

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**BOARD OF COMMISSIONERS**  
Regular Meeting  
AGENDA  
December 15, 2021  
8:00 a.m. to 10:00 a.m.

Due to the Governor's Proclamation 20-28 et seq that temporarily waives and suspends sections of the Open Public Meetings Act, the December 15, 2021, Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/89352208030?pwd=b005TmhleUNUaUloVW0xSTiYRnR4dz09>  
Meeting ID: 893 5220 8030 or the call-in number is 253 215 8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
1. Call to Order	---	8:00	1
2. Approval of Minutes			
a) November 24, 2021, Board Meeting	Approval	8:01	3
b) November 30, 2021, Special Board Meeting Minutes		8:02	7
c) December 6, 2021, Special Board Meeting Minutes		8:03	8
3. Superintendent Report	Information	8:04	---
a) Verdant Operations Update			
b) Community Outreach Update			
4. Executive Committee Report			
a) Resolution 2021:08 - 2022 Monthly Board Meeting Schedule	Approval	8:09	10
b) Officers & Committees for 2022			14
5. Finance Committee Report			
a) Resolution 2021:10 – Appointment of Tammy Keuser as Auditor	Approval	8:16	15
b) Review Financial Statements & Cash Activity	Information		18
c) Authorization of Payment of Vouchers and Payroll	Approval		25
d) Resolution 2021:09 - 2021 Budget Amendment	Approval		26
6. Program Committee Report			
a) Conflicts of Interest	Information	8:25	
b) Review of 2021 and 2022 Budget Forecasting	Information		28
c) Q4 Grant Recommendations	Approval		
d) Marketing Presentation by Thea Walker: New Verdant Website	Information	8:40	
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7. Public Comments (limit 3 minutes per speaker)		8:55	---
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8. Commissioner Comments		9:02	---
9. Executive Session	---		---
a) Discussion of acquisition of commercial real estate		9:05	
b) Discussion of qualifications of an applicant for public employment			
10. Open Session	---	9:51	---

11. Adjournment

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9:52

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PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting**

**via Zoom**

**November 24, 2021**

**8:00 a.m.-10:00 a.m.**

<b>Commissioners Present</b>	Bob Knowles, President (via Zoom) Dr. Jim Distelhorst, Secretary (via Zoom) Deana Knutsen, Commissioner (via Zoom) Karianna Wilson, Commissioner (via Zoom) Carolyn Brennan, Commissioner (Via Zoom)
<b>Staff</b>	Lisa Edwards, EdD, Superintendent (via Zoom) Jennifer Piplic, Marketing Director (via Zoom) Nancy Budd, Community Social Worker (via Zoom) Zoe Reese, Director of Community Impact (via Zoom) Tammy Keuser, Director of Finance and Operations (via Zoom) Sandra Huber, Community Engagement Manager (Via Zoom) Mary Jo Jacobs, Interim Director of Finance and Operations (Via Zoom) Debbie Beaman, Interim Executive Assistant/Office Manager (via Zoom) Thea Walker, Community Impact and Grant Making Intern (via Zoom) Tina Sypaphay, Marketing intern (via Zoom)
<b>Guests</b>	Luke Lonie, Deputy City Clerk, City of Lynnwood (via Zoom) Barb Nystrom, Coast Property Mgmt (via Zoom)
<b>Call to Order</b>	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:07 a.m. by President Knowles.
<b>Swear in Newly appointed Commissioner</b>	Mr. Lonie read Oath of office to Swear in Carolyn Brennan as newly elected Commissioner position #2.
<b>Approval of Minutes</b>	<b><i>Motion was made, seconded, and passed unanimously to approve</i></b> the minutes of the October 27, 2021, Board Meeting (E:88:21)
<b>Superintendent Report</b>	Dr. Edwards reported on the following items: <ul style="list-style-type: none"><li>• Introduced Tina Sypaphay Social Media intern.</li><li>• Recognize and Thank Jennifer Piplic who will be leaving Verdant in December.</li><li>• Introduce Mary Jo Jacobs as Interim Finance Director and thank you Tammy Keuser for her work.</li></ul>

Commissioners Meeting  
November 24, 2021

<b>Executive Committee Report</b>	President Knowles reported that the Executive Committee met on Monday November 15, 2021, to review the agenda for the November 24, 2021, board meeting. No action was taken.
<b>Finance Committee Report</b>	The Finance Committee met on November 17, 2021. Ms. Keuser reviewed the financial statement and cash activity for October 2021 (E: 89:21) and noted anything over \$5,000 in payment from Verdant.
<b>Authorization for Payment of Voucher and Payroll</b>	Authorization for payment of vouchers and payroll: Warrant numbers 15147 through 15191 for October 2021 for payment in the amount of \$127,762.89 were presented for approval by Commissioner Wilson. (E: 90:21) <b>Motion was made, seconded, and passed unanimously to approve.</b>
<b>YTD Expenses for November 2021</b>	Ms. Keuser presented a pie chart representing YTD expenses as of October 2021. (E: 91:21)
<b>Resolution 2021-06</b>	<b>Motion was made, seconded, and passed unanimously to approve</b> the fixed asset disposition (R:2021-06).
<b>Resolution 2021-07</b>	<b>Motion was made, seconded, and passed unanimously to approve</b> Maryjo Jacobs as auditor. (R:2021-07)
<b>Barb Nystrom Coast Property Mgmt.</b>	Shared Budget Repair Estimates for Kruger clinic. Going for bids immediately once approved. (E: 92:21)
<b>Program Committee Update</b>	Commissioner Knutsen reported that the Program Committee met on November 17, 2021.
<b>Conflicts of Interest</b>	No Conflicts of interest reported.
<b>Expiring Contracts</b>	All grantees with contracts expiring before 3/1/2022 have been notified to apply for renewal during the November 8-19 <sup>th</sup> application cycle.
<b>Superintendent's Discretionary Funds</b>	Refugee & Immigration Services NW, Afghan Community Navigator total funding \$15,000. (E: 93:21) <b>Motion was made, seconded, and passed unanimously to approve.</b>
<b>Grantee Highlights</b>	Ms. Reese gave a brief update on grant funded partners. Evergreen Recovery Center and Millennia Ministries

<b>Non-renewal Guidelines</b>	Ms. Reese Presented a first draft of the Non-Renewal Guidelines. Discussion on reaching a decision on appropriate amount funded for transitioning for those programs and is need still the same. Not wanting to leave anyone in a bad spot. Commissioner Knowles suggested more discussion on timing of transition, percentage, and having a cap with expectation of continuing as written. Would like to further discuss priorities and being completely transparent on those decisions when planning. Continue discussion with program Committee in December and present to Commissioners at the December 15 <sup>th</sup> board meeting.
<b>Review of 2021 and 2022 Budget Forecasting</b>	Ms. Keuser presented the Committed Program Funding schedule Ms. Reese showed Committed Funding and year over year through 2021. Showed trending graph and Program Committee funding by organization and graph on actuals Jan-Oct 2019,2020 and 2021. (E: 94:21)
<b>Fluxx</b>	Ms. Reese showed video on scoring on Fluxx. Commissioners appreciate being able to have the data available.
<b>Verdant Program and Marketing Highlights</b>	See exhibit (E: 95:21) for updates on program staff and marketing highlights.
<b>Public Comments</b>	None
<b>Commissioner Comments</b>	Commissioners would like to congratulate Jim and Carolyn on elections. Thank you to Jennifer and Tammy for all you do. Thank you, Jennifer, and Tammy, for your service. Commissioner Brennan is thrilled to be part of high functioning team.
<b>Executive Session</b>	President Knowles recessed the regular meeting at 9:29a.m. into Executive Session to review and consider proposed sale of real estate and to evaluate the qualifications of an applicant for Public Employment. President Knowles announced that Executive Session would last until 10:00a.m. and no action would be taken.
<b>Open Session</b>	The board reconvened into Open Session at 10:00 a.m.
<b>Adjournment</b>	The meeting was adjourned at 10:00 a.m. by President Knowles.

**ATTEST BY:**

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President

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Secretary

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
VERDANT HEALTH COMMISSION**

**SPECIAL Board MEETING  
November 30, 2021  
8:00 to 10:00 a.m.  
Zoom Meeting**

**Commissioners  
Present**

Bob Knowles, President  
Carolyn Brennan, Commissioner  
Deana Knutsen, Commissioner  
Karianna Wilson, Commissioner  
Dr. Jim Distelhorst, Commissioner

**Staff Present**

Dr. Lisa Edwards, Superintendent

**Guest**

Margot Helphand, Board Facilitator  
Carl Zapora, Community Member

**Call to Order**

The Special Meeting of the Board of Commissioners was called to order by President Knowles at 8:03am

**Executive Session**

President Knowles recessed the special meeting at (8:09) into Executive Session to evaluate the qualifications of an applicant for public employment, and to review and consider proposed property acquisition. President Knowles stated that the board would reconvene in 10-15 minutes and no action would be taken in Executive Session.

**Open Session**

The board reconvened into Open Session at 8:33am

**Adjourn**

The meeting was adjourned at 8:33am

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Special Meeting**

**via Zoom**

**December 6, 2021, 6:00-8:00pm**

**Commissioners  
Present**

Bob Knowles, President (via Zoom)  
Dr. Jim Distelhorst, Secretary (via Zoom)  
Karianna Wilson, Commissioner (via Zoom,)  
Deana Knutsen, Commissioner (via Zoom)  
Carolyn Brennan, Commissioner (via Zoom)

**Staff**

Lisa Edwards, EdD, Superintendent (via Zoom)  
Mary Jo Jacobs, Interim Finance Director (via Zoom)  
Kaysi Kelly, Executive Assistant/Office Manager (via Zoom)  
Nancy Budd, Community Social worker (via Zoom)  
Debbie Beaman, Interim Executive Assistant/Office Manager (via Zoom)

**Guests**

Margot Helphand, Facilitator (via Zoom)

**Call to Order**

The Special Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 6:00pm. by President Knowles.

**Board  
Governance**

- a) There was a board discussion of the board annual self-evaluation. There has been a lot of activity to manage over the past 10 years. The commissioners agreed to review board policies related to the governance and bylaws over the next several months.
- b) Margot Helphand presented principles of good practice for boards.
- c)The commissioners nominated officers and committee assignments for 2022.

**Executive  
Session**

President Knowles recessed the special meeting at 7:21pm into Executive Session to review and consider proposed property acquisition. President Knowles stated that the board would reconvene in 20 mins and no action would be taken in Executive Session.

**Public Session**

The board reconvened into Open Session at 7:52pm



Commissioners Meeting

December 6, 2021

**Adjournment**      The meeting was adjourned at 7:54pm

**ATTEST BY:**

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President

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Secretary

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON  
RESOLUTION NO. 2021-08

A RESOLUTION of the Board of Commissioners (the “Board”) of Public Hospital District No. 2, Snohomish County, Washington (the “District”), approving the schedule for the regular meetings of the Board during 2022.

WHEREAS, RCW 42.30.070 provides that the governing body of a public agency may provide the time for holding regular meetings of the governing body by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body; and

WHEREAS, Article II, Section 3.1, of the Amended and Restated Bylaws of Public Hospital District No. 2, Snohomish County, Washington, d/b/a Verdant Health Commission provides that the dates, times and locations for the regular meetings of the Board shall be established from time to time by resolution adopted by the Board; and

WHEREAS, the Board desires to approve the schedule for its regular meetings for 2022;  
NOW, THEREFORE,

BE IT RESOLVED by the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, that the schedule for the regular meetings of the Board attached hereto as Exhibit A is hereby approved.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 15<sup>th</sup> day of December 2021, the following Commissioners being present and voting in favor of the adoption of the resolution.

\_\_\_\_\_  
President and Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Secretary and Commissioner

## CERTIFICATE

I, the undersigned, Secretary of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, Washington, certify that the attached copy of Resolution No. 2021-08 is a true and correct copy of the original resolution adopted on December 15, 2021, as that resolution appears on the Minute Book of the District.

DATED this 15<sup>th</sup> day of December 2021.

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Jim Distelhorst  
Secretary of the Board of Commissioners



## Proposed 2022 Meeting Calendar

	<u>Date/Time</u>	<u>Commissioner(s)</u>
<b><u>January 2022</u></b>		
Board Meeting	Wednesday, 1/26/22 at 8:00-10:00am	all + Brad Berg
<b><u>February 2022</u></b>		
Special Board Meeting	Saturday, 2/12/22 at 8:00am-12:00pm	all + Margot Helphand
Board Meeting	Wednesday, 2/23/22 at 8:00-10:00am	all
<b><u>March 2022</u></b>		
Board Meeting	Wednesday, 3/23/22 at 8:00-10:00am	all
<b><u>April 2022</u></b>		
Board Meeting	Wednesday, 4/27/22 at 8:00-10:00am	all
	<u>Date/Time</u>	<u>Commissioner(s)</u>
<b><u>May 2022</u></b>		
Board Meeting	Wednesday, 5/25/22 at 8:00-10:00am	all
<b><u>June 2022</u></b>		
Board Meeting	Wednesday, 6/22/22 at 8:00-10:00am	all
<b><u>July 2022</u></b>		
Board Meeting	Wednesday, 7/27/22 at 8:00-10:00am	all
<b><u>August 2022</u></b>		
Board Meeting	Wednesday, 8/24/22 at 8:00-10:00am	all

Note: regular Board meetings are scheduled for the 4<sup>th</sup> Wednesday of the month

	<u>Date/Time</u>	<u>Commissioner(s)</u>
<b><u>September 2022</u></b>		
Board Retreat	Saturday, 9/24/22 at 8:00am-12:00pm	all + Margot Helphand
Board Meeting	Wednesday, 9/28/22 at 8:00-10:00am	all
<b><u>October 2022</u></b>		
2023 Budget Meeting	Thursday, 10/20/22 at 6:00-8:00pm	all
Board Meeting	Wednesday, 10/26/22 at 8:00-10:00am	all
<b><u>November 2022</u></b>		
Board Meeting	Wednesday, 11/16/22 at 8:00-10:00am	all
<b><u>December 2022</u></b>		
Board Meeting	Wednesday, 12/21/22 at 8:00-10:00am	all

Note: regular Board meetings are scheduled for the 4<sup>th</sup> Wednesday of the month



## **2022 Officers & Committee Assignments**

- President – Jim Distelhorst
- Secretary – Karianna Wilson
- Executive Committee – Jim Distelhorst and Karianna Wilson
- Finance Committee – Bob Knowles and Carolyn Brennan
- Program Committee – Bob Knowles and Deana Knutsen
- Strategic Collaboration Committee – Jim Distelhorst, Karianna Wilson
- Medical Advisory Committee – Jim Distelhorst

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2021-10

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington, appointing and designating Tammy Keuser as Hospital District Auditor and authorizing Bank of America, N.A., to honor her facsimile signature in that capacity; and removing Mary Jo Jacobs as Hospital District Auditor.

BE IT RESOLVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, as follows:

Section 1. Tammy Keuser is found to be a person experienced in accounting and business practices, and is hereby appointed and designated Hospital District Auditor as of December 15, 2021, to perform under the direction of the Superintendent and Chief Executive Officer the duties set forth in Article III, Section 2, of the Bylaws of the District, a municipal corporation.

Section 2. Wells Fargo Bank, N.A. (the "Bank"), as a designated depository of this municipal corporation, and its correspondent banks are hereby requested, authorized and directed to honor all checks and warrants drawn in the District's name on its respective accounts with the Bank (including those drawn to the individual order of any person or persons whose names appear thereon as signer or signers thereof) when bearing or purporting to bear the facsimile signature of the following:

TAMMY KEUSER, Hospital District Auditor,

and the Bank (including its correspondent banks) shall be entitled to honor and to charge this municipal corporation for all such checks and warrants regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with the Bank by the Secretary or other authorized officer of the District; and further that all previous authorizations for the signing and honoring of such checks and warrants for the payment of the money drawn on the Bank by the District are continued in full force and effect as amplified hereby; that this authority shall continue in force until notice in writing of its revocation shall have been given to and received by the Bank; and that all transactions aforesaid which previously have taken place are hereby confirmed and ratified.

Section 3. Mary Jo Jacobs is hereby removed as the Hospital District Auditor effective as of December 15, 2021. The Superintendent is authorized and directed to notify the Bank in writing that Mary Jo Jacobs has been removed as Hospital District Auditor.

ADOPTED and APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 15th day of December, 2021, the following Commissioners being present and voting.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary and Commissioner



## CERTIFICATION

I, the undersigned, Secretary of Public Hospital District No. 2. Snohomish County, Washington (the "District"), hereby certify as follows:

1. The attached copy of Resolution No. 2021-10 (the "Resolution") is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Commission of the District held at the regular meeting place thereof on December 15, 2021, as that Resolution appears on the minute book of the District; and

2. A quorum of the members of the Commission of the District was present throughout the meeting and a majority of the members of the Commission voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 15th day of December, 2021.

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

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Secretary of the Commission

**Balance Sheet**  
As of October 31, 2021

	A	B	C	D
	Dec 31, 2020	Nov 30, 2021	\$ Change	Comments:
<b>1 ASSETS</b>				
<b>2 Current Assets</b>				
<b>3 Cash Balance</b>	3,404,411	3,024,003	(380,408)	1m paid to Seamar BHC
<b>4 Other Current Assets</b>	55,995,957	55,332,649	(663,308)	Includes Investments & Prepaid Expenses
<b>5 Total Current Assets</b>	59,400,367	58,356,652	(1,043,716)	
<b>6 Total Long-term &amp; Fixed Assets</b>	43,056,966	41,620,078	(1,436,889)	Net of Accumulated Depreciation
<b>7 TOTAL ASSETS</b>	<b>102,457,334</b>	<b>99,976,729</b>	<b>(2,480,604)</b>	
<b>8 LIABILITIES &amp; EQUITY</b>				
<b>9 Liabilities</b>				
<b>10 Current Liabilities</b>	1,421,828	1,297,760	(124,069)	Swedish prepaid rent for November
<b>11 Long-term Liabilities</b>	-	-	-	
<b>12 Total Liabilities</b>	1,421,828	1,297,760	(124,069)	
<b>13 Total Equity</b>	101,035,505	98,678,970	(2,356,536)	Annual Net Income/(Loss)
<b>14 TOTAL LIABILITIES &amp; EQUITY</b>	<b>102,457,334</b>	<b>99,976,729</b>	<b>(2,480,604)</b>	

**Profit & Loss**  
November 30, 2021

	A	B	C	D	E	F
	Nov Actual	Nov Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
<b>1 INCOME</b>						
<b>2 Ordinary Income</b>	959,198	992,639	(33,441)	10,397,759	10,755,021	(357,262)
<b>3 EXPENSES</b>						
<b>4 Operating Expenses</b>	219,715	202,948	(16,767)	2,551,218	2,504,425	(46,794)
<b>5 Depreciation Expense</b>	118,944	107,864	(11,080)	1,308,529	1,136,354	(172,175)
<b>6 Program Expenses</b>	776,897	783,875	6,978	10,804,571	10,440,620	(363,951)
<b>7 Total Expenses</b>	1,115,556	1,094,687	(20,870)	14,664,319	14,081,399	(582,920)
<b>8 OTHER INCOME/(EXPENSE)</b>						
<b>9 Total Other Income/(Expense)</b>	163,214	280,833	(117,619)	1,942,075	3,144,167	(1,202,091)
<b>10 NET INCOME/(LOSS)</b>	<b>6,856</b>	<b>178,786</b>	<b>(171,930)</b>	<b>(2,324,485)</b>	<b>(182,211)</b>	<b>(2,142,274)</b>
Normalizing Items						
Building Healthy Communities				1,402,500	0	1,402,500
Election Costs				117,356	50,000	67,356
CHART				54,497	-	54,497
Value Village				0	295,323	(295,323)
Normalized Net Income/(Loss)						<b>(322,597)</b>

**Monthly Highlights**  
November 30, 2021

Verdant received dividend payments of \$33.6K, a realized loss of \$23.2K and an unrealized loss of \$47.6K on our investment portfolio which closed with an ending market value of \$55,437,159.

Program grant commitments total \$6,946,462 for 2021 excluding BHCF. Additional 2021 funding for COVID-19 programs total \$955.5K.

Revenue of \$123.1K and expenses of \$95.4K from the Kruger Clinic were incurred, netting to an additional operating income of \$27.6K.

## Public Hospital District #2, Snohomish County

DRAFT

## Profit and Loss

October - November 2021

	Oct 2021	Nov 2021	\$ Change	Comments:
<b>Ordinary Income/Expense</b>				
1 <b>Total Income</b>	958,698	959,198	(500)	\$500 reimburse from Molina for marketing items
<b>Expenses</b>				
<b>Operating Expenses</b>				
2 <b>Salaries &amp; Benefits</b>	92,339	83,626	8,713	Reduction in staffing (1 Retirement replaced contract EE & 1 position eliminated)
3 <b>Workers Comp</b>	1,884	1,372	512	
4 <b>Professional Services</b>	39,972	40,589	(617)	
5 <b>Amortization</b>	7,424	7,424	-	
6 <b>Purchased Services</b>	28,315	46,222	(17,907)	Allies Universal Security Services \$20.4k Oct 15-Nov11
7 <b>Supplies</b>	735	15,548	(14,814)	Postage for Winter 2021 Canopy Newsletter \$15.3k in November
8 <b>Repairs &amp; Maintenance</b>	24,071	9,328	14,743	Oct - 8.6k Guardian security install in VCWC; 9k HVAC repairs at Kruger
9 <b>Insurance</b>	5,573	5,573	-	
10 <b>Utilities</b>	12,483	3,342	9,141	Krueger estimated expense not accrued
11 <b>Taxes</b>	6,220	5,429	790	
12 <b>Other Expenses</b>	4,292	1,261	3,030	Oct - 3.5k Leadershipo Snohomish County
13 <b>Depreciation</b>	118,944	118,944	-	
14 <b>Total Operating Expenses</b>	342,251	338,659	3,592	
<b>Program Expenses</b>				
15 <b>Total Program Expenses</b>	692,328	776,897	(84,569)	Oct - CHART +54k
16 <b>Total Expense</b>	1,034,579	1,115,556	(80,978)	
17 <b>Net Ordinary Income</b>	(75,881)	(156,358)	80,478	
<b>Other Income/(Expense)</b>				
<b>Other Income</b>				
18 <b>Levy</b>	201,871	202,206	(335)	Note: Expect increase in December for year-end adjustment
19 <b>Investment Income/(loss)</b>	(183,708)	(37,188)	(146,520)	Net change in realized/unrealized gains and losses
20 <b>Non Operating Revenue</b>	(828)	(1,805)	976	
21 <b>Total Other Income/Expense</b>	17,335	163,214	(145,879)	
<b>Net Income</b>	<b>(58,546)</b>	<b>6,856</b>	<b>(65,402)</b>	<b>Increase in Program Expenses offset by decreased investment loss</b>

**Public Hospital District #2**

<b>Warrant Number</b>	<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
<b>Warrant Activity:</b>				
11/2/2021	15192	All City Fence Co.	337.82	November 2021 Fence Rental
11/2/2021	15193	Ana Evelin Garcia	1,183.00	WC 334 - 4-workshops 9/15,9/22,10/20,10/28; Curriculum development and coordination Sept. & Oct.
11/2/2021	15194	Aukema & Associates	802.00	Website Design & Development project - 4th payment
11/2/2021	15195	Bank of America - Trust	2,675.00	Annual trust fee for US Trust for Jon Smiley Account
11/2/2021	15196	City of Edmonds	948.14	Water, Sewer, Storm Drain 8/20 - 10/19/21
11/2/2021	15197	Comcast - Acct # 933676367	763.61	10/15/21 - 11/14/21
11/2/2021	15198	Consolidated Landscape Maintenance, Inc.	440.90	Landscaping November 2021
11/2/2021	15199	Dynamic Computing, Inc.	3,854.85	IT Consulting Services
11/2/2021	15200	ELTEC Systems, LLC	305.25	November 2021 Elevator Maintenance
11/2/2021	15201	Foster Garvey PC	4,056.00	Legal billing September 2021
11/2/2021	15202	Guardian Security Systems, Inc.	185.64	Open eye monitoring for 11/1 - 12/31/21
11/2/2021	15203	Puget Sound Energy	35.87	Natural Gas - Account number 220025094198
11/2/2021	15204	Quadient Finance USA Inc.	120.00	Postage
11/2/2021	15205	Regence Blueshield	7,745.80	November 2021 Medical & Dental Insurance
11/2/2021	15206	Snohomish County PUD	1,002.77	Electricity - Acct number 205299316
11/2/2021	15207	Terra Services, Inc.	1,926.80	Temporary Exec Asst/Office Manager - Week ending 10/24/21
11/2/2021	15208	Waste Management	286.55	October 2021 - Acct number 14-46467-83003
11/2/2021	15209	Wells Fargo	105.32	Account # 4856 2003 8200 7998
11/2/2021	15210	Puget Sound Energy	55.60	Natural Gas - Account number 220001924632
11/2/2021	15211	Waste Management	156.03	October 2021 - Acct number 14-46330-13003
11/2/2021	15212	Wells Fargo	22.01	Wells Fargo CC - 7/19/2021 - 8/20/2021 TW
11/2/2021	15213	Wells Fargo	29.34	Wells Fargo CC - 7/19/2021 - 8/20/2021 NB
11/2/2021	15214	Wells Fargo	644.49	Wells Fargo CC - 7/19/2021 - 8/20/2021 LE
11/2/2021	15215	Sistema Escolar USA	3,600.00	MC 1015 - Community educational workshops for navigating elementary, middle and highschool for S...
11/17/2021	15216	Allstream	59.68	Account #1299089 11/3/21 - 12/2/21
11/17/2021	15217	Coast Property Management	1,750.00	November Property Management fees
11/17/2021	15218	Comcast - Acct # 8498310221378586	299.57	8498 31 022 1378586
11/17/2021	15219	Comcast - Acct # 905447969	574.45	905447969
11/17/2021	15220	Dynamic Computing, Inc.	367.41	IT Consulting Services
11/17/2021	15221	Lesbia G. Orellana	1,500.00	Award #WC343 - Spanish workshop facilitation - Healthy Relationships between couple
11/17/2021	15222	McKinstry Co., LLC	1,144.23	HVAC Preventative Maintenance
11/17/2021	15223	Safeway	1,070.00	Food Insecurity Nutrition Incentive - October 2021
11/17/2021	15224	Seattle Food Nut	769.47	Virtual Cooking Demo
11/17/2021	15225	State Auditor's Office	282.75	Accountability Audit & Local Common Systems
11/17/2021	15226	Sue Waldin.	99.27	Supplies for cooking demos
11/17/2021	15227	Teresa Park Academy LLC	4,650.00	WC 347 - Design a Healthy Life amd Business for Spanish speaking community members
11/17/2021	15228	Terra Services, Inc.	3,853.60	Contracted employee
11/17/2021	15229	Turner HR Services, Inc.	2,169.71	HR Consulting - October 2021

Transaction Date		Payee	Amount	Purpose
<b>Warrant Activity (continued):</b>				
11/17/2021	15230	US Postal Service	15,239.09	Postage for Winter 2021 Canopy Newsletter
11/17/2021	15231	Verizon	139.67	November 2 - December 1, 2021 phone charges
11/17/2021	15232	Yasaura Carvajal	603.50	WC 329 - Promotoras work
11/9/2021	15252	Foster Garvey PC	10,232.00	Legal billing October 2021
11/9/2021	15254	Seattle Food Nut	407.33	WC 344 - Nutrition Programming - Virtual cooking demo: 12.2.21
11/9/2021	15255	Terra Services, Inc.	1,276.51	Temporary Exec Asst/Office Manager - Week ending 11/28/21
<b>Total Warrants</b>			<b>\$ 77,771.03</b>	

Transaction Date	Payee	Amount	Purpose
<b>Wire/ACH Activity:</b>			
11/01/2021	Valic	3,374.99	Payroll 401(a)/457 Deposit
11/01/2021	AmeriFlex Business Solutions	520.51	Flexible Spending - Claim Reimbursement
11/04/2021	Paychex	138.60	Payroll Processing Fees
11/05/2021	Valic	3,301.26	Payroll 401(a)/457 Deposit
11/08/2021	AmeriFlex Business Solutions	2.51	Flexible Spending - Claim Reimbursement
11/11/2021	Wells Fargo Merchant Services	71.33	Service Charge
11/15/2021	AmeriFlex Business Solutions	47.80	Flexible Spending - Claim Reimbursement
11/18/2021	Paychex	132.60	Payroll Processing Fees
11/22/2021	AmeriFlex Business Solutions	191.47	Flexible Spending - Claim Reimbursement
11/24/2021	Valic	3,392.07	Payroll 401(a)/457 Deposit
11/30/2021	AmeriFlex Business Solutions	192.31	Flexible Spending - Claim Reimbursement
11/23/2021	Paychex	96.36	Payroll Processing Fees
11/03/2021	Paychex	23,916.73	Payroll
11/17/2021	Paychex	24,514.34	Payroll
11/18/2021	Paychex	8,035.97	Payroll Taxes
11/30/2021	Paychex	22,496.57	Payroll
11/30/2021	Paychex	6,875.87	Payroll Taxes
	<b>Total Wire/ACH Activity</b>	<b>\$ 97,301.29</b>	

Transaction Date	Payee	Amount	Purpose
11/15/2021	Boys & Girls Club of Snohomish County	73,749.99	Program Payment
11/15/2021	Cancer Lifeline	1,166.66	Program Payment
11/15/2021	Cascade Bicycle Club Education Foundation	2,666.67	Program Payment
11/15/2021	Center for Human Services	43,384.32	Program Payment
11/15/2021	ChildStrive	52,127.99	Program Payment
11/15/2021	Cocoon House.	8,750.00	Program Payment
11/15/2021	Community Health Center of Snohomish Co	9,297.36	Program Payment
11/15/2021	Compass Health	12,635.58	Program Payment
11/15/2021	Concern for Neighbors Food Bank	200.00	Program Payment
11/15/2021	Domestic Violence Services Snohomish Co	14,666.66	Program Payment
11/15/2021	Edmonds College Foundation	14,212.50	Program Payment
11/15/2021	Edmonds School District No. 15	122,383.75	Program Payment
11/15/2021	Evergreen Recovery Centers	29,533.33	Program Payment
11/15/2021	Gambian Talents Promotion	9,550.00	Program Payment
11/15/2021	Homage Senior Services	64,309.10	Program Payment
11/15/2021	Interfaith Family Shelter	833.00	Program Payment
11/15/2021	Jean Kim Foundation	20,552.75	Program Payment
11/15/2021	Kinderling	12,500.00	Program Payment

11/15/2021	Korean Community Serv. Center	9,583.33	Program Payment
11/15/2021	Korean Women's Association	5,000.00	Program Payment
11/15/2021	Latino Educational Training Institute	7,400.00	Program Payment
11/15/2021	Lynnwood Food Bank	839.58	Program Payment
11/15/2021	Medical Teams International	12,500.00	Program Payment
11/15/2021	Millenia Ministries	12,452.08	Program Payment
11/15/2021	Pacific Treatment Alternatives	11,800.58	Program Payment
11/15/2021	Parent Trust for WA Children	658.33	Program Payment
11/15/2021	Prescription Drug Assistance Foundation	4,583.33	Program Payment
11/15/2021	Project Access Northwest	14,583.33	Program Payment
11/15/2021	Project Girl Mentoring Program	26,276.66	Program Payment
11/15/2021	Puget Sound Christian Clinic	53,550.00	Program Payment
11/15/2021	Refugee & Immigrant Services NW	15,000.00	Program Payment
11/15/2021	Snohomish County Legal Services	4,166.66	Program Payment
11/15/2021	South County Fire	19,771.66	Program Payment
11/15/2021	Therapeutic Health Services	15,512.42	Program Payment
11/15/2021	University of WA	7,554.67	Program Payment
11/15/2021	WA Kids in Transition	10,416.66	Program Payment
11/15/2021	Wonderland Child & Family Services	23,513.58	Program Payment
11/15/2021	YMCA of Greater Seattle.	7,775.00	Program Payment
11/15/2021	YWCA of Seattle, King and Snohomish Co	7,720.42	Program Payment
<b>Total Wires/ACH Transactions</b>		<b>\$ 763,177.95</b>	

Transaction		Payee	Amount	Purpose
Date				
Kruger Clinic Activity:				
1038 - 1060				
misc	Various Vendors	\$ 61,481.32	Administered by Coast Property Management	
Work Comp Activity:				
305518-21				
misc	Various Claimants/Vendors	\$ 1,804.52	Administered by Eberle Vivian	
Total Disbursements		\$ 1,001,536.11		

Deposits:	Transaction	Payer	Amount	Purpose
	Date			
	11/01/2021	Healthcare Realty	4,663.72	Monthly Rent
	11/02/2021	Edmonds Medical Clinic	6,830.84	Monthly Rent
	11/05/2021	Raymond Liu, D.D.S.	2,593.87	Monthly Rent
	11/10/2021	Snohomish County	910,954.72	Tax Levy Payment
	11/12/2021	Allied Dermatology Partners	7,595.38	Monthly Rent
	11/26/2021	Swedish Edmonds Hospital	830,540.32	Monthly Rent
	11/26/2021	Swedish Edmonds Children's Clinic	22,203.32	Monthly Rent
	11/26/2021	Swedish Edmonds Kruger Clinic	51,104.18	Monthly Rent
	11/29/2021	Molina Healthcare	500.00	Contribution to reimburse marketing expense
	11/30/2021	Healthcare Realty	4,663.72	Monthly Rent
	11/30/2021	Puget Sound Gastro	35,891.89	Monthly Rent
	<b>Total Deposits</b>		<b>\$ 1,877,541.96</b>	



VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT #2  
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 15192 through 15255 have been issued for payment in the amount of \$77,771.03. These warrants are hereby approved.

Attest:

\_\_\_\_\_  
Mary Jo Jacobs

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Warrants Processed:	11-01-2021 – 11-30-2021	\$ 77,771.03
Work Comp Claims Pd:	11-01-2021 – 11-30-2021	1,804.52
Kruger Clinic Processed:	11-01-2021 – 11-30-2021	61,481.32
Payroll:	10-17-2021 – 10-30-2021	23,916.73
	10-31-2021 – 11-13-2021	24,514.34
	11-14-2021 – 11-27-2021	<u>22,496.57</u>

70,927.64

Electronic Payments/ Adjustments:	Payroll Taxes	14,911.84
	Payroll Processing	367.56
	Valic Retirement	10,068.32
	FSA Payments	954.60
	Bank Fees	71.33
	Program Expenditures	<u>763,177.95</u>

860,479.24

Grand Total	<u>\$1,001,536.11</u>
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**PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON**

**RESOLUTION NO. 2021-09**

A resolution of the Commission of Public Hospital District No. 2,  
Snohomish County, Washington (the “District”), approving and adopting  
an amendment to the District’s budget for calendar year 2021.

WHEREAS, RCW 70.44.060 requires the Superintendent of the District to prepare a proposed budget of the contemplated financial transactions of the District for the ensuing year and to file the budget in the records of the Commission on or before the first day in November; and

WHEREAS, RCW 70.44.060 further requires the District to publish public notice of the proposed budget and the date and place of a hearing on the budget, which is required to be held on or before the fifteenth day of November, for two consecutive weeks in a newspaper printed and of general circulation within the boundaries of the District; and

WHEREAS, in compliance with the requirements of RCW 70.44.060, the Superintendent prepared, filed and provided notice of the District’s proposed 2021 budget, which proposed budget is attached hereto as Exhibit A (the “2021 Budget”); and

WHEREAS, the Commission held a public hearing on the 2021 Budget on October 14, 2020, in compliance with the requirements of RCW 70.44.060 and RCW 84.55.120; and

WHEREAS, the Commission has determined that it is necessary to amend the 2021 Budget to address changes in the District’s operation since the 2021 Budget was originally adopted; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO. 2, SNOHOMISH COUNTY, WASHINGTON, that the amended budget for 2021, in the form attached hereto as Exhibit A, is hereby adopted and approved.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2,  
Snohomish County, Washington, at an open public meeting thereof, held this 15th day of  
December, 2021.

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President and Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary and Commissioner

## CERTIFICATION

I, the undersigned, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), hereby certify as follows:

1. The attached copy of Resolution No. 2021-09 (the “Resolution”) is a full, true, and correct copy of the original resolution adopted on December 15, 2021, as that resolution appears on the Minute Book of the District.
2. A quorum of the members of the Commission was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have here unto set my hand this 15th day of December, 2021.

PUBLIC HOSPITAL DISTRICT NO. 2,  
SNOHOMISH COUNTY, WASHINGTON

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Secretary of the Commission

		2021	2021	
		Total Budget	Total Budget	
1	Income			
2	Operating Revenues			
3	5791 · Rental Income	-	-	
4	5791.1 · S/E Hospital Rental Income	9,772,960	9,772,960	
5	5791.2 · Kruger Clinic Rental Income	1,543,054	1,543,054	
6	5791.3 · Value Village Rental Income	354,388		- removed rents
7	5791.4 · Deferred Rental Income	243,359	243,359	
8	5792 · Pavilion Ground Lease Income	61,008	61,008	
9	5793 · Other Operating Income	16,000	16,000	
10	<b>Total Operating Revenues</b>	<b>11,990,770</b>	<b>11,636,381</b>	
11	Expense	-	-	
12	Operating Expenses	-	-	
13	Salaries	-	-	
14	6010 · Salaries	800,545	800,545	
15	6011 · Payroll Tax Expense	63,510	63,510	
16	6020 · Commissioners Wages	54,000	54,000	
17	<b>Total Salaries</b>	<b>918,055</b>	<b>918,055</b>	
18	Benefits	-	-	
19	6111 · Accrued Vacation	12,000	12,000	
20	6155 · Health Insurance	69,779	69,779	
21	6156 · Dental Insurance	6,096	6,096	
22	6160 · 401(a) Retirement Expense	47,082	47,082	
23	6190 · Other Employee Benefits	19,192	19,192	
24	6130 · Workers Comp Self Insurance	200	200	
25	6131 · Work Comp Service Fee-EV	18,627	18,627	
26	6137 · Workers Comp - State fund	2,400	2,400	
27	<b>Total Benefits</b>	<b>175,376</b>	<b>175,376</b>	
28	Professional Services	-	-	
29	6210 · Professional Fees	275,900	275,900	
30	6220 · Property Management	39,096	39,096	
31	6230 · Consulting	110,832	110,832	
32	6240 · Legal	122,411	122,411	
33	6250 · Accounting/Audit	55,000	55,000	
34	<b>Total Professional Services</b>	<b>603,239</b>	<b>603,239</b>	
35	Other Amortization	-	-	
36	8969 · Amortization - 12 LTGO Premium	-	-	
37	6966 · TI Amortization	89,088	89,088	
38	<b>Total Other Amortization</b>	<b>89,088</b>	<b>89,088</b>	
39	Interest Expense	-	-	
40	6954 · 12 LTGO Interest Exp	-	-	
41	<b>Total Interest Expense</b>	<b>-</b>	<b>-</b>	
42	Purchased Services	-	-	
43	6650.0 · Purchased Services	94,850	218,335	-added \$123.5k for election expense
44	6650.1 · Other KC Purchased Services	11,140	11,140	

		2021	2021
		Total Budget	Total Budget
45	6650.2 · Front Desk Staffing	6,000	6,000
46	6650.3 · Janitorial	141,436	141,436
47	6650.4 · Landscaping/Prk Lot Maint	52,312	52,312
48	6675.0 · Marketing	12,000	12,000
49	6675.1 · Sponsorships	10,000	10,000
50	6675.2 · Printing	19,900	19,900
51	6675.3 · Website	1,500	1,500
52	6675.4 · Events	-	-
53	6675.5 · Advertising	7,510	7,510
54	6697 · Network Hosting	20,000	20,000
55	<b>Total Purchased Services</b>	<b>376,648</b>	<b>500,133</b>
56	<b>Supplies</b>	<b>-</b>	<b>-</b>
57	6300 · Supplies	8,400	8,400
58	6460 · Postage	32,400	32,400
59	6480 · Books and Publications	650	650
60	<b>Total Supplies</b>	<b>41,450</b>	<b>41,450</b>
61	<b>Repairs and Maintenance</b>	<b>-</b>	<b>-</b>
62	6620 · Repairs	25,000	25,000
63	6621 · Maintenance Contracts	50,450	50,450
64	6622 · Kruger Clinic Repairs	43,520	43,520
65	<b>Total Repairs and Maintenance</b>	<b>118,970</b>	<b>118,970</b>
66	<b>Insurance</b>	<b>-</b>	<b>-</b>
67	6910 · Insurance	66,669	66,669
68	<b>Total Insurance</b>	<b>66,669</b>	<b>66,669</b>
69	<b>Utilities</b>	<b>-</b>	<b>-</b>
70	6510 · Electricity	99,790	99,790
71	6540 · Water/Sewer	28,152	28,152
72	6550 · Garbage	25,613	25,613
73	6560 · Natural Gas	800	800
74	6570 · Telephone/Internet	17,585	17,585
75	6580 · Security Monitoring	16,980	16,980
76	<b>Total Utilities</b>	<b>188,920</b>	<b>188,920</b>
77	<b>Taxes</b>	<b>-</b>	<b>-</b>
78	6820 · License and Tax	150	150
79	6821 · Leasehold Taxes	102,463	102,463
80	6825 · B&O Tax	9,690	9,690
81	<b>Total Taxes</b>	<b>112,303</b>	<b>112,303</b>
82	<b>Other Expenses</b>	<b>-</b>	<b>-</b>
83	6451 · Computer Expenses	24,016	24,016
84	6829 · Meals and Entertainment	3,000	3,000
85	6830 · Dues and Memberships	10,721	10,721
86	6840 · Travel and Meetings	10,000	10,000
87	6841 · Commissioner Education	12,500	12,500
88	6842 · Prof Dev Registration/Tuition	14,700	14,700

		2021	2021	
		Total Budget	Total Budget	
89	<del>6860 · Superintendent Discretionary</del>	-	-	
90	6990 · Miscellaneous Expense	10,000	10,000	
91	Total Other Expenses	84,937	84,937	
92	<b>Total Operating Expense</b>	<b>2,775,654</b>	<b>2,899,140</b>	
93	Programs	-	-	
94	7100 · Community Programs-External (Grar	8,000,000	8,000,000	
95	7200 · Superintendent Discretionary Fund	1,000,000	1,000,000	
96	7300 · Community Programs-Internal	-	-	
97	7301 · Conferences & Forums	29,000	29,000	
98	<del>7302 · Needs Assessment &amp; Eval</del>	-	-	
99	7303 · Nutrition & Physical Activity	98,650	98,650	
100	7304 · Behavioral Health	42,340	42,340	
101	7305 · VOA 211	105,500	105,500	
102	7306 · Multicultural Health Programs	44,405	44,405	
103	<del>7307 · Diabetes Prevention Program</del>	-	-	
104	7308 · Social Worker Case Mngmt	6,000	6,000	
105	7309 · Health Screenings & Education	2,000	2,000	
106	7310 · Provider Training & CME	10,000	10,000	
107	<del>7400 · One-time Events</del>	-	-	
108	7500 · Building Healthy Communities Fund	1,785,000	3,187,500	-added \$1,403.5 for BHC funding
109	7600 · Co-funding Opportunities	100,000	100,000	
110	7700 · CHART	3,600	55,033	- added \$51.4 for contract serices
111	<b>Total Program Expense</b>	<b>11,226,495</b>	<b>12,680,428</b>	
112	Net Ordinary Income	2,011,380	3,943,186	
113	Non Operating Revenue (Expense)	-	-	
114	8030 · 2003 GO Tax Levy	-	-	
115	5020 · M&O Tax Levy	2,470,000	2,470,000	
116	5030 · Unrealized/Realized G/L on Investment	300,000	300,000	
117	5781 · Investment Income	600,000	600,000	
118	4035 · MI/CPE Payment	-	-	
119	5500 · Other Income (Expense)	55,000	55,000	
120	<b>Total Non Operating Revenue (Expense)</b>	<b>3,425,000</b>	<b>3,425,000</b>	
121	<b>Earnings before Depreciation</b>	<b>1,413,620</b>	<b>(518,186)</b>	
122	Depreciation	-	-	
123	6710 · Depr - Land Improvements	9,041	9,041	
124	6720 · Depr - Building	1,084,011	1,084,011	
125	6730 · Depr - Fixed Equipment	178,805	178,805	
126	6740 · Depr - Major Equipment	73,657	73,657	
127	6750 · Depr - Minor Equipment	6,569	6,569	
128	<b>Total Depreciation</b>	<b>1,352,083</b>	<b>1,352,083</b>	
129	<b>Net Income</b>	<b>61,538</b>	<b>(1,870,269)</b>	- reduction of \$1,931.8k

**I. Modifications to Contracts-for Review**

None

**II. Expiring Contracts**

Organization	Program	Current Annual Award	Requested Annual Award	Difference	Recommendation
Project Girl	Immersion Lab/Youth Mentoring	\$157,660 (Year 1)	\$157,660	0	Fund as requested. Included in Q4 funding proposal table below.
Volunteers of America	2-1-1 CRA	\$95,500 (Year 1)	\$103,800	+8,300 (8.7%)	Fund as requested. Funded via separate budget line item.
	Total:	\$253,160	\$261,460	3.27%	

**III. Superintendent's Discretionary**

**Newly Funded:**

None

**Ideas in Progress**

None

If funded as presented, Superintendent's Discretionary Funds unallocated balance for 2021: **\$34,460.37** (please note, we received refunds from budget surplus totaling \$50,858 that have been added back to the available funding balance and have re-allocated portions of Compass Embedded Social Worker funding to 2021 budget).

We plan to open applications for 2022 COVID funding (following new monthly Board approval process) in Fluxx mid-December.

**IV. Q4 Grantmaking**

Organization	Program	Current Award (if applicable)	Annual Request	Recommended Funding Amount
Compass Health	Community Transitions	-	\$ 380,588.00	\$ 326,112.00
DVS	South County Advocate	\$ 96,000.00	\$ 120,000.00	\$ 96,000.00
Edmonds College Foundation	Food Insecurity Program	\$ 52,000.00	\$ 55,000.00	\$ 50,000.00
Edmonds Senior Center	Enhancing Health and Wellness	\$ 116,000.00	\$204,000	\$ 116,000.00



Helping Hands Project Organization	Rapid Food Assistance Program	-	\$ 121,160.00	\$ 52,000.00
Homage Senior Center	Center for Healthy Living	\$ 628,095.00	\$561,744	\$ 324,327.00
LETI	LETI Café'	-	\$ 85,240.00	\$ 50,000.00
Lynnwood Foodbank	Focus on Nutrition		\$ 52,000.00	\$ 52,000.00
Parent Trust of Washington	SMART in ESD	\$ 15,000.00	\$ 71,895.00	\$ -
Project Girl	Youth Mentoring	\$ 157,660.00	\$ 157,660.00	\$ 157,660.00
UTSAV	Community Food and Coordination	-	\$ 100,160.00	\$ 52,000.00
	<b>Total</b>		<b>\$ 1,909,447.00</b>	<b>\$ 1,276,099.00</b>
	renewals:		\$ 1,167,299.00	\$ 745,987.00
	New:		\$ 742,148.00	\$ 530,112.00

**V. Other**

- a. Updated Renewal Guidelines for approval
- b. Draft Budget Definitions for discussion

## **DRAFT Non-renewal Guidelines**

The Verdant Health Commission is dedicated to creating a transition plan with each grant partner after Verdant's grant funding ends. The following guidelines are designed to assist with planning for this transition while providing sufficient notification that allows grantees to identify and secure alternate sources of funding. The goal is to have a consistent and transparent methodology in making and communicating non-renewal decisions as well as in the provision of any transition funds.

All current grantees will be regularly reminded of the date of expiration of their current contract and annual opportunities for renewal requests will be evaluated as part of the quarterly application process. All contracts include language that continued funding is contingent upon successfully meeting included program outcomes, budgets, and other contract terms.

### **Cause(s) for non-renewal**

- Outcomes not achieved with previous contract
- Availability of Verdant funds
- Changing strategic priorities (based on CHNA, annual Board strategic plan and priorities, etc)
- Other (including, but not limited to, grant partner's adherence to budget)

### **Transition Funding providing following notice of non-renewal**

One-time payments of 25% of current annual contract award will be provided to non-renewal partners with a three month extension of program deliverables and final report due date via contract amendment (fluxx)/Grant Modification process (current) approved monthly by Board.

### ***Ability to reapply in future***

Organizations are not prohibited from seeking future funding or alternative funding sources (BHCF, COVID, event sponsorship, etc), although if non-renewal is due to changing strategic priorities, they are unlikely to have a competitive request for any funding availability until/if priorities change or if the request is a new scope of work

### ***Resources available***

- Funders roundtables will be offered quarterly to introduce grantees to new funders.
- Grantees will be introduced to potential strategic partners

### ***Staying connected***

Our hope is that organizations with unsuccessful renewal applications will remain active participants in the Verdant community and engage in opportunities such as VPR, outreach events, and training/technical assistance opportunities provided.

## Verdant Community Social Worker Highlights: November/December 2021

- Case Management – continuing support for 15 clients.
- CHART Leadership and Facilitation – October 1, 2021, was the official date of transfer of services. I have continued to work closely with The Extra Step, to ensure a smooth transfer of services, warm handoff of clients, and commitment to supporting clients' progress.
- This past month included weekly team check ins, DEI Individual Meeting, monthly County Outreach Coalition, monthly Snohomish County Community Behavioral Health Committee, Snohomish County Connector's meeting, and the Homeless Policy Task Force. New commissioner meeting to inform on Verdant programs.
- I have worked 6 months at Swedish Edmonds, typically one day per week. I coordinate work between the psychiatric unit (9W), the emergency departments behavioral health assessment team (BHAT), and the hospital case management team. The goal is to begin to build rapport with clients before their discharges, in hopes of obtaining better health and wellness outcomes outside of the hospital setting. To date, 34 referrals since 5/28/21. Of these new referrals, 7 were consultations, and referred to more appropriate resources. 7 are unknown status at this time as they did not follow up with referral. As of today, I have 10 new clients from this referral source, and 8 clients that have not followed through with referral after discharge.
- Completed the final Accountable Communities of Health (ACH) report for the Medicaid Transformation Project, in which we included the CHART program as our main focus. UPDATE: Report approved and rating was 100% of goal. Final payment will be made mid-December.
- With the increase in opioid related deaths, Verdant will be sponsoring several NARCAN trainings after the first of the year. In partnership with Snohomish County Human Services Opioid Outreach and Molina Health, we will provide two in person and one virtual training, and Molina will be providing free NARCAN to participants.

**SAVE A LIFE**  
with one spray



# NARCAN TRAINING

**A Simple Spray Could Save a Life!**

Please join Amy Wheat, Opioid Outreach Specialist with Snohomish County Human Services to learn how to administer Narcan (Naloxone), a nasal spray that can block the effects of an opioid overdose. This training will include information about what an opioid overdose looks like, and how to use the antidote to reverse the opioid overdose.

Narcan will be available for each participant to take a dose with them at the end of the training.

**THE TRAINING IS FREE AND  
OPEN TO ANYONE IN THE COMMUNITY.**

**Pre-registration is required.**



## OFFERED 3 TIMES:



**Tuesday Jan 18**  
**11 a.m. - 12 p.m.**



**Saturday, Jan. 22**  
**10-11 a.m.**



**Thursday, Jan. 27**  
**6-7 p.m.**

## Location:

**In person at Verdant Health  
Center or via Zoom.**

For more information or to  
register, visit [verdanthealth.org](http://verdanthealth.org)  
or call 425-582-8600.