

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON
VERDANT HEALTH COMMISSION

BOARD OF COMMISSIONERS

**Regular Meeting
via Zoom**

May 26, 2021

Commissioners Present	Bob Knowles, President (via Zoom) Dr. Jim Distelhorst, Secretary (via Zoom) Karianna Wilson, Commissioner (8:06 a.m. arrival, via Zoom) Deana Knutsen, Commissioner (via Zoom) Fred Langer, Commissioner (8:06 a.m. arrival, via Zoom)
Staff	Lisa Edwards, EdD, Superintendent (via Zoom) Jennifer Piplic, Marketing Director (via Zoom) Sue Waldin, Community Wellness Program Manager (via Zoom) Sandra Huber, Community Engagement Manager (via Zoom) Nancy Budd, Community Social Worker (via Zoom) Zoe Reese, Director of Community Impact (via Zoom) Tammy Keuser, Director of Finance and Operations (via Zoom) Tammy Weenink, Executive Assistant/Office Manager (via Zoom)
Guests	Mary Wright, Moss Adams (via Zoom) Mathew Stopa, Moss Adams (via Zoom)
Call to Order	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:01 a.m. by President Knowles.
Approval of Minutes	<i>Motion was made, seconded and passed unanimously to approve</i> the minutes of the regular board meeting on April 28, 2021. (E:27:21)
Moss Adams 2020 Financial Statement Audit Presentation	Ms. Wright and Mr. Stopa from Moss Adams presented a report of the 2020 Audit Results. Mr. Stopa thanked staff for all the help and commented on how smoothly the audit went with changes in management and no issues of note were found. (E:28:21)
Community Presentation	Ms. Budd gave a presentation and overview of her involvement in South Snohomish County community outreach committees and groups who are working to raise awareness and coordinate health services for vulnerable adults experiencing homelessness. Ms. Budd also reported on case management workload and upcoming provider trainings. Ms. Budd and Commissioners discussed the lack of behavioral health services available in the area. (E:29:21)

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**Superintendent
Report**

Commissioner Langer thanked Ms. Budd for the work that she is doing.
Dr. Edwards reported that the agreement with Swedish Edmonds has been finalized for Ms. Budd to be on site on Fridays starting May 28 to begin supporting the transition of some discharged patients to Ms. Budd's case management program. The goal is to improve the health outcomes of these individuals after discharge from the hospital.

The Verdant Community Wellness Center continues to welcome community back into the building while working through the ever-changing guidance about mask wearing. Currently the Prescription Drug Assistance Program and Veterans Services are using the building and two more organizations will be starting in June.

Dr. Edwards announced that starting July 1st Coast Property Management Group will be providing property management for the Kruger Clinic, Value Village, and the Verdant Community Wellness Center. Staff are also developing an RFP that will include a bid to remodel the check in area and restorative work at the VCWC and updates for the Kruger Clinic.

Dr. Edwards reported that Verdant staff are working on a survey to assess community interest in the summer walking program and activities that are scheduled to begin in July.

**Executive
Committee
Report**

President Knowles reported that the Executive Committee met on Thursday, May 13, 2021 to review the agenda for the May 26, 2021 board meeting. No action was taken.

President Knowles asked Commissioners to confirm their attendance for the June 23 regular board meeting to make sure there is a quorum. Commissioners Distelhorst, Knutsen and President Knowles will be in attendance. Commissioner Langer's attendance is tentative, and Commissioner Wilson will not be attending.

**Finance
Committee
Report**

The Finance Committee met on May 14, 2021. Ms. Keuser reviewed the financial statement and cash activity for April 2021 and noted anything over \$5,000 in payment from the warrants (E:30:21).

**Authorization for
Payment of
Voucher and
Payroll**

Authorization for payment of vouchers and payroll:
Warrant numbers 14817 through 14851 for April 2021 for payment in the amount of \$101,682.95 were presented for approval (E:31:21) by Commissioner Langer. **Motion was made, seconded and passed unanimously to approve.**

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Program Committee Update	Commissioner Knutsen reported that the Program Committee met on May 13, 2021.
Conflicts of Interest	No conflicts of interest reported.
Superintendent's Discretionary Funds	Gambien Talents Promotions project Iftar/Ngodu, 4/15/21-5/30/22, \$8,000. (E:32:21)
Review of 2021 and 2022 Budget Forecasting	Ms. Reese presented the program payout schedule as of April 2021 and an overview of funding commitments by year and priority area for 2021 and 2022. (E:33:21)
Expiring Contracts	Ms. Reese reviewed grantees with expiring contracts in the next three months. All grantees have been contacted and have been encouraged to apply for renewal.
Q2 Grant Process Update	Ms. Reese reported that the Q2 grantmaking process is underway and has already held a Q&A session for potential grantees. The proposal scoring process for staff will begin next week followed by commissioner scoring. Commissioner Distelhorst will be scoring proposals for the Program Committee in the absence of Commissioner Wilson next month.
COVID Testing and Vaccine Partnerships	Mass vaccination site (SVNA, Edmonds College) YTD: 35,340 vaccinations. All mass vaccination sites in Snohomish County have moved to a "flex" model where appointments are preferred, but not required, and folks can walk-up/drive-up and be registered onsite. Adult Family Home vaccinations YTD: 98 facilities visited, and 2,629 vaccinations given. Have now transitioned to Community Pop-Up events via grant mod of South County Fire VIP contract.
Verdant Program and Marketing Highlights	See exhibit (E:34:21) for updates on program staff and marketing highlights.
Public Comments	None
Commissioner Comments	Commissioner Knutsen commented that everyone is doing a great job and that she really enjoyed Ms. Budd's presentation. Commissioner Knutsen reported that family members have received the Canopy newsletter and have given positive feedback. President Knowles inquired about the Edmonds School District payout. Dr. Edwards replied that with the changes in leadership

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they are not familiar with the grants and grant opportunities. Ms. Reese has created a process to follow up with the Edmonds School District on all opportunities that the district is included in, so they have the opportunity to decide if it is a value add or not.

Commissioner Wilson commented that there is community interest in the underdeveloped field at the Woodway Campus and asked if there is any plan to move forward with development. Dr. Edwards replied she is in regular contact with the Superintendent of Edmonds School District and she is aware of litigation related to the field project lighting. She will find out more about the school district's plans with this space.

Meeting Recess

President Knowles recessed the meeting at 9:12 a.m. to reconvene at 9:15 a.m.

Executive Session

President Knowles reconvened the regular meeting at 9:15 and immediately recessed the regular meeting into Executive Session to review and consider proposed sale of real estate.

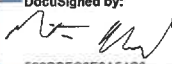
Open Session

The board reconvened into Open Session at 9:44 a.m.


Adjournment

The meeting was adjourned at 9:44 a.m.

ATTEST BY:

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President

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Secretary