

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting  
via Zoom**

**October 27, 2021  
9:00 a.m.-10:30 a.m.**

**Commissioners  
Present**

Bob Knowles, President (via Zoom)  
Dr. Jim Distelhorst, Secretary (via Zoom)  
Deana Knutsen, Commissioner (via Zoom)  
Karianna Wilson, Commissioner (via Zoom)

**Staff**

Lisa Edwards, EdD, Superintendent (via Zoom)  
Jennifer Piplic, Marketing Director (via Zoom)  
Sue Waldin, Community Wellness Program Manager (via Zoom)  
Nancy Budd, Community Social Worker (via Zoom)  
Zoe Reese, Director of Community Impact (via Zoom)  
Tammy Keuser, Director of Finance and Operations (via Zoom)  
Sandra Huber, Community Engagement Manager (via Zoom)  
Thea Walker, Intern (via Zoom)  
Debbie Beaman, Interim Executive Assistant/Office Manager (via Zoom)

**Guests**

Carl Zapora, community member (via Zoom)  
Brad Berg, Foster Garvey (via Zoom)  
Howard Thomas, HT Consulting (via Zoom)  
Olympia Edwards, Project Girl Mentoring Program (via Zoom)

**Call to Order**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 9:03 a.m. by President Knowles.

**Approval of  
Minutes**

***Motion was made, seconded and passed unanimously to approve*** the minutes of the Special Meeting on Saturday, September 18, 2021. (E:80:21)

***Motion was made, seconded and passed unanimously to approve*** the minutes of the Special Budget Meeting on Wednesday, October 13, 2021. (E:81:21)

**Executive  
Session**

President Knowles recessed the regular meeting at 9:35 a.m. into Executive Session to consider acquisition of Real Estate. President Knowles announced that Executive Session would last until approximately 9:45 a.m. and no action would be taken. Executive Session was extended one time by President Knowles until 9:55 a.m.

Regular meeting reconvened at 9:55 a.m. No action was taken.

Commissioners Meeting  
October 27, 2021

**Superintendent  
Report**

Dr. Edwards recognized Ms. Waldin, who is retiring and has been very instrumental in the success of Verdant. Ms. Reese is close to launching Fluxx, Verdant's new Grant Portal. Fluxx training for staff and commissioners will take place in November. Ms. Piplic is working on Verdant's new website, and a preview may be available in November. Dr. Edwards thanked Ms. Budd for her outreach efforts and the full team for their hard work. Several commissioners also thanked Ms. Waldin for everything she has done for Verdant and the community.

**Executive  
Committee  
Report**

Commissioner Knowles reported that the Executive Committee met on Wednesday, October 20, 2021 to review the agenda for the October 27, 2021 board meeting.

**Finance  
Committee  
Report**

The Finance Committee met on Tuesday, October 12, 2021. Ms. Keuser reviewed the financial statement and cash activity for September 2021 and noted anything over \$5,000 in payment from the warrants. (E:82:21)

**Authorization for  
Payment of  
Voucher and  
Payroll**

Authorization for payment of vouchers and payroll: Warrant numbers 15088 through 15146 for September 2021 for payment in the amount of \$224,198.91 were presented for approval by Commissioner Wilson (E:83:21) **Motion was made, seconded and passed unanimously to approve.**

**YTD Expenses for  
September 2021**

Ms. Keuser presented a pie chart representing YTD expenses as of September 2021. (E:84:21) Starting January 2022 program salaries will be put into program expenses and pulled out of admin.

**Resolution  
2021:04  
Approving the  
dollar amount  
and percentage  
increase in the  
District's regular  
property tax for  
the calendar year  
2022**

Mr. Berg explained Resolutions 2021:04 and 2021:05. **Motion was made, seconded and passed unanimously to approve.**

**Resolution  
2021:05  
Approving and  
adopting the  
District's budget  
and regular  
property tax levy**

**Motion was made, seconded and passed unanimously to approve.**

Commissioners Meeting  
October 27, 2021

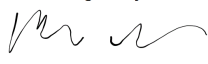
**for the calendar  
year 2022**

<b>Program Committee Update</b>	Commissioner Knutsen reported that the Program Committee met on Thursday, October 14, 2021.
<b>Conflicts of Interest</b>	No conflicts of interest reported.
<b>Video Presentation</b>	Ms. Reese presented Project Girl Mentoring Program Executive Director Olympia Edwards and shared a video presentation of their work and impact in our community.
<b>Modifications to Contracts</b>	<p>The existing Boys and Girls Club of Snohomish County, Healthy Habits contract from 9/1/2018-9/30/2021 totaled \$295,000. With this modification, staff request approval for an additional three months of transitional funding, totaling \$73,749.99 effective 10/1/21-12/31/21. <b>Motion was made, seconded and passed unanimously to approve.</b></p> <p>University of Washington Bothell, Peer Advocate Behavioral Health Training Program contract from 7/1/21-6/30/22 totals \$90,536. With this modification, staff request approval of a reallocation of \$12,000 to support a lead Promotora. This does not change the total dollar amount of the contract. <b>Motion was made, seconded and passed unanimously to approve.</b></p>
<b>Expiring Contracts</b>	All expiring grant partners have been notified of the process to reapply.
<b>Superintendent's Discretionary Funds</b>	Ms. Reese presented newly funded contracts as of 8/31/21. (E:85:21) Helping Hands Project Organization, Basic Needs for South Snohomish County, 9/15/2021-12/31/2021, total funding amount of \$10,000. <b>Motion was made, seconded and passed unanimously to approve.</b>
<b>Grantee Highlights</b>	Ms. Reese reported on recent grantee report highlights. [add whatever Zoe reports from Program Committee after final proof of Program Committee minutes]
<b>Other items</b>	
<b>Fluxx Grant Portal</b>	<p>Things are progressing well with the early implementation, and training will be in November.</p> <p>Ms. Reese presented the Committed Program Funding schedule as of September 2021. Ms. Reese presented a graph of grant</p>

Commissioners Meeting  
October 27, 2021

- Review of 2021 and 2022 Budget Forecasting** funds that specifies program area and committed funds for 2021-2022. (E:86:21)
- Verdant Program and Marketing Highlights** See exhibit (E:87:21) for updates on program staff and marketing highlights.
- Official meeting ended** Commissioners Knowles and Wilson had other meetings at 10:30 a.m. and were excused from the meeting at that time. Secretary Distelhorst then presided over the meeting.
- Public Comments** None
- Commissioner Comments** Commissioners Knutsen and Distelhorst expressed appreciation for all the work the staff is doing. Commissioners Knutsen and Distelhorst each thanked Olympia Edwards for the work Project Girl is doing.
- Adjournment** The meeting was adjourned at 10:52 a.m. by Commissioner Distelhorst.

**ATTEST BY:**

DocuSigned by:  
  
599DBEC9E8A54C0...  
\_\_\_\_\_  
President

DocuSigned by:  
  
463092731B124E1...  
\_\_\_\_\_  
Secretary