***

**Number of contingent years requested \***

More information on: [Total Program Budget vs. Amount Requested from Verdant](#)

**Total Program Budget for Year 1 \***

**Amount Requested from Verdant for Year 1 \***

**Is this a New program, or a Renewal?**  
*New includes all applications that are not currently receiving funding from Verdant.  
Renewal includes all currently funded programs seeking another multi-year contract.*

**Program Type \***

**Verdant Priority Area \***

Cancel Save and Close Save and Continue

Next, provide a program summary. This is a brief summary of your program.

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danthealth.fluxx.io/dashboard/index

**Mission Statement:**  
Serving pets and their owners

**Organization Summary:**  
We are an organization that specializes in community pet care.

*Note: Please note the mission statement and organization summary information is pulled directly from your **Organizational Profile**. If you need to update any of this information, you can do so via your organization profile in the Grantee Portal.*

▼ Program Details

**Program Title \***

**Program Summary \***  
*Briefly tell us who you are and what you are trying to accomplish:*

**Start Date \***

**End Date \***

**Number of contingent years requested \***

More information on: [Total Program Budget vs. Amount Requested from Verdant](#)

**Total Program Budget for Year 1 \***

**Amount Requested from Verdant for Year 1 \***

**Is this a New program, or a Renewal?**  
*New includes all applications that are not currently receiving funding from Verdant.  
Renewal includes all currently funded programs seeking another multi-year contract.*

**Program Type \***

Cancel Save and Close Save and Continue

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Select the calendar icon next to "Start Date" to add your program start date.

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Serving pets and their owners

**Organization Summary:**  
We are an organization that specializes in community pet care.

*Note: Please note the mission statement and organization summary information is pulled directly from your **Organizational Profile**. If you need to update any of this information, you can do so via your organization profile in the Grantee Portal.*

▼ Program Details

Program Title \*

Program Summary \*  
*Briefly tell us who you are and what you are trying to accomplish:*

Start Date \*   ←

End Date \*  

Number of contingent years requested \*

More information on: [Total Program Budget vs. Amount Requested from Verdant](#)

Total Program Budget for Year 1 \*

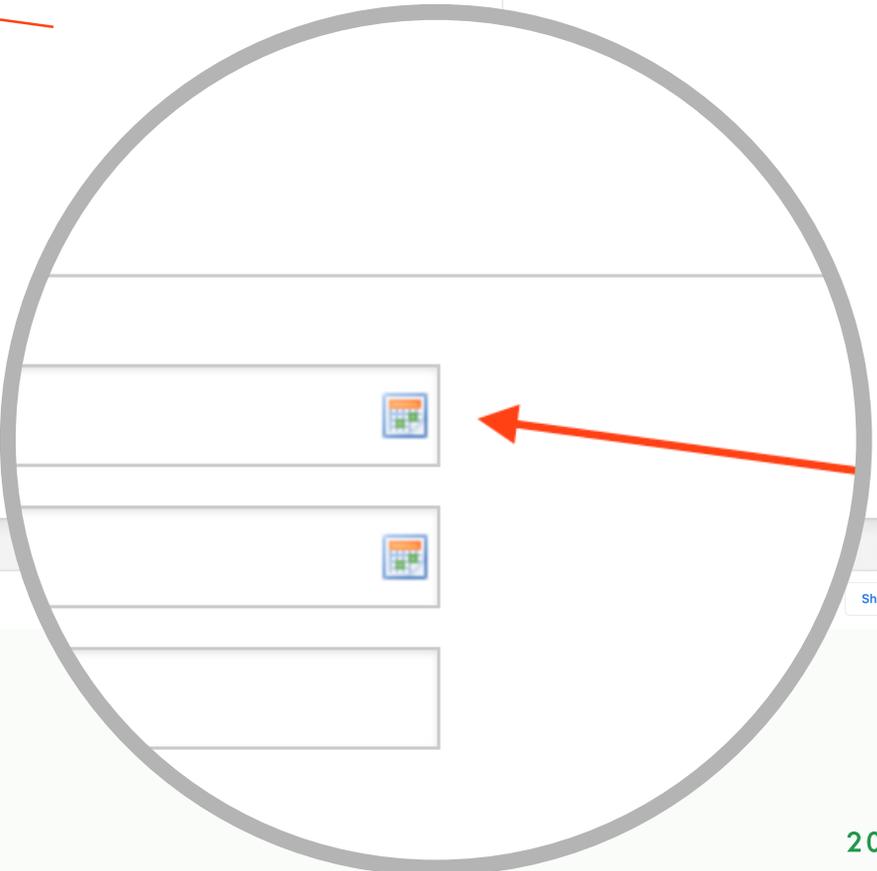
Amount Requested from Verdant for Year 1 \*

Is this a New program, or a Renewal?  
*New includes all applications that are not currently receiving funding from Verdant.  
Renewal includes all currently funded programs seeking another multi-year contract.*

Program Type \*

Verdant Priority Area \*

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Using the drop downs select your program start date. This date should take place in the next six months.

The screenshot shows a web form titled "Summary" with a sub-header "I/us who you are and what you are trying to accomplish:". The form includes several sections:

- Organization Summary:** A text area containing "Serving pets and their owners" and "We are an organization that specializes in community pet care." A note below states: "Please note the mission statement and organization summary information is pulled from information, you can do so via your organization profile in the Grantee Portal."
- Program Details:** A section with a "Program Title" input field and a "Program Summary" text area with the prompt "Briefly tell us who you are and what you are trying to accomplish:".
- Start Date:** A date picker set to "mm/dd/yyyy".
- End Date:** A date picker set to "Sep 2021".
- Number of contingent years requested:** A calendar grid showing dates from 1 to 30. The 30th is highlighted in yellow.
- Total Program Budget for Year 1:** An input field.
- Amount Requested from Verdant for Year 1:** An input field.
- Is this a New program, or a Renewal?** A section with explanatory text for "New" and "Renewal" options.
- Program Type:** A dropdown menu.
- Verdant Priority Area:** A dropdown menu.

Overlaid on the form is a month selection dropdown menu with "Jul" highlighted in pink. Below it is a calendar for September 2021, with the 30th highlighted in yellow. A red arrow points from the "30" in the calendar to the "30" in the "Number of contingent years requested" field. At the bottom of the form are three buttons: "Cancel", "Save and Close", and "Save and Continue".

Then on the calendar, select the start day. Once you click the start day, the calendar will close and your start date will be saved in the text box.

The screenshot shows a web form with several fields and a calendar pop-up. The form fields include:

- Start Date \***: A date picker showing 07/01/2021.
- End Date \***: An empty date picker.
- Number of contingent years requested \***: An empty text input field.
- Total Program Budget for Year 1 \***: An empty text input field.
- Amount Requested from Verdant for Year 1 \***: An empty text input field.
- Program Type \***: A dropdown menu.
- Verdant Priority Area \***: A dropdown menu.

The calendar pop-up is for July 2021. The date 07/01/2021 is displayed in a pink box above the calendar. The number '1' in the calendar grid is circled in red. The calendar grid shows days from Sunday to Saturday.

Additional text on the page includes:

- Organization Summary:** We are an organization that specializes in community pet care.
- Note:** Please note the mission statement and organization summary information is information, you can do so via your organization profile in the Grantee Portal.
- Program Details:** A section with a dropdown arrow.
- Program Title \***: An empty text input field.
- Program Summary \***: A text area with the prompt "Briefly tell us who you are and what you are trying to accomplish:".
- More information on:** [Total Program Budget vs. Amount Requested from Verdant](#)
- Is this a New program, or a Renewal?** with subtext: "New includes all applications that are not currently receiving funding from Verdant. Renewal includes all currently funded programs seeking another multi-year contract."

At the bottom of the form, there are three buttons: "Cancel", "Save and Close", and "Save and Continue".

Repeat for the "end date" section and input your end date. When you are finished, both the "start date" and "end date" should be displayed.

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*Briefly tell us who you are and what you are trying to accomplish:*

Start Date \* 07/01/2021

End Date \* 06/30/2022

Number of contingent years requested \*

More information on: [Total Program Budget vs. Amount Requested from Verdant](#)

Total Program Budget for Year 1 \*

Amount Requested from Verdant for Year 1 \*

Is this a New program, or a Renewal?  
*New includes all applications that are not currently receiving funding from Verdant.  
Renewal includes all currently funded programs seeking another multi-year contract.*

Program Type \*

Verdant Priority Area \*

Access to Healthcare  
Behavioral Health  
Childhood Obesity  
Dental Care  
Food Security

More information: [Verdant Priority Areas](#)

What is the community need for this project? Be as specific as possible using local statistics and agency information to show the need. \*

Cancel Save and Close Save and Continue

Big Budget Docu....pdf Total Project Bud....pdf COVID Total Pro....pdf

Next you will input your Total Program Budget for Year 1. The Total Program Budget is the total amount budgeted, including all costs and revenue, for the entire program for which you are applying for funding.

The screenshot shows a web form for program funding. A circular callout highlights the following fields:

- Total Program Budget for Year 1 \***: Input field containing "\$100,000".
- Amount Requested from Verdant for Year 1 \***: Input field (empty).
- Number of contingent years requested \***: Input field (empty).

Other visible fields include:

- Start Date \***: 07/01/2021
- End Date \***: 06/30/2022
- Program Type \***: Dropdown menu
- Verdant Priority Area \***: Radio buttons for Access to Healthcare, Behavioral Health, Childhood Obesity, Dental Care, and Food Security.
- Is this a New program, or a Renewal?**: Radio buttons for New and Renewal.
- What is the community need for this project? Be as specific as possible.**: Text area.

Links for more information are provided: [Total Program Budget vs. Amount Requested from Verdant](#) and [Verdant Priority Areas](#).

Then you will input the Amount Requested from Verdant for Year 1. The Amount Requested from Verdant is the amount you are requesting from Verdant to support this program.

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erdanthealth.fluxx.io/dashboard/index

**Briefly tell us who you are and what you are trying to accomplish:**

Start Date \* 07/01/2021

End Date \* 06/30/2022

Number of contingent years requested \*

More information on: [Total Program Budget vs. Amount Requested from Verdant](#)

Total Program Budget for Year 1 \* \$100,000

Amount Requested from Verdant for Year 1 \* \$50,000

Is this a New program, or a Renewal?  
*New includes all applications that are not currently receiving funding from Verdant. Renewal includes all currently funded programs seeking another multi-year funding period.*

Program Type \*

Verdant Priority Area \*

Access to Healthcare  
Behavioral Health  
Childhood Obesity  
Dental Care  
Food Security

More information: [Verdant Priority Areas](#)

What is the community need for this project? Be as

More information on: [Total Program Budget vs. Amount Requested from Verdant](#)

**Total Program Budget for Year 1 \*** \$100,000

**Amount Requested from Verdant for Year 1 \*** \$50,000

Is this a New program, or a Renewal?  
*New includes all applications that are not currently receiving funding from Verdant. Renewal includes all currently funded programs seeking another multi-year funding period.*

Program Type \*

Use the drop down next to "Program Type" to select whether your program is a new program or a renewal.

The image shows a screenshot of a web form on the URL `verdanthealth.fluix.io/dashboard/index`. The form includes the following fields and sections:

- Amount Requested from Verdant for Year 1 \***: A text input field containing "\$50,000".
- Is this a New program, or a Renewal?**: A heading with explanatory text: "New includes all applications that are not currently receiving funding from Verdant. Renewal includes all currently funded programs seeking another multi-year contract."
- Program Type \***: A dropdown menu with a red arrow pointing to it. The dropdown is open, showing two options: "New" (highlighted in pink with a checkmark) and "Renewal".
- Verdant Priority Area \***: A list of priority areas: "Access to Healthcare", "Behavioral Health", "Childhood Obesity", "Dental Care", and "Food Security". There are navigation arrows (> and <) to the right.
- What is the community need for this project? Be as specific as possible using local statistics and agency information to show the need. \***: A large text area for providing details.
- Additional text**: "ntly and what your current strategies are/" and "d to serve be involved in program n(s) you intend to serve? \*
- Buttons**: "Save and Close" and "Save and Continue" buttons at the bottom right.

Under "Verdant Priority Area" you will select which Verdant Priority Area your program directly impacts by selecting the priority area and clicking the arrow that points to the right.

Year 1 \*

Is this a New program, or a Renewal?  
*New includes all applications that are not currently receiving funding from Verdant.  
Renewal includes all currently funded programs seeking another multi-year contract.*

Program Type \*

Verdant Priority Area \*

- Access to Healthcare
- Behavioral Health
- Childhood Obesity
- Dental Care
- Food Security

More information: [Verdant Priority Areas](#)

What is the community need for this project? Be as specific as possible using local statistics and agency information to show the need. \*

How does this program directly imp

receiving funding from Verdant.  
seeking another multi-year contract.

Who will be served by this program?  
will be to recruit participants? \*

More information: [Verdant Service A](#)

How does this program demonstrat  
development, delivery, and evaluatic

? Be as specific as possible using local statistics and agency inform

Then, the priority area you select will appear in the box to the right of the arrows. It will look like this:

Year 1 \*

Is this a **New program, or a Renewal?**  
*New includes all applications that are not currently receiving funding from Verdant.  
Renewal includes all currently funded programs seeking another multi-year contract.*

Program Type \*

Verdant Priority Area \*

Behavioral Health Childhood Obesity Dental Care Food Security Housing	>	Access to Healthcare
	<	

More information: [Verdant Priority Areas](#)

What is the community need for this project? Be as specific as possible using local statistics and agency information to show the need. \*

How does this program directly impact Verdant's priority areas? \*

Who will be served by this program? Explain how this program serves residents of South Snohomish County and what your current strategies are/ will be to recruit participants? \*

More information: [Verdant Service Areas](#)

How does this program demonstrate equity, diversity, and inclusion? How will the population(s) you intend to serve be involved in program development, delivery, and evaluation? How are the program/ organization staff reflective of the population(s) you intend to serve? \*

Cancel Save and Close Save and Continue

Big Budget Docu...pdf Total Project Bud...pdf COVID Total Pro...pdf

Next you will begin to answer a series of nine narrative questions. Please be sure to read and answer each prompt in its entirety, as many of them include multiple parts/questions.

Recent designs - Canva | Outcomes: table of contents st | Big Budget Document: Table of | Multi-Year Health Program Fun

erdanthealth.fluxx.io/dashboard/index

**What is the community need for this project? Be as specific as possible using local statistics and agency information to show the need. \***

**How does this program directly impact Verdant's priority areas? \***

**Who will be served by this program? Explain how this program serves residents of South Snohomish County and what your current strategies are/will be to recruit participants? \***

*More information: [Verdant Service Areas](#)*

**How does this program demonstrate equity, diversity, and inclusion? How will the population(s) you intend to serve be involved in program development, delivery, and evaluation? How are the program/ organization staff reflective of the population(s) you intend to serve? \***

**Who are other organizations that offer similar services to this program? How will you collaborate with them and how is your program distinct? \***

**In addition to completing the outcomes section below, what is the anticipated impact of this program and what is your strategy for successful achievement and measurement of your included outcomes? \***

Cancel Save and Close Save and Continue

Big Budget Docu...pdf Total Project Bud...pdf COVID Total Pro...pdf

Under the question "Who are key partners that will support this program and their roles?" there is a follow up drop-down question.

Who are other organizations that offer similar services to this program? How will you collaborate with them and how is your program distinct? \*

In addition to completing the outcomes section below, what is the anticipated impact of this program and what is your strategy for successful achievement and measurement of your included outcomes? \*

Who are key partners that will support this program and their roles? \*

Do any of the included partners provide facilities and/or roles that are critical to meeting your outcomes? \*

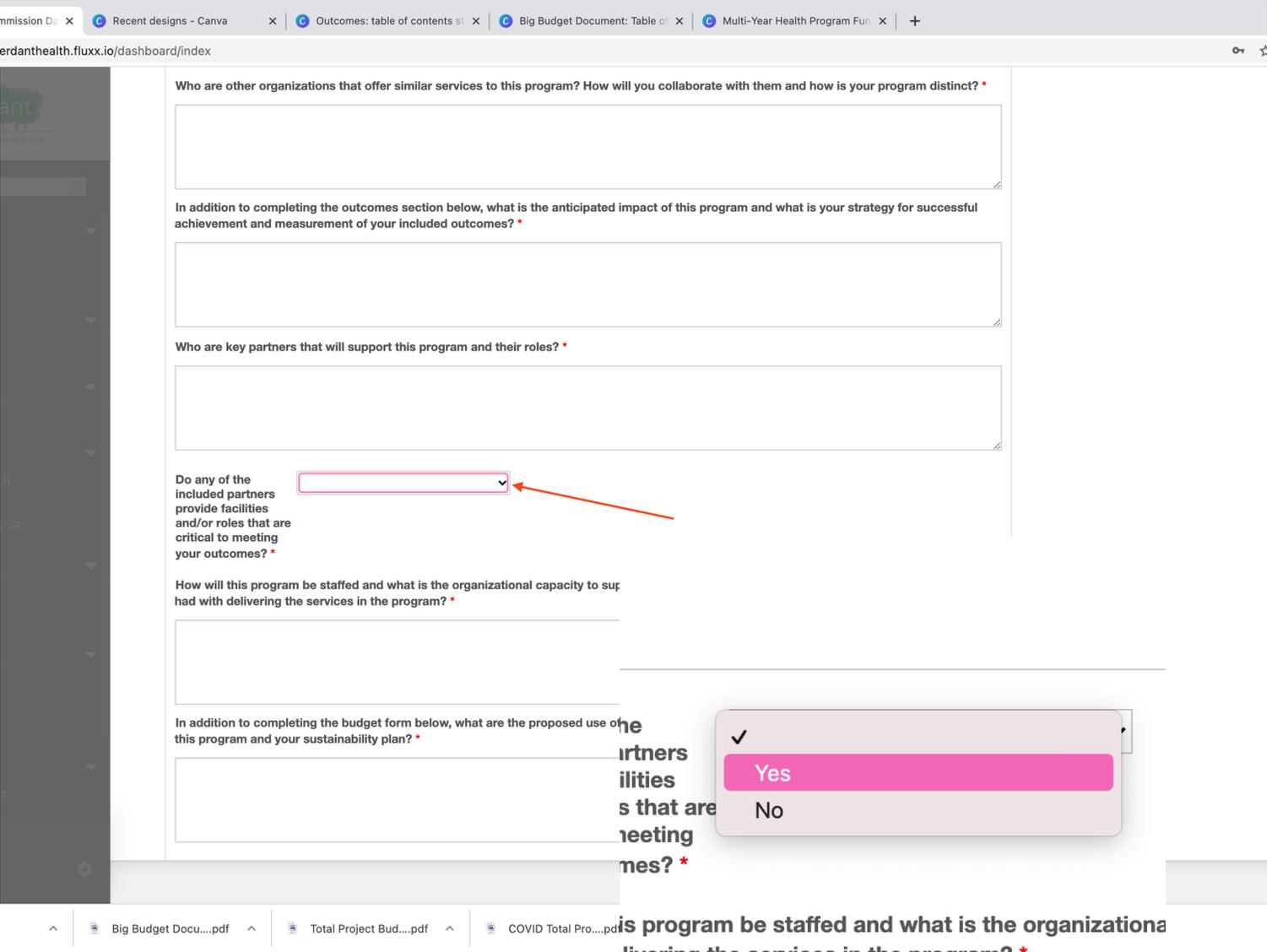
How will this program be staffed and what is the organizational capacity to support this program? What previous success has your organization had with delivering the services in the program? \*

In addition to completing the budget form below, what are the proposed use of funds, including other sources of funds or resources, allocated to this program and your sustainability plan? \*

Cancel Save and Close Save and Continue

Big Budget Docu...pdf Total Project Bud...pdf COVID Total Pro...pdf

Using the drop down select whether any of your listed partners provide facilities and/or roles that are critical to meeting your outcomes. If you select yes you will be required to include a letter of support in the "Document Upload" section of the application.



## **Budget and Outcomes:**

For instructions on how to fill out the Budget and Outcomes portion of your application please refer to documents linked in each section.

# Acknowledgements:

In the Acknowledgments section there are four statements you will need to acknowledge.

Commission Dir X Home - Canva X Multi-Year Health Program Fun X +

verdanthealth.fluxx.io/dashboard/index

I have added "Number of Individuals Served" as an Outcome Metric\*

**▼ Acknowledgment**

Please select an answer for each dropdown below.

I acknowledge that I can track and report outcomes and required reporting elements. \*

I acknowledge that I can provide evidence of liability insurance meeting minimum criteria. \*

Choose one: I can restrict funds received to approved budget OR I am willing to learn how to restrict funds received to approved budget. \*

To the best of my knowledge and belief, all information in this application is true and correct. I am authorized by my organization to submit this application. \*

**▼ Documents**

All applications are required to upload the following: (BOD, Financial).

If you indicated a partnership that provides facilities and/or roles that are critical to meeting your outcomes, include a letter of support from each partner.

Please use the + button beside the document names below to upload the following documents:

1. List of organization's Board of Directors with their affiliations
2. Two years of organization's financial statements and audits. Audit requirements may be waived for small organizations

Cancel Save and Close Save and Continue

The first two you will acknowledge by selecting yes or no using the drop downs.

Multi-Year Health Program Fun x Verdant Health Commission De x +

fluxx.io ☆

I have added "Number of Individuals Served" as an Outcome Metric\*

▼ Acknowledgment

Please select an answer for each dropdown below.

I acknowledge that I can track and report outcomes and required reporting elements. \*

I acknowledge that I can provide evidence of liability insurance meeting minimum criteria. \*

Choose one: I can restrict funds recieved to approved budget OR I am willing to learn how to restrict funds recieved to approved budget. \*

I have added "Number of Individuals Served" as an Outcome Metric\*

▼ Acknowledgment

Please select an answer for each dropdown below.

I acknowledge that I can track and report outcomes and required reporting elements. \*

I acknowledge that I can provide evidence of liability insurance meeting minimum criteria. \*

Choose one: I can restrict funds recieved to approved budget OR I am willing to learn how to restrict funds recieved to approved budget. \*

zations

Save and Continue Save and Close

You will acknowledge the third statement by selecting the statement from the drop down that best applies to you program/organization.

Multi-Year Health Program Fun x Verdant Health Commission De x +

fluxx.io ☆

I have added "Number of Individuals Served" as an Outcome Metric\*

▼ Acknowledgment

Please select an answer for each dropdown below.

I acknowledge that I can track and report outcomes and required reporting elements. \*

I acknowledge that I can provide evidence of liability insurance meeting minimum criteria. \*

Choose one: I can restrict funds received to approved budget OR I am willing to learn how to restrict funds received to approved budget. \*

To the best of my knowledge and belief, all information in this application is true and correct. I am authorized by my organization to submit this application. \*

▼ Documents

All applications are required to upload  
If you indicated a partnership that pro

Please use the + button beside the  
1. List of organization's Board of Di  
2. Two years of organization's finan

I can

I get to restrict d to lget. \*

my id

I can restrict funds received to approved budget

I am willing to learn how to restrict funds received to approved budget

And then like the first two, you will acknowledge the fourth and final acknowledgement by selecting yes or no from the drop down.

The screenshot shows a web browser window with two tabs: "Multi-Year Health Program Fun" and "Verdant Health Commission Da". The URL is "health.fluxx.io". The page content includes a checkbox for "I have added 'Number of Individuals Served' as an Outcome Metric". Below this is a section titled "Acknowledgment" with the instruction "Please select an answer for each dropdown below." There are four dropdown menus with the following labels: "I acknowledge that I can track and report outcomes and required reporting elements.", "I acknowledge that I can provide evidence of liability insurance meeting minimum criteria.", "Choose one: I can restrict funds received to approved budget OR I am willing to learn how to restrict funds received to approved budget.", and "To the best of my knowledge and belief, all information in this application is true and correct. I am authorized by my organization to submit this application." A red arrow points to the last dropdown menu. A modal menu is open over the last dropdown, showing a checkmark icon, a pink bar with the text "Yes", and the text "No". Below the acknowledgment section is a "Documents" section with instructions: "All applications are required to upload the following: (BOD, Financial). If you indicated a partnership that provides facilities and/or roles that are critical to meeting your outcomes, include a letter of support from each partner. Please use the + button beside the document names below to upload the following documents: 1. List of organization's Board of Directors with their affiliations 2. Two years of organization's financial statements and audits. Audit requirements may be waived for small organizations". At the bottom right are three buttons: "Cancel", "Save and Continue", and "Save and Close".

# Documents:

The last section of the application is the Documents section. There are two required documents to upload. The first is your Board of Directors.

The screenshot shows a web browser window with two tabs: 'Multi-Year Health Program Fun' and 'Verdant Health Commission Da'. The address bar shows 'erdanthealth.fluxx.io/dashboard/index'. The page content includes two dropdown menus for selecting options, a 'Documents' section with instructions, and a list of documents to upload. The 'Board of Directors' document is circled in red. At the bottom, there are 'Cancel', 'Save and Continue', and 'Save and Close' buttons.

Choose one: I can restrict funds received to approved budget OR I am willing to learn how to restrict funds received to approved budget. \*

To the best of my knowledge and belief, all information in this application is true and correct. I am authorized by my organization to submit this application. \*

▼ Documents

All applications are required to upload the following: (BOD, Financial).

If you indicated a partnership that provides facilities and/or roles that are critical to meeting your outcomes, include a letter of support from each partner.

Please use the + button beside the document names below to upload the following documents:

1. List of organization's Board of Directors with their affiliations
2. Two years of organization's financial statements and audits. Audit requirements may be waived for small organizations

Note: You can use the + button in the Request Documents box to upload additional documents.

Board of Directors (+)

Financial Statements and Audits (+)

Required Documents (+)

Optional Documents (+)

To submit your application, click (save and close) and then (submit).

Cancel Save and Continue Save and Close

To upload your board of directors press the blue "+" icon to the right of "Board of Directors".

The screenshot shows a web browser window with the URL `erdanthealth.fluix.io/dashboard/index`. The page contains several sections:

- Form Fields:** Two dropdown menus with text: "Choose one: I can restrict funds received to approved budget OR I am willing to learn how to restrict funds received to approved budget. \*" and "To the best of my knowledge and belief, all information in this application is true and correct. I am authorized by my organization to submit this application. \*".
- Documents Section:** A section titled "▼ Documents" with instructions: "All applications are required to upload the following: (BOD, Financial). If you indicated a partnership that provides facilities and/or roles that are critical to meeting your outcomes, include a letter of support from each partner." It lists two required documents: "1. List of organization's Board of Directors with their affiliations" and "2. Two years of organization's financial statements and audits. Audit requirements may be waived for small organizations". A note states: "Note: You can use the + button in the Request Documents box to upload additional documents."
- Document Lists:** Two lists of document names, each with a blue "+" icon to its right:
  - Board of Directors** (with a red arrow pointing to the "+" icon)
  - Financial Statements and Audits** (with a red arrow pointing to the "+" icon)
- Required Documents:** A list with a blue "+" icon to its right.
- Optional Documents:** A list with a blue "+" icon to its right.

At the bottom of the page, there is a instruction: "To submit your application, click (save and close) and then (submit)." and three buttons: "Cancel", "Save and Continue", and "Save and Close".

An "Upload Files" pop up will appear. Select add files. You will then select find your Board of Directors file in your computer and double click on it to upload it to Fluxx.

erdanthealth.fluxx.io/dashboard/index

Choose one: I can restrict funds received to approved budget OR I am willing to learn how to restrict funds received to approved budget. \*

To the best of my knowledge and belief, all information in this application is true and correct. I am authorized by my organization to submit this application. \*

▼ Documents

All applications are required to up

If you indicated a partnership tha

Please use the + button beside

1. List of organization's Board
2. Two years of organization's

Note: You can use the + button i

Board of Directors

Financial Statements and Audits

Required Documents

Optional Documents

To submit your application, click (save and close) and then (submit).

Cancel Save and Continue Save and Close

Hit "Start Upload" and wait for your file to be completely uploaded by watching for the "Upload Complete!" in the bottom left corner.

The screenshot shows a web browser window with two tabs: "Multi-Year Health Program Fun" and "Verdant Health Commission Da". The browser address bar shows "shboard/index". The main content area contains a form with several sections:

- Choose one: I can restrict funds recieved to approved budget OR I am willing to learn how to restrict funds recieved to approved budget. \***
- To the best of my knowledge and belief, all information in this application is true and correct. I am authorized by my organization to submit this application. \***
- Documents**
- All applications are required to up*
- If you indicated a partnership tha*
- Please use the + button beside the document names below to upload the following documents:**

The "Upload files" dialog is open, showing a table with the following data:

Filename	Size	Status
Board of directors.docx	12 KB	0%

An arrow points to the "Start upload" button. A second "Upload files" dialog is shown below, with the same file now at 100% status and a checkmark. The text "Upload Complete!" is circled in red.

Hit the "X" in the top left hand corner. The pop up will close and your Board of Directors document will appear under "Required Documents".

The screenshot displays the Verdant Health application portal. On the left is a sidebar with navigation options: Zoe's Pet Palace, INFORMATION, ORGANIZATIONS (1), PEOPLE (1), REQUESTS (11), GRANTS, REPORTS, PAYMENTS, and GRANTEE BUDGETS. The main content area shows a document upload interface. An "Upload files" pop-up window is open, with a red arrow pointing to the "X" close button in its top right corner. Below the pop-up, the "Required Documents" section is visible, showing a table with the uploaded document "Board of directors.docx". Another red arrow points to the document name in the table. The page includes a sidebar with navigation options like "Zoe's Pet Palace", "INFORMATION", "ORGANIZATIONS", "PEOPLE", "REQUESTS", "GRANTS", "REPORTS", "PAYMENTS", and "GRANTEE BUDGETS". At the bottom, there are "Cancel", "Save and Close", and "Save and Continue" buttons.

Click the "+" icon to the right of "Financial Statements and Audits" and repeat the same process as the Board of Directors document to upload either a financial statement or an audit.

The screenshot displays a web application interface for Verdant Health Commission. The browser tabs show "Multi-Year Health Program Fun" and "Verdant Health Commission Da". The URL is "verdanthealth.fluxx.io".

The main content area includes a form with several sections:

- A text input field with a blue "+" icon to its right.
- A section titled "Documents" with a dropdown arrow.
- A list of required documents with a blue "+" icon to the right of the list header.
- A section titled "Optional Documents" with a blue "+" icon to its right.

Two red arrows point to the blue "+" icons: one points to the icon next to the first text input field, and the other points to the icon next to the "Financial Statements and Audits" document list header.

At the bottom of the page, there are three buttons: "Cancel", "Save and Close", and "Save and Continue".

When you are done the Documents section should look something like this.

application is true and correct. I am authorized by my organization to submit this application. \*

▼ Documents

All applications are required to upload the following: (BOD, Financial).

If you indicated a partnership that provides facilities and/or roles that are critical to meeting your outcomes, include a letter of support from each partner.

Please use the + button beside the document names below to upload the following documents:

1. List of organization's Board of Directors with their affiliations
2. Two years of organization's financial statements and audits. Audit requirements may be waived for small organizations

**Note:** You can use the + button in the Request Documents box to upload additional documents.

Required Documents +

Financial Statement or Audit.docx  
Financial Statements and Audits  
Added by Test Test at 3:04 PM on October 5, 2021

Board of directors.docx  
Board of Directors  
Added by Test Test at 2:15 PM on October 5, 2021

Optional Documents +

To submit your application, click (save and close) and then (submit).

Cancel Save and Close Save and Continue

If applicable, a third document upload titled "Letters of Support" will appear under "Financial Statements and Audits". This is where you will upload any letters of support by using the same process as the other two documents.

The screenshot shows a web browser window with the URL `erdanthealth.fluxx.io/dashboard/index`. The page content includes a form with a dropdown menu and a section titled "Documents".

**Form Fields:**

- Text: "approved budget OR I am willing to learn how to restrict funds recieved to approved budget. \*"
- Dropdown menu: "To the best of my knowledge and belief, all information in this application is true and correct. I am authorized by my organization to submit this application. \*"

**Documents Section:**

▼ Documents

All applications are required to upload the following: (BOD, Financial).

If you indicated a partnership that provides facilities and/or roles that are critical to meeting your outcomes, include a letter of support from each partner.

Please use the + button beside the document names below to upload the following documents:

1. List of organization's Board of Directors with their affiliations
2. Two years of organization's financial statements and audits. Audit requirements may be waived for small organizations
3. For submissions that include multiple partners and/or take place in another organization's facility, please submit a letter of support for each, outlining individual responsibilities.

**Note:** You can use the + button in the Request Documents box to upload additional documents.

**Document List:**

- Board of Directors (+)
- Financial Statements and Audits (+)
- Letter(s) of Support (if indicated) (+)

**Required Documents:** (+)

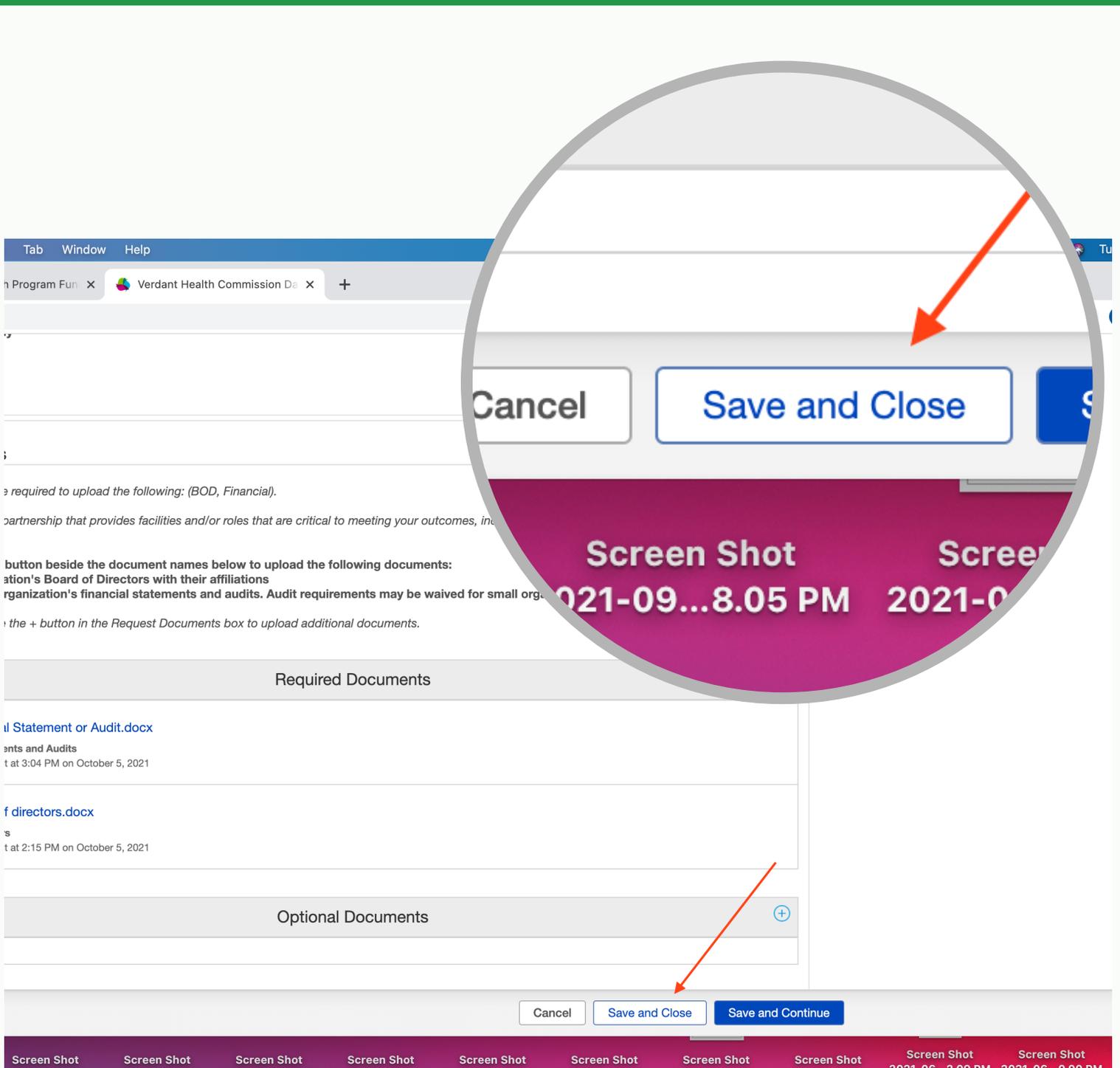
**Optional Documents:** (+)

**Footer:** To submit your application, click (save and close) and then (submit).

**Buttons:** Cancel, Save and Continue, Save and Close

# Submitting:

If you are finished filling out your application hit "Save and Close".



Review your application and if your are finished and ready to submit hit "Submit".

