

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
Regular Meeting
AGENDA
September 28, 2022
8:00 a.m. to 10:00 a.m.

The public can participate in person at the Verdant Community Wellness Center or join via Zoom by visiting <https://us02web.zoom.us/j/81877444580> Meeting ID: 818 7744 4580 or the call-in number is 253-215-8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Land & Enslaved People's Acknowledgement	---	8:01	---
C. Approval of Minutes	Action	8:03	
1. August 24, 2022 Regular Board Meeting			2
2. August 25, 2022 Special Board Meeting			9
3. September 10, 2022 Special Board Meeting			16
D. Public Comments (limit 3 minutes per speaker)	Information	8:05	---
E. Presentation: Dr. Rebecca Miner, Edmonds School District	Information	8:14	---
F. Superintendent Report	Information	8:34	---
1. Verdant Operations			
2. Community Outreach Update			
G. Executive Committee Report	Information	8:37	---
1. Strategic Planning update			
H. Finance Committee Report			
1. Review Financial Statements & Cash Activity	Information	8:38	24
2. Authorization of Payments of Vouchers and Payroll	Action	8:48	33
3. Resolution 2022:08: Appointment of Kaysi Kelly as Treasurer	Action	8:50	35
I. Program Committee Report			
1. Conflicts of Interest	Information	8:55	---
2. COVID Grant Requests	Action	8:56	38
3. Q3 Grant Requests	Action	9:05	38
J. Public Comments (limit 3 minutes per speaker)	Information	9:45	---
K. Commissioner Comments	Information	9:54	---
L. Adjournment		10:00	

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Regular Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

August 24, 2022

8:00 a.m.-10:00 a.m.

**Commissioners
Present**

Dr. Jim Distelhorst, President
Karianna Wilson, Secretary
Deana Knutsen, Commissioner
Bob Knowles, Commissioner
Carolyn Brennan, Commissioner

Staff

Lisa Edwards, EdD, Superintendent
Sandra Huber, Community Engagement Manager
Nancy Budd, Community Social Worker
Zoe Reese, Director of Community Impact
Kaysi Kelly, Executive Assistant/Office Manager

Guests

Elizabeth Lunsford
Jody Early
John Kim, PHPDA

Call to Order

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:01 a.m. by President Distelhorst.

**Approval of
Minutes**

Motion was made by Commissioner Brennan, seconded by Commissioner Wilson. Motion passed to approve the minutes of the regular board meeting on July 27, 2022.

(E:69:22)

Motion was made by Commissioner Brennan, seconded by Commissioner Wilson. Motion passed to approve the minutes of the special board meeting on August 8, 2022.

(E:70:22)

Motion was made by Commissioner Brennan, seconded by Commissioner Wilson. Motion passed to approve the minutes of the special board meeting on August 11, 2022.

(E:71:22)

Motion was made by Commissioner Brennan, seconded by Commissioner Wilson. Motion passed to approve the minutes of the special board meeting on August 17, 2022.

(E:72:22)

Public Comments Elizabeth Lunsford: Resident of Lynnwood. Volunteers with the City. Is a big fan of Verdant. Is here to speak about her own mental health. She had reached out to Verdant via email and was ignored. She doesn't feel comfortable in this city thinking about the resident who was ignored by police sitting and watching YouTube on his phone. It should be common knowledge that the population, the people you serve are struggling. She hopes we consider the people in our community who can't speak, who don't have a voice.

Greg Schwab: Resident of Lynnwood, works with the Superintendent of Edmonds School District. He is embarrassed to know that the Woodway Play Fields continue to be locked for community use. He believes perhaps the security vendor for the school has been locking it. To resolve this issue, the lock and the mechanism to close the gate has been removed completely.

**Community
Presentation:
Jody Early and
Sandra Huber,
Mental Health
Matters (E:73:22)**

Jody Early, Associate Professor in the School of Nursing and Health Studies at UW Bothell, thanked the team involved in propelling this program and Verdant for supporting Mental Health Matters. By working upstream to improve early intervention for the mental health crisis, we can reduce the amount of emergency admittance for mental illness. She shared some statistics about mental health and suicide. Suicide is the 2nd leading cause of death for ages 10-34. Data shows there will be a shortage in health workers. To combat this shortage, researchers have been gathering evidence about community health workers/village health workers. The Mental Health Matters program uses an evidence-based model as well as a culturally appropriate approach. They have partners in the community to help them connect to marginalized groups. The program utilizes four main strategies (1) mental health education, (2) community roundtables, (3) community events, (4) outreach and navigation. Their Peer Mental Health Navigator Training program is unique and has been vetted by advisors. Ms. Early provided thanks to Anna Constance from UW Bothell to put this training module online. Their first training included 53 navigators, surpassing their goal of 40 participants. About 60% of Peer Navigators had not had any previous training related to mental health but we saw a significant confidence in the way they spoke about mental health. Their most popular roundtable discussion, with over 150 attending on Zoom, was a presentation titled "The Intersectionality of Trauma & Addiction." Youth are interested in this work and come to MHM asking how they can help. The youngest Mental Health Peer Navigator was 14-years old. Ms. Early provided thanks to Annika Sahota who successfully co-created a virtual conference bringing over 200 attendees. They hosted a youth focus group to gather data and the first session brought in over 80 youth. The Mental Health Matters program

was recently highlighted on King5 news. Ms. Early ended her presentation by providing the Board with ideas for how to continue to support this program, such as spreading the word and connecting them with other partners and funding opportunities.

For additional information about this program, visit their website at www.MentalHealthMattersWa.com.

Commissioner Wilson asked what Ms. Huber and Ms. Early thought made this program so successful. Ms. Early answered that word-of-mouth, timing, and the need in the community for individuals and caregivers who are taking care of someone with a mental illness. Ms. Huber added that we saw the need in the community, but it would take too much time to train a professional, so they had to resort to utilizing the community to support their peers.

Finance Committee Report

The Finance Committee met on August 22, 2022. Ms. Simpson reviewed the financial statement and cash activity for July 2022 (E:74:22).

There is a balance of \$48k on our balance sheet due to old self-insured claims. Ms. Simpson discussed the revenue and losses compared to the budget. Notably, revenue was higher in July 2022 due to the Common Area Maintenance (CAM) charges being paid back by tenants. The 2018 awards for Building Healthy Communities are now fully paid out.

Authorization for Payment of Voucher and Payroll

Authorization for payment of vouchers and payroll: Warrant numbers 15629 through 15674 and references B-C for July 2022 for payment in the amount of \$280,535.47 were presented for approval (E:75:22). ***Motion was made by Commissioner Brennan, seconded by Commissioner Wilson. Motion passed.***

Approval of Invitation to Bid for Full HVAC Replacement

Ms. Simpson brought forward the HVAC replacement Invitation to Bid (ITB) for Kruger Clinic, to be reviewed and approved by Commissioners (E:76:22). Verdant will publish the ITB on 9/13/2022. Commissioner Brennan will be the designated Commissioner who is involved in the review and selection process. ***Motion was made by Commissioner Wilson, seconded by Commissioner Brennan. Motion passed.***

2023 Budget Timeline

Ms. Simpson provided a timelines overview of the 2023 budget preparation showing deadlines and the special public hearing (E:77:22).

Property Update

- Ms. Simpson updated Commissioners about the Kruger Clinic roof replacement project. The related ductwork during the roof

project has been underway without issue, except for the slight rain delay and an HVAC failure which was resolved for tenants using a temporary solution.

- Ms. Simpson reported the architectural contract is soon to be in place for the Kruger Clinic refresh.

- The agreements for transitioning the property manager of Value Village, Kruger Clinic, and Verdant Community Wellness Center are in process for signature and will transition on 10/1/22.

- Verdant has reached out to our leasing agent to provide a proposal for refreshing the two suites of the Kruger Clinic that are vacant and losing \$100k in revenue per year.

Dr. Edwards reported that the Value Village report from the Department of Ecology is complete, and we expect the environmental work to begin in mid-September. Because of the delay of the EIS study, we are now approaching the 1-year anniversary of the appraisals we received in 2021 and are required to renew these appraisals. We have already reached out to the three appraisers for an updated letter. ***Commissioner Knutsen made a motion to extend the LOI through October 31, 2022, Commissioner Wilson seconded. Motion passed.***

Commissioner Wilson commented that all this facility management is taking a lot of Ms. Simpson and Dr. Edwards' time and the Board needs to talk about how to manage this internally.

Superintendent Report

Dr. Edwards thanked the Verdant team on their hard work to bring in 300 members of the community to our annual National Night Out event on August 2nd. She thanked Kaysi Kelly for manning the booth at the Woodway Town Fair. We are working hard to make sure Verdant has a presence at community events. She thanked Monika Star for managing the hybrid cooking classes. Additionally, the team has been working behind the scenes to prepare data for Commissioners' strategic planning special meetings in August. She thanked Maggie Konstanski and Zoe Reese for their work in preparing Community Health Needs Assessment survey and grant funding data for Commissioners. She provided thanks to the whole Verdant team for preparing this information and attending late-afternoon meetings during the week.

In July we had a potential roadblock with Providence-Swedish Edmonds who proposed moving women's reproductive services from Edmonds campus to Everett, but they thankfully walked back on that transition. Chief Executive Darren Redick has

resigned and Kristy Carrington, regional Chief Nursing Officer, has stepped in as interim Chief Executive. Dr. Edwards looks forward to meeting with her on a monthly recurring basis.

The next strategic planning meeting is Thursday, 8/25 at 5:00-8:00 p.m. Commissioner Wilson commented for those attending these strategic planning sessions and reading our minutes that the meetings take place primarily due to two reasons, (1) to create priorities around the Community Health Needs Assessment survey results and (2) to strategize how to maintain the hospital agreement.

Executive Committee Report

President Distelhorst reported that the committee met on Wednesday, August 17, 2022 to review the agenda for the August 24th board meeting. No action was taken.

Program Committee Update

Commissioner Knutsen reported that the Program Committee met on 8/3/22 in preparation for today's Board meeting (E:78:22).

Conflicts of Interest

None.

COVID Grant Request

Ms. Reese brought forward one COVID grant request for Commissioner review.

Motion was made by Commissioner Knutsen to approve the COVID grant funding request for the Foundation for Edmonds School District, Commissioner Wilson seconded. Motion passed.

Agency	Program	Request	Description	Committee Recommendation
Foundation for Edmonds School District	Ongoing Pandemic Response Student Meals	\$10,000	Requesting additional funds to support student meal supplies due to inflation impact on food prices and increased family demand. We provided \$22,500 in April.	Fund as Requested. Work with all food partners to streamline food provision to ESD students.

Q3 Requests

Ms. Reese presented a table by budget year comparing the annual budget of 2022 and 2023. Notably, the Q4 funding cycle will 100% affect the 2023 budget, not 2022.

Commissioner Knutsen commented that the Board will be reviewing these grant funding balances and 2023 budget impacts at the upcoming strategic planning meetings.

Lahai Health Transition Funding.

Ms. Reese reported there was one funding partner who was not included in the Q3 funding process so we will be providing them notice and transitional funding to support their Q3 funding.

Motion was made by Commissioner Knutsen to support

the transition funding of \$19,000, Commissioner Wilson seconded. Motion passed.

Public Comments Elizabeth Lunsford asked if the “Building Healthy Communities” program was the same as the City of Lynnwood. Public perception matters and the public thinks we are involved. Dr. Edwards responded that to her knowledge Verdant has not commented on the Community Justice Center.

Commissioner Wilson clarified that our “Building Healthy Communities” is a capital funding project for the community. Dr. Edwards pointed out page 75 of the handout showing Verdant’s Community Social Worker, Nancy Budd’s, class Building Relationships on September 8th and thanked her for her work in bringing these service trainings to the community (E:79:22).

Commissioner Comments Commissioner Knutsen asked if Verdant would be a part of the upcoming COVID booster shots available which will combat the Omicron variant. Ms. Reese answered that she is working with a health district to see what their plans were around community-based plans. She will work with them around messaging and if there are gaps in access such as providing transportation and pop-up booster drive-ins. We are also working with Seattle Visiting Nurses Association. Commissioner Knutsen continued, as we’ve heard from the Lynnwood community member today, it’s important that Verdant promotes the resources available. She thanked the Verdant staff for their diligent work in preparing the strategic planning meeting materials.

Commissioner Distelhorst pointed to page 79 of the Board meeting packet, noting the website hits peaking on July 27, the day of our July Board meeting, and thanked staff for their work in promoting Verdant’s work in the community (E:80:22).

Commissioner Wilson appreciates that someone from the Edmonds School District came today to tell us that the locks have been removed from the Woodway Play Fields. She wants the Edmonds School District to know that the Board takes this seriously to have community access to the fields, as specified in the original project contract. She consistently is notified by a very active group of community members when the park is locked and inaccessible. She herself recently tried to use the field with her daughter and it was locked. As such, she will vote ‘No’ on any proposal that comes from Edmonds School District until she sees real action taken by them to resolve this issue once and for all. She would also like to see a sign on the fields recognizing Verdant’s \$2.5MM investment in that project.

Commissioners Meeting
August 24, 2022

Commissioner Brennan appreciates the public comments from the community. She plans to attend the South County Fire Commission meeting on September 6th to make public comment. She enjoys connecting with people in these hybrid meetings.

Adjournment

The meeting was adjourned at 9:38 a.m.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

August 25, 2022

5:00 p.m.-8:00 p.m.

**Commissioners
Present**

Jim Distelhorst, MD, President
Deana Knutsen, Commissioner
Carolyn Brennan, Commissioner
Karianna Wilson, Commissioner
Bob Knowles, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
Riene Simpson, CPA, Director of Finance
Maggie Konstanski, Grants Manager
Zoe Reese, MPA, Director of Community Impact & Grantmaking
Kaysi Kelly, Executive Assistant/Office Manager
Sandra Huber, Community Engagement Manager
Nancy Budd, Community Social Worker
Monika Star, Wellness Center Assistant
Kirk Mathis, Digital Communications & Marketing Manager

Guests

Margot Helphand, Facilitator
Brad Berg
Heidi Stauber
Nancy Lay
Kenzie
Lauren Larlingo
Robert Williams
Mikka N.
Allison Quinn
Catalina Angel
Cayden Alan
Paula Marshall
Elizabeth Lunsford

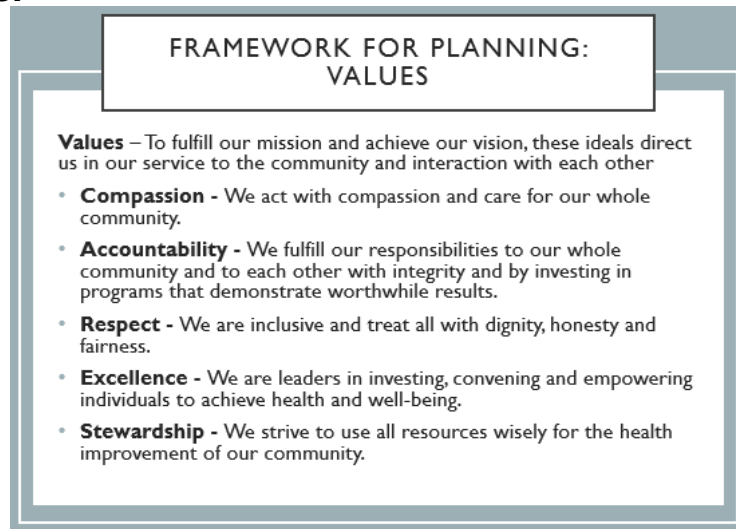
Call to Order

The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:01 p.m. by President Distelhorst.

**Goal of Meeting
and Review of
Values**

Ms. Helphand presented slides to walk Commissioners through the goals of today's meeting. She asked Commissioners to review the values and discuss any necessary changes (E:81:22).

Values:



**FRAMEWORK FOR PLANNING:
VALUES**

Values – To fulfill our mission and achieve our vision, these ideals direct us in our service to the community and interaction with each other

- **Compassion** - We act with compassion and care for our whole community.
- **Accountability** - We fulfill our responsibilities to our whole community and to each other with integrity and by investing in programs that demonstrate worthwhile results.
- **Respect** - We are inclusive and treat all with dignity, honesty and fairness.
- **Excellence** - We are leaders in investing, convening and empowering individuals to achieve health and well-being.
- **Stewardship** - We strive to use all resources wisely for the health improvement of our community.

Commissioner Knowles pointed out from Slide 4 the word “whole” in that we support the *entire* community, not just those in need but also to maintain the health of residents already in good health. Commissioner Brennan also agreed to focus on the word “whole.”

Commissioner Wilson suggests changing the word “improvement” from the Stewardship bullet in Slide 5.

Commissioners reviewed each of the three priorities and discussed potential revisions to each Goal and Objective (E:82:22).

**Priorities and
Definitions**

Goals & Objectives: Mental Health:



**GOALS AND OBJECTIVES:
MENTAL HEALTH**

- **Goal:** All residents can access affordable and equitable mental health care.
- **Definition:** Clinical and non-clinical mental health and substance use disorder prevention and treatment that increases patient access to care.

OBJECTIVES:

- Licensed mental health and substance use services are available
- Suicide prevention services are available
- Positive coping and overall mental well-being classes and support groups are available
- Programs and services are tailored to the cultural and native language needs of individuals.
- Embedded Social Worker and case management are supported

Commissioner Brennan pointed out that “affordable and equitable” in the Goal seems a bit too aspirational.

- Ms. Huber commented that nowhere in the Goal does it state that Verdant has to be the only provider of this

service and urged Commissioners to consider that as they revise this Goal, and not to remove those words.

- Commissioner Knutsen agrees with Ms. Huber's comment. In the beginning, Verdant was aspirational. We were motivated to make big changes in our community.

Commissioner Wilson asked Commissioners and staff what "equitable mental health care" means to them.

- Ms. Reese, MPA, answered that to her, it means all residents in the whole community have access to services to meet their needs.
- Ms. Konstanski added that we want everyone in our community to have access to *good* mental healthcare. This could mean some people need different levels of support for their care, such as programs tailored to kids in schools who face a stigma from their parents, services available in evening hours after the 9am-5pm schedule, removing language barriers for minority groups.
- Commissioner Knowles responded to Ms. Konstanski that her definition relates to "access" and he doesn't think the word "equitable" is needed as it seems redundant. He would remove "equitable" and keep "affordable" only in the Goal.
- Ms. Huber pointed out that without the word "equitable," there is no access. For example, if you have a clinic available for access, someone still might not be able to access it if they can't drive, or they show up and nobody is there to speak their language.
- Commissioner Knutsen agrees with Ms. Huber and even though you might think "equitable" is a buzzword, it is important.
- Commissioner Distelhorst said equitable means we recognize that the system is setup in a way that creates barriers for some people and that we are working to remove those barriers.

Commissioner Wilson pointed out the word "tailored" in the Objectives section as this means "narrowed" to her and she does not want to narrow our programs.

Executive Session

President Distelhorst announced that executive session would begin at 5:29pm and go for one hour until 6:30pm. No action would be taken during this time.

1. To consider the legal risks of a proposed action of the district.

Executive session was extended 15 minutes, to 6:45pm.

Executive session was extended 15 minutes, to 7:00pm.

Executive session was extended 5 minutes, to 7:05pm.

Open Session

President Distelhorst re-opened the meeting for public session at 7:05pm. No action was taken during the Executive Session. ***Commissioner Knowles made a motion to have Q3 2022 and Q4 2022 funding requests evaluated by the whole board then transition back to a Program Committee review starting with 2023 grant requests. The Q3 grant requests will be under current priorities, the Q4 grant requests will be under the new priorities. Commissioner Wilson seconded. Motion passed.*** (E:83:22)

Dr. Edwards recommended to have staff run these numbers under the new scenario. Commissioner Knowles asked staff to please reach out to the Executive Committee if they need any clarifications about the scenario so as not to waste any time in moving this new grantmaking scenario forward.

Discussion of Priorities & Definitions continued...

Goals & Objectives: Access to Healthcare

**GOALS AND OBJECTIVES:
ACCESS TO HEALTHCARE**

Goal: All residents can access affordable and equitable healthcare.

- **Definition:** Clinical services (medical and dental) including care coordination and supportive navigation of systems that reduce barriers to individuals accessing care.

OBJECTIVES:

- Free or sliding scale healthcare services are offered
- Patient advocacy, healthcare navigation and care coordination are offered
- Healthcare services are tailored to the cultural and native language of residents
- Services and programming are delivered in non-clinical settings
- A full array of lines of service are retained at our community hospital.

Ms. Helphand asked Commissioners to review and edit the Goals & Objectives of this priority.

Commissioners agreed to remove the word “equitable” from the Goal and use “affordable” only.

Commissioner Knutsen suggested adding a bullet in the Objectives about our response to public health needs/crisis (such as the COVID-19 pandemic).

Commissioner Wilson suggested to revise the third Objectives bullet from “are tailored to...” to “meet the...”

Commissioner Knutsen clarified that we do offer services and programs in “clinical” settings so this should be included in the fourth Objectives bullet.

Commissioner Wilson added “per our contract” to the end of the fifth Objectives bullet regarding the community hospital.

Goals & Objectives: Food Security

**GOALS AND OBJECTIVES:
FOOD SECURITY**

- **Goal:** All residents have equitable access to nutritious food that supports their health needs.
- **Definition:** Affordable and nutritious food is available to meet the health needs of each resident on a regular basis.

OBJECTIVES:

- Food banks and pantries meet the immediate needs of residents
- Food Programs improve access to culturally relevant foods
- Dietary and nutritional classes help residents to make informed food choices

Commissioner Wilson asked if we needed to include “on a regular basis” in the definition since it is vague.

Commissioner Brennan asked to include “affordable” and exclude “equitable” within the Goal of the Food Security priority, so it is consistent across all priorities.

Ms. Helphand recommended the Commissioners have a fourth priority that reflects what they want for the *organization* as they reach for these goals. This priority would be named “Organizational Capacity” and it is often standard for organizations to include this within their strategic plan. Commissioners Knowles and Wilson agreed to have staff work on drafting a priority of “Organizational Capacity” to be presented to the Board at the next strategic planning meeting on September 10th.

Review of Communication and Transition Timeline

Mr. Mathis walked Commissioners through the draft of the Fall 2022 communication and transition timeline as Verdant is changing its priorities (E:84:22).

Commissioner Wilson requested to make sure in the November canopy mailing we highlight exactly how much money Verdant has contributed to the community since its inception.

Commissioner Knowles recommends having the Canopy reviewed at least by the Executive Committee Commissioners before it goes out since this is such a critical time for Verdant.

Commissioner Knutsen recommends highlighting a community partner who has benefitted from Verdant.

Ms. Helphand asked Commissioners what role they'd like to have in the three proposed community forums.

- President Distelhorst said that, yes, Commissioners would participate. He was under the impression there would be a maximum of two Commissioners present at the forums, so they do not trigger the public meeting rule.
- Commissioner Wilson clarified that she suggested Commissioners participate, but not *lead* the forum.
- Commissioner Brennan requests that we send a broad invite to the community and not just to our grant partners.

Mr. Mathis asked Commissioners to provide a bio of themselves to introduce them to the community in the November canopy mailing. He will be reaching out to gather their bios.

Commissioner Knutsen asked how we would be able to present this community forum in a different language.

- Ms. Konstanski answered that during the Community Health Needs Assessment we have already spoken to our community partners who provided translation services to come up with a plan for how to present this data. She added that this community forum is somewhat unique since it also includes the announcement of our new priority areas so she would need to check with our translation partners on how to navigate the forum translation.

**Changes from
2022 and 2023
Operating
Budgets**

Ms. Simpson, CPA, presented a summary sheet of the 2023 budget proposed to meet the \$2 million into the Reserve (E:85:22). She anticipates interest income on our investment portfolio will go up. She has included a "Contingency" line item in the budget as a catch-all for surprise expenses we could not have been forecasted. A more thorough review of consultants, inflation, expected cost increases and expected cost decreases for the 2023 budget will be discussed at the September 10th meeting.

**Review and
update operating
agreement**

This agenda item will be discussed at the September 10th meeting.

**Next steps in
strategic
planning:**

This agenda item will be discussed at the September 10th meeting.

Commissioners Meeting
August 25, 2022

Adjournment

The meeting was adjourned at 7:59 p.m. by President Distelhorst.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

September 10, 2022

8:30 a.m.- 2:00 p.m.

**Commissioners
Present**

Jim Distelhorst, MD, President
Deana Knutsen, Commissioner
Carolyn Brennan, Commissioner
Karianna Wilson, Commissioner
Bob Knowles, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
Riene Simpson, CPA, Director of Finance
Maggie Konstanski, Grants Manager
Zoe Reese, MPA, Director of Community Impact & Grantmaking
Kaysi Kelly, Executive Assistant/Office Manager

Guests

Margot Helphand, Facilitator

Call to Order

The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:31 a.m. by President Distelhorst.

**Meeting Goals &
Objectives**

Ms. Helphand walked Commissioners through the goal of the meeting today. She spoke about how this was a huge undertaking as Verdant has never had a strategic plan – they have only set *priorities*. She spoke about the importance of reviewing the operating agreement with the Superintendent as this has not been done since Dr. Edwards has joined Verdant.

Ms. Helphand pointed to two handouts she provided to Commissioners to consider as they work through their government of the Board and their duties to the District (E:86:22, E:87:22). These are questions to consider as we finalize the strategic plan.

Ms. Helphand reminded the Board that they have authority over only one Verdant staff person, the Superintendent. It is then the Superintendent's job to hire, fire, and support the other employees. The staff are there to provide the information the Board needs to make informed decisions. The staff will also keep the Board informed of what the community needs.

Commissioner Brennan asked for clarity on the role of the community and how exactly she should speak to the community.

- Ms. Helphand answered that we will hopefully get to that today as we work through the messaging and the operating agreement.

Commissioner Wilson added that it is important to recognize that each of us has different roles in the community. We will bring this information back to the Board to be informative. We must be careful how we bring information back to the Board in a way that the opinions of the individuals do not reflect the Board as a whole. Commissioner Wilson clarified that while the staff does a lot of the work around wordsmithing in our policies or priorities, it is ultimately up to the Board how they want to convey these messages to the community.

Funding Scenario 3 Discussion

Dr. Edwards walked Commissioners through the assumptions of the 2023-2024 funding scenario proposed by the Board at the 8/25/22 strategic planning meeting (E:88:22, page 1).

Commissioner Brennan asked what the structure is for how we provide the grant funding if, for example, an organization needs to buy a fridge or a van then they would need to wait four months to have enough money for the van? Dr. Edwards answered that we provide grant funding in 12 equal monthly payments as it is cleaner from an accounting standpoint.

Commissioner Wilson stated that these grantmaking checklists are being put in place to provide consistency across all applicants. Oftentimes organizations do not provide the luxury of negotiations and allowing partners to take months to finalize their application.

Commissioner Knutsen has concerns about what might happen two years into our strategic plan, for example, that could change how we process grantmaking if everything is on a consistent and uniform process. Dr. Edwards answered that what is not shown in this "assumptions" page is that with each funding cycle, the Board will have the opportunity to affirm their priorities. Dr. Edwards proposed we add a bullet "Commissioners will affirm each of these priorities ahead of each funding cycle."

Commissioner Brennan commented that she is excited to attend the Verdant Partner Roundtable event on 9/15/22 but concerned we can only have two Commissioners present.

- Commissioner Knutsen stated that if it is important that more than two Commissioners attend, we can always have more than the two, we just have to be able to make it a public meeting and need some lead time to announce the event as a special public meeting.

Dr. Edwards continued to walk Commissioners through the new 2022-2024 budget timeline of the new priorities and funding cycle (E:88:22, pages 2-3).

Commissioner Wilson asked Ms. Reese, MPA, or Ms. Konstanski how they came up with the dollar amounts for 2023? Ms. Reese, MPA, and Ms. Konstanski answered that 75% of the 2023-2024 grant funding budget would be allocated to the Spring 2023 grant cycle, and 25% would be allocated to the Fall 2023 grant cycle. This will be evened out in the 2024 budget with the reverse, 25% of the 2023-2024 budget allocated to Spring 2024 and 75% allocated to Fall 2024.

- Commissioner Wilson clarified that Ms. Reese, MPA, or Ms. Konstanski did not pick and choose which organization may or may not get funding in 2023, and that they used a calculation to project this. Ms. Reese, MPA, and Ms. Konstanski answered yes.

Commissioner Knutsen asked if in 2023 we will be accepting new and returning grant partners?

- Dr. Edwards answered, yes, this is why we are switching to a 6-month funding period at the end of 2022 so that, starting in June 2023, partners will re-apply under the new funding cycles with the new funding priorities.

Commissioner Brennan asked how we will handle partners who apply for funding for more than one program/project. She asked if we could limit applicants to one program per partner. –

- Commissioner Knutsen answered that sometimes there are partners in the community who might have multiple programs in different priority areas.

Commissioner Wilson asked when the Board will discuss updating the grant policy language?

- Dr. Edwards proposed if the Board can meet in another special meeting in September or October this would be much more efficient for staff. Commissioners agreed and selected the date of October 5th at 6:00-8:00pm for this special meeting.

Commissioner Wilson clarified that when the Board committees review grantmaking for 2023, they will be looking at the \$5,905,055 dollar amount in funding.

- Dr. Edwards answered yes.

Commissioner Knutsen asked how we will deal with revenue fluctuation over the next two years to hit this \$8.2MM target?

- Dr. Edwards answered that we could add it into our strategic plan that the Board will review and affirm funding priorities *and budget amounts* prior to each funding cycle.

Dr. Edwards explained that we will have a 6-week sprint between today and November 4th to implement this strategic plan.

Commissioner Brennan pointed out that grantmaking is only one of the things we do and there are other ways we make an impact.

Commissioner Wilson asked how staff will communicate with the Board what the discussions are within each Committee to determine how we can come to a consensus on moving forward.

Commissioner Knowles made a motion to approve the summary of the 2023 funding scenario, with the addition of a bullet to affirm and review priorities and budget before each funding scenario. Wilson seconded. Motion passed.

Commissioner Discussion

- Affirm key elements of strategic plan

Ms. Helphand asked Commissioners to walk through the updated priorities one final time to officially accept these new 2023-2024 priorities (E:89:22)

MENTAL HEALTH:

Commissioner Distelhorst pointed out that Commissioners asked to include domestic violence services, suicide prevention, and wrap-around housing services within this priority.

Commissioner Knowles asked if the term is “mental health” or “behavioral health.”

- Dr. Edwards answered that mental health is a broader term which is more widely recognized in the community.

Commissioner Brennan made a motion to approve the Mental Health Verdant priority for 2023-2026, with the revision of “advocate” to “encourage,” Commissioner Knowles seconded, motion passed.

HEALTHCARE ACCESS:

Commissioner Wilson asked if we are “advocating” as this seems like an action by the Board.

- Dr. Edwards proposed we could switch that wording to “Encourage for expansion...”
- Commissioner Wilson added that sometimes it is important to advocate for certain things in our community, so she doesn’t want to eliminate it altogether.

Commissioner Brennan made a motion to approve the Healthcare Access Verdant priority for 2023-2026, with the revision of “Advocate for expansion” to “Encourage for expansion and “...that serve residents where they are at” to “...that serve residents of PHD#2,” Commissioner Knowles seconded, motion passed.

FOOD SECURITY:

Commissioner Knutsen asked how a partner will need to submit their application if it includes wrap-around services, such as a food bank which also provides resources and services to its community.

- Dr. Edwards proposed to keep "wrap-around" services under Healthcare Access since Mental Health and Food Security are seen as narrower in scope.

Commissioner Knowles made a motion to approve the Food Security Verdant priority for 2023-2026, with the revision of "Advocate for local food..." to "Encourage local food..." and adding a bullet "Continue to support fruit and vegetable voucher distribution," and revise the second bullet of Objectives to "Food programs that nourish residents of PHD#2 in culturally relevant ways" and "Offer classes and services to residents..."

Commissioner Knutsen seconded, motion passed.

ORGANIZATIONAL CAPACITY:

Commissioners requested to change the second Strategy bullet to "Ensure that we maintain a strong and diverse investment portfolio."

Commissioner Wilson suggested that the Board should hold a special meeting to make sure we review the 2019 operating agreement if we don't get to it today, so it isn't lost in all this review of our strategic plan.

Commissioner Brennan asked how we can engage community and even invite them to participate in our committee meetings.

- Commissioner Knutsen commented that we have to be careful inviting community members to committee meetings to make sure they don't think they have a direct vote in our decision making.

Commissioner Knutsen pointed out that the phrase "Verdant is financially strong" in the Objectives section could change if, for example, the stock market plummets.

- Commissioners agreed to remove this phrase completely from Objectives as it is already stated within the Goal of the priority.

Commissioner Knutsen made a motion to approve the Organizational Capacity Verdant priority for 2023-2026, with the revision of "Work with finance consultant..." to "Ensure that we maintain..." and removing the phrase "Verdant is financially strong" Commissioner Wilson seconded, Motion Passed.

Commissioner Wilson asked what the mechanism is to review these priorities on a regular basis. Ms. Helphand answered that the Board will establish an annual review process.

Implementation:

- Timeline

Commissioners reviewed and edited the Communication and Transition Plan.

Commissioner Knutsen asked for talking points for the Board regarding the updated priorities.

- Dr. Edwards answered that we will review Key Messages at this meeting.

Ms. Reese, MPA, mentioned that Unite Us will have a presentation at the Verdant Partner Roundtable on 9/15/22.

Commissioner Brennan asked if we would have any public coaching meetings to include partners who are not currently funded.

- Ms. Konstanski answered that she and Ms. Reese have already met with a lot of interested partners who are not currently funded. Ms. Reese added that we also host quarterly grant Q&A sessions for funded and non-funded partners.
- Dr. Edwards proposed we can *offer* the 1:1 coaching meetings so that we are not tasked with hosting 60 individual coaching meetings. She added that the goal is to have at least two Commissioners present at each Community Forum.

Verdant will be adding a special meeting on October 5th to review grant policymaking specifically since the Board did not get to it today.

Commissioner Brennan asked what the backup plan was if Grantbook is not available to assist in the redesign of Fluxx.

- Ms. Reese answered that Fluxx provides a list of partners they work with to design the backend of the Fluxx program so there are other options.

Commissioner Wilson asked why staff must review Q4 grant requests the week of 12/9-12/16?

- Dr. Edwards answered that, historically, Commissioners have asked that staff score applications first and forward applications scoring a 75 or higher to Commissioners for review and scoring.
- Ms. Konstanski added that the critical part of staff review is the financial review done by Ms. Simpson, CPA, which includes verifying financial documents are submitted, correct, and that there is a legitimate financial need.
- Commissioner Brennan asked if there is another way to complete this financial review, instead of adding to Ms.

Simpson's duties. She proposed we could utilize volunteers to financially review grant applications.

- Commissioner Knutsen does not recommend having volunteers as it is the Commissioners' responsibility to select funding opportunities and she wouldn't want any backlash from these decisions to land on a community member.

Commissioner Knowles asked staff to pick a definite deadline for when we need to make these decisions for 2023 and work back from that date to allow staff sufficient lead time in advancing this timeline.

- Commissioner and Committee roles in scoring 2023 funding applications
Dr. Edwards asked if all Commissioners want to review all grant applications or continue with the committee structure.
 - Commissioner Wilson had proposed all Commissioners will review the grant applications for Q3 2022, and the first cycle of 2023 and then the process goes back to the committee structure by Fall 2023.

Dr. Edwards asked to take this new implementation plan back to staff with the revised dates and will provide it back to Commissioners.

After break, President Distelhorst requested a change to the agenda to move into Executive Session from 1:00-2:00pm to consider the legal risks of a proposed action of the district

- Key Messages
Dr. Edwards explained these messages were drafted by the public relations consulting firm Verdant hired after the July 27th Board meeting.

Regarding the first email message for September 12th, Commissioner Brennan requested to move the sentence about Verdant contributing \$8.2 million into the community as the first sentence.

Commissioner Wilson also requested to somehow highlight in this communication plan that Verdant has contributed \$70 million into the community since its inception in 2011.

Commissioner Knutsen cautions the Board against using the "end of the pandemic" as a way to phrase this strategy because as COVID services are ending, it is putting people in a pinch once again.

Ms. Reese, MPA, asked if there should be two separate messages, one to current partners, and one more broad to the public as some members of the public don't need to know about the additional information about grantmaking.

Commissioner Knowles recommends taking the “pre-pandemic” language out for the message to current partners.

Commissioner Distelhorst wants the Board to come up with a dollar amount for the reserve balance.

Dr. Edwards reiterated that Q3 2022 and Spring 2023 funding cycle will involve all Commissioners. She asked Commissioners if they would like to split the review such that, for example, two Commissioners review all applications related to Mental Health and Food Security and two more review the other priorities.

- President Distelhorst suggested we could take the total number of applicants and divide by the 5 Commissioners.
- Dr. Edwards commented that the reason we suggest splitting the Commissioners into different priority reviews, is because you can start to see what comes in with each priority and can begin to rank them.
- Commissioner Knutsen pointed out that there won’t be an equal amount of applications for review in each category. For example, Mental Health could have thirty and Food Security could only have seven. Her other concern is that we have to consider the budget as we score as each priority has to fit within the overall budget.

Commissioner Knowles asked for the staff’s recommendation on how to split the Commissioners up to score applications.

Executive Session President Distelhorst announced that executive session would begin at 1:08pm and go for almost one hour until 2:00pm. No action would be taken during this time.

1. To consider the legal risks of a proposed action of the district.

Open Session President Distelhorst reconvened the public meeting into open session at 2:00pm. No action was taken during the Executive Session.

Adjournment The meeting was adjourned at 2:00 p.m. by President Distelhorst.

ATTEST BY:

President

Secretary

Balance Sheet
As of December 31, 2021 and August 31, 2022

	Dec 31, 2021	August 31, 2022	\$ Change	Comments:
ASSETS				
Current Assets				
1 Cash Balance	3,206,323	3,655,491	449,168	
2 Accounts Receivable	(58,972)	61,790	120,762	
Other Current Assets	-			
3 Investments	55,369,936	54,080,783	(1,289,153)	Payden and Rygel/US Bank Custodial
4 Prepaid Expenses & Others	66,516	94,645	28,129	Prepaid Insurances, Other Prepaid Expenses
5 M&O Tax Levy Receivable	35,795	321,633	285,838	8 months x \$207k less payments received to date
6 Subtotal Other Current Assets	<u>55,472,247</u>	<u>54,497,062</u>	<u>(975,186)</u>	
7 Total Current Assets	58,619,598	58,214,342	(405,256)	
8 Fixed Assets-Net of Depreciation	22,612,579	21,889,994	(722,585)	Roofing 50% pmt to construction in progress July 2022 \$140k
9 Other Assets	19,234,604	19,147,939	(86,665)	Deferred Rent-Pavillion, Hospital, Clinic & TI Allowances
Total Assets	<u>100,466,781</u>	<u>99,252,275</u>	<u>(1,214,506)</u>	
LIABILITIES & NET POSITION				
Liabilities				
Current Liabilities				
10 Accounts Payable	234,537	81,380	(153,157)	Operating accounts payable \$133k, and unclaimed property \$48k
11 Credit Cards	(674)	331	1,004	
Other Current Liabilities	-			
12 Tenant Prepaid Rents	904,910	990,849	85,939	Swedish Hospital and Clinics Sept rents paid Aug
13 Other Payables & Accruals	164,359	155,185	(9,173)	Business Taxes, Accrued Operating Expenses, Tenant Security Deposits
14 Accrued Salary & Benefits	30,221	60,512	30,291	8 business days accrued at 8/31/22
15 Estimated Self-Insured Reserve	126,084	123,094	(2,990)	Reserve and accrued expenses for self funded L&I set at \$125k. Expenses are charged against the reserve. Reserve is still under review. Only 2 active claims remain open.
16 Subtotal Other Current Liabilities	<u>1,225,574</u>	<u>1,329,641</u>	<u>104,067</u>	
17 Total Liabilities	1,459,437	1,411,352	(48,085)	
18 Equity	99,007,344	97,840,923	(1,166,421)	Change = CY22 YTD Net Income (Loss) through 8/31/2022
Total Liabilities and Equity	<u>100,466,781</u>	<u>99,252,275</u>	<u>(1,214,508)</u>	

Statement of Income-Actual
Months Ending July 31st and August 31, 2022

	Month of July 2022	Month of August 2022	Month Change Inc/(dec)	Comments:
1 Operating Revenue				
2 Lease Revenues (Base, CAM, Taxes)	1,141,274	973,307	(167,967)	July-revenue includes 2022 CAM expense reconciliations through 7/31/22 billed to tenants
3 Deferred Rent Adjustments	(3,774)	(3,684)		
4 Grant Repayments	-	-	-	
5 Total Operating Revenue	1,137,500	969,623	(167,967)	Revenue decrease over prior month-CAM timing
6 Program Funding and Operating Expenses				
7 Programs				
8 Total Program Funding	910,488	861,260	(49,228)	Includes All Program Payments, External; Multiyear, BHC, Covid, VOA, CHART, SD, and Internal Program Expenses
9 Operating Expenses				
10 Salaries & Benefits	95,449	106,148	10,699	Commissioner wages doubled due to study sessions/strategic planning
11 Professional Development/Planning	128	-	(128)	
12 Professional Services	32,359	65,969	33,610	August -Legal invoice catch up; Strategic Planning Services; HR Invoice
13 Purchased Services	30,557	26,261	(4,296)	
14 Supplies, Postage & Other	10,343	6,707	(3,637)	
15 Repairs, Maintenance & Insurance	11,736	26,136	14,400	HVAC repairs Kruger 3 of 3; Maint contract renewal; various R&M calls CPM
16 Utilities	16,476	12,330	(4,147)	
17 Business Taxes	5,844	7,133	1,288	
18 Marketing	2,660	2,061	(599)	
19 Depreciation	107,184	107,184	-	
20 Amortization	8,702	7,424	(1,278)	
21 Total Operating Expenses	321,440	367,352	45,912	
22 Total Program and Operating Expenses	1,231,928	1,228,612	(3,316)	
23 Net Operating Income (Loss)	(94,428)	(258,989)	(164,651)	Net <u>Operating</u> Loss Month of August (\$258,989)
24 Other Income (Expense)				
25 Self Funded L&I Expenses				
26 Stevens Hosp Self Funded L&I Expenses	(12,157)	3,267	15,424	July-Past Due 2021 Self Insured state compliance reports filed and paid \$12k; August reclass income v. expense accounts
27 Levy and Other Non Operating Income				
28 Other Income	-	-	-	
29 Levy Income	208,858	207,108	(1,751)	
30 Net Income (Loss) after Levy Income	102,273	(48,615)	(150,978)	Revising presentation to add a line showing Net Income after Levy Revenue
31 Investment Income-Net of Unrealized Gains (Losses)	205,059	(248,306)	(453,365)	August Interest \$47k, Realized Loss (\$4k), Unrealized Loss (\$291k)
32 Net Income (Loss)	307,332	(296,921)	(604,343)	Net Loss Month of August 2022 (\$296,921)

Statement of Income-Actual v Budget
Month and YTD Ending August 31, 2022

	Month of Aug 22 Actual	Month of Aug 22 Budget	Month Fav/(Unfav) Variance		YTD Aug 22 Actual	YTD Aug 22 Budget	YTD Fav/(Unfav) Variance		22 Full Year Budget	% of Budget incurred	\$ Budget Remaining Sept to Dec 22
1 Income											
2 Operating Revenue-Net of Deferred Rent Adjustments	969,623	967,611	2,012	F	7,913,054	7,740,885	172,169	F	11,611,328	68.1%	
3 Expenses											
4 Program Expenses-All Categories	861,286	871,595	10,310	F	6,513,917	6,972,763	458,846	F	10,459,145	62.3%	3,945,228
5 Operating Expenses	252,718	211,104	(41,614)	U	1,986,517	1,688,988	(297,529)	U	2,533,405	78.4%	546,888
6 Depreciation & Amortization	114,608	120,098	5,490	F	924,381	960,781	36,400	F	1,441,171	64.1%	516,790
7 Total Expenses	1,228,612	1,202,798	(25,815)	U	9,424,814	9,622,531	197,717	F	14,433,721	65.3%	5,008,907
8 Operating Income (Loss)	(258,989)	(235,187)	(23,802)	U	(1,511,760)	(1,881,646)	369,886	F	(2,822,393)		
9 Other Income (Expense)											
10 Self Funded L&I Expenses	3,267		3,267	F	(28,266)		(28,266)	U	-		
11 Levy and Other Non Operating Income			-								
12 Misc Income		417	(417)	U	8,016	3,333	4,683	F	5,000		
13 Levy Income	207,108	210,000	(2,892)	U	1,654,742	1,680,000	(25,258)	U	2,520,000		
14 Net Income (Loss) After Levy Income	(48,615)	(24,770)	(23,845)	U	122,732	(198,313)	321,045	F	(297,393)		
15 Investment Income-Net of Unrealized Gains (Losses)	(248,306)	25,000	(273,306)	U	(1,289,153)	200,000	(1,489,153)	U	300,000		
16 Net Income (Loss)	(296,921)	230	(297,151)	U	(1,166,421)	1,687	(1,168,108)	U	2,607		

Revenues:

Rental Income-Revenue is trending ahead of budget primarily due to CAM revenue updates and a 2021 grant repayment of \$39k. Kruger Tenant CAM adjustments for 2021 expenses were billed in June~\$54k. 2022 Catch up CAM's in the amount of ~\$130k were billed in July, both increase top line revenue and offset the property operating expenses paid by Verdant. Two suites are still vacant. Estimates for minor refresh to better market suites is pending and will be assumed by new property managers. (#110; 2025 SF & 270; 497 SF). Suite 110 was budgeted to 2022 revenue at \$7k monthly. Unbudgeted Value Village ground space lease began at \$2k per month June 1.

Investment Income-Month of August-Interest income \$47k, realized losses (\$4k), unrealized losses (\$291k).

Investment Income-Year to Date -Interest income \$295k, realized losses (\$96k), unrealized losses (\$1.49M).

Market adjustments are not budgeted

Expenses:

Program Funding/Expenses-

External Programs-Community Multiyear \$5.878M of \$9M budgeted, 65% of full year, **BHC** \$108k of \$418k budgeted, 27% of full year budget, no additional spending planned in this category.

Covid \$297k of \$500k budgeted, 59% of full year budget. **CHART** \$51k of \$101k budgeted, 2nd installment fall 2022. **VOA*** \$69k of \$110k budgeted,*VOA includes 211 program of \$52k and Training/Coaching Facilitation of \$16.5k. **Superintendent Discretionary** \$46.5k of \$100k budgeted or 46%.

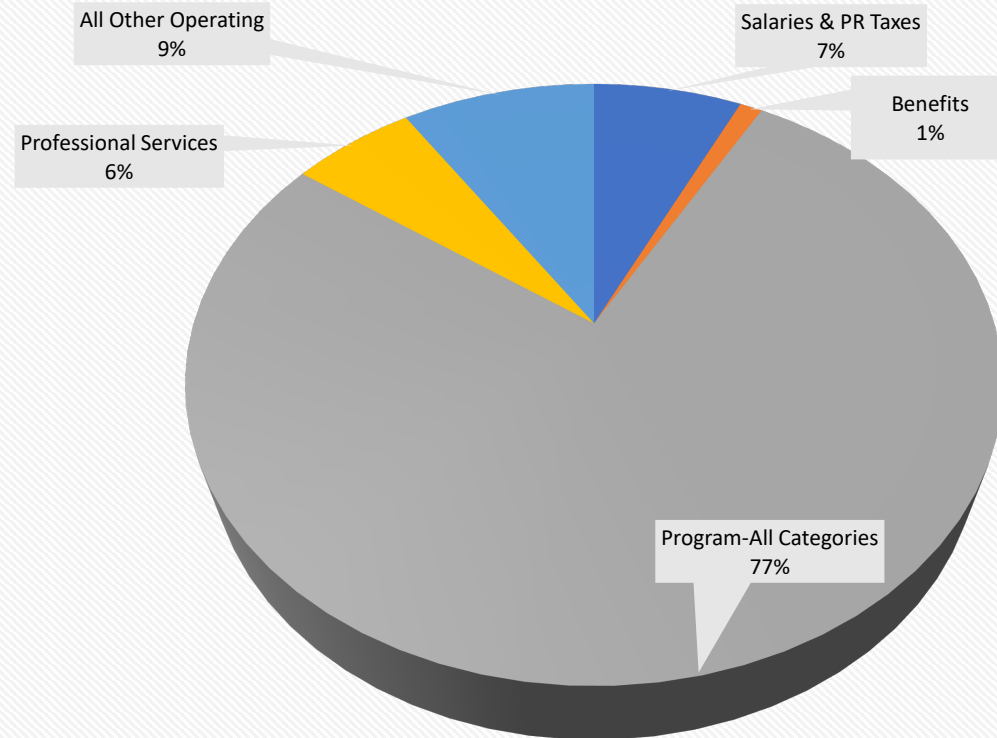
Internal programs; \$66k of \$230k budgeted or 28% of full year budget. 8/12th or 66% through calendar year

Operating Expenses-

Negative budget variance continues and operating expenses are expected to close the year over budget. This is due to multiple categories but primarily overages in repairs and maintenance, security services (Kruger Clinic) and professional services including accounting support, legal and property management costs. Security was budgeted at only \$10k for 2022, at August 31st the actual expense is \$183k. Although unbudgeted, security costs are being recovered through CAM billings to tenants in 2022 as will the non capital HVAC repair costs we have incurred. Property management fees were under budgeted by approximately 50%, the fees are not in excess of the agreed amount, the budget was underestimated.

The large ductwork replacement of \$80k and roof replacement \$310k are capital expenditures and do not flow through the P&L as repairs and maintenance when incurred but will be depreciated annually.

Public Hospital District #2 of Snohomish County OPEX YTD Actual August 2022



■ Salaries & PR Taxes ■ Benefits ■ Program-All Categories ■ Professional Services ■ All Other Operating

Categories expressed as a percentage of total expenses, excluding depreciation

Professional Services include-Legal, Accounting and Audit, Investment Management, HR Services, IT Services, Special Consulting Projects (DEI, Planning etc.)

All other Operating expenses include-Repairs and all property related maintenance expenses, utilities, insurances, business taxes, computer and office supplies, marketing and other administrative costs.

- A. Month to month % fluctuations will occur based on quarterly awards, payout schedules and natural variations in expense billings.
- B. Prior to March 2022 all other operating expenses were excluded from this analysis; These expenses are now included.
- C. Depreciation and amortization costs are excluded from operating expenses for the purpose of this illustration.

Public Hospital District #2 of Snohomish County dba

Verdant Health Commission

Warrants Processed Month of August 2022

Type	Date	Num	Name	Amount	Memo
1002 - Wells Warrant Acct *2717					
Bill Pmt -Check	08/04/2022	15675	Armstrong Services	1,280.00 A	Service contract for Aug 2022
Bill Pmt -Check	08/04/2022	15676	Dynamic Computing, Inc.	5,158.72 A	Service in July 2022
Bill Pmt -Check	08/04/2022	15677	ELTEC Systems, LLC	319.90 A	Maintenance for August 2022
Bill Pmt -Check	08/04/2022	15678	Puget Sound Energy	89.92 A	Utilities Value Village and Verdant
Bill Pmt -Check	08/04/2022	15679	Robert Half	3,458.00 A	Fajardo wk end 07/29/2022
Bill Pmt -Check	08/04/2022	15680	Snohomish County PUD	1,033.72 A	Electric 6/23-7/22
Bill Pmt -Check	08/04/2022	15681	Waste Management	576.80 A	Garbage collection for Verdant
Bill Pmt -Check	08/15/2022	156356	DocuSign	A	VOID: 1 yr subscription 7/22/22 - 7/21/23
Bill Pmt -Check	08/16/2022	15682	Allstream	60.18 A	Value Villate phone
Bill Pmt -Check	08/16/2022	15683	Arc of Snohomish County	100.00 A	Facility Rental Deposit Refund
Bill Pmt -Check	08/16/2022	15684	Armstrong Services	187.99 A	Janitorial supplies
Bill Pmt -Check	08/16/2022	15685	Christy Goff Nutrition	388.19 A	VCWC programming - 7/27/22 cooking demo
Bill Pmt -Check	08/16/2022	15686	Comcast - Acct # 8498310221378586	316.36 A	Phone 8/7-9/6/2022
Bill Pmt -Check	08/16/2022	15687	Comcast - Acct # 933676367	763.64 A	Internet
Bill Pmt -Check	08/16/2022	15688	Commercial Property Maintenance, Inc.	181.38 A	Verdant bldg maintenance 07/04
Bill Pmt -Check	08/16/2022	15689	Consolidated Landscape Maintenance, Inc.	463.36 A	08/22 landscape maintenance (Verdant)
Bill Pmt -Check	08/16/2022	15690	Coordinated Care *	A	VOID: Deposit Refund
Bill Pmt -Check	08/16/2022	15691	Costco	60.00 A	Member #000111838543590
Bill Pmt -Check	08/16/2022	15692	DocuSign	3,028.91 A	1 yr subscription 7/22/22 - 7/21/23
Bill Pmt -Check	08/16/2022	15693	Dynamic Computing, Inc.	973.28 A	IT support for July 2022
Bill Pmt -Check	08/16/2022	15694	Foster Garvey PC	4,312.00 A	Legal svc for June 2022
Bill Pmt -Check	08/16/2022	15695	G - Community Health Center of Sno Co	200.00 A	Facility Rental Deposit Refund
Bill Pmt -Check	08/16/2022	15696	G - Trinity Lutheran Church & Schools	3,000.00 A	Award C-S406 Cold Weather Shelter
Bill Pmt -Check	08/16/2022	15697	Jerrod Brown	1,425.00 A	BH-Internal Programs Training Trauma informed Behavioral Health
Bill Pmt -Check	08/16/2022	15698	McKinstry Co., LLC	1,145.26 A	4th qtr pmt of 2021 maintenance agreement
Bill Pmt -Check	08/16/2022	15699	Nicole Lyon	488.48 A	8/9/22 hybrid cooking demo
Bill Pmt -Check	08/16/2022	15700	Payden & Rygel	9,021.00 A	July 2022 service
Bill Pmt -Check	08/16/2022	15701	Puget Sound Energy	197.56 A	Gas - 4/22-5/22 and 5/22-6/22 (6/22-7/22 pd 8/04/22 ck #15678
Bill Pmt -Check	08/16/2022	15702	Safeway	2,050.00 A	#190160 - Food Voucher Program
Bill Pmt -Check	08/16/2022	15703	Scriber Creek Apartments	149.46 A	A. Boekelman - utilities assistance
Bill Pmt -Check	08/16/2022	15704	Snohomish County PUD	389.19 A	Jun 29-Jul 28 electricity Value Village
Bill Pmt -Check	08/16/2022	15705	Sound Dietitians LLC	1,179.02 A	July programs (budget friendly foods/ health coaching)
Bill Pmt -Check	08/18/2022	15706	Comcast - Acct # 905447969	574.39 A	Internet
Bill Pmt -Check	08/18/2022	15707	Enduris	78,828.00 A	Aug 2022 to July 2023 insurance-to prepaid
Bill Pmt -Check	08/18/2022	15708	Fairfield Ballinger, LP	250.00 A	Sponsorship of Healthy Food for seniors resource fair 9/13/2022
Bill Pmt -Check	08/18/2022	15709	Verizon	143.07 A	Acct 942206367-00001
Bill Pmt -Check	08/24/2022	15711	Ana Evelin Garcia	2,000.00 A	Multicultural: Women's Support Group
Bill Pmt -Check	08/24/2022	15712	Canon Financial Services, Inc.	575.70 A	Konoco copier maintenance
Bill Pmt -Check	08/24/2022	15713	Christy Goff Nutrition	417.10 A	8/24/22 Spectacular Salad Cooking Demo
continued Bill Pmt -Check	08/24/2022	15714	City of Edmonds - Utilities	1,034.92 A	Value Village Wate/sewer/storm drain

Public Hospital District #2 of Snohomish County dba
Verdant Health Commission
Warrants Processed Month of August 2022

Type	Date	Num	Name	Amount	Memo
Bill Pmt -Check	08/24/2022	15715	Commercial Construction & Maintenance Co	181.38 A	Maintenance
Bill Pmt -Check	08/24/2022	15716	Coordinated Care *	300.00 A	Deposit Refund
Bill Pmt -Check	08/24/2022	15717	Davis Doors Service	250.84 A	Door lock repair
Bill Pmt -Check	08/24/2022	15718	McKinstry Co., LLC	550.54 A	HVAC at Verdant
Bill Pmt -Check	08/24/2022	15719	MRSC Rosters	4,650.00 A	MRSC Finance Study
Bill Pmt -Check	08/24/2022	15720	Nelson Iraheta	1,764.00 A	Icecream Man - Nat'l Night Out
Bill Pmt -Check	08/24/2022	15721	Robert Half	3,640.00 A	F. Fajardo wk end 8/12/22
Bill Pmt -Check	08/24/2022	15722	Seattle Food Nut	479.46 A	Quick Pickling Vegetables - Programing
Bill Pmt -Check	08/24/2022	15723	Staples	204.47 A	Office supplies
Bill Pmt -Check	08/29/2022	15724	Wells Fargo	A	VOID: Wells Fargo CC - 7/19/2021 - 8/20/2021
Bill Pmt -Check	08/31/2022	15725	Carney Badley Spellman	7,556.50 A	Legal matters - Hospital
Bill Pmt -Check	08/31/2022	15726	Consolidated Landscape Maintenance, Inc.	458.94 A	Sept monthly landscape maintenance
Bill Pmt -Check	08/31/2022	15727	Mikka Nyarko	1,000.00 A	CHNA Coding contract 6/07/2022 and 08/16/2022
Bill Pmt -Check	08/31/2022	15728	Puget Sound Energy	52.77 A	7/23-8/23/22 natural gas
Bill Pmt -Check	08/31/2022	15729	Robert Half	2,912.00 A	F. Fajardo wk end 8/19/22
Bill Pmt -Check	08/31/2022	15730	Waste Management	651.11 A	Garbage pickup Verdant
Bill Pmt -Check	08/31/2022	15731	Wells Fargo	A	VOID: Aug 2022 CC statement
Bill Pmt -Check	08/31/2022	15732	Wells Fargo	701.72 A	Aug 2022 CC statement
Total 1002 - Wells Warrant Acct *2717				151,174.23 A	
1004 - Wells Kruger Clinic Acct *7265					
Check	08/08/2022	1216	Coast Property Management	3,000.00 B	Aug 22 prop mgmt fee
Check	08/09/2022	1217	Commercial Property Maintenance, Inc.	4,476.24 B	Maintenance Services
Check	08/10/2022	1218	Guardian Security Systems, Inc.	44.20 B	Fire Alarm monitoring
Check	08/10/2022	1219	McKinstry Co., LLC	10,281.00 B	HVAC repairs
Check	08/09/2022	1220	Western Exterminator Company	208.68 B	Pest Control Aug 22 svc
Check	08/19/2022	1221	Republic Services	2,191.87 B	Garbage pickup/service
Check	08/17/2022	1222	Allied Univ Security Srv	7,348.28 B	Security Services Kruger
Check	08/16/2022	1223	Bill's Blueprint, Inc.	475.59 B	Blueprints
Check	08/17/2022	1224	Commercial Property Maintenance, Inc.	1,612.02 B	Maintenance Services
Check	08/25/2022	1225	Zipty Fiber	139.51 B	service 8/07-9/06
Check	08/25/2022	1226	Zipty Fiber	138.08 B	monthly svc
Check	08/29/2022	1227	Zipty Fiber	58.24 B	monthly svc
Check	08/31/2022	1228	Snohomish County PUD	6,000.33 B	electricity
Total 1004 - Wells Kruger Clinic Acct *7265				35,974.04 B	
1003 - Wells Work Comp Acct *2725					
Check	08/02/2022	305537	RXBRIDGE	615.05 C	
Check	08/08/2022	305538	RXBRIDGE	22.19 C	
Check	08/30/2022	305538	RXBRIDGE	982.21 C	
Total 1003 - Wells Work Comp Acct *2725				1,619.45 C	
Total Warrant Payments				188,767.72 A-C	

Public Hospital District #2 of Snohomish County dba Verdant Health Commission
Electronic Disbursements and Summary August 2022

Type	Date	Num	Name	Amount	Memo	
1001 - Wells Fargo Operating Acct*2709						
ACH Program Payments						
Check	08/15/2022	ACH-Gmt685	G - American Heart Association	4,466.51	Award A510 Snohomish County	
Check	08/15/2022	ACH-Gmt686	G - Boys & Girls Club of Sno County	8,333.33	Award A484 Behavioral Health Uplift Initiative	
Check	08/15/2022	ACH-Gmt687	G - Cancer Lifeline	1,166.66	Award A458 Whole Patient Svc for Cancer Patients S Snohomish	
Check	08/15/2022	ACH-Gmt688	G - Cascade Bicycle Club Ed Foundation	4,166.66	Award A434 Let's Go Edmonds 2022	
Check	08/15/2022	ACH-Gmt689	G - Center for Human Services	8,532.75	Award 352 Behavioral Health Integration Probram VM/EFM 2020-23	
Check	08/15/2022	ACH-Gmt690	G - Center for Human Services	5,969.25	Award 356 Behavioral Health Integration Program at CHC 2020-23	
Check	08/15/2022	ACH-Gmt691	G - Center for Human Services	29,166.66	Award A435 Youth Counseling	
Check	08/15/2022	ACH-Gmt692	G - ChildStrive	25,497.00	Nurse Family Partnership 2020-22	
Check	08/15/2022	ACH-Gmt693	G - ChildStrive	28,855.00	Award A490 - Early Intervention Yr 2	
Check	08/15/2022	ACH-Gmt694	G - Cocoon House.	12,500.00	Award A517 Host Homes Yr 2	
Check	08/15/2022	ACH-Gmt695	G - Community Health Center of Sno Co	6,670.03	Award 336 2019-2021 Dental Program	
Check	08/15/2022	ACH-Gmt696	G - Compass Health	27,176.00	Award A472 Community Response Initiative	
Check	08/15/2022	ACH-Gmt697	G - Compass Health	2,475.00	Award A495 Emergency Motel Voucher Yr 2	
Check	08/15/2022	ACH-Gmt698	Concern for Neighbors Food Bank	1,250.00	Award A513 Supplementary Food Purchase	
Check	08/15/2022	ACH-Gmt699	G - Domestic Violence Services Sno Co	6,666.66	Award A456 Education Outreach and Prevention	
Check	08/15/2022	ACH-Gmt700	G - Domestic Violence Services Sno Co	8,000.00	Award 477 Community Advance Program	
Check	08/15/2022	ACH-Gmt701	G - Edmonds College Foundation	4,167.00	Award A473 Edmonds College Food Security Program	
Check	08/15/2022	ACH-Gmt702	G - Edmonds College Foundation	20,052.00	Award A516 Expansion Project Yr 2	
Check	08/15/2022	ACH-Gmt703	G - Edmonds Food Bank	3,325.00	Award A489 It Tastes Like Home (Culturally Relevant Food)	
Check	08/15/2022	ACH-Gmt704	G - Edmonds School Dist No. 15	37,500.00	Award 349 Student Support Advocates 2020-22	
Check	08/15/2022	ACH-Gmt705	G - Edmonds School Dist No. 15	69,883.75	Award A428 Move 60! 2020 - 21	
Check	08/15/2022	ACH-Gmt706	G - Edmonds School Dist No. 15	15,000.00	Award A438 Family Resource Advocates	
Check	08/15/2022	ACH-Gmt707	G - Edmonds Senior Center	9,667.00	Award A475 Enhancing Health and Wellness	
Check	08/15/2022	ACH-Gmt708	G - Helping Hands Project Org	4,333.00	Award A470 Rapid Food Assistance Program	
Check	08/15/2022	ACH-Gmt709	G - Homage Senior Services	27,027.00	Award A474 Center for Healthy Living	
Check	08/15/2022	ACH-Gmt710	G - Homage Senior Services	12,326.58	Award 346 Care Coordination - South Snohomish County 2020-22	
Check	08/15/2022	ACH-Gmt711	G - Interfaith Family Shelter	833.00	Award A483 Homelessness Prevention Yr 2	
Check	08/15/2022	ACH-Gmt712	G - Jean Kim Foundation	20,552.75	Award A459 Hygiene Center and Shephard's Village	
Check	08/15/2022	ACH-Gmt713	G - Kinderling	14,583.33	Award 487 Ealry Intervention Yr 2	
Check	08/15/2022	ACH-Gmt714	G - Korean Community Serv. Ctr	9,583.33	Award A461 Mind, Body, and Soul for Korean Americans	
Check	08/15/2022	ACH-Gmt715	G - Korean Women's Assn	12,184.33	Award A491 Everyday Prevention and Senior Nutrition	
Check	08/15/2022	ACH-Gmt716	G - Lahai Health	32,917.00	Award A520 Dental Program Yr2	
Check	08/15/2022	ACH-Gmt717	G - Lahai Health	15,666.66	Award 350 Mobile Medical Clinic Program 2020-22	
Check	08/15/2022	ACH-Gmt718	G - Lahai Health	6,633.33	Award A441 Mental Health Program	
Check	08/15/2022	ACH-Gmt719	G - Latino Educ Training Inst	4,167.00	Award A476 LETI Cafe	
Check	08/15/2022	ACH-Gmt720	G - Latino Educ Training Inst	7,400.00	Award A519 Promotora Program Yr 2	
Check	08/15/2022	ACH-Gmt721	G - Lynnwood Food Bank	4,333.00	Award A471 Focus on Nutrition	
Check	08/15/2022	ACH-Gmt722	G - Medical Teams Int'l	12,500.00	Award A460 Care & Connect	
continued	Check	08/15/2022	ACH-Gmt723	G - Millenia Ministries	15,982.08	Award A485 Mobile Manna/Moving from Surviving to Thriving

Public Hospital District #2 of Snohomish County dba Verdant Health Commission
Electronic Disbursements and Summary August 2022

Type	Date	Num	Name	Amount	Memo
Check	08/15/2022	ACH-Gmnt724	G - Pacific Treatment Alternatives	13,460.00	Award A496 Mobile Syringe Service Program Yr 2
Check	08/15/2022	ACH-Gmnt725	G - Parent Trust for WA Children	658.33	Award 462 Conscious Fathering
Check	08/15/2022	ACH-Gmnt726	G - Prescription Drug Assistance Found	4,583.33	Award 339 Prescription Assistance Network Program
Check	08/15/2022	ACH-Gmnt727	G - Project Access Northwest	14,583.00	Award A521 Specialty Care for Low-Income Populations
Check	08/15/2022	ACH-Gmnt728	G - Project Girl Mentoring Prgm	13,138.00	Award A480 Immersion Lab
Check	08/15/2022	ACH-Gmnt729	G - Refugee & Immigrant Services NW	8,333.33	Award A486 Refugee and immigrant Navigation
Check	08/15/2022	ACH-Gmnt730	G - Snohomish County Legal Services	4,166.66	Award A492 Housing Justice Program Yr 2
Check	08/15/2022	ACH-Gmnt731	G - South County Fire	7,431.25	Award 351 Veterans in Prevention
Check	08/15/2022	ACH-Gmnt732	G - South County Fire	29,325.00	Award A466 Community Resource Paramedic
Check	08/15/2022	ACH-Gmnt733	G - Therapeutic Health Services	26,930.00	Award A515 Integrated Cognitive Therapies Program
Check	08/15/2022	ACH-Gmnt734	G - University of WA	23,276.00	Award A512 Mental Halth Matters Yr 2
Check	08/15/2022	ACH-Gmnt735	G - UTSAB	4,333.00	Award A469 Community Food and Coordination
Check	08/15/2022	ACH-Gmnt736	G - Volunteers of Am Western WA	6,449.09	Award A468 South County CRA 2022
Check	08/15/2022	ACH-Gmnt737	G - WA Kids in Transition	10,417.00	Award A514 Low-Income Students
Check	08/15/2022	ACH-Gmnt738	G - WA Kids in Transition	10,417.00	Award A518 Distribution Center Yr 2
Check	08/15/2022	ACH-Gmnt739	G - WA West African Center	9,550.00	Award A465 Drop-In Center
Check	08/15/2022	ACH-Gmnt740	G - Wonderland Child & Family Svc	12,500.00	Early Intervention Program 2020-22
Check	08/15/2022	ACH-Gmnt741	G - Wonderland Child & Family Svc	16,250.00	Award A463 Hope Rising Clinic
Check	08/15/2022	ACH-Gmnt742	G - YMCA of Greater Seattle.	7,775.00	Award A464 Community Health Navigation to Support the East
Check	08/15/2022	ACH-Gmnt743	G - YWCA of Seattle, King and Sno Co	2,500.00	Award A488 Emergency Shelter Yr 2
Check	08/15/2022	ACH-Gmnt744	G - The Hand Up Project	73,096.00	C-S524 Respite Program Expansion
Check	08/15/2022	ACH-Gmnt745	G - YWCA of Seattle, King and Sno Co	5,220.00	Award A494 Healthcare Access Yr 2
Subtotal ACH Program Payments				845,900.64	D

ACH Operating Expense Payments

Check	08/01/2022	ACH 629	AmeriFlex Business Solutions	85.00	Claims
Check	08/08/2022	ACH-0610	AmeriFlex Business Solutions	1,136.53	Claims
Check	08/15/2022	ACH 613	AmeriFlex Business Solutions	33.30	Claims
Check	08/15/2022	ACH 614	AmeriFlex Business Solutions	23.00	Admin Expense
Check	08/29/2022	ACH 625	AmeriFlex Business Solutions	93.45	Claims
Check	08/11/2022	ACH-0614	Paychex	9,261.05	PPE 8/6/2022 PR taxes
Check	08/11/2022	ACH-0615	Paychex	138.46	PPE 8/6/2022 Garnishment
Check	08/11/2022	ACH-0616	Paychex	26,602.39	PPE 8/6/2022 Direct Deposits
Check	08/12/2022	ACH-0612	Paychex	40.00	Paychex HR service fee
Check	08/12/2022	ACH-0613	Paychex	171.31	Payroll processing Fees
Check	08/19/2022	ACH 617	Paychex	118.90	Payroll processing Fees
Check	08/24/2022	ACH 621	Paychex	138.46	Remit PR deduction
Check	08/24/2022	ACH 622	Paychex	27,500.03	PPE 8/20/22 Direct Deposits
Check	08/25/2022	ACH 619	Paychex	171.31	PPE 8/20 processing fee
Check	08/25/2022	ACH 620	Paychex	9,500.39	PPE 8/20/22 PR taxes
Check	08/05/2022	ACH-0607	Principal Life Insurance Co.	1,674.17	August Premiums Life/LTD/STD

Public Hospital District #2 of Snohomish County dba Verdant Health Commission
Electronic Disbursements and Summary August 2022

Type	Date	Num	Name	Amount	Memo
Check	08/08/2022	ACH-0611	Regence Blueshield	7,046.36	August Health Premiums
Check	08/02/2022	ACH-0608	Valic	2,113.22	PPE 7/23/22 Employee contrib to 401k/ROTH
Check	08/02/2022	ACH-0609	Valic	1,673.84	PPE 7/23/22 Employer contrib to 401k/ROTH
Check	08/17/2022	ACH 615	Valic	1,771.26	PPE 8/6/2022 Employer 401k/ROTH contribution
Check	08/17/2022	ACH 616	Valic	2,356.79	PPE 8/6/2022 Employee 401k/ROTH contribution
Check	08/29/2022	ACH 626	Valic	1,771.26	PPE 8/20 401K/ROTH employer portion
Check	08/29/2022	ACH 627	Valic	2,356.79	PPE 8/20 - 401k/ROTH employee portion
Check	08/03/2022	ACH-0606	WA State Department of Revenue	12,219.02	2022 2nd Qtr Leasehold Excise Tax
Check	08/09/2022	ACH-0618	WA State Department of Revenue	15.00	Business License renewal
Check	08/30/2022	ACH 628	WA State Department of Revenue	794.38	July 22 B&O Tax
Check	08/10/2022	ACH-0617	Wells Fargo	70.70	Transaction fees
Check	08/23/2022	ACH 618	Wells Fargo	4,101.94	ACH CC Payment July and August Balance-KM
Subtotal ACH Operating Payments				112,978.31	E-H
Total ACH Payments				958,878.95	

Electronic Disbursements (by Category):	Amount	Ref
Program Expenditures	845,900.64	D
Operating Expenditures:		
Paychex Payroll and Taxes	73,642.30	E
Retirement and Benefit Related	12,043.16	F
B&O and Leasehold Taxes	13,028.40	G
All other	14,264.45	H
Total ACH Disbursements	958,878.95	

Total Disbursements-Warrants and Electronic:		
Warrants	188,767.72	A-C Warrant Schedule
ACH	958,878.95	D-H ACH Schedule
Total Disbursements	1,147,646.67	

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY
DBA VERDANT HEALTH COMMISSION
WARRANT APPROVAL-AUGUST 2022

WE, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish, County, Washington do hereby certify that the merchandise or services hereinafter specified in the supporting schedules referenced A-C have been received and the Warrant Numbers detailed have been issued in the payment amounts as follows:

Warrants:

Type	Account	Account	Date	#	Total	Reference
Warrants	Verdant Warrant	#2717	8/1/22-8/31/22	15675-15732	151,174.23	A
Warrants	Kruger Clinic-Coast	#7265	8/1/22-8/31/22	1216-1228	35,974.04	B
Warrants	Workers Comp	#2725	8/1/22-8/31/22	305537-305538	1,619.45	C
				Total Warrants	188,767.72	

These warrants are hereby approved.

Attest:

Riene Simpson-CPA, Director of Finance

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Continued to page 2

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY
DBA VERDANT HEALTH COMMISSION
WARRANT APPROVAL-AUGUST 2022, continued

Summary of Disbursements-Electronic and Warrant:

Electronic Disbursements (by Category):		Amount	Ref	
Program Expenditures		845,900.64	D	
Operating Expenditures:				
Paychex Payroll and Taxes		73,642.30	E	
Retirement and Benefit Related		12,043.16	F	
B&O and Leasehold Taxes		13,028.40	G	
All other		14,264.45	H	
Total ACH Disbursements		958,878.95		
Total Disbursements-Warrants and Electronic:				
Warrants		188,767.72	A-C	Warrant Schedule
ACH		958,878.95	D-H	ACH Schedule
Total Disbursements		1,147,646.67		

End of document

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. 2022-08

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), appointing and designating Kaysi Kelly as the treasurer of the District; specifying the terms of the necessary surety bond; providing for payment by the District of the premium on such bond; and removing the current treasurer.

WHEREAS, pursuant to RCW 70.44.171 and Article III, Section 3, of the Amended and Restated Bylaws of the District (the “Bylaws”), the Commission is required to designate some person having experience in financial and fiscal matters as the treasurer of the District (the “Treasurer”) subject to the requirement of an adequate surety bond with an authorized surety company; and

WHEREAS, by Resolution 2020-06, adopted September 26, 2020, Zoe Reese was designated Treasurer; and

WHEREAS, the Commission desires to appoint a new Treasurer; NOW, THEREFORE,

BE IT RESOLVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, as follows:

Section 1. Kaysi Kelly, who is found to possess the necessary experience in financial and fiscal matters, is designated Treasurer to perform under the direction of the District’s superintendent the duties set forth in Article III, Section 3, of the Bylaws with respect to all funds of the District, effective September 28, 2022, provided that such designee shall have by then obtained an adequate surety bond with a surety company authorized to do business in the State of Washington.

Section 2. The surety bond referred to in Section 1 assuring that the Treasurer shall faithfully perform the duties of those offices, shall be deemed adequate if it is payable to the District in the amount of at least \$250,000, which the Commission finds will protect the District against loss. The premium on such bond shall be paid by the District as provided by RCW 70.44.171.

Section 3. Zoe Reese is hereby removed as Treasurer of the District effective September 28, 2022. The Superintendent is authorized and directed to notify the Bank and other financial institutions in writing that Zoe Reese has been removed as Treasurer of the District.

ADOPTED and APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this 28th day of September, 2022, the following Commissioners being present and voting.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

CERTIFICATION

I, the undersigned, Secretary of Public Hospital District No. 2, Snohomish County, Washington (the “District”), hereby certify as follows:

1. The attached copy of Resolution No. 2022-08 (the “Resolution”) is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Commission of the District held at the regular meeting place thereof on September 28, 2022, as that Resolution appears on the minute book of the District; and

2. A quorum of the members of the Commission of the District was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of September, 2022.

PUBLIC HOSPITAL DISTRICT NO. 2
SNOHOMISH COUNTY, WASHINGTON

Karianna Wilson, Secretary of the District

Q3 Grant Cycle and September COVID Funding Requests for Board Review

Full Proposals			
Applicant	Current Annual Award	Amount Requested	Proposed 6-Month Contract Amount
Community Health Centers of Snohomish County - Dental Program	\$100,195	\$120,000	\$50,000
Latino Educational Training Institute – Combined Health and Wellness Program Café LETI	\$138,000	\$157,203	\$72,000
Parent Trust – Family Wellness	\$15,000	\$15,375	\$6,250
Prescription Drug Assistance Foundation	\$55,000	\$60,000	\$27,500
Washington West Africa Center – Drop-in Center	\$114,600	\$332,500	\$57,300
Wonderland Family Services – The Next Level	\$150,000	\$175,000	\$37,500
Renewal Requests			
Applicant	Current Annual Award	Amount Requested	Proposed 6-Month Contract Amount
Cancer Lifeline – Whole Patient Services	\$14,000	\$15,600	\$6,650
Domestic Violence Services – Education, Outreach and Prevention	\$80,000	\$80,000	\$35,000
Girls on the Run – Heart and Sole	\$24,605	\$30,044	\$11,000
Jean Kim Foundation – Hygiene Center	\$246,633	\$248,930	\$111,300
Korean Community Service Center – Mind Body and Soul for Korean Americans	\$115,000	\$120,750	\$51,750
Medical Teams International – Care & Connect	\$150,000	\$150,000	\$67,500
Parent Trust – Conscious Fathering	\$7,900	\$7,900	\$2,975
COVID Applications			
Applicant	Current Annual Award	Amount Requested	Proposed Award Amount
Hand in Hand	NA	\$15,000	\$15,000 (as requested)

COVID Applications continued...			
Vision Church	NA	\$25,000	\$22,300 (as requested minus gift cards)
Seattle Visiting Nurse Association	NA	\$15,000	<p>Recommend to fund at either:</p> <ol style="list-style-type: none"> 1) As requested at \$15,000 2) Direct costs only up to \$10,000 <p>Discuss whether or not to cover admin and personnel costs.</p>
WAGRO	NA	\$86,709	Ask applicant to resubmit in October with a reduced budget and more focus on direct COVID activities.

Verdant Community Social Worker Highlights: August / September 2022

- Case Management – continuing support for fifteen clients. Continue to provide inreach/outreach with Swedish Edmonds Hospital.
- CHART Leadership and Facilitation – Ongoing support for the CHART program and clients.
- This past month included strategic planning special board meetings, weekly team check ins, monthly staff meeting, monthly County Outreach Coalition, monthly Snohomish County Community Behavioral Health Committee, monthly Snohomish County Connector’s meeting, monthly County and Human Services Providers Call, monthly Vulnerable Adult Taskforce, monthly Homeless Policy Task Force, and monthly Verdant Outreach Planning Meeting.
- Marketing events – Fair on 44th, Lynnwood, September 10.
- Programming –
 - Have planned my final provider training for the year, titled, Neuropsychology Counseling, scheduled for November 11, 2022. This will be the same instructor from the prior three part series. Participants will receive three free continuing education credits.
 - Eight-week therapeutic group for adults, titled Building Relationships. This group started on September 8th and includes 8-10 people.
 - Have begun to schedule regular monthly Renters Certification and Fair Housing training at the Wellness Center. Volunteers of America Dispute Resolution Department provides this training for free to the community. The focus is on those that may have barriers to renting. Participants will learn about landlord / tenant rights and responsibilities, fair housing awareness, what landlords screen for, and conflict resolution skills to help stabilize housing and minimize evictions. Participants receive a certificate upon completion that entitles you to free landlord / tenant mediation and boosts your rental resume.
 - Two Narcan trainings have been scheduled. This will be in person at the Wellness Center. The first one is scheduled for November 1 from 12:00-1:00 PM. The second, November 8, 6:00-7:00 PM.

Multicultural Report-August 2022

Verdant Sponsored Programs

Monthly Women's Support Group- 18 participants

Monthly Parent Support Group- 33 participants

Salud Rx Fruit and Veggie Vouchers- 9 participants

Domestic Violence Support Group- 8 participants

Discuss Key Themes from Community Perspectives Survey

National Night Out- approx. 300 people

Verdant Board Study Sessions

Community Collaborations

Con confianza y en Comunidad- Talking about COVID related Info-34 participants

Latinx Health Board Meeting-17 participants

UofWA Peer Mental Health Planning Meetings- 5 participants

Movimiento Afro-Latino Seattle Board Meeting- 7 participants

Leadership of Snoco- 22 participants

CHW/Promotores Learning Workgroup-16 participants

CHBC 2022 General Meeting - First Thursdays of the Month- 23 participants

DOH C4P4 Vax Collaborative-37 participants

Faith and Wellbeing Quarterly – 33 participants

Training Opportunity: Operationalizing Racial Equity with Tony Nabors- 100 participants

Marketing Report

28-Day Period: August 24th – September 20th

Instagram

- Reached to 12,853 people
- 73 profile visits
- 4 new followers

Facebook

- Reached to 45,357 people
- 215 page visits
- 18 new page likes

Our reach grew organically this past the 28 days period, no paid promotion was done. Our Facebook page reached 45,357 people, which is a 9% increase from last month. The Instagram page reached 12,853 people, and that is an 8.4% increase from last period. Number of profile visits from Facebook decreased by 26.1% while Instagram had a 35.2% increase of profile visits. The Facebook page gained 18 followers and the Instagram page gained 4 followers. We have 1,419 followers in total for Facebook, and 124 followers on Instagram. A few of our partners and community members have been sharing some of our social postings on Facebook and Instagram. The sharing of our posts help and increase our reach and awareness.

Link to all of our online platforms:

<https://linktr.ee/verdanthealthcommission>

Community Health Needs Assessment:

<https://verdanthealth.org/>

E-Newsletter:

<https://mailchi.mp/verdanthealth/verdant-news-august-9161817?fbclid=IwAR2RMB0exFz9v9pEjyHbwGvAUglVrsbWx26HJWqsC4LGanMLuW2YitjzU>

Highlights Since Last Board Meeting

(Every image has an embedded link. To open link, right click on the image and click on “Open Link”)

SOCIAL MEDIA INTERN
Start date October 2022 | 6-Month Internship

- 15-20 hours per week
- College credit!
- Learn and grow new skills
- Opportunity to be creative
- flexible schedule

verdant HEALTH COMMISSION

SOCIAL MEDIA INTERN

- Create social media posts.
- Assist with social media and customer satisfaction reporting and analytics.
- Collaborate with staff, partners, and community members
- Help develop marketing strategies.

\$22/HOUR

verdant HEALTH COMMISSION

Submit resume, cover letter and access to an online portfolio to kirk.mathis@verdanthealth.org



Free Health & Wellness Programs SEPTEMBER 2022

Offered by the Verdant Health Commission

Class	Date & Time	
HYBRID: All About Whole Grains	Tue, Sep 13, 6-7 pm	 HYBRID
VIRTUAL: Budget Friendly Foods- Melons	Wed, Sep 14, 2-3 pm	 VIRTUAL
VIRTUAL- Teen Cook-Along: A Presidential Pie for Constitution Day	Sat, Sep 17, 1-2 pm	 VIRTUAL
HYBRID: Vietnamese Cuisine	Wed, Sep 21, 6-7 pm	 HYBRID
HYBRID: Saving Summer- Preservation Methods	Thur, Sep 22, 6-7 pm	 HYBRID
Plant-based Whole Foods Challenge: 3-part Series to Learn New Habits	Every other Mon, Sep 26, Oct 10, Oct 24, 6-7 pm	 VIRTUAL
HYBRID: Heart Healthy Cooking	Wed, Sep 28, 1-2 pm	 HYBRID

Registration is required for classes. Visit verdanthealth.org/events, click the links above, or call (425) 582-8600.

Connect with Verdant:



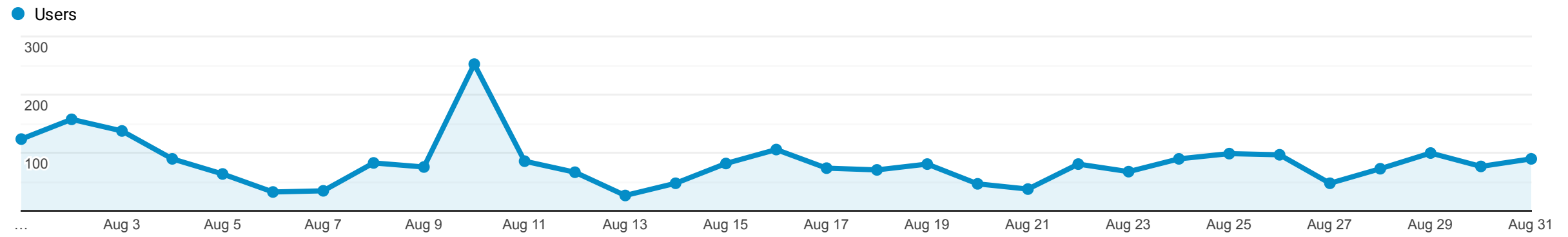
Audience Overview

All Users

100.00% Users

Aug 1, 2022 - Aug 31, 2022

Overview



Users

2,231

New Users

2,057

Sessions

2,840

Number of Sessions per User

1.27

Pageviews

5,667

Pages / Session

2.00

Avg. Session Duration

00:01:34

Bounce Rate

65.67%

■ New Visitor ■ Returning Visitor

Visitor Type	Percentage
New Visitor	85.3%
Returning Visitor	14.7%

City	Users	% Users
1. Seattle	348	<div></div> 14.71%
2. (not set)	187	<div></div> 7.91%
3. Everett	117	<div></div> 4.95%
4. Cheyenne	103	<div></div> 4.36%
5. Lynnwood	98	<div></div> 4.14%
6. San Antonio	94	<div></div> 3.97%
7. Quincy	86	<div></div> 3.64%
8. Ashburn	82	<div></div> 3.47%
9. Des Moines	77	<div></div> 3.26%
10. Edmonds	48	<div></div> 2.03%