

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Regular Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

June 26, 2024

8:00 a.m.-10:15 a.m.

**Commissioners
Present**

Karianna Wilson, President
Carolyn Brennan, Secretary
Deana Knutsen, Commissioner
Jim Distelhorst, MD, Commissioner
Bob Knowles, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
Riene Simpson, Director of Finance
Ceil Erickson, Director of Community Impact
Nancy Budd, Community Social Worker
Kyla Morgan, Executive Assistant and Office Manager

Guests

Mathew Stopa, Moss Adams
Rachel Moorman, Moss Adams
Howard Thomas, HT Consulting
Brad Berg, Foster Garvey PC
Mark Henninger, Cushman Wakefield

Call to Order

The regular meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:03 a.m. by President Wilson.

**Land and
Enslaved People's
Acknowledgement**

President Wilson read the land acknowledgement aloud.

Consent Agenda

Commissioner Wilson made a motion to approve all items included on the consent agenda, Commissioner Distelhorst seconded. Motion passed.

Consent Agenda (E:44:24)

1. Approval of Minutes:
 - a. May 22, 2024 Special Board Meeting
2. Updated 2024 Board Meeting Dates

Public Comment

None.

Introductions

Dr. Edwards introduced David Lee as the Interim Digital Marketing and Communications Manager.

Commissioners Meeting
May 22, 2024

**Executive
Committee Report**

President Wilson reported that Executive Committee met last week to approve the agenda for today's meeting and executive session.

**Superintendent's
Report**

Dr. Edwards reported Verdant is getting diagnostic proposals on the AV system at the Wellness Center since it is over 10 years old. The team is very excited to have Mr. Lee join Verdant. The final rounds of interviews for the Community Engagement Manager role are scheduled.

Facilities projects are all underway. The carpeting and walls have been updated at the Kruger Clinic. The Wellness Center is framed for the front office remodel, the goal is to be done before the end of the Summer. Verdant is waiting for South County Fire to get back to them regarding the well installation at the Value Village property.

Dr. Edwards introduced Mark Henninger, Director of Project and Development Services at Cushman Wakefield. He is doing project oversight for the hospital engineering study.

The finance team has a breather between now and September when they will start the next audit cycle.

Dr. Edwards reviewed upcoming Summer events for the Verdant team. The next Narcan pick up event is on Saturday, July 20th in partnership with South County Fire. Mayor Rosen requested a Narcan event in Edmonds in the Fall. South County Walks is kicking off on July 8th at Verdant in partnership with the other municipalities. Dr. Edwards thanked the Verdant staff for managing a cooking demo that was intended to have 25 participants, but over 40 individuals showed up.

**Program
Committee Report**

Ms. Erickson is working on revising the information regarding the 2025 funding cycle. The contracts team is working with Mr. Lee on updating the website content and information for partners.

Finance Report

**1. Moss Adams
2023 Audit
Report**

1. Mr. Stopa and Ms. Moorman provided an overview of the 2023 Moss Adams Audit. They gave the audit an unmodified opinion, meaning the information you are getting from management on a monthly basis is reliable. There were not any audit adjustments or internal control matters noted. Ms. Moorman reiterated, management has processes in place that are creating a safe and controlled environment.

**2. Review
Financial**

2. Ms. Simpson presented the financial reports for April 2024 (E:45:24), noting any transactions out of the ordinary, compared to prior month periods. The District

Commissioners Meeting
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Statements &
Cash Activity

recently made the fourth progress payment on construction work on The Kruger clinic.

3. Authorization of Payments of Vouchers and Payroll

3. Authorization for payment of vouchers and payroll: Warrants Reference A, No. 16507 through 16546, and Warrants Reference B, No. J2544 through J2581 for April in the amount of \$205,831.91 were presented for approval as well as electronic disbursements in the amount of \$1,209,325.86 for total disbursements of \$1,415,157.77 (E:46:24).

Motion was made by Commissioner Knutsen, seconded by Commissioner Distelhorst, and passed unanimously to approve the warrants & electronic disbursements.

Executive Session

President Wilson closed the meeting for executive session to begin at 8:40am and will continue through 10:10am. This executive session is to consider the legal risks of a proposed action of the district.

Open Session

President Wilson reopened the public meeting at 10:11am.

Approval of Hospital Engineering Study RFQ

Commissioner Wilson made a motion to approve the contract for hospital facility assessment, Commissioner Distelhorst seconded. Motion passed.

Approval of Swedish PHP/IOP to be moved off the physical property.

Commissioner Wilson made a motion to approve the side letter to approve Swedish's request to move the PHP/IOP program off the physical hospital property, Commissioner Knutsen seconded. Motion passed.

Commissioner Comments

Commissioner Knutsen located a company that will take labs in home, and she will share it with the district.

Adjournment

The meeting was adjourned at 10:13 a.m. by President Wilson.

ATTEST BY:

Signed by:

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President

Signed by:

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Secretary