

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Regular Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

October 23, 2024

8:00 a.m.-9:30 a.m.

**Commissioners
Present**

Carolyn Brennan, Secretary
Deana Knutsen, Commissioner
Jim Distelhorst, MD, Commissioner
Bob Knowles, Commissioner
Karianna Wilson, President

Staff

Dr. Lisa Edwards, Superintendent
Riene Simpson, Director of Finance
Ceil Erickson, Director of Community Impact
Nancy Budd, Community Social Worker
Kyla Morgan, Executive Assistant and Office Manager
Chase Toscano, Contracts Manager
David Lee, Interim Digital Marketing & Communications
Manager
Olia Josiah, Community Engagement Specialist
Humaira Barlas, Fiscal Specialist

Visitors

Elizabeth Lunsford
Lahai Health

Call to Order

The regular meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:03 a.m. by President Wilson.

**Land and
Enslaved People's
Acknowledgement**

President Wilson read the land acknowledgement aloud.

Consent Agenda

Commissioner Distelhorst made a motion to approve all items included on the consent agenda, President Brennan seconded. Motion passed.

Consent Agenda (E:72:24)

1. Approval of Minutes:
 - a. September 25, 2024 Board Meeting
 - b. October 8, 2024 Board Retreat
 - c. October 16, 2024 Special Board Meeting
2. Superintendent Discretionary Fund Requests
 - a. Refugee and Immigrant Services Northwest - \$25,000

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- b. Seattle Visiting Nurses Association - \$10,000
- c. Volunteers of America Western Washington VOAWW - \$10,000
- d. Housing Hope - \$2,500
- e. South County Fire – \$10,000

Public Comment

Elizabeth Lunsford, a resident in the Edmonds Public school district expressed her concerns about school budget and the lack of resources for children’s wellbeing. She requested more funding for indoor physical activities that children can utilize during the fall and winter.

Executive Committee Report

The Executive Committee met to approve agenda. No action was taken at the meeting.

Superintendent Report

Dr. Edwards reminded commissioners that there will be an executive session at the November 6, 2024, board meeting to update the Board on one of the properties. The clinic remodel is moving forward, but there are continued delays that are impacting the completion date.

1. Q3 VCWC Facility

- 1. Ms. Olia Josiah, Community Engagement Specialist, presented an update on the facility users and internal programs at Verdant for the third quarter (E:73:24). Due to increased outreach from the marketing team, Verdant has seen an increase in Zumba class participants, averaging 12 participants. She also highlighted a new program, Walk with a Latina Doc – a health and wellness program targeted at the Latino population. It is a great way to get active and also have a free health resource for participants.

Commissioner Brennan asked about the large facility use number from Center for Human Services (CHS).

- Ms. Josiah answered it is due to their back-to-school training for staff. The CHS therapists support students in Edmonds School District.

Program Committee Report

1. 2025 Funding Cycle

Ms. Erickson provided an update on the funding cycle process. The board will meet on October 29, 2024, to review the healthcare access applications and November 6, 2024, to review the food security applications. She reminded commissioners that there is a tight turn around between healthcare access and food security reviews. The 2025 funding cycle decisions will be presented at the November 20, 2024, board meeting for commissioner approval.

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Verdant is hosting the third annual Community health networking event on Friday November 1st at the Lynnwood Event Center. The event will include eight funders who will provide an overview of strategies, a meet the funder panel, and insight into what makes a strong application. There are 61 non-profits registered for resource tables and a total of 79 community partners attending.

Dr. Edwards thanked Ceil and the team for organizing the event. It is the third year, and it has grown in participation each year.

Commissioner Knutsen thanked everyone for their work on the event amid the funding cycle.

Finance Report

**1. Review
Financial
Statements &
Cash Activity**

1. Ms. Simpson presented the financial reports for September 2024 (E:74:24), noting any transactions out of the ordinary, compared to prior month periods. To date, \$4MM has been expended towards capital projects including the Wellness Center front office and stucco repair; the new electronic sign and the Langer Clinic Refresh project. Approximately \$145,000 has been withheld as retainage against these projects until final sign off. Operating cash flow is being monitored to determine when the 2nd transfer will be made from the reserve.

**2. Authorization
of Warrants
and Electronic
Disbursements**

2. Authorization for payment of vouchers and payroll: Warrants Reference A, No. 16630 through 16650, Warrants Reference B, No. J2685 through J2722, and Warrants Reference C, No. 305567 for September in the amount of \$413,297.41 were presented for approval as well as electronic disbursements in the amount of \$1,362,110.83 for total disbursements of \$1,775,408.24 (E:75:24).

Motion was made by Commissioner Knutsen, seconded by Commissioner Distelhorst, and passed unanimously to approve the warrants & electronic disbursements.

3. 2025 Budget

3. Ms. Simpson provided a high-level recap of the 2025 budget. The budget was approved to move forward from the October 16, 2024 Public Budget Hearing with one change to the COLA amount that has been incorporated into this meetings presentation and resolutions.

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4. Resolution
2024-03:
Public Funds
Interest
Bearing
Account

4. Resolution 2024-03: Verdant is requesting approval to change their operating bank account#2709 status to a newly available Wells Fargo public funds interest bearing account. It has been vetted and requires no modification to account numbers or processing.

Motion was made by Commissioner Knutsen, seconded by Commissioner Distelhorst and passed unanimously to approve Resolution 2024-03.

5. Resolution
2024-04:
District
Budget &
Levy Limit

5. Resolution 2024-04: The resolution was brought forward from the October 16, 2024 meeting to approve the district budget for 2025 and the levy increase of 1% 2025.

Motion was made by Commissioner Knutsen, seconded by Commissioner Distelhorst and passed unanimously to approve Resolution 2024-04.

6. Resolution
2024-05:
Property Tax
Levy

6. Resolution 2024-05: The resolution approves the dollar amount of the 1% increase of the levy.

Motion was made by Commissioner Knutsen, seconded by Commissioner Distelhorst and passed unanimously to approve Resolution 2024-05.

Public Comments

None.

**Commissioner
Comments**

Commissioner Distelhorst thanked Ms. Simpson for preparing the budget during this season.

Commissioner Knutsen thanked staff for their collective work on the 2025 budget. She also wanted to share that she has reviewed all of the funding applications in Fluxx, but she was a little confused with applications that shared healthcare access and food security as priority areas. She also added that she was pleased to see a non-profit requesting funding specifically for Pacific Islanders, because she grew up in Guam.

Commissioner Brennan shared her gratitude for the behind the scenes work for the meeting today.

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Adjournment

The meeting was adjourned at 8:40 a.m. by President Wilson.

ATTEST BY:

Signed by:

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President

Signed by:

04BDC66CAD8A42E...

Secretary