

# Verdant Health Commission

## INVITATION TO BID

Publish Date: April 25, 2024

Verdant Health Commission will accept proposals from qualified persons or firms interested in providing the following:

### Furniture

Langer (former Kruger) Clinic at 21600 Highway 99, Edmonds, WA 98026

The purchase of furniture is not a public work and as such, the prevailing wage statute does not apply.

**PROPOSALS MUST BE RECEIVED BY:  
2:00pm, Monday, May 13, 2024**

Please mark your submittal "**Langer Furniture Response**" in the email subject line.

Email proposals to:

Lisa Edwards, EdD, Superintendent  
[lisa.edwards@verdanthealth.org](mailto:lisa.edwards@verdanthealth.org)

With a copy to:

Kyla Morgan, Executive Assistant  
[kyla.morgan@verdanthealth.org](mailto:kyla.morgan@verdanthealth.org)

Verdant Health Commission (the Owner) is seeking responses from prospective Furniture Vendors to provide pricing for:

Procurement and installation of ancillary interior furniture as described in this ITB and in the following attachments:

- **Attachment A – Verdant Health Commission. Kruger Building Remodel – Furniture. Small Purchase Agreement**
- **Attachment B - Ancillary Furniture Bid Package, dated 07.17.2023 (prepared by JPC Architects)**

**Site Visit:** Site walk-through is encouraged at Kruger Clinic: 21600, Washington 99, Edmonds, WA 98026. Please contact Property Manager identified below to coordinate date and time:

Jim Foreza, Property Manager  
[jimf@jshproperties.com](mailto:jimf@jshproperties.com), C: (425) 679-0525

**Questions to Project Manager:** Bidders may e-mail written questions to the Project Manager:

Ania McCleary, Project Manager  
[ania@madison-west.com](mailto:ania@madison-west.com), C: (425) 894-2238

**Attachment A**  
 Verdant Health Commission  
 Kruger Building Remodel – Furniture  
 SMALL PURCHASE AGREEMENT  
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Contractor:	<b>Lisa Edwards, EdD (She/Her)</b> Superintendent 4710 196 <sup>th</sup> St. SW, Lynnwood, WA 98036 O: (425) 582-8577
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**Insurance and Indemnification:** The Contractor shall defend, indemnify and hold Verdant Health Commission and all of its employees harmless from any and all liabilities, claims, damages, costs or expenses (including reasonable attorneys’ fees) arising from or relating to the work performed under this Agreement to the extent of the Contractor’s negligence. The Contractor waives, with respect to Verdant Health Commission (The Owner), its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement. Contractor shall secure and maintain, at its own cost and expense, Comprehensive General Liability and Property Damage insurance in the amount of not less than \$1,000,000 for death or injury in any one occurrence and \$1,000,000 for property damage in any one occurrence which provides, at a minimum, the following coverage:

Premises and Operation; Explosions, Collapse and Underground Hazards (Where Applicable);  
 Products/Completed Operations; Contractual Liability; Broad Form Property Damage; Independent Contractors;  
 and Personal Injury.

Contractor shall secure and maintain, at its own cost and expense, Comprehensive Auto Liability insurance in the amount of not less than \$1,000,000 per occurrence which provides, at a minimum the following coverages:

Owned Vehicles; Non-Owned Vehicles; Hired Vehicles; Property Damage.

This coverage shall be issued from an insurance company authorized to do business in the State of Washington. Verdant Health Commission shall be named as additional insured on said insurance in a form acceptable to Verdant’s Attorney. The Contractor agrees to repair and replace all property of Verdant Health Commission and all property of others damaged by the Contractor, Contractor’s employees, subcontractors and agents. It is understood that the whole of the work under this contract is to be done at the Contractor’s risk and that the Contractor is familiar with the conditions of materials, climatic conditions, and other contingencies likely to affect the work and has made their bid accordingly and that the Contractor will assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

**Warranties:** If within one year after the completion date of the Work, defective and unauthorized Work is discovered, the Contractor shall promptly, upon written order by the Owner, return and in accordance with the Owner’s instructions, either correct such work, or if such Work has been rejected by the Owner, remove it from the site and replace it with non-defective and authorized Work, all without cost to Verdant Health Commission (The Owner).

**Nondiscrimination:** The Contractor shall comply with all applicable federal and state laws, and city ordinances, for equal employment opportunity and nondiscrimination laws.

**Gifts:** Washington State law prohibits Verdant Health Commission’s employees from soliciting, accepting, or receiving any gift, gratuity or favor from any person, firm or corporation involved in a contract or transaction. To ensure compliance with the state law, the Consultant shall not give a gift of any kind to Verdant’s employees or officials.

**Business License:** The Contractor is required to submit proof of required business license within ten (10) days of contract award. Failure to provide proof of a business license may delay payment of invoices.

**Bonds/Retainage:** No Bid Bond is required. Contract Bond is required. For projects with an estimated total cost of less than \$35,000, the contractor may elect to a 50% retainage in lieu of a Contract Bond. Retainage is required.

**Industrial Insurance Status:** Contractor is responsible for maintaining a current status of their industrial insurance premiums with the Department of Labor and Industries (L&I). Prior to issuing final payment, the Owner will verify with L&I the status of the contractor’s premiums. Under RCW 60.28 the Owner can withhold and pay the contractor’s delinquent premiums from the final payment.

**Payment Processing:** The Owner shall pay the Contractor after final acceptance of each work order within 30 days of submittal of the invoice provided the Owner has received approved L&I forms.

**Attachment A**  
 Verdant Health Commission  
 Kruger Building Remodel – Furniture  
 SMALL PURCHASE AGREEMENT  
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Completion Date: October 2024	Total Contract Fixed Price (Including Tax): \$ _____ according to agreement attached as Exhibit A.
Description of Work: according to Attachment B	
The contractor should send invoices to the following address:	
<b>Accounts Payable</b> Verdant Health Commission 4710 196th St. SW, Lynnwood, WA 98036 <a href="mailto:accountspayable@verdanthealth.org">accountspayable@verdanthealth.org</a>	
This order is an acceptance of your offer dated (attached) except terms that conflict with this order.	
The contractor shall not start work until Verdant Health Commission orally provides a Notice to Proceed. This agreement shall terminate without cost if a Notice to Proceed is not issued within 60 days. Verdant Health Commission will not issue a Notice to Proceed before approved evidence of insurance is received.	
<b>Contractor:</b>	<b>Verdant Health Commission Approval:</b>
_____	_____
signature (date)	signature (date)
_____	_____
printed name and title	printed name and title
<b>Approved as to form:</b>	
_____	
Attorney (date)	

**Attachment B**  
Verdant Health Commission  
JPC Architects  
KRUGER CLINIC  
ANCILLARY FURNITURE – BID PACKAGE 07/17/23