

VERDANT HEALTH COMMISSION
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
Regular Meeting
AGENDA
February 28th, 2024
8:00 a.m. to 10:00 a.m.

The public can participate in person at the Verdant Community Wellness Center or join via Zoom by visiting <https://us02web.zoom.us/j/89568322656> Meeting ID: 895 6832 2656 or the call-in number is 253-215-8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00am	---
B. Land & Enslaved People's Acknowledgement	---	8:00am	3
C. Consent Agenda:	Action	8:08am	4-30
1. Approval of Minutes:			
a. January 21, 2024 Special Board Meeting			
b. January 24, 2024 Regular Board Meeting			
c. February 21, 2024 Special Board Meeting			
2. Superintendent's Discretionary Request: The ACCESS Project			
3. Grant Modification Request: Compass Health			
D. Public Comments (limit 3 minutes per speaker)	Information	8:15am	---
E. Executive Committee Report	---	8:21am	---
1. Strategic Collaboration Committee report			
F. South Snohomish County Demographics Presentation	Information	8:22am	---
• Paul Inghram, Director of Growth Management, Puget Sound Regional Council			
• Chris Collier, AHA Program Manager, Housing Authority Snohomish County			
G. Superintendent Report	Information	8:52am	---
1. Verdant Operations			
2. Community Outreach Update			

H. Verdant Marketing Presentation	Information	9:00am	---
I. Program Committee Report	Information	9:15am	31
1. Conflicts of Interest			
2. Spring 2024 Funding Cycle Allocations			
J. Finance Committee Report			
1. Review Financial Statements & Cash Activity	Information	9:25am	32-40
2. Authorization of Payments of Vouchers and Payroll	Action	9:35am	41
3. Kruger Clinic Invitation to Bid for Signage	Action	9:37am	Separate Attachment
4. VCWC Remodel Proposal	Action	9:42am	42-45
K. Public Comments (limit 3 minutes per speaker)	Information	9:47am	---
L. Commissioner Comments	Information	9:55am	---
M. Adjournment	---	10:00am	---



– Land & Enslaved People’s Acknowledgment –

Public Hospital District #2, Snohomish County (the Verdant Health Commission), recognizes that we live and work on the ancestral homelands and traditional territories of Indigenous peoples who have been here since time immemorial.

We also recognize that many enslaved and contracted peoples were forced to dedicate their work to the construction of what is now the South Snohomish County area.

In recognition that this land is colonized Indigenous territory that has been designated through slaves and hired labor, it is our collective responsibility to critically interrogate the stories and later lives of these people, and to honor, protect and sustain this land.

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom

January 22, 2024

5:00 p.m.-8:00 p.m.

**Commissioners
Present**

Jim Distelhorst, MD, President
 Karianna Wilson, Secretary
 Deana Knutsen, Commissioner
 Carolyn Brennan, Commissioner
 Bob Knowles, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
 Riene Simpson, Director of Finance
 Ceil Erickson, Director of Community Impact
 Kaysi Caballero, Executive Assistant/Office Manager
 Nancy Budd, Community Social Worker
 Kirk Mathis, Digital Marketing & Communications Manager

Guests

Margot Helphand, Facilitator
 Jan Culp, Childstrive

Call to Order

The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:00 p.m. by President Distelhorst. He announced there will not be a public comment section of this special meeting.

**Land and
Enslaved People's
Acknowledgement**

President Distelhorst read the acknowledgement.

**Setting the
Context: What is
on the horizon for
Verdant over the
next several
years?**

Ms. Helphand began the meeting by guiding Commissioners through the agenda and the goals of tonight's meeting.

Ms. Simpson presented slides setting the context of tonight's discussion, and what lies ahead for Verdant (E:01:24). There are expenses tied to capital projects and changes to the hospital district's revenue over the next year and through 2040 that will affect our work.

Commissioner Wilson commented that Verdant is already experiencing increased operating expenses and inflation and will see a decrease in revenue from the Hospital lease starting in 2025.

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Commissioner Knutsen added that Verdant needs to track commercial real estate trends. We are actively trying to fill vacancies at the same time we are spending a significant amount of money on renovating and upgrading these properties.

Commissioner Knowles asked about the difference in the revenue from 2025 to 2026 (see E:01:24, slide 6).

- Ms. Simpson answered that the revenue flattens in the last three months of 2025. We will not see a rent increase in September 2025. In 2026 we will have fixed monthly rent payments for the full year (and for the remaining 15 years of the lease).

Ms. Simpson walked Commissioners through a breakdown of revenue trends for the District over the next five years. Commissioners discussed the timeframe of replenishing the reserve fund starting in 2024 after the \$7.9MM is expended for grantmaking. She asked Commissioners to consider all the variables when discussing the financial impact of revenue and decisions we make around grantmaking.

Commissioners discussed the decisions and changes made in fall of 2022 after the strategic planning process and the impact that further changes would have for our community partners.

Commissioners talked about how to message upcoming funding changes to the community. It will be important to have good communication with the public about the Board's decisions. They want to highlight the impact Verdant has had to date in the community and talk about their work to maintain hospital services for the residents of our community as well as funding activities.

Dr. Edwards asked Commissioners what they would be comfortable spending for grantmaking in 2024?

- Commissioners Wilson answered \$6.2 Million-\$7.2 Million.
- Commissioner Knowles asked what the budget would look like if Verdant decided not to do a Fall 2024 cycle, and then transition to a one-time annual funding cycle in 2025? If there is only one cycle, we would have a start date of January 1, on a calendar year, which aligns with the District budget period. The Fall 2024 application cycle would be for funding effective January 1, 2025.
 - Commissioner Knutsen is not opposed to a one-time cycle, but she is still wary of how to

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communicate this to the public since Verdant *just* switched to a two-per-year funding cycle.

BREAK

6:29-6:45 PM

Affirming Funding Allocation for 2024 and 2025

Ms. Erickson presented slides showing a breakdown of 2023 grantmaking allocations (see E:01:24, slides 12-14). She asked Commissioners a series of questions to consider about their funding philosophy and goals for Verdant grantmaking. Commissioners discussed having a cap on each grant award, \$250,000 for example.

Ms. Simpson shared a file with Commissioners presenting three different total budget scenarios of \$6.2 Million, \$7.2 Million, or \$8.2 Million(E:02:24) and financials for converting from two grant cycles a year to an annual grant cycle.

Commissioners determined that they would work with a \$7.2 million grantmaking budget in 2024, of which \$3,642,778 is already committed and they will have to allocate \$3,557,722 in 2024. The Spring 2024 cycle will award 9-month contracts for 4/1/24-12/31/24. Spring 2024 grantees will be invited to apply for annual grants in the 2025 grant cycle.

Commissioners discussed Fall 2023 awardees and how to address options for their transition to an annual cycle. There are 19 awardees with contracts that end 9/31/2024. There is a 3-month gap before any approved 2025 funding would begin on 1/1/2025. If Verdant provides gap funding for the 19 organizations in the Fall 2023 cycle it would cost approximately \$850,000. There will be continued discussion on how to address this issue, to secure commissioner consensus.

Commissioner Comments

Commissioner Knowles reminded fellow commissioners to consider the goal that was set tonight of funding \$3.5 Million as they review applications for Spring 2024. We will have to either cut the request in half or decide to fully fund some and not fund others. It will be a competitive process, and we cannot fund all the requests. He is excited about the strategy moving forward to simplify our process. There may need to be a gap funding for the 3-month transition period.

Commissioner Brennan is eager to continue scoring Spring 2024 applications based on tonight's discussions.

President Distelhorst is delighted that they could come to decisions on these items.

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Commissioner Wilson thinks the more applications Commissioners review, the better. She wants to review and score additional applications beyond the ones assigned to her. She also suggested we have additional Commissioners review applications over a certain dollar threshold, \$300,000 for example.

- Dr. Edwards asked if there would be a risk from the auditor standpoint that some applications have 2 scores, some have 4 scores, and some were funded with fewer scores or more scores.
 - Commissioners agreed this process change would be for *future* applications. There would have to be a guideline set that “applications over \$X amount will be reviewed by X number of Commissioners” and this should satisfy auditors.

Commissioner Knutsen thought tonight’s discussion was helpful and appreciates hearing Commissioner Knowles’ suggestions. She reflected on the pandemic and the need for Verdant to make strategic decisions to fund additional programs as needs emerge.

Adjournment

The meeting was adjourned at 7:59 p.m. by President Distelhorst.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Regular Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom
January 24, 2024
8:00 a.m.-10:00 a.m.

**Commissioners
Present**

Jim Distelhorst, MD, President
 Karianna Wilson, Secretary
 Deana Knutsen, Commissioner
 Carolyn Brennan, Commissioner
 Bob Knowles, Commissioner

Staff

Dr. Lisa Edwards, Superintendent
 Riene Simpson, Director of Finance
 Ceil Erickson, Director of Community Impact
 Kaysi Caballero, Executive Assistant/Office Manager
 Nancy Budd, Community Social Worker
 Annika Sahota, Community Engagement Specialist
 Humaira Barlas, Fiscal Specialist

Guests

Call to Order

The regular meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:00 a.m. by President Distelhorst.

**Land and
Enslaved People's
Acknowledgement**

President Distelhorst read the acknowledgement.

Consent Agenda

Commissioner Knutsen made a motion to approve all items included on the consent agenda, Commissioner Wilson seconded. Motion passed.

Consent Agenda (E:03:24)

1. Approval of Minutes:
 - a. December 20, 2023 Regular Board Meeting
2. 2024 Officer and Committee Assignments
3. Superintendent's Discretionary Request: Therapeutic Health Services

Public Comments

Laura Allen, Manager for Swedish Edmonds Family Birth Center and NICU: In 2023, they had the privilege of delivering 1,988 babies. They were working against distrust of senior executives and lost some long-term nurses. She reported the west tower elevators are not functional to access the west tower and this impacts patient care. There has been discussion of adding

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midwives to Swedish Edmonds campus. They are strengthening their team with onsite training and drills. They are constantly working to decrease c-section rate for first time parents. She added, being a part of someone bringing a new life into the world is truly a gift. They will continue to serve our community in the way it is meant to be served.

**Executive
Committee Report**

President Distelhorst reported that Executive Committee met on January 16th to approve the agenda for today's meeting. No action was taken at the Executive Committee meeting.

**Verdant Internal
Programs
Presentation**

Ms. Caballero shared a presentation of 2023 events and programs that took place at the Verdant Community Wellness Center (E:04:24). Some highlights of 2023 were that 27 organizations used the wellness center to host their meetings and events, for a total of 1,925 participants. In 2023, Verdant provided 80 free cooking demonstrations for the public which are taught by registered dietitians. Ms. Sahota, Community Engagement Specialist at Verdant, shared statistics about Verdant's Fruit & Vegetable voucher program, which totaled \$18,010 in voucher redemption, serving 9 partner organizations throughout 2023. Verdant also coordinated a variety of multicultural programs that are free to the public, including Spanish-speaking support groups, community activities, and listening sessions to learn more about community needs. Verdant's Community Social Worker, Ms. Nancy Budd, spoke about the services she provides and gave a recap of provider and community trainings she hosted in 2023, some of which include CEUs for social workers, mental health clinicians, marriage and family therapists, and substance use disorder professionals.

**Superintendent's
Report**

Dr. Edwards thanked the wellness center staff for their presentation today to highlight the programs provided at the Verdant Community Wellness Center. She highlighted the Wellness Day planned for March 9th at Verdant.

Right now, Verdant is busy working on coordinating the upcoming remodel of the Kruger Clinic. We will also be remodeling the reception area of the wellness center. Later in Spring 2024 there will be a hospital engineering study to review the condition of the Swedish Edmonds hospital facility and structure.

She thanked the Verdant staff for coming together to support each other during various health and family issues.

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Program Committee Report

Conflicts of Interest None.

Spring 2024
Funding Cycle

Ms. Erickson shared a timeline of the current Spring 2024 grant cycle. We received 47 grant applications totaling \$7,771,206 in requests (E:05:24). Commissioners have until February 9th to review and score applications. Committee meetings are scheduled for the week of February 12th. We will review all applications with the full Board at a special meeting on February 21st. Ms. Erickson has scheduled a site visit to the Lynnwood Hygiene Center for February 6th at 2:00pm and will send the invite to Commissioners.

Verdant will partner with various organizations to review their community health needs assessment data. We are not conducting our own data gathering in 2024. Commissioners discussed whether it is necessary to update this data again after just doing our own assessment in 2022. Verdant staff will rely on other sources of data to inform Commissioners about current and future demographics or our community during their September annual strategic planning retreat.

- Commissioner Brennan can connect us to UW Bothell as this would be a good project for students and may help to relieve the Verdant staff.

Finance Report

Review Financial
Statements & Cash
Activity

Ms. Simpson presented the financial reports for December 2023 (E:06:24), noting any transactions out of the ordinary, compared to prior month periods. This is a preliminary report as we are currently closing the 2023 year. There are sizeable adjustments in 2023 due to the transition to GASB-87 accounting standards.

Authorization of
Payments of
Vouchers and
Payroll

Authorization for payment of vouchers and payroll:
Warrant numbers 16333 through 16364 and J2367 through J2399 for December 2023 for total warrant payments in the amount of \$157,285.39 were presented for approval (E:07:24).

Motion was made by Commissioner Knowles, seconded by Commissioner Distelhorst and passed unanimously to approve the warrants.

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Approval of 2024 Salary Schedule	Dr. Edwards presented the corrected 2024 salary schedule for Verdant staff (E:08:24). <i>Motion was made by Commissioner Distelhorst, seconded by Commissioner Brennan and passed unanimously to approve the corrected 2024 salary schedule.</i>
Public Comments	None.
Commissioner Comments	Commissioner Distelhorst has enjoyed his time serving as Board President the past two years.
Adjournment	The meeting was adjourned at 9:17 a.m. by President Distelhorst.

ATTEST BY:

President

Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

Special Meeting

Hybrid: In-Person at Verdant Community Wellness Center and via Zoom
February 21, 2024
5:00 p.m.-8:00 p.m.

Commissioners Present	Karianna Wilson, President Carolyn Brennan, Secretary Jim Distelhorst, MD, Commissioner Deana Knutsen, Commissioner Bob Knowles, Commissioner
Staff	Dr. Lisa Edwards, Superintendent Riene Simpson, CPA, Director of Finance Ceil Erickson, Director of Community Impact Erin Boehm, Interim Grants Manager Kaysi Caballero, Executive Assistant/Office Manager Annika Sahota, Community Engagement Specialist Nancy Budd, Community Social Worker
Guests	Lahai Health Jan Culp, ChildStrive Tom Laing, LETI Nelly Romero, LETI
Call to Order	The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:06 p.m. by President Wilson.
Land and Enslaved People's Acknowledgement	President Wilson read the acknowledgement.
Discussion: Review of Spring 2024 Grant Applications	Verdant received 47 applications totaling \$7,771,206. Ms. Erickson walked attendees through the internal process involved in reviewing and scoring the Spring 2024 funding applications. The decisions from tonight's special meeting will be on the consent agenda for final approval at the regular Board meeting on 2/28/24. She reminded Commissioners to be aware of potential bias as we review these funding requests.

Spring 2024 Grant Award Decisions

The outcomes from the committee review structure are informing today's discussions. Applications where Commissioners wanted further discussion will be reviewed tonight.

Ms. Erickson provided a summary of each funding request. Funding award amounts have been rounded to the nearest dollar.

<u>Priority Area</u>	<u>Status</u>	<u>Organization</u>	<u>Amount Awarded</u>
Mental Health	Fully Fund	Boys & Girls Clubs of Snohomish County	\$75,000.00
<i>Commissioner Distelhorst made a motion to fund this request for \$100,000 (12mos.)/\$75,000 (9mos.), Commissioner Wilson seconded. Motion Passed.</i>			
Food Security	Fully Fund	Foundation for Edmonds School District	\$117,075.00
<i>Commissioner Distelhorst made a motion to fund this request for \$156,100 (12mos.)/\$117,075 (9mos.), Commissioner Knutsen seconded. Motion Passed.</i>			
Food Security	Fully Fund	Washington Kids in Transition	\$75,000.00
<i>Commissioner Distelhorst made a motion to fund this request for \$100,000 (12mos.)/\$75,000 (9mos.), Commissioner Knutsen seconded. Motion Passed.</i>			
Food Security	Fully Fund	Concern For Neighbors Food Bank	\$22,500.00
<i>Commissioner Distelhorst made a motion to fund this request for \$30,000 (12mos.)/\$22,500 (9mos.), Commissioner Knutsen seconded. Motion Passed.</i>			
Mental Health	Partially Fund	Support 7	\$25,511.00
<i>Commissioner Distelhorst made a motion to fund this request for \$34,015 (12mos.)/\$25,511 (9mos.), Commissioner Knowles seconded. Motion Passed.</i>			

<u>Priority Area</u>	<u>Status</u>	<u>Organization</u>	<u>Amount Awarded</u>
Healthcare Access	Partially Fund	Edmonds Senior Center	\$82,500.00
<i>Commissioner Distelhorst made a motion to fund this request for \$110,000 (12mos.)/\$82,500 (9mos.) prioritizing foot care services, Commissioner Knutsen seconded. Motion Passed.</i>			
Mental Health	Partially Fund	Inside Health Institute	\$37,500.00
<i>Commissioner Knutsen made a motion to fund this request for \$50,000 (12mos.)/\$37,500 (9mos.), Commissioner Brennan seconded. Motion Passed.</i>			
Healthcare Access	Fully Fund	Medical Teams International	\$112,500.00
<i>Commissioner Wilson made a motion to fund this request for \$150,000 (12mos.)/\$112,500 (9mos.), Commissioner Knowles seconded. Motion Passed.</i>			
Healthcare Access	Partially Fund	Latino Educational Training Institute	\$132,000.00
<i>Commissioner Knutsen made a motion to fund this request for \$176,000 (12mos.)/\$132,000 (9mos.), Commissioner Knowles seconded. Motion Passed.</i>			
Mental Health	Partially Fund	Edmonds College Foundation	\$165,000.00
<i>Commissioner Knutsen made a motion to fund this request for \$220,000 (12mos.)/\$165,000 (9mos.), Commissioner Distelhorst seconded. Motion Passed.</i>			
Healthcare Access	Partially Fund	Mercy House @ St. Pius X	\$49,500.00
<i>Commissioner Brennan made a motion to fund this request for \$66,000 (12mos.)/\$49,500 (9mos.) prioritizing personnel and direct program costs, Commissioner Knutsen seconded. Motion Passed.</i>			
Mental Health	Decline Fund	Edmonds Center for the Arts	\$0.00
<i>Commissioners agreed to decline funding.</i>			

<u>Priority Area</u>	<u>Status</u>	<u>Organization</u>	<u>Amount Awarded</u>
Mental Health	Decline Fund	Association for Collective Community Engagement on Safety and Security (ACCESS Project)	\$0.00
<i>Commissioners agreed to decline funding.</i>			
Mental Health	Decline Fund	Helping Hands Project Organization	\$0.00
<i>Commissioners agreed to decline funding.</i>			
Healthcare Access	Decline Fund	Homage dba Senior Services of Snohomish County	\$0.00
<i>Commissioners agreed to decline funding.</i>			
Food Security	Decline Fund	Snohomish Healing Project	\$0.00
<i>Commissioners agreed to decline funding.</i>			
Healthcare Access	Partially Fund	Prescription Drug Assistance Foundation	\$37,500.00
<i>Commissioner Knutsen made a motion to fund this request for \$50,000 (12mos.)/\$37,500 (9mos.), Commissioner Distelhorst seconded. Commissioner Brennan and Commissioner Knowles voted nay. Motion Passed.</i>			
Food Security	Fully Fund	Hand in Hand	\$11,250.00
<i>Commissioner Brennan made a motion to fund this request for \$15,000 (12mos.)/\$11,250 (9mos.), Commissioner Knutsen seconded. Motion Passed.</i>			
Mental Health	Fully Fund	Project Girl Mentoring Program	\$105,750.00
<i>Commissioner Distelhorst made a motion to fund this request for \$141,000 (12mos.)/\$105,750 (9mos.), Commissioner Knutsen seconded. Motion Passed.</i>			

<u>Priority Area</u>	<u>Status</u>	<u>Organization</u>	<u>Amount Awarded</u>
Healthcare Access	Fully Fund	YWCA Seattle, King, Snohomish	\$66,260.00
<i>Commissioner Knowles made a motion to fund this request for \$88,346 (12mos.)/\$66,260 (9mos.), Commissioner Knutsen seconded. Motion Passed.</i>			
Mental Health	Fully Fund	Parent Trust for Washington Children	\$23,977.00
<i>Commissioner Wilson made a motion to fund this request for \$31,969 (12mos.)/\$23,977 (9mos.), Commissioner Distelhorst seconded. Motion Passed.</i>			
Healthcare Access	Partially Fund	ChildStrive	\$150,000.00
<i>Commissioner Brennan made a motion to fund this request for \$200,000 (12mos.)/\$150,000 (9mos.), Commissioner Distelhorst seconded. Motion Passed.</i>			
Healthcare Access	Partially Fund	Kinderling	\$30,000.00
<i>Commissioner Knutsen made a motion to fund this request for \$40,000 (12mos.)/\$30,000 (9mos.), Commissioner Distelhorst seconded. Commissioner Knowles voted nay. Motion Passed.</i>			
Mental Health	Partially Fund	Domestic Violence Services of Snohomish County	\$141,750.00
<i>Commissioner Knutsen made a motion to fund this request for \$189,000 (12mos.)/\$141,750 (9mos.), Commissioner Distelhorst seconded. Motion Passed.</i>			
Mental Health	Partially Fund	Korean Community Service Center	\$108,750.00
<i>Commissioner Distelhorst made a motion to fund this request for \$145,000 (12mos.)/\$108,750 (9mos.), Commissioner Knutsen seconded. Motion Passed.</i>			
Healthcare Access	Partially Fund	UTSAV	\$56,250.00
<i>Commissioner Knutsen made a motion to fund this request for \$75,000 (12mos.)/\$56,250 (9mos.), Commissioner Distelhorst seconded. Commissioner Knowles voted nay. Motion Passed.</i>			

<u>Priority Area</u>	<u>Status</u>	<u>Organization</u>	<u>Amount Awarded</u>
Healthcare Access	Partially Fund	Project Access NW	\$75,000.00
<i>Commissioner Wilson made a motion to fund this request for \$100,000 (12mos.)/\$75,000 (9mos.), Commissioner Distelhorst seconded. Motion Passed.</i>			
Healthcare Access	Partially Fund	Wonderland Child & Family Services	\$75,000.00
<i>Commissioner Knutsen made a motion to fund this request for \$100,000 (12mos.)/\$75,000 (9mos.), Commissioner Wilson seconded. Motion Passed.</i>			
Mental Health	Partially Fund	Washington West African Center Formally GTP	\$45,000.00
<i>Commissioner Knutsen made a motion to fund this request for \$115,000 (12mos.)/\$86,250 (9mos.), Commissioner Distelhorst seconded. Commissioner Knowles, Commissioner Wilson, and Commissioner Brennan voted nay. Motion Failed.</i>			
<i>Commissioner Distelhorst made a motion to fund this request for \$60,000 (12mos.)/\$45,000 (9mos.), Commissioner Knutsen seconded. Commissioner Knowles voted nay. Motion Passed.</i>			
Mental Health	Decline Fund	City of Edmonds Human Services	\$0.00
<i>Commissioner Knutsen made a motion to fund this request for \$35,000 (12mos.)/\$26,250 (9mos.), Commissioner Distelhorst seconded. Commissioner Wilson, Commissioner Knowles, and Commissioner Brennan voted nay. Motion Failed.</i>			
Healthcare Access	Decline Fund	Chinese Service Center dba Asian Service Center	\$0.00
<i>Commissioner Knutsen made a motion to fund this request for \$50,000 (12mos.)/\$37,500 (9mos.), Commissioner Distelhorst seconded. Commissioner Wilson, Commissioner Knowles, and Commissioner Brennan voted nay. Motion Failed.</i>			

<u>Priority Area</u>	<u>Status</u>	<u>Organization</u>	<u>Amount Awarded</u>
Mental Health	Partially Fund	Therapeutic Health Services	\$217,500.00
<i>Commissioner Knutsen made a motion to fund this request for \$290,000 (12mos.)/\$217,500 (9mos.), Commissioner Distelhorst seconded. Motion Passed.</i>			
Mental Health	Decline Fund	Second Chance Outreach	\$0.00
<i>Commissioners agreed to decline funding.</i>			
Healthcare Access	Decline Fund	Washington State Family and Community Engagement Trust	\$0.00
<i>Commissioners agreed to decline funding.</i>			
Mental Health	Decline Fund	Lynnwood Police Department	\$0.00
<i>Commissioners agreed to decline funding.</i>			
Healthcare Access	Fully Fund	Lahai Health	\$223,875.00
<i>Commissioner Knutsen made a motion to fund this request for \$298,500 (12mos.)/\$223,875 (9mos.), Commissioner Wilson seconded. Motion Passed.</i>			
Mental Health	Fully Fund	Center for Human Services	\$135,000.00
<i>Commissioner Knutsen made a motion to fund this request for \$180,000 (12mos.)/\$135,000 (9mos.), Commissioner Wilson seconded. Motion Passed.</i>			
Mental Health	Partially Fund	Drug Abuse Council of Snohomish County dba Sound Pathways/Pacific Treatment Alternatives	\$98,438.00
<i>Commissioner Knutsen made a motion to fund this request for \$131,250 (12mos.)/\$98,438 (9mos.), Commissioner Distelhorst seconded. Motion Passed.</i>			

<u>Priority Area</u>	<u>Status</u>	<u>Organization</u>	<u>Amount Awarded</u>
Healthcare Access	Partially Fund	Community Health Center of Snohomish County	\$76,058.00
<i>Commissioner Brennan made a motion to fund this request for \$101,410 (12mos.)/\$76,058 (9mos.) prioritizing the uninsured adult dental program, Commissioner Wilson seconded. Motion Passed.</i>			
Food Security	Partially Fund	Edmonds Food Bank	\$112,500.00
<i>Commissioner Knutsen made a motion to fund this request for \$121,000 (12mos.)/\$90,750 (9mos.), Commissioner Brennan seconded.</i> <i>Commissioner Knowles amended the motion to fund this request for \$150,000 (12mos.)/\$112,500 (9mos.). Commissioner Wilson seconded. Motion Passed.</i>			
Mental Health	Fully Fund	Edmonds School District (FRA)	\$337,500.00
<i>Commissioner Knutsen made a motion to fund this request for \$450,000 (12mos.)/\$337,500 (9mos.), Commissioner Distelhorst seconded. Motion Passed.</i>			
Healthcare Access	Partially Fund	Cornerstone Medical Services Foundation	\$35,250.00
<i>Commissioner Brennan made a motion to fund this request for \$47,000 (12mos.)/\$35,250 (9mos.) prioritizing dental services, Commissioner Wilson seconded. Motion Passed.</i>			
Mental Health	Decline Fund	Asian American Chemical Dependency Treatment Services	\$0.00
<i>Commissioners agreed to decline funding.</i>			

Applications for Full Board Discussion

There were four applications that required additional discussion between the full Board of Commissioners.

1. YMCA of Greater Seattle (African Diaspora Health Navigation):

For this specific navigator, Verdant is the sole funder. The Board discussed whether or not Verdant is responsible for funding this program or if the YMCA should be able to find alternative funding.

Commissioner Brennan made a motion to fund this request for \$121,372 (12mos.)/\$91,029 (9mos.). Commissioner Distelhorst, Commissioner Wilson, and Commissioner Knowles voted nay. Commissioner Knutsen abstained from the vote. Motion Failed.

2. Compass Health (Community Transitions):
The Board discussed why Verdant is being asked to fund staffing for other municipalities and if it is Verdant's responsibility.
Commissioner Brennan made a motion to fund this request at \$104,405 (12mos.)/\$78,304 (9mos.), Commissioner Distelhorst seconded. Commissioner Wilson voted nay. Motion passed.
3. Korean Women's Association (Immigrant and Refugee Holistic Health Program):
Commissioner Brennan made a motion to fund this request at \$100,000 (12mos.)/\$75,000 (9mos.), Commissioner Knutsen seconded. Commissioner Wilson and Commissioner Knowles voted nay. Motion passed.
4. Edmonds School District (School Based Health Centers):
The Board discussed whether it is Verdant's responsibility to continue to fund the startup of School Based Health Centers in perpetuity.
Commissioner Knutsen made a motion to fund this request at \$75,836 (12mos.)/\$56,877 (9mos.), Commissioner Distelhorst seconded. Commissioner Wilson and Commissioner Knowles voted nay. Motion passed.

**Verdant
Messaging**

Commissioners discussed the communication that will be sent out to the organizations receiving funding in the Spring 2024 cycle. This letter will explain that funding is provided for a nine-month contract beginning April 1, 2024 and through December 31, 2024.

- Commissioners requested that Superintendent Lisa Edwards contact the District attorney to determine if we need to use the term "contract" or "invest" in this letter.
- Dr. Edwards requested that Commissioners provide any further feedback on this letter by Monday 2/26/24 so that the letter is finalized before contracts are awarded.

**Commissioner
Comments**

Commissioners thanked the Verdant staff for their work behind the scenes in preparing for this meeting and keeping a running tally as Commissioners made their funding decisions.

Adjournment

The meeting was adjourned at 8:45 p.m. by Secretary Brennan.

ATTEST BY:

President

Secretary

NOTE: This proposal was originally presented at Program Committee on 9/14/2023 and delayed until January 2024.



DISCRETIONARY FUNDING REQUEST

ORGANIZATION NAME: The ACCESS Project	Association for Collective Community Engagement On Safety and Security	EIN or tax status:	92-3711709
PROJECT TITLE:	The ACCESS Project	REQUEST AMOUNT:	\$10,000
Completed by:	Wally Webster II	Date:	01/26/2024
Point of Contact Email:	So.ACCESS.2023@gmail.com	Phone:	(206) 790-2874
Proposed Start Date:	February 1, 2024	Proposed End Date:	December 31, 2024

PRIORITY AREA

Primary Priority Area (same fields we use for annual)

The primary priority is to prevent and interdict the most significant root causes and break the cycle of gun violence, felony crimes, and hate crimes committed by youth.

- **Mental Health - X**
- Healthcare Access
- Food Security

Secondary Priority Area (same fields we use for annual)

The secondary priority is to reimagine and lead change to break the stigma and get minors and young people the mental health therapy, counseling, and other mental health services they need in an efficient and timely manner.

OVERVIEW

1. **Organization Background and Alignment with Verdant Strategic Priorities:**

Briefly describe the organization's background and how its program(s) align with one or more of Verdant's priority areas (see also Verdant website for more priorities):

- Food Security
- Healthcare Access
- Mental Health

In late 2022, officials and leaders from municipal governments, school districts, faith communities, community services organizations, and private industry convened to address felony violence and self-harm among youth in South County. Following collaborative discussions, the Association for Collective Community Engagement on Safety and Security, operating as The ACCESS Project, was established as a nonprofit organization. Seeking early-stage support, the project contacted numerous South Snohomish County organizations, securing their commitment to aid in the referral process. In pursuit of diverse perspectives, our president engaged with Edmonds Community College, the Edmonds School District, and local community centers. With the recent addition of our first employee, an Intake Specialist,

NOTE: This proposal was originally presented at Program Committee on 9/14/2023 and delayed until January 2024.

we are poised to engage with youth directly, fostering connections through school assemblies and encouraging outreach to The ACCESS Project.

One of Verdant strategic priorities is Mental Health. The ACCESS Project sole focus is on the mental health challenges youth are experiencing. Connecting with and referring youth who are experiencing substance use disorder, bullying, loneliness, and considering self-harm mental health challenges to professional mental health providers and/or community organization services before they act out their frustrations in unacceptable behavior.

2. Project Scope (the “what” and “how”)

Briefly describe the scope of the project for which funds are requested, how the funds will be applied, and capacity in place to ensure the successful implementation of the project.

The ACCESS Project's focus is to supply the highest-quality information and referral services for youth who are struggling with mental health challenges. This project exists to lead change in the prevention of youth committed gun violence, felony crimes, and hate crimes. The intention is to function as a confidential resource for youth seeking assistance. Our services will include referrals to mental health services, community organization resources, mentorship, , youth and parents focus groups, after school activities, such as art, poetry, music to engage students in order to build trust, and to get youth to open up and share their emotions and feelings. We believe our services are monumental to the remediation and prevention of the increasing mental health crisis among youth.

3. Population Beneficiaries (the “who”)

Briefly describe the population benefiting from the proposed activities or services and estimate the percentage residing in [Verdant Service Area](#). Verdant funding is required to support residents in the Verdant Service Area.

The Edmonds School District conducted a study of Youth Mental Health Conditions in 2021

Mental Health Indicators	8th Grade	10th Grade	12th Grade
Feeling Sad/Helpless	32%	36%	44%
Considered Suicide	15%	18%	19%
No Adult to Turn To	9%	14%	16%
Attempted Suicide	8%	7%	7%

Source: Edmonds School 2021 Healthy Students Survey of 8th, 10th and 12th graders

In a 2022 Community Health department survey conducted by Snohomish County Health Department indicates that in 2021, 39.1% of students in 8th through 12th grade indicated they had felt sad or hopeless almost every day for two weeks or more in a row in the last year, and 37.4% of students reported

NOTE: This proposal was originally presented at Program Committee on 9/14/2023 and delayed until January 2024.

feelings of nervousness, anxiety, and being on-edge at least half the days in the last two weeks.

The ACCESS Project has currently partnered Scriber Lake High School, an alternative learning high school, to present its mission and operations of the programs during lunch and other school functions. Beginning in January 2024, The ACCESS Project will organize and sponsor activities, such as sports, art, poetry writing and reading, music and other activities. The primary purpose of these activities is to get youth involved in positive activities.

We also have a main focus on the BIPOC community as our target population. We believe our resources are suitable to help this population thrive.

The ACCESS Project will organize and convene, in conjunction with community partners, youth focus groups to help identify activities that youth desire as a better alternative to activities offered by gang members

4. Desired Outcomes

Briefly describe realistic outputs and/or outcomes over the proposed performance period.

1. The first year of the ACCESS Project is designed to serve 160 young people, ranging in age from 13 to 17, in intervention activities. With self-referrals and parental consent and active participation in the referral and treatment, of those 160 youth, we estimate 100 or 60% will receive professional treatment and/or a combination of professional treatment and community services for various issues resulting from mental health challenges and lack of resources. These related issues might include one or more of the following: food insecurity, lack of clothing, access to a mental health assessment, professional counseling, family or individual therapy, behavioral assessment and resources, access to a mentor relationship program.

2. It is anticipated that 80% of youth who complete treatment will attain a satisfactory level of stability in their treatment programs, which will enable them to lead more fulfilling lives by fostering greater self-confidence and esteem, reducing feelings of isolation, and fostering a sense of positive self-esteem and belonging.

3. The primary objective of The ACCESS Project is to mitigate and eradicate suicidal ideation and inadequate mental health resources. We hope to reduce thoughts and desires of self-harm by over 75% in our youth database. We plan to achieve this goal by providing the best resources to youth.

NOTE: This proposal was originally presented at Program Committee on 9/14/2023 and delayed until January 2024.

The ACCESS Project will monitor and track the progress of all Youth who have been referred to the program, either from a strategic partnership or self-referred, and have received assistance from one or more partners. All Youth associated with The ACCESS Project will be tracked for a minimum of two years after completion of all treatments associated with the program.

The desired outcome of The ACCESS project is to prevent “one” youth from killing someone, committing a serious felony violent crime, hate crime, or from self-harm. If so, it will be worth the work, efforts, and funding necessary to achieve this outcome

5. Key Partners

If the project's implementation involves other partner agencies, briefly provide the organization name(s) and their role.

- Edmonds School District – Providing communications access to youth.
- CHC (Community Health Services) – Providing Professional Mental Health diagnoses and Treatment.
- City of Lynnwood - CRC (Community Recovery Center) – Providing Professional Mental Health diagnoses and Treatment.
- Edmonds College – Faculty members providing classes and instructor-led training on recognizing mental health challenge.
- Alderwood Boys and Girls Club – Interactive activities with other youth
- Project Girls– Interactive activities with other youth
- City of Lynnwood Recreation Center - Interactive activities with other youth
- Trinity Lutheran Church - Interactive activities with other youth
- Mujeres con Actitude Latina - Interactive activities with other youth
- VOAWW - Interactive activities and services for the entire family needs.
- Asian Service Center - Interactive activities with other youth, including tutorial classes.
- Municipal Court of Lynnwood – coordinate and advocate for alternatives and deferments for offenders.
- Municipal Court of Edmonds – coordinate and advocate for alternatives and deferments for offenders.
- Lynnwood Food Bank – assistance with food insecurity

NOTE: This proposal was originally presented at Program Committee on 9/14/2023 and delayed until January 2024.

6. Project Budget

Provide an activity-based budget to describe how requested funds will be allocated to support the scope described in question 2.

Intake Specialist Salary

The \$10,000 grant request will help fund the Intake Specialist position for 2024. The Intake Process is the primary function of The ACCESS Project. This position interacts directly with youth; schedules the initial appointment; make the preliminary assessment of the challenge(s) youth is experiencing; determines the most appropriate professional or community service; and make the in-person referral appointment.

7. ADDITIONAL COMMENTS

This funding infusion empowers The ACCESS Project to proactively engage with youth in their immediate environments, countering the influence of gangs and undesirable associates by offering compelling, positive activities. By allocating resources to these initiatives, our team can establish trust and confidentiality, crucial elements in addressing the mental health challenges faced by youth. Recognizing that youth often serve as the most authentic referral sources for their peers in denial about mental health issues, these funds serve as a bridge to connect with those in need of treatment and services more efficiently. The investment not only enhances our outreach capabilities but also reinforces our commitment to creating a supportive and accessible pathway for vulnerable youth.



Grant Modification Request Form (rev May 2023)

Use this form to proactively communicate with Verdant about changes to the grant period, scope, budget, and/or outcomes during the performance period. This form must be submitted no later than 30 days before the current grant end date for consideration. Written approval from Verdant is required before any changes to the grant are implemented. The change requests may fall into one or more of the following categories:

1. Request to Extend Grant Period with Awarded Funds (i.e., No-Cost Extension)
2. Request to Pause Grant Activities
3. Request to Modify Grant Outcomes or Scope
4. Request to Reallocate Funds from One Budget Line to Another
5. Request early-termination of grant

Organization: **Compass Health**

Grant Title: **Community Transitions**

Grant Amount: **\$225,000**

Point of Contact: **Jeff Patterson**

Grant ID# (located in the lower left corner of the agreement): **G-202211-00605**

This modification is being submitted by

Name: **Jeff Patterson**

Phone: **425-349-8379**

Date: **1/25/24**

☐ 1. REQUEST TO EXTEND GRANT PERIOD*

Current grant end date: **3/31/24**

Requested end date: **6/30/24**

Current balance of unspent funds: **The current unspent balance is \$9,822, and the expected balance of unspent funds on 3/31/24 is \$33,158.63**

**The no-cost extension request requires grantee to utilize the funds awarded and approved in order to carry out the approved project. In sum, the grant is extended beyond original end date with no additional funding from the Verdant Health Commission.*

Reason for extending the grant period

Briefly describe the circumstances necessitating an extension.

As previously discussed with the Grant Impact team at Verdant Health Commission, Compass Health anticipates having funds remaining from the current 4/1/23-3/31/24 grant period. This is driven by the loss of a previous long-standing Community Transitions partner: South County Fire. SCF secured their own funds to bring the community health worker position "in house," rather than having Compass Health staff embedded with their first responders.

With the loss of the position to provide supports to South County Fire, we have determined that while we will not attempt to re-hire for that role, we will be keeping staffing at current levels to serve the Lynnwood and Mountlake Terrace police departments. We’ve been meeting and exceeding projected outcomes (as our last grant report indicated) with the current staffing.

At this time, we project having approximately \$33,000 that would not be spent down by the end of the current grant period, due to the community health worker position remaining unfilled. Carrying over funds from this grant period was reflected in our December 2023 grant proposal to Verdant Health Commission, seeking to continue support for Community Transitions for the 4/1/24-3/31/25 grant period.

□ 2. REQUEST TO PAUSE GRANT ACTIVITIES

What is the time period that you are requesting? From _____ to _____

Explain the request to pause grant activities:

Enter text here.

□ 3. REQUEST TO MODIFY DELIVERABLES FOR GRANT

Provide a written description of proposed activities and deliverables that you will undertake with the existing funding from Verdant.

ACTIVITY	MEASURABLE OUTCOME
Approved Activity:	
Modification Requested:	
Approved Activity:	

Modification Requested:	
New Activity:	

☐ 4. REQUEST REALLOCATION OF REMAINING GRANT FUNDS

Amount to be reallocated: \$

Complete the line items below by entering the original grant award and the change that you are requesting.

PROJECT EXPENSES	VERDANT AWARD	AMOUNT EXPENDED	PROPOSED ALLOCATION OF REMAINING FUNDS
Salaries & Wages			
Consultants and professional services			
Direct Costs			
Indirect expenses			
Other			
TOTAL			

Briefly describe the new use of funds and the reason for reallocation:

Enter text here.

☐ 5. REQUEST FOR EARLY TERMINATION OF GRANT

Will you have a balance of unspent grant funds? ☐ YES ☐ NO

What is the amount of unspent funds that you will be returning to the Verdant Health Commission?
\$

I attest that I am the authorized representative of my organization to complete and submit this grant modification request to the Verdant Health Commission.

Name: Date:

If you have questions while completing this document, contact Verdant at (425) 582-8600 or info@verdanthealth.org.

Verdant Approval:

Date:

Notes:

Spring 2024 Funding Cycle Allocations

Organization	Amount Awarded (9mos.)
Boys & Girls Clubs of Snohomish County	\$75,000
Center for Human Services	\$135,000
ChildStrive	\$150,000
Community Health Center of Snohomish County	\$76,058
Compass Health	\$78,304
Concern For Neighbors Food Bank	\$22,500
Cornerstone Medical Services Foundation	\$35,250
Domestic Violence Services of Snohomish County	\$141,750
Drug Abuse Council of Snohomish County dba Sound Pathways/Pacific Treatment Alternatives	\$98,438
Edmonds College Foundation	\$165,000
Edmonds Food Bank	\$112,500
Edmonds School District (SBHC)	\$56,877
Edmonds School District (FRA)	\$337,500
Edmonds Senior Center	\$82,500
Foundation for Edmonds School District	\$117,075
Hand in Hand	\$11,250
Inside Health Institute	\$37,500
Kinderling	\$30,000
Korean Community Service Center	\$108,750
Korean Women's Association (KWA)	\$75,000
Lahai Health	\$223,875
Latino Educational Training Institute	\$132,000
Medical Teams International	\$112,500
Mercy House @ St. Pius X	\$49,500
Parent Trust for Washington Children	\$23,977
Prescription Drug Assistance Foundation	\$37,500
Project Access NW	\$75,000
Project Girl Mentoring Program	\$105,750
Support 7	\$25,511
Therapeutic Health Services	\$217,500
UTSAV	\$56,250
Washington Kids in Transition	\$75,000
Washington West African Center Formally GTP	\$45,000
Wonderland Child & Family Services	\$75,000
YWCA Seattle, King, Snohomish	\$66,260
TOTAL	\$3,266,875

Balance Sheet As of December 31, 2023 and January 31, 2024 Draft					
	12/31/2023 Draft	01/31/2024 Draft	Change from 12/31/23		Comments:
ASSETS					
1 Current Assets					
2 Cash Balance	4,162,448	3,001,520	(1,160,928)		Operating cash accounts; reflects transfers to investment accounts for reserve funding 2024 amount is \$178,000 per month
3 Accounts Receivable	1,703	13,551	11,848		
4 Other Current Assets					
5 Clearing Account	4,050	7,411	3,361		Receivable for FUTA tax refund-Paychex
6 Investments	59,954,822	60,417,980	463,159		Note: entire investment portfolio balance is reported in current section of balance sheet, maturities are >1 year to 5 years
7 Prepaid Expenses & Others	176,852	163,935	(12,918)		Prepaid Prop & Casualty Insurances-Increased for 2023/2024; other Prepaids added ppd commissions for PSG tenant lease renewing 7/1/24: Landlord \$32k, and Tenant \$44k
8 M&O Tax Levy Receivable	27,305	236,900	209,595		January 24 Levy revenue net of payments received
9 Short Term Lease Receivable	3,609,874	3,609,874	-		denotes accounts impacted by GASB 87 implementation retroactive to 1/1/2021. Does not yet reflect 2023 adjustment
10 Subtotal Other Current Assets	63,772,903	64,436,099	663,196		
11 Total Current Assets	67,937,053	67,451,170	(485,884)		
12 Long Term Assets					
13 Fixed Assets-Net of Depreciation	21,235,220	21,170,699	(64,521)		Hosp, Kruger, VCWC, VV 2023: Tracking Kruger Refresh Costs in CIP: Total at 12/31/23 \$555k JPC Architects & all related consulting & progress billings, FSI as built drawings, Permits, JSH construction management. Will reclass to FA category as each project is completed.
14 TI-Net	120,577	115,541	(5,036)		Balance in unamortized tenant improvement allowances; \$115k at 1/31/24
15 Lease Receivables-LT Lease and Interest Receivable	259,319,798	259,319,798	-		New GASB 87- LT Portion Lease Receivable \$258MM Interest \$710k; does not yet reflect 2023 adjustment
16 TOTAL ASSETS	348,612,648	348,057,208	(555,440)		No interim adjustments are being made to the financial statements for the GASB 87 impacts on lease and interest revenue. All adjustments will be made at year end December 31. Does not yet reflect 2023 adjustment
LIABILITIES & NET POSITION					
17 Liabilities					
18 Current Liabilities					
19 Accounts Payable & Unclaimed Property	194,019	176,025	(17,994)		12/31/23 Accounts Payable increase is due to Election Costs \$79k and SAO audit fees \$24k. Unclaimed Property Balance is \$21k.
20 Credit Cards	(109)	1,533	1,642		
21 Tenant Prepaid Rents	990,242	52,550	(937,692)		December Swedish Hosp & Clinics prepaid January rents, in January only non Swedish prepaid
22 Other Payables & Accruals	159,985	166,503	6,517		Business Taxes, Accrued Operating Expenses, Tenant Security Deposits
23 Accrued Salary & Benefits	46,313	55,124	8,811		
24 Estimated Self-Insured Reserve	125,000	125,000	-		Contingency reserve for self funded L&I claims and pension adjustments. Set at \$125k.
25 Total Current Liabilities	1,515,451	576,735	(938,716)		
26 Long Term Liabilities					
27 Deferred Inflow of Resources	253,980,181	253,980,181	-		GASB 87 LT Lease Liability through 12/31/22 impact; does not yet reflect 2023 adjustment
28 Total Long Term Liabilities	253,980,181	254,556,916	576,735		
29 TOTAL LIABILITIES	255,495,632	254,556,916	(938,716)		
30 EQUITY	93,117,016	93,500,292	383,276		Jan 2024 Net Income \$383,276
31 TOTAL LIABILITIES & NET POSITION	348,612,648	348,057,208	(555,440)		
*Preliminary results; these statements do not include the 2023 GASB lease accounting adjustments (material) and certain miscellaneous accrual and prepaid adjustments for year end (immaterial) Denotes accounts impacted by GASB 87 Lease Standard Implementation					

Statement of Income
Months Ending Dec 31, 2023 and Jan 31, 2024
Draft

	Month of December 2023	Month of January 2024	Month Change Inc/(dec)	Comments:
1 Operating Revenue				
2 Cash Lease Revenues (Base, CAM, Taxes)	1,035,450	1,041,118	5,668	Jan 24 CAM and or rent changes
3 Deferred Rent Adjustments			-	
4 Grant Repayments		8,913	8,913	Jan 24 Grant repayment
5 Total Operating Revenue	1,035,450	1,050,030	14,580	
6 Program Funding and Operating Expenses				
7 Programs				
8 Total Program Funding	757,405	784,171	26,767	Includes All Program Payments, External Awards & Internal program costs. Currently in Fall 2023 payment cycles 10.1.23-9.30.24
9 Operating Expenses				
10 Salaries, Benefits & Contracted Staff	105,401	118,781	13,381	Salary increases Jan 24-Contracted fiscal specialist
11 Professional Development/Planning	-	5,547	5,547	January 24 Peak Grantmaking conference, other
12 Professional Services	68,091	35,459	(32,633)	December includes accrual for SAO 2 year audit of \$24,000 and additional legal expenses for contract reviews and property matters
13 Purchased Services	39,014	49,551	10,537	Regular recurring services for properties; parking lot service January + 6k; Janitorial + 2k
14 Supplies, Postage, Dues, Other	9,747	10,702	955	
15 Repairs, Maintenance & Insurance	25,142	17,431	(7,711)	
16 Utilities	11,568	20,450	8,882	Jan electrical high, December had <> adjustment to water
17 Business Taxes	5,530	5,628	97	
18 Marketing	739	3,682	2,943	Sponsorships & branded merchandise for events
19 Election Fee	79,000	-	-	Dec-\$79k estimate for November 2023 Election services-County Auditor
19 Depreciation	90,312	90,375	64	
20 Amortization	5,036	5,036	-	
21 Total Operating Expenses	439,581	362,642	(76,939)	
22 Total Program and Operating Expenses	1,196,985	1,146,813	(50,172)	
23 Net Operating Income (Loss)	(161,536)	(96,783)	64,752	Net Operating Loss Month of January 2024
24 Other Income (Expense)				
25 Other Income	197	5,000	4,803	January 2024 AWP/PHD refund
26 Self Funded L&I Reimbursements			-	
27 Self Funded L&I Expenses	(928)	(28,999)	(28,071)	January 2024-L&I Annual Self Funded Actuarial pension adjustments
28 Levy Income	215,000	218,899	3,899	
29 Net Income (Loss) after Levy Income	52,734	98,118	45,384	Net Income after Levy and Self Funded L&I Month of January 2024 \$98,118
30 Investment Income-Net of Unrealized Gains (Losses)	536,914	285,159	(251,756)	January 2024 Investment Return: Interest \$184,222 Realized Loss (\$3377), Unrealized gain \$104,312
31 Net Income (Loss)	589,648	383,276	(206,372)	Net Income Month of January 2024 is \$383,276

*Preliminary results; these statements do not include the 2023 GASB lease accounting adjustments (material) and certain miscellaneous accrual and prepaid adjustments for year end (immaterial)

Statement of Income-Actual v Budget
Month and YTD Ending January 31, 2024
Draft

	January 2024- Actual Month	January 2024 Budget- Month	Month Fav (Unfav) Variance		January 24 YTD Actual	January 24 YTD Budget	YTD Fav (Unfav) Variance	Notes
1 Income								
2 Operating Revenue-	1,050,030	1,044,874	5,156	F	1,050,030	1,044,874	5,156	F 1/2
3 Expenses								
4 Program Expenses-All Categories	784,171	745,828	(38,343)	U	784,171	745,828	(38,343)	U 3
5 Operating Expenses	267,231	291,417	24,186	F	267,231	291,417	24,186	F 4
6 Depreciation & Amortization	95,411	93,998	(1,413)	U	95,411	93,998	(1,413)	U
7 Total Expenses	1,146,813	1,131,243	(15,570)	F	1,146,813	1,131,243	(15,570)	F
8 Operating Income (Loss)	(96,783)	(86,369)	(10,414)	F	(96,783)	(86,369)	(10,414)	F
9 Levy and Other Non Operating Income (Expense)								
10 Other Income	5,000	-	5,000	F	5,000	-	5,000	F
11 Levy Income	218,899	218,917	(17)		218,899	218,917	(18)	1
12 Investment Income-Net of Unrealized Gains (Losses)	285,159	100,000	185,159	F	285,159	100,000	185,159	F 1
13 Self Funded L&I Reimbursements	-	-	-		-	-	-	
14 Self Funded L&I Expenses	(28,999)	(2,182)	(26,817)	F	(28,999)	(2,182)	(26,817)	F
15 Fees, Penalty and Interest	-	-	-		-	-	-	
16 Net Income (Loss) After Other Income	383,276	230,365	152,910	F	383,276	230,365	152,910	F

1. Revenues-

Rental Income - New CAM rates effective January 2024. New lot lease @ \$2500 per month plus LH taxes effective 12/1/2023. GASB 87 adjustments for lease and interest income are not being recorded on an interim basis. These adjustments will be made at year end only.

Grant Repayments - Jan 2024 \$8,912 - City of Lynnwood

Levy Income-2024 Rate of \$219k per month

Investment Income-January 2024 Interest \$184k; realized loss (\$3k); unrealized gain \$104k--The District only budgets for interest income, not market gains and losses

2. GASB 87 Lease and Interest Income-

This standard was implemented retroactive to 2021 at the end of 2022. Annual revenue (lease and interest) entries related to the GASB 87 standard are not recorded on an interim basis to the internal management use financials so as not to distort the interim financials and budget reviews. These entries will be recorded annually at each calendar year end with footnote explanations.

3. Expenses-Program:

Program Expenses-Community grantmaking \$649,115 (monthly payments for Fall 2023 awards and minor legacy payouts). CHART \$55,205 and VOA 211 \$45,750 (paid semiannually) Superintendent Discretionary \$27,333 (1 of 3 in 2024 for Therapeutic Health Services--bridge funding) .

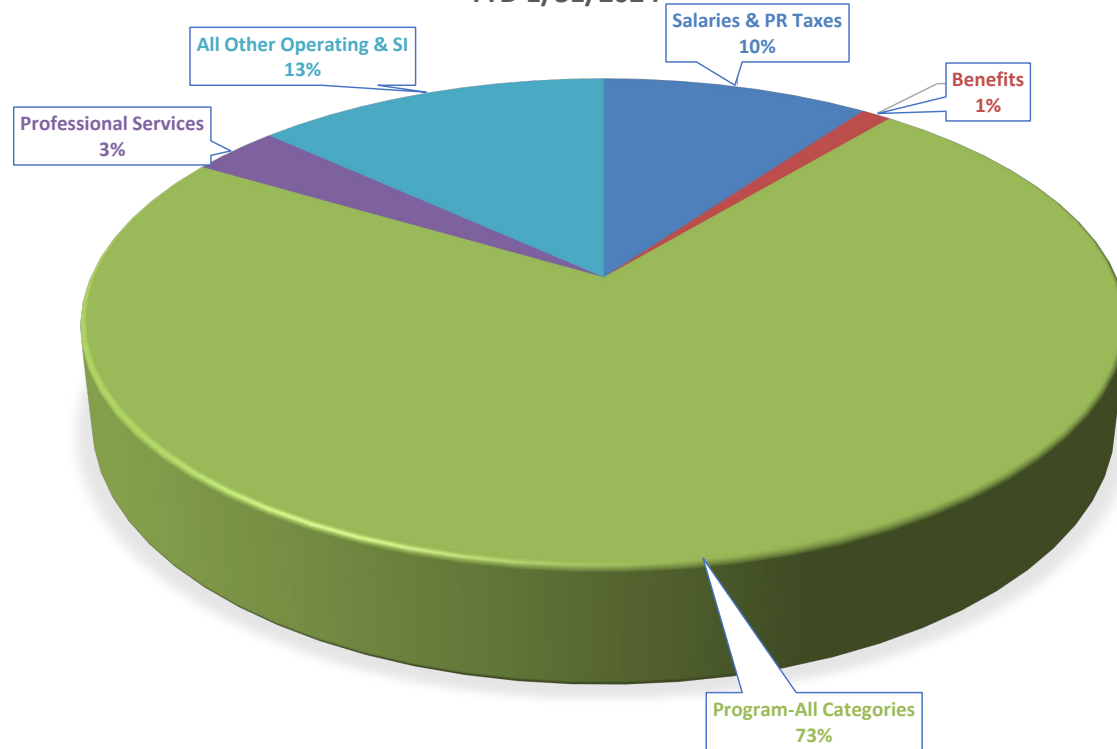
4. Expenses-Operating:

Month and YTD operating expenses underbudget by \$24k. As of one month into the year this is a timing issue between actual and budget estimates.

To the extent any opex variances are tenant CAM related costs, the expenses will be billed back to tenants and offset in the revenue line for net zero impact to the District. Examples are utilities, purchased services, repairs and maintenance.

Line 14 Self Funded L&I expenses reflect the departments assessment for pension funding. Only medical related claims are budgeted. Since these claimants have hit the threshold for excess coverage all costs will be reimbursed to the District once the third party administrator has invoiced the carrier.

PUBLIC HOSPITAL DISTRICT #2, SNOHOMISH COUNTY OPEX BY CATEGORY VIEW 1
YTD 1/31/2024



View 1-Prof Services, Salaries and Benefits, All Other Operating, expressed as total of all expenses

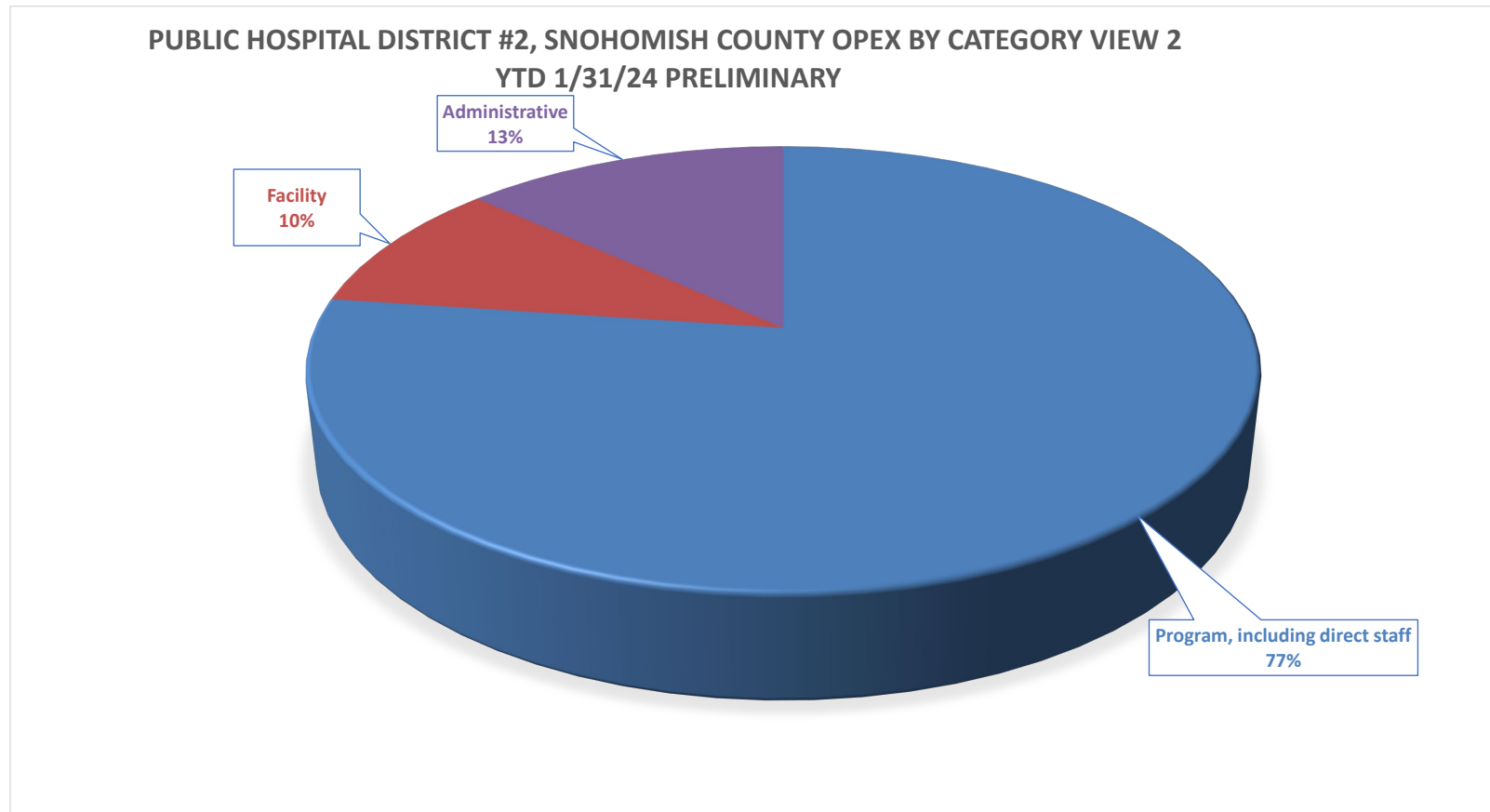
Professional Services include Legal, Accounting and Audit, Investment Management, HR Services, IT Services, Property Management & Real Estate Appraisals Special Consulting-Thomas (Hospital), Strategic Planning, DEI)

Program Costs in this illustration are grant payments and expenses only and do not include program staff costs (direct or indirect)

All other Operating expenses include Repairs and all property related maintenance expenses, utilities, insurances, business taxes, supplies, marketing, self insured L&I and other administrative costs.

Salaries and Payroll Taxes, Personnel Benefits-self explanatory

Depreciation and Amortization have been removed from this presentation



View 2-Program with FTE, Property and Administrative Expenses, expressed as total of all expenses

Facility Expenses: Utilities, Repairs, Maintenance, Insurance, Taxes, Property Management and Real Estate related costs, allocation of legal and certain other professional fees related to properties

Program Costs: All grants and internal program costs plus Salaries and Benefits only for direct program staff 4.75 FTE

This illustration includes allocation of direct staff only; does not include an allocation for indirect staff S&B, facilities, supplies or other costs that could be reasonably allocated to program expense. This would increase the program cost % by an additional 5%

Depreciation and Amortization have been removed from this presentation

Administrative Costs: Remaining staff salaries and benefits; supplies, marketing, legal, investment services, accounting and other professional services, self insured L&I costs

PHD #2 Snohomish County-Verdant Health Commission
Warrants-January 2024

Type	Date	Num	Name	Amount	Memo
Warrants:					
1002 - Wells Warrant	Acct *2717				
Bill Pmt -Check	01/03/2024	16365	Ana Evelin Garcia	600.00	A 12/20/23 & 12/26/23 1.5 hour work shop for Men/Women Each
Bill Pmt -Check	01/03/2024	16366	Daniella Valeska Ochoa	300.00	12/11/23 - Translation for Food Demo (Ending the year in positive note)
Bill Pmt -Check	01/03/2024	16367	Dimensional Communications, Inc	345.63	12/23 - Troubleshooting projector in large conference room
Bill Pmt -Check	01/03/2024	16368	Dynamic Computing, Inc.	6,011.15	Monthly IT and software subscription services
Bill Pmt -Check	01/03/2024	16369	Helmsman Management Services LLC	2,500.00	2024 Q1 - Self Insured Workers' Compensation Claims Admin Fee
Bill Pmt -Check	01/03/2024	16370	Lesbia G Orellana	1,250.00	2023 Multicultural Services-support groups & workshops
Bill Pmt -Check	01/03/2024	16371	Nicole Lyon	520.00	9/23 - 90-minute hybrid cooking demo and supplies
Bill Pmt -Check	01/03/2024	16372	Project Girl Mentoring Program	1,200.00	Sept - Dec. 2023 Focus group session with mentees discussing mental health
Bill Pmt -Check	01/03/2024	16373	Quadiant Finance USA Inc.	713.46	Postage
Bill Pmt -Check	01/03/2024	16374	Rachel Bergman	105.00	12/23 - Copywriting Services
Bill Pmt -Check	01/03/2024	16375	Turner HR Services, Inc.	375.00	12/23 - Suprintendent Evaluation Process Services
Bill Pmt -Check	01/04/2024	16376	The Extra Step, LLC	55,205.00	01/24 - Chart Leadership Program - Payment 1 of 6
Bill Pmt -Check	01/04/2024	16377	Washington West African Center - WAWAC	2,000.00	MC-23-1040 - Mental Health Focus Group Session
Bill Pmt -Check	01/11/2024	16378	ehsi25	15,408.35	Good Faith Survey for Kruger Clinic
Bill Pmt -Check	01/11/2024	16379	Foster Garvey PC	12,679.00	November Legal-Axiom contracts et.al
Bill Pmt -Check	01/11/2024	16380	Health Care Authority (PEBB)	8,536.54	Jan 2024 health ins
Bill Pmt -Check	01/11/2024	16381	Seattle Food Nut	866.97	Nutrition classes
Bill Pmt -Check	01/11/2024	16382	Sound Dietitians LLC	3,054.84	Dec 2023 cooking demo
Bill Pmt -Check	01/11/2024	16383	Speaking Results, LLC	2,500.00	Presentation Coaching
Bill Pmt -Check	01/11/2024	16384	Volunteers of Am Western WA	45,750.00	CSW-2024 02 (Jan-Jun 2024 Program)
Bill Pmt -Check	01/11/2024	16385	WA State Dept of L&I - Elevator Program	191.10	Verdant elevator
Bill Pmt -Check	01/11/2024	16386	Wells Fargo	4,546.16	3 credit cards
Bill Pmt -Check	01/18/2024	16387	Allstream	185.05	Value Village
Bill Pmt -Check	01/18/2024	16388	Dynamic Computing, Inc.	319.36	Tech Support - for Dec 2023
Bill Pmt -Check	01/18/2024	16389	Economic Alliance Snohomish County	550.00	Annual Dues 1/24-12/24
Bill Pmt -Check	01/18/2024	16390	Leslie Silverman	1,500.00	Dec 23 Service- Education
Bill Pmt -Check	01/18/2024	16391	LEVL	1,000.00	2024 MLK Tribute Sponsorship
Bill Pmt -Check	01/18/2024	16392	Payden & Rygel	9,878.00	Investment Advisory svc for 12/23
Bill Pmt -Check	01/18/2024	16393	Safeway	1,570.00	Dec 2023 food vouchers
Bill Pmt -Check	01/18/2024	16394	WA State Dept of L&I - Elevator Program	174.30	Kruger elevator for 2024
Bill Pmt -Check	01/18/2024	16395	State Auditor's Office		VOID: Audit # 56596 - CPA Review
Bill Pmt -Check	01/18/2024	16395	State Auditor's Office	5,892.60	2021 and 2022 State Audit progress billing
Bill Pmt -Check	01/25/2024	16396	Aspect Consulting	3,802.50	Environmental Second Opinion Value Village
Bill Pmt -Check	01/25/2024	16397	Canon Financial Services, Inc.	580.35	Jan Contract charge
Bill Pmt -Check	01/25/2024	16398	Quadiant Finance USA Inc.	140.06	Postage
Bill Pmt -Check	01/25/2024	16399	Robert Half	707.09	Accounting Svc wk end 01/12/24
Bill Pmt -Check	01/25/2024	16400	Seattle Food Nut	404.44	hybrid demo - sensational citrus
Total 1002 - Wells Warrant Acct *2717				191,361.95	A
continued					

PHD #2 Snohomish County-Verdant Health Commission
Warrants-January 2024

Type	Date	Num	Name	Amount	Memo
1004 · Wells Property Mgmt Acct *7265					
Check	01/09/2024	J2400	Armstrong Services	15,575.94	B Janitorial Services Dec 31-Jan 04 2024
Check	01/09/2024	J2401	Camden Gardens, Inc.	2,720.23	Landscaping for Jan 2024
Check	01/09/2024	J2402	Comcast - Acct # 8498310221378586	372.19	Acct # 8498310221378586
Check	01/09/2024	J2403	Commercial Property Maintenance, Inc.	727.33	Repair Maintenance svd Dec 26, 2023
Check	01/09/2024	J2404	Consolidated Landscape Maintenance, Inc.	462.31	Landscaping
Check	01/09/2024	J2405	Guardian Security Systems, Inc.	171.39	Security Monitoring AES
Check	01/09/2024	J2406	McKinstry Co., LLC	661.34	Diagnose and repair - BB-Pediatrics
Check	01/09/2024	J2407	Republic Services	2,882.36	Refuse 12/01-12/31/23
Check	01/09/2024	J2408	Schindler Elevator Corporation	373.95	Elevator-Preventative Maintenance
Check	01/09/2024	J2409	Snohomish County PUD	8,764.31	Nov - Dec 2023 Electricity
Check	01/09/2024	J2410	Allied Universal Security Services	8,570.08	Security 12/22/23-01/04/24
Check	01/09/2024	J2411	Waste Management	704.64	Dec 2023 - Refuse Recycle
Check	01/19/2024	J2412	Aardvark Services Corp.	101.35	Parking Lot sweeping
Check	01/19/2024	J2413	City of Lynnwood - Utilities	925.79	Water/Sewer/Irrigation/Storm Drain
Check	01/19/2024	J2414	Comcast - Acct # 905447969	528.34	905447969
Check	01/19/2024	J2414B	Comcast	768.64	Internet svc
Check	01/19/2024	J2415	Commercial Property Maintenance, Inc.	597.47	Repair and Maintenance
Check	01/19/2024	J2416	Pacific Facility Services	7,337.20	De icing / Snow Removal
Check	01/19/2024	J2417	Snohomish County PUD	250.84	Electricity 12/01-12/24
Check	01/19/2024	J2418	Ziply Fiber	62.20	telephone line 01/02-02/06
Check	01/19/2024	J2419	Ziply Fiber	140.65	Phone lines 01/07-02/06
Check	01/19/2024	J2420	Ziply Fiber	142.66	Phone lines 01/07-02/06
Check	01/31/2024	J2421	Armstrong Services	346.49	Remove and clean 24 light fixtures
Check	01/31/2024	J2422	Bulger Safe & Lock, Inc	330.75	Temporary report broken door
Check	01/31/2024	J2423	City of Edmonds - Utilities	3,849.65	Water/Sewer/Drain
Check	01/31/2024	J2424	Commercial Property Maintenance, Inc.	2,790.68	Repair and Maint
Check	01/31/2024	J2425	JPC Architects	882.64	Inv # 52562 Civil and Elect eng
Check	01/31/2024	J2426	JSH Properties Inc	7,257.57	Prop Mgmt Fee for Jan 2024
Check	01/31/2024	J2427	McKinstry Co., LLC	2,174.21	HVAC diag and Repair (PSG
Check	01/31/2024	J2428	Pacific Facility Services	4,353.70	Deicing /snow removal
Check	01/31/2024	J2429	Property Maintenance	82.58	Trash Sweep
Check	01/31/2024	J2430	Snohomish County PUD	1,814.42	Elect 12/21/23-01/23/24
Check	01/31/2024	J2431	Allied Universal Security Services	8,063.48	Security Svc 01/05-01/18/24 Kruger
Check	01/31/2024	J2432	Western Exterminator Company	259.51	Pest control for Jan 2024
TOTAL				85,046.89	B
Total Wells Fargo Property Management Acct *7265					
1003 · Wells Work Comp Acct *2725					
Check	01/16/2024	305561	Pace Dermatology Associates	155.00	C Claim
Check	01/23/2024	305562	Dept Of Labor & Industries, Pension	13,116.01	Claim SB12084--Pension Assessment
Check	01/23/2024	305563	Dept Of Labor & Industries, Pension	11,815.14	Claim #W105992-Pension Assessment
		305564	Void		Void
Check	01/23/2024	305565	Dept of Labor & Industries - Pension	3,079.22	Claim #T222192-Pension Assessment
Total 1003 · Wells Work Comp Acct *2725				28,165.37	C
Total Warrants January 2024				304,574.21	A-C

PHD #2 Snohomish County-Verdant Health Commission
Electronic Disbursements and Summary January 2024

Type	Date	Num	Name	Amount	Memo
Electronic Payments					
Wells Fargo Operating Acct *2709					
ACH Program Payments					
ACH	01/16/2024	ACH Grn1882	Boys & Girls Club of Sno County	8,333.00	D Award 540- Behavioral Health Uplift Initiative
ACH	01/16/2024	ACH Grn1883	Cancer Lifeline	1,250.00	Award 579-Mental Health Access & Equity for Cancer Patients
ACH	01/16/2024	ACH Grn1884	Center for Human Services	29,155.00	Award 571-School Based Youth Counseling svc
ACH	01/16/2024	ACH Grn1885	Center for Human Services	14,667.00	Award A541-Behavioral Health Integration
ACH	01/16/2024	ACH Grn1886	ChildStrive	16,660.00	Award A589-Parents as Teachers/Early Support for infants & Toddlers
ACH	01/16/2024	ACH Grn1887	ChildStrive	21,667.00	Award 556-Nurse Family Partnership
ACH	01/16/2024	ACH Grn1888	Communities of Color Coalition	12,495.00	Award A584-Reclaiming Roots to Wellness
ACH	01/16/2024	ACH Grn1889	Community Health Center of Sno County	17,326.00	Award A588-Mountlake Terrace Hight SBHC
ACH	01/16/2024	ACH Grn1890	Community Health Center of Sno County	16,667.00	Award 557-Dental Prog and School based svc at Meadowdale High
ACH	01/16/2024	ACH Grn1891	Compass Health	18,750.00	Award A558-Community Transitions
ACH	01/16/2024	ACH Grn1892	Domestic Violence Services Sno Co	16,500.00	Award A542-DV Supportive Svc Project
ACH	01/16/2024	ACH Grn1893	Edmonds Center for the Arts	833.00	Award A599-CATCH
ACH	01/16/2024	ACH Grn1894	Edmonds College Foundation	6,123.00	Award A572-Edmonds College Food Insecurity Expansion Prog
ACH	01/16/2024	ACH Grn1895	Edmonds College Foundation	17,203.00	Award A544-Counseling & Resource Ctr Mental Health We
ACH	01/16/2024	ACH Grn1896	Edmonds Food Bank	10,083.00	Award A545-Increased Focus on Nutrition/Culturally Appropriate Foods
ACH	01/16/2024	ACH Grn1897	Edmonds School District	28,322.00	Award A576-Elementary Family Resource Advocates
ACH	01/16/2024	ACH Grn1898	Edmonds School District	8,330.00	Award A590-Move 60!
ACH	01/16/2024	ACH Grn1899	Edmonds School District	5,949.00	Award A547-A547 Based Health Centers
ACH	01/16/2024	ACH Grn1900	Edmonds School District	37,500.00	Award A546-Secondary Family Resource Advocates
ACH	01/16/2024	ACH Grn1901	Edmonds Senior Center	8,610.00	Award A573-South Snohomish Vaccine Network
ACH	01/16/2024	ACH Grn1902	Edmonds Senior Center	8,000.00	Award A548-Improve Health Access to Underserved communities
ACH	01/16/2024	ACH Grn1903	Foundation for Edmonds School District	11,667.00	Award A560-Nourishing Network- Working to end food insecurity
ACH	01/16/2024	ACH Grn1904	Helping Hands Project Organization	5,000.00	Award 562-Culturally Appropriate Food for Low Income BIPOC
ACH	01/16/2024	ACH Grn1905	Homage Senior Services	15,411.00	Award A587-Homage Mental Health Multilanguage Peer Support
ACH	01/16/2024	ACH Grn1906	Homage Senior Services	21,667.00	Award A563-Sr meals and mental health access
ACH	01/16/2024	ACH Grn1907	Jean Kim Foundation	23,651.00	Award A581-Hygiene Center
ACH	01/16/2024	ACH Grn1908	Kinderling	3,333.00	Award A564-Pediatric Therapies and Special e
ACH	01/16/2024	ACH Grn1909	Korean Community Service Center	13,667.00	Award A549-Mind, Body, and Soul for Korean Americans
ACH	01/16/2024	ACH Grn1910	Lahai Health	32,904.00	Award A547-Lahai Dental Program
ACH	01/16/2024	ACH Grn1911	Lahai Health	23,750.00	Award A550-Medical and Mental Health Care Programs
ACH	01/16/2024	ACH Grn1912	Latino Educational Training Institute	8,417.00	Award A565-LETI Health and Wellness Program
ACH	01/16/2024	ACH Grn1913	Latino Educational Training Institute	5,727.00	Award 551-Promotor/Volunteer Program
ACH	01/16/2024	ACH Grn1914	Lynnwood Food Bank	6,681.00	Award A578-Focus on Nutrition
ACH	01/16/2024	ACH Grn1915	Medical Teams International	12,500.00	Award A552-Care and Connect
ACH	01/16/2024	ACH Grn1916	Millenia Ministries	10,829.00	Award A582-Mobile Manna
ACH	01/16/2024	ACH Grn1917	NAMI Washington	1,391.00	Award A577-Support Groups and Classes
ACH	01/16/2024	ACH Grn1918	Parent Trust for WA Children	2,537.00	Award A553-First 5 yrs: Mental Health Parenting Support
ACH	01/16/2024	ACH Grn1919	Prescription Drug Assistance Foundation	5,000.00	Award A554-Prescription Drug Assistance Network
ACH	01/16/2024	ACH Grn1920	Project Access Northwest	11,112.00	Award A566-Specialty Care Coordiantion
ACH	01/16/2024	ACH Grn1921	Project Girl Mentoring Program	10,833.00	Award A555-Immersion Lab Connections
ACH	01/16/2024	ACH Grn1922	Sound Pathways	13,460.00	Award A543-Syringe Svc Expansion
ACH	01/16/2024	ACH Grn1923	South County Fire	41,502.00	Award A575-Community Resouce Paramedicine Prog
ACH	01/16/2024	ACH Grn1924	Support 7	3,995.00	Award A580-Whole Person Emergency Response for Mental Wellness
ACH	01/16/2024	ACH Grn1925	The Clearwater School	4,165.00	Award A585-Healthy Families Listening Learning and Leading
ACH	01/16/2024	ACH Grn1926	The Hand Up Project	14,994.00	Award A586-The Hwy 99 Hallmark of Hope
ACH	01/16/2024	ACH Grn1927	Therapeutic Health Services	27,333.00	Award S556-Integrated Cognitive Therapies Prog 1 of 3 in 2024 SD
ACH	01/16/2024	ACH Grn1928	UTSAV	6,250.00	Award A567-Reduce inequities in heal access for S Asian
ACH	01/16/2024	ACH Grn1929	Washington West African Center - WAWA	9,583.00	Award A561-Extended Drop-In Ctr/mental health and food

continued

PHD #2 Snohomish County-Verdant Health Commission
Electronic Disbursements and Summary January 2024

Type	Date	Num	Name	Amount	Memo
ACH Program Payments, continued					
ACH	01/16/2024	ACH Grn1930	Wonderland Child & Family Services	12,500.00	Award 568-Prenatal substance exposure svc for families
ACH	01/16/2024	ACH Grn1931	YMCA of Greater Seattle	6,083.00	Award 569-Community Health Navigation to Support E African Community
ACH	01/16/2024	ACH Grn1932	YWCA of Seattle, King and Sno Co	6,083.00	Award A570-Health Care Access Svc
Subtotal - ACH Grants Wells Fargo Operating Acct *2709				676,448.00	D

Wells Fargo Operating Acct *2709 continued

ACH Operating Expenses					
ACH	01/02/2024	ACH	Winco Foods	10,013.01	E 12/23 - 500 Food Gift Cards for \$20 each - Food Insecurity Project (not activated)
ACH	01/02/2024	ACH	Winco Foods	7,513.01	12/23 - 375 Food Gift Cards for \$20 each - Food Insecurity Project (not activated)
ACH	01/02/2024	ACH 1872	Paychex	138.46	PPE 12/28/2023
ACH	01/02/2024	ACH 1873	Paychex	284.90	Payroll processing 12/28/2023
ACH	01/02/2024	ACH 1874	Paychex	8,068.36	PPE 12/28/23 PR Taxes
ACH	01/05/2024	ACH 1875	Principal Life Insurance Co.	1,969.14	January Benefits
ACH	01/10/2024	ACH 1876	Paychex	138.46	PPE 01/06/2024
ACH	01/10/2024	ACH 1877	Paychex	9,107.65	PPE 01/06/2024 PR taxes
ACH	01/10/2024	ACH 1878	Paychex	27,433.88	PPE 01/06/2024 Direct Dep
ACH	01/10/2024	ACH 1879	Wells Fargo Merchant Services	70.00	Merchant sve fee
ACH	01/11/2024	ACH 1880	Paychex	500.40	Payroll year end reporting
ACH	01/12/2024	ACH 1881	Paychex	40.00	time & attendance fee
ACH	01/05/2024	ACH 1933	AmeriFlex Business Solutions	33.86	Claim
ACH	01/09/2024	ACH 1934	Valic	1,705.82	ER contribution
ACH	01/09/2024	ACH 1935	Valic	2,264.25	EE contribution
ACH	01/17/2024	ACH 1936	AmeriFlex Business Solutions	8.78	Claim
ACH	01/19/2024	ACH 1937	Valic	1,801.47	ER contribution
ACH	01/19/2024	ACH 1938	Valic	4,067.54	EE contribution
ACH	01/22/2024	ACH 1939	AmeriFlex Business Solutions	23.00	Claims
ACH	01/22/2024	ACH 1940	Paychex	136.04	Paychex- time & Attendance
ACH	01/22/2024	ACH 1941	AmeriFlex Business Solutions	147.80	Claims
ACH	01/22/2024	ACH 1942	WA State Dept of Labor & Industries	798.89	2023 4th Qtr PR taxes
ACH	01/24/2024	ACH 1943	Paychex	138.46	PPE 01/06/24 Claims
ACH	01/25/2024	ACH 1944	Paychex	8,911.11	PPE 01/20/24 Payroll Taxes
ACH	01/25/2024	ACH 1945	Paychex	28,106.33	PPE 01/20/24 Direct Deposits
ACH	01/25/2024	ACH 1946	Paychex	199.10	PPE 01/20/24 Payroll fees
ACH	01/26/2024	ACH 1947	US Bank	178,000.00	Jan 24 Reserve Transfer
ACH	01/29/2024	ACH 1948	WA State Department of Revenue	788.81	Dec 23 B&O Tax
ACH	01/29/2024	ACH 1949	Paychex	7,410.75	2023 FUTA withheld. Pending refund
Subtotal - ACH All Other Operating Acct * 2709				299,819.28	E

Total Electronic Disbursements Jan 24 976,267.28 **D-E**

Summary-	Amount	Ref
Warrants-All Accounts	304,574.21	A-C
Electronic Disbursements-Acct 2709	976,267.28	D-E
Total Disbursements January 24	<u><u>1,280,841.49</u></u>	

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY

DBA VERDANT HEALTH COMMISSION

WARRANT AND ELECTRONIC DISBURSEMENT APPROVAL- JANUARY 2024

WE, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish, County, Washington do hereby certify that the merchandise or services hereinafter specified in the supporting schedules referenced A-C and D-E have been received and the Warrant Numbers and Electronic Transactions detailed herein have been issued in the payment amounts as follows:

Type	Account	By	Date	Check #	Total	Reference
Warrants	2717-Warrant	Verdant	01/01/24-01/31/24	16365 - 16400	191,361.95	A
Warrants	7265-Property Management	JSH	01/01/24-01/31/24	J2400 - J2432	85,046.89	B
Warrants	2725-Workers Comp	Eberle Vivian	01/01/24-01/31/24	305561 - 305565	28,165.37	C
				Subtotal Warrants	304,574.21	
Electronic	2709-Operating	Verdant	01/01/24-01/31/24	Subtotal Electronic	976,267.28	D-E
				Total Disbursement	<u>1,280,841.49</u>	

These warrants and electronic disbursements are hereby approved.

Attest:

Riene Simpson-CPA, Director of Finance
District Auditor

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner



December 21, 2023

Jim Forenza
JSH Properties, Inc.
305 108TH Ave NE, Ste 101/102
Bellevue, WA 98004

Re: Verdant Healthcare Community Center Tenant Improvement Construction Proposal

We are pleased to submit our stipulated sum construction proposal for the new Verdant Healthcare Community Center Tenant Improvement work based on job walks and owner correspondence for the property located at 4710 196th St SW, Lynnwood, WA 98036 for an amount of **Forty-Seven Thousand Four-Hundred Forty-One dollars and 00/100 (\$47,441.00) plus Washington State Sales tax.**

INCLUDED:

We hereby propose Labor, Materials, Tools & Equipment, Hoisting, and Supervision to perform the following work:

Division 01 - General Requirements

1. Mobilization of equipment and materials to jobsite.
2. Site Management
3. Small tools & equipment.
4. Includes dump fees.
5. General and Final Clean-up
6. Assumes Temporary facilities including power and water are available on site.
7. Safety requirements
8. Building Permits Fees by Owner. Trade permits included, as required.
9. Assumes normal work hours, M-F 7:00am - 3:30PM
 - a. We understand there may not be access prior to 9am which is outside of standard industry hours. We have not specifically included any special overtime or off-hour work, however we have let all bidders know of the non-standard work hours. We do understand that there is the ability to have a couple early starts to better accommodate activities which may produce noise at a greater level than generally expected, such as metal stud framing. On those few days we will need earlier access coordinated.
10. Includes costs and administration for Prevailing Wages.
11. Based on drawings prepared by:
 - a. KMD Architects Permit Set dated 10/10/2023.

Division 02 - Select Demolition

12. Provide select demolition to include the following;
 - a. All items that are to be salvaged shall be removed from the space by the tenant prior to commencement of work including but not limited to electronics, artwork, personal effects, paperwork, desks, cords, furniture, file cabinets, and cubicles.
 - b. Remove and dispose of the existing designated ACT/grid ceiling to allow for new wall framing work as indicated on plans.
 - c. Remove (2) metal wall cabinets, (1) countertop and support brackets at existing transaction window. Save (2) cabinets for re-installation.
 - d. Remove (1) acrylic panel for re-installation later.
 - e. All demolition debris to be fully disposed/recycled @ licensed facilities.
13. Provide dust protection at hallways and transaction window.
14. Provide carpet shield floor protection, as flooring is slated to remain.

Division 03 - Concrete

15. Not Used.

Division 04 - Masonry

16. Not Used.

Division 05 - Steel

17. Provide 20GA 16" o.c. cold formed metal stud framing to deck per plans.

Division 06 - Woods & Plastics

18. Includes wood blocking and backing as required at new walls only.
19. Provide (1) \$500 allowance for a frosted acrylic panel.

Division 07 - Thermal & Moisture

20. Insulation; R-11 unfaced fiberglass batt insulation at the new interior partitions to 6" above ceiling.
21. Provide fire caulking for all penetrations through rated assemblies, as required.
22. Provide caulking as required.

Division 08 - Doors, Windows, and Glass

23. New Kawneer 1010 Slider door with ¼" tempered glass. Clear anodized finish. Standard door hardware. Configuration with slider on left as directed.

Division 09 - Finishes

24. Hang, Tape and finish new walls with 5/8 type X GWB. Finish to a level 4 smooth wall.
25. Include demo patch of relocated fixtures, furniture.
26. Provide new reception counter in a "Group 2" Wilsonart Solid Surface material with 1-1/2" eased edges, including but not limited to plywood sub tops, speed brace support brackets (black or white), support cleats, and (2) grommets. No back splash. Finished caulked to wall.
27. Patching of suspended acoustical grid system ceiling and matching tiles per plans.
28. Provide 4" Rubber base as indicated (minor amount about +/- 10-ft). Match existing.
29. Paint all GWB walls and soffits with Sherwin Williams Promar 200 Eg-Shel. Match existing color. With the work area. On the outside of work area, we will paint to the corner.

Division 10 - Specialties

30. Not used.

Division 11 - Equipment

31. Not Used.

Division 12 - Furnishings

32. Excludes supply or installation of any office furniture (i.e. Steelcase, People Space, of other manufacturers). This scope needs to be provided by Tenant/Owner.

Division 15 - Mechanical

33. Fire Sprinkler System, excluded. Note. There are existing heads that provide coverage. No work anticipated.

34. Plumbing - excluded, not used.

35. HVAC - Relocate HVAC diffuser and duct over to accommodate new work. No permit required.

Division 16 - Electrical**36. Electrical Service**

- a. All electrical is per assumed plans and specifications.
- b. Demo, safe off and reinstall 2x4 troffer.
- c. Demo and relocate 2 power receptacles.
- d. Proposal includes electrical permit.

37. Fire Alarm System

- a. Relocate existing ceiling devices over (2) tiles. Wall device (strobe) to remain.
- b. No permit or formal design included.

38. Structured Cabling System (Data)

- a. Remove voice/data cabling prior to demo. Secure for reuse.
- b. Reinstall voice/data cabling after construction.
- c. Terminate & test.

39. Access Control is excluded (or relocation of alarm panel) This will need to be done by your security vendor.

40. CCTV is excluded.

General Clarifications:

1. WSST Excluded. This is added to each monthly Progress Draw.
2. Architectural design & structural engineering excluded.
3. Audio or Sound design or STC testing excluded.
4. Building Permit, including plan review fees and permit fees are excluded.
5. Development Fees/Soft Costs are excluded.
6. Builders Risk Policy by Owner. We can assist in getting a quote for you.
7. Performance or Payment Bonds are excluded.
8. Cyber Insurance is excluded.

9. Errors & omissions insurance excluded (unless we provide a stamped licensed engineering drawing, our designer will carry this policy)
10. Special inspections fees or costs by Owner.
11. Assumes access to space free and clear. All furniture shall be removed from space prior to work commencing.
12. Excludes installation of Tenant/Owner Furnishings, Fixtures, and Equipment (FF&E).
13. Hazardous Material Survey, Testing, or Remediation work is excluded. A report may be required to be provided by Tenant or Landlord prior to demolition per Washington State RCW.
14. Repairs to existing equipment or systems is extra.
15. Code upgrades by City, AHJ, or inspector extra.
16. Final permit drawings or City Comments may change the scope of work anticipated herein and will be evaluated for cost or schedule impacts.
17. Equitable Adjustment: In the event of significant delay or price increase of material or equipment occurring between the date of this proposal and procurement of equipment through no fault of Highmark, the contract sum, contract schedule, and contract requirements shall be equitably adjusted in the Contract.
18. No specific provisions for Covid-19 have been included at this time.
19. Attachment 'A' - General Conditions is incorporated herein. Assumes an AIA Document A105 - 2017 Standard Short Form of Agreement Between Owner and Contractor or similar.
20. No than 5% retention may be held per Title 60 RCW.
21. This proposal is good for 30 days.

Should you have any questions, please don't hesitate to call and we can go through it.

Thank you for the opportunity to provide you with this proposal.

CONTRACTOR**Highmark General Contractors, Inc.****OWNER****Verdant Health Commission**

By signing below I authorize the work to proceed as described above and acknowledges receipt of "Notice to Customer" required by RCW 18.27.144.

This agreement effective the 21st day of December 2023.

Sincerely,

Danny Belcher

Operations Manager, LEED AP

Authorized Signature of Owner

Printed Name

Title

Verdant Community Social Worker Highlights: January 2024

- Case Management – continuing support for fifteen clients.
- Continue to provide inreach/outreach with Swedish Edmonds Hospital.
- CHART Leadership and Facilitation – Ongoing support for the CHART program and clients.
- NOTE: the holidays were extremely busy with client crises this year. Over the Christmas weekend, there were a total of 5 CHART clients in the Emergency Department, and 1 case management client. This accounts for over 20% of combined program participants utilizing the ED.
- VOA 211 Community Resource Advocate – Continuing support and community introductions.
- This past month included, weekly team check ins, monthly County Outreach Coalition, the monthly County, Human Services Providers call, monthly Homeless Policy Taskforce, Monthly County Behavioral Health committee, and the quarterly south county Connectors meeting.
- Trainings completed: Connecting Treatment to Recovery – The updated ASAM Criteria 4th Edition, MH Communication Do's & Don'ts, Unpacking and Addressing Treatment Resistance with Lara Okoloko, LICSW
- 2024 Programming –

Provider training: Have scheduled the first 2024 Provider Training for March 26. The title is Law and Ethics and the Clinical Use of Artificial Intelligence

Working with an Occupational Therapist (OT) around developing and providing an 8-week psychoeducational support group. Each week will be a different topic, but will build on prior weeks skill building. This OT works for Swedish Edmonds within the psych operations, but also has her own agency.

Marketing Report

February 2024

Social Media:

Facebook reach

25,084

35.6%

Instagram reach

2,487

12.9%

Current Happenings:

The Verdant Wellness Day March 9th, 2024 is all set. We have 8 partners who will be setting up booths to distribute resources to the community. Medical Teams International will have their Dental Bus here to do free dental exams for the community.

We have partnered with Edmonds School District to do a 3-school presentation of Over Coming Mental Health. March 18th Edmonds Woodway HS 8:00 am - 9:00 am and Lynnwood HS - 9:00 am - 10:05 am/Scriber Lake HS- 11:55 am - 12: 55 pm.

Link to all of our online platforms:

<https://linktr.ee/verdanthealthcommission>

E-Newsletter:

<https://us5.admin.mailchimp.com/campaigns/show?id=9507102>

Content:

Community Wellness Day
Saturday March 9th, 2024
10am – 3pm

Join us for this FREE event!

Cooking Demonstrations
Dental Exams
FREE Fruit & Vegetables
Wellness Resources
FREE Food Vouchers*
and more

** A limited number of vouchers will be given to qualified individuals and families.*

Companis
Calling All Volunteers!!
Companis is looking for dedicated volunteers to be the agent of change in our community.

Promoting Health and Well-Being for all residents of South Snohomish County.

VerdantHealth
4710 196th St. SW Lynnwood, WA 98036
www.verdanthealth.org

Speakers

Rabi M Yunusa, MBBS, MPH
Domestic Violence in The African Community
10:15am – 11am

Dantele Almoz Lopez, BA
Social Media and Mental Health
11:15am – 11:45am

Margaret Towolawi, MD, DipABIM
Take charge of YOUR wellness journey! 12pm – 1pm

OVERCOMING
Mental Health Negativity & Self Harm

KEYNOTE SPEAKER
Ashley McGirt-Adair, MSW, LICSW
SPEAKER/THERAPIST
Featured in Forbes Magazine
Has appeared on MSNBC, BRAVO, and OWN.

"For there is always a light, if only we are brave enough to see it, if only we are brave enough to be it" – Amanda Gorman

988 SUICIDE & CRISIS LIFELINE

THE ACCESS PROJECT

Edmonds School District

March/18/2024
Edmonds Woodway HS
8:00 am – 9:00 am

March/19/2024
Lynnwood High School
9:00 am – 10:05 am

March/19/2024
Scriber Lake High School
11:55 am – 12:55 pm

We're HERE for YOU!

www.verdanthealth.org

FREE HEALTH & WELLNESS PROGRAMS

HEALTHIER PASTA DISHES

TUESDAY, MARCH 5TH 6 PM - 7 PM

HYBRID

REGISTER @ VERDANTHEALTH.ORG/EVENTS OR CALL (425)582-8600

PARTNER SPOTLIGHT

CENTER FOR HUMAN SERVICES

@Verdanthealth

FREE GRANT COACHING
w/ Leslie Silverman Consulting

ACCESS UP TO 12 HOURS OF TRAINING

CONTACT:
GRANTCOACHING101@GMAIL.COM

TEEN Cook-Along
VEGGIE SUSHI ROLLS
February 10th
1PM-3PM

IN PERSON

Register @ www.verdanthealth.org