

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**BOARD OF COMMISSIONERS**  
Regular Meeting - AGENDA  
January 29th, 2025  
8:00 a.m. to 10:00 a.m.

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The public can participate in person at the Verdant Community Wellness Center or join via Zoom by visiting <https://us02web.zoom.us/j/89568322656> Meeting ID: 895 6832 2656 or the call-in number is 253-215-8782.26th

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00 am	---
B. Land & Enslaved People’s Acknowledgement	---	8:00 am	2
C. Consent Agenda:	Action	8:01 am	4-12
1. Approval of Minutes:			
a. Amended December 4, 2024, Special Board Meeting			
b. December 18, 2024, Board Meeting			
c. January 21, 2025, Special Board Meeting			
D. Public Comments (limit 3 minutes per speaker)	Information	8:03 am	---
E. Executive Committee Report	---	8:15 am	
1. 2025 Officer Elections			13
2. Updated 2025 Board & Special Board Meeting Calendar			14-15
3. 2025-2028 Strategic Plan	Action		16-17
F. Superintendent Report	Information	8:25 am	---
1. Strategic Communications & Marketing Plan			---
G. Program Committee Report	Information	8:55 am	---
1. 2025 Community Conversations & 2026 Convenings			
H. Finance Committee Report			
1. December 2024 Financial Report	Information	9:00 am	18-28
2. Authorization of Warrants and Electronic Disbursements	Action	9:10 am	29
3. Clinic Remodel Budget Status Update	Information	9:12 am	
I. Public Comments (limit 3 minutes per speaker)	---	9:35 am	---

J. Commissioner Comments	Information	9:45 am	---
K. Adjourn	---	10:00 am	---

**– Land & Enslaved People’s Acknowledgment –**

We respectfully acknowledge that this meeting is being held on the traditional lands of Duwamish, Skokomish, Snohomish, Snoqualmie, and Suquamish and other Coast Salish Tribes.

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Special Meeting**

**Hybrid: In-Person at Cascadia Art Museum and via Zoom**

**December 4, 2024**

**4:30 p.m.-8:00 p.m.**

**Commissioners Present**

Carolyn Brennan, Secretary  
Deana Knutsen, Commissioner  
Jim Distelhorst, MD, Commissioner  
Bob Knowles, Commissioner  
Karianna Wilson, President

**Staff**

Dr. Lisa Edwards, Superintendent

**Guests**

Margot Helphand, Board Facilitator  
Howard Thomas, HT Consulting  
Kara Turner, Turner HR Services

**Call to Order**

The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 4:36 p.m. by President Wilson.

**Meeting Purpose**

To review and affirm mission and objectives.

**Mission and Objectives**

Commissioners affirmed the following:

**OUR MISSION**

To Improve the Health and Well-being of our Whole Community  
To accomplish our mission, Public Hospital District #2, dba Verdant Health Commission, is recognized as a leader of community health services. We are a unique public-private partnership that:

- Ensures a full range of hospital acute and outpatient services for residents of South Snohomish County
- Invests in programs that enhance the overall health of our community through partnerships
- Convenes partners and the community to facilitate communication and collaboration.

**OUR OBJECTIVES**

The 2025-2028 Strategic Plan was designed to align Verdant resources and activities to effectively achieve our mission.

By 2028 we will have:

- Identified emerging needs in the community in the areas of access to healthcare, mental health and food security
- Refined Verdant’s existing priorities in and establish measurable outcomes.
- Identified community-focused programs and services that address Verdant’s priorities
- Determined the most appropriate funding mechanism to support programs/services that address Verdant’s priorities e.g. RFP process or a contract
- Moved from direct services to contracts that empower community partners who are better equipped to deliver those services to our residents
- Documented and measured the positive results of our investments

**Commissioner  
Comments**

Commissioners will meet again to finalize the operational details of the 2025-2028 strategic plan on January 21, 2025, from 5 to 8 PM.

**Adjournment**

The meeting was adjourned at 7:46 p.m. by President Wilson.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting**

**Hybrid: In-Person at Verdant Community Wellness Center and via Zoom**

**December 18, 2024**

**8:00 a.m. - 10:00 a.m.**

**Commissioners Present** Karianna Wilson, President  
Carolyn Brennan, Secretary  
Jim Distelhorst, MD, Commissioner  
Deana Knutsen, Commissioner  
Bob Knowles, Commissioner

**Staff** Dr. Lisa Edwards, Superintendent  
Riene Simpson, CPA, Director of Finance  
Ceil Erickson, Director of Community Impact  
Chase Toscano, Contracts Manager  
Kyla Morgan, Executive Assistant/Office Manager  
Humaira Barlas, Fiscal Specialist  
Nancy Budd, Community Social Work  
David Lee, Digital Marketing and Communication Manager

**Visitors** Howard Thomas, HT Consulting  
Melissa Teichman, OAC Services  
Phil Baker, OAC Services  
Rob Weber, Carney Badley Spellman  
Mark Henninger, Cushman & Wakefield  
Lahai Health

**Call to Order** The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:02 a.m. by President Wilson.

**Land and Enslaved People's Acknowledgement** President Wilson read the acknowledgement.

**Consent Agenda** *Commissioner Distelhorst made a motion to approve all items included on the consent agenda, Commissioner Brennan seconded. Motion passed.*

Consent Agenda (E:84:24)

1. Approval of Minutes:
  - a. November 20, 2024, Board Meeting
  - b. December 4, 2024, Special Board Meeting

**Public Comment**

None.

**Executive Committee Report**

President Wilson reported that Executive Committee met to approve the agenda for today’s meeting. No action was taken at the Executive Committee meeting.

**1. Nominations for 2025 Officers and Committees**

1. President Wilson requested that nominations for 2025 officers and committees shall be made at this meeting. Current Committee and Board assignments will be in place through January 31, 2025 and the new committee assignments and Board President will take effect February 1, 2025.

***Commissioner Brennan nominated Commissioner Wilson for Board President, Commissioner Knowles seconded. All others voted aye, motion passed.***

***Commissioner Wilson nominated Commissioner Brennan as Board Secretary, Commissioner Distelhorst seconded. All others voted aye, motion passed.***

***Commissioner Knowles nominated Commissioner Wilson as Chair of Executive Committee and Commissioner Brennan as second officer. All others voted aye, motion passed.***

***Commissioner Distelhorst nominated Commissioner Knutsen as Chair of Finance Committee and Commissioner Distelhorst as the second officer. Commissioner Knutsen seconded. All others voted aye, motion passed.***

***Commissioner Knowles nominated Commissioner Brennan as Chair of Program Committee and Commissioner Knowles as second officer. All others voted aye, motion passed.***

***Commissioner Wilson nominated Commissioner Wilson as Chair of Strategic Collaboration Committee and Commissioner Brennan as second officer. All others voted aye, motion passed.***

**2. 2025 Board & Special Board Meeting Calendar**

2. The board meeting calendar for 2025 was approved as presented (E:85:24), with the possibility of changes in the future after the Board discusses the timing of the funding cycle at the January 21<sup>st</sup> strategic planning session.

***Commissioner Distelhorst made a motion to approve the board meeting calendar as presented. Commissioner Brennan seconded. Motion passed.***

**3. Remote Board Meetings during Emergencies**

3. Executive committee reviewed the information in the bylaws regarding remote meetings during emergency conditions. Under the Open Public Meetings Act, the District can have remote board meetings during inclement weather and intends to for the safety of the staff and board. The District will bring forward an amendment to the Bylaws to reflect this policy.

President Wilson met with school district leadership and Dr. Edwards on Friday to discuss priorities and budget constraints. The school district emphasized mental health over food security, noting they feel confident in their food resources, with 20 of 35 schools providing free meals for all students. However, they see a significant gap in mental health resources. \$12-15 million of their levy goes towards their special education deficit.

Ms. Erickson noted that the expansion of CHC school-based health centers in Lynnwood is paused, with a focus on Everett instead. Commissioner Wilson suggested Verdant collaborate with the school district on marketing, given its large audience reach. President Wilson shared that the senior district administrators were unaware of the extent of Verdant’s funding.

**Superintendent Report**

Dr. Edwards thanked the team—Ms. Budd, Ms. Al-Mahana, and Mr. Lee—for organizing a Narcan event in partnership with the city of Edmonds and the Edmonds Food Bank, distributing 80 kits to the community. The food bank is interested in hosting another event in 2025. Notably, overdose deaths in Snohomish County have decreased for the first time in years.

The program team has been working very hard to get the 2025 funding contracts out. Inevitably, there were some organizations that were disappointed with the decreased funding amounts. Ms. Erickson is meeting directly with organizations and working through some challenging conversations.

Last week, Dr. Edwards, Mr. Zapora and others discussed whether Verdant might offer emergency medical services (EMS) to Edmonds, citing the city's unique medical needs. However, commissioners felt this doesn't align with Verdant's mission and is a decision for Edmonds voters. Commissioner Wilson noted this highlights public misunderstanding of Verdant's role in the community.

**Program Committee Report**

**1. Recap of 2024 Investments**

1. The Program Committee reviewed Fall 2023 awardees and the reporting schedule. Of the 19 awardees whose contracts ended on September 30th, eight received bridge funding through December. An analysis will be shared at the January board meeting.
2. Ms. Erickson presented two no cost extensions for the Boards approval (E:86:24). Inside Health Institute originally requested funding in Spring 2024. They are requesting an extension into the first quarter of 2025 to spend the



- 2. **No Cost Extensions**
  - a. **Inside Health Institute**
  - b. **Therapeutic Health Services**

remainder of their allotted funding. Therapeutic Health Services requested an adjustment of budget line items. They are adjusting their primary service delivery towards group services to reach more students.

**Commissioner Distelhorst made a motion to move approval for both no cost extensions as presented. Commissioner Brennan seconded. Motion passed.**
- 3. **2025 Contracts & Payments**

3. Verdant made 43 awards to 41 organizations for the 2025 funding cycle. Ms. Erickson is working with the partially funded awardees to revise and adjust their budgets and outcomes. The team is still working on generating the contracts and will be releasing first payments in January.

**Finance Report**

- 1. **Review Financial Statements & Cash Activity**
  - 1. Ms. Simpson presented the financial reports for November 2024 (E:87:24), noting any transactions out of the ordinary, compared to prior month periods. Transfer from the reserve has been initiated this week to sustain the cash operating balance. Commissioner Knowles Requested to see trending reports of the percentages to see if they are increasing/decreasing overtime.
- 2. **Authorization of Warrants and Electronic Disbursements**
  - 2. Authorization for payment of vouchers and payroll: Warrants Reference A, No. 16691 through 16707, Warrants Reference B, No. J2759 through J2792, and no Warrants Reference C, for November in the amount of \$231,409.16 were presented for approval as well as electronic disbursements in the amount of \$1,535,915.60 for total disbursements of \$1,767,324.76 (E:88:24).

**Motion was made by Commissioner Knutsen, seconded by Commissioner Distelhorst, and passed unanimously to approve the warrants & electronic disbursements.**

**Executive Session**

President Wilson closed the meeting for executive session to begin at 8:56 am and will continue through 9:55 am. This executive session is to consider the legal risks of a proposed action of the District.

Executive session began at 8:56 am.

Executive session was extended 10-minutes to 10:05 am.

Executive session was extended 10-minutes to 10:15 am.

Executive session was extended 10-minutes to 10:30 am.

Executive session ended at 10:30 am.

**Open Session** President Wilson reopened the public meeting at 10:30 am.

**Commissioner  
Comments** No comments.

**Adjournment** The meeting was adjourned at 10:31 a.m. by President Wilson.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Special Meeting**

**Hybrid: In-Person at Hilton Garden Inn and via Zoom**

**January 21, 2025**

**4:30 p.m.-8:00 p.m.**

**Commissioners Present**

Carolyn Brennan, Secretary  
 Deana Knutsen, Commissioner  
 Jim Distelhorst, MD, Commissioner  
 Bob Knowles, Commissioner  
 Karianna Wilson, President

**Staff**

Dr. Lisa Edwards, Superintendent

**Guests**

Margot Helphand, Board Facilitator

**Call to Order**

The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 4:34 p.m. by President Wilson.

**Review and Revise 2025-2028 Strategic Plan**

Commissioners reviewed a draft of the 2025-2028 strategic plan from the December 4th, 2024, planning meeting. After discussion about priorities, a majority of the commissioners recommended two funding priorities for 2026: Child and Adolescent Mental Health and Access to Direct Healthcare Services.

After further discussion commissioners recommended adoption of the language- Verdant will identify community needs and contract directly with agencies that specifically address those needs. This will apply to other Verdant sponsored projects that are important but do not closely align with the 2026 funding priorities.

**Set Timeline and Plan for Roll Out of Strategic Plan**

Commissioners recommended adoption of the strategic plan at the January 29<sup>th</sup> board meeting and directed the Superintendent to work with the Verdant team to create a realistic calendar for the 2026 funding cycle and share that with commissioners at the February 2025 committee meetings. 2026 priorities will be announced to the community in March 2025.

The board also discussed community convenings around priority areas that are more in depth than Verdant Partner Roundtable conversations. There was discussion around positioning Verdant

as a convener to bring key partners together to develop systemic solutions that impact our priorities.

The Verdant team will do research and bring this information back to the Executive Committee and then the commissioners at the March committee meetings.

**Adjournment**

The meeting was adjourned at 7:40 p.m. by President Wilson.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



## **2025 Officers & Committee Nominations**

- President – Karianna Wilson
- Secretary – Carolyn Brennan
- Executive Committee – Karianna Wilson (Chair), Carolyn Brennan
- Finance Committee – Deana Knutsen (Chair), Jim Distelhorst, MD
- Program Committee – Carolyn Brennan (Chair), Bob Knowles
- Strategic Collaboration Committee – Karianna Wilson (Chair), Carolyn Brennan



**2025 Board and Special Board Meeting Calendar-  
DRAFT 1/22/25**

	<u>Date/Time</u>	<u>Commissioners</u>
<b><u>January 2025</u></b>		
<b>Board Strategic Planning</b>	<b>Tuesday, 1/21/25, 5:00 to 8:00 PM (Location TBD)*</b>	<b>All</b>
Board Meeting	Wednesday, 1/29/2025, 8 to 10:00 AM	All
<b><u>February 2025</u></b>		
<b>Special Boarding Meeting</b>	<b>Monday, 2/24/25, 5:00 to 6:00 PM*</b>	<b>All</b>
Board Meeting	Wednesday, 2/26/25, 8:00 to 10:00 AM	All
<b><u>March 2025</u></b>		
Board Meeting	Wednesday, 3/26/25, 8:00 to 10:00 AM	All
<b><u>April 2025</u></b>		
Board Meeting	Wednesday, 4/23/25 8:00 to 10:00 AM	All
<b><u>May 2025</u></b>		
Board Meeting	Wednesday, 5/28/25, 8:00 to 10:00 AM	All
<b><u>June 2025</u></b>		
	<b>Funding Cycle opens June 2<sup>nd</sup></b>	
Board Meeting	Wednesday, 6/25/25, 8:00 to 10:00 AM	All
<b><u>July 2025</u></b>		
Board Meeting	Wednesday, 7/23/25, 8:00 to 10:00 AM	All
<b><u>August 2025</u></b>		
	<b>Commissioner Scoring 8/1/25 to 8/21/25</b>	
<b>Funding Application Review</b>	<b>Monday, 8/25/25, 5:00-7:00 PM *</b>	<b>All</b>
Board Meeting	Wednesday, 8/27/25, 8:00- 10:00 AM	All
<b><u>September 2025</u></b>		
<b>Funding Application Review</b>	<b>Wednesday, 9/10/25 5:00 to 8:00 PM*</b>	<b>All</b>

Board Meeting                      Wednesday, 9/24/25, 8:00 to 10:00 AM                      All

**October 2025**

**2025 Budget Meeting                      Wednesday, 10/16/25, 6:00 to 8:00 PM \***                      **All**

Board Meeting                      Wednesday, 10/22/25, 8:00-10:00 AM                      All

**November 2025**

Board Meeting                      Wednesday, 11/19/25, 8:00 to 10:00 AM                      All

**December 2025**

**Board Retreat                      Tuesday, 12/2/25, 4:00 to 8:00 PM\***                      **All**

Board Meeting                      Wednesday, 12/17/25, 8:00 to 10:00 AM                      All

DRAFT



## **2025-2028 Draft Strategic Plan**

### **OUR MISSION**

#### **To Improve the Health and Well-being of our Whole Community**

To accomplish our mission, Public Hospital District #2, dba Verdant Health Commission, is recognized as a leader of community health services. We are a unique public-private partnership that:

- **Ensures** a full range of hospital acute and outpatient services for residents of South Snohomish County
- **Invests** in programs that enhance the overall health of our community through partnerships
- **Convenes** partners and the community to facilitate ongoing communication and collaboration

### **OUR OBJECTIVES**

The 2025-2028 Strategic Plan was designed to align Verdant resources and activities to effectively achieve our mission.

By 2028 we will have:

- Defined specific, focused collaborative health projects focused on our priorities: Child and Adolescent Mental Health and Access to Direct Healthcare Services
- Empowered community partners to deliver services to the residents of South Snohomish County
- Documented and measured the positive results of our investments

We will know that we have been successful when:

- We will be known for our community investments that advance the health of our whole community.



## **KEY STEPS TO ACCOMPLISH OUR OBJECTIVES**

### **Direct Services**

#### **2025-2026**

1. Begin planning to discontinue internal nutrition classes and case management services offered by Verdant to be completed no later than 3/31/25

### **Community Investments**

#### **2025-2026**

1. Continue once a year funding application cycle that begins in June 2025 for January – December 2026 investments
2. Refine our priorities to Child and Adolescent Mental Health and Access to Direct Healthcare Services
3. Identify community needs and contract directly with agencies that specifically address those needs.

#### **2026-2028**

1. Annually review, affirm and fund our priorities for 2027-2029 funding cycles

<b>Balance Sheet</b>				
<b>As of November 2024 &amp; December 2024-Preliminary</b>				
	11/30/2024	12/31/2024	Month Change	Comments:
<b>ASSETS</b>				
<b>1 Current Assets-</b>				
<b>2 Cash Balance</b>	2,971,708	4,661,744	1,690,035	90 day operating cash flow reset to \$2.9MM-12/3124 reflects 2nd reserve transfer in for Construction costs: \$2.5MM-Total to date \$4.5MM
<b>3 Accounts Receivable</b>	6,950	108	(6,842)	
<b>4 Other Current Assets-</b>				
<b>5 Clearing Account</b>	7,411	7,411	-	Receivable for 2023 FUTA tax refund in process with Paychex
<b>6 Investments/Reserve</b>	62,611,446	60,388,344	(2,223,103)	Transfers out of reserve for Kruger/Langer Construction Costs: 8.2024-\$2MM; 12.2024-\$2.5MM
<b>7 Prepaid Expenses</b>	329,672	333,780	4,108	Prepaid Prop & Casualty Insurance; Broker commissions for PSG & Swedish tenant lease renewals 7/1/24 and other operating expenses.
<b>8 M&amp;O Tax Levy Receivable</b>	(21,917)	73,537	95,455	Outstanding 2024 levy collections at 12/31/2024
<b>9 Short Term Lease Receivable</b>	3,941,448	3,941,448	-	GASB 87 Balance forward from 12/31/2023-2024 adjustment is not yet recorded
<b>10 Subtotal Other Current Assets</b>	<b>66,868,060</b>	<b>64,744,520</b>	<b>(2,123,540)</b>	
<b>11 Total Current Assets</b>	<b>69,846,718</b>	<b>69,406,372</b>	<b>(440,347)</b>	
<b>12 Long Term Assets-</b>				
<b>13 Fixed Assets-Net of Depreciation</b>	24,686,675	25,546,857	860,182	Includes construction in progress of \$5.9MM-Including All costs associated with Kruger/Langer Refresh/Wellness Center
<b>14 Tenant Improvements-Net of Amortization</b>	64,162	63,344	(818)	Net Balance in unamortized tenant improvements (EMC & Swedish Clinic new lease dated 7/1/2024)
<b>15 Lease Receivables-LT Lease and Interest Receivables</b>	255,399,367	255,399,367	-	GASB 87-LT rent receivable Balance forward from 12/31/2023
<b>16 TOTAL ASSETS</b>	<b>349,996,921</b>	<b>350,415,939</b>	<b>419,018</b>	GASB 87: No interim monthly adjustments are being made to the financial statements for the impacts on lease and interest revenue. A single adjustment is recorded at year end December 31.
<b>LIABILITIES &amp; NET POSITION</b>				
<b>17 Current Liabilities-</b>				
<b>18 Accounts Payable &amp; Unclaimed Property</b>	112,445	86,436	(26,009)	
<b>19 Credit Cards</b>	3,169	6,992	3,823	
<b>20 Tenant Prepaid Rents</b>	1,022,332	1,060,156	37,824	December prepaid rents for Hospital, Swedish Clinics and other tenants paid by 12/31/2024
<b>21 Other Payables &amp; Accruals</b>	179,798	185,427	5,629	Business Taxes, Accrued Operating Expenses, Tenant Security Deposits
<b>22 Construction Retainage</b>	175,966	218,288	42,322	Retention on construction invoices at 5%
<b>23 Accrued Salary &amp; Benefits</b>	50,001	57,088	7,087	
<b>24 L&amp;I Self-Insured Reserve</b>	125,000	125,000	-	Contingency reserve for self funded L&I claims and pension adjustments. Set at \$125k.
<b>25 Total Current Liabilities</b>	<b>1,668,711</b>	<b>1,739,386</b>	<b>70,675</b>	
<b>26 Long Term Liabilities-</b>				
<b>27 Deferred Inflow of Resources</b>	246,567,594	246,567,594	-	GASB 87 balance forward at 12/31/23
<b>28 Total Long Term Liabilities</b>	<b>246,567,594</b>	<b>246,567,594</b>	<b>-</b>	
<b>29 TOTAL LIABILITIES</b>	<b>248,236,305</b>	<b>248,306,980</b>	<b>70,675</b>	
<b>30 NET POSITION</b>	<b>101,760,616</b>	<b>102,108,959</b>	<b>348,343</b>	Month Equity change of \$348,343 is Net Income for Month of December
<b>31 TOTAL LIABILITIES &amp; NET POSITION</b>	<b>349,996,921</b>	<b>350,415,939</b>	<b>419,018</b>	

Denotes accounts impacted by GASB 87 Lease Standard Adjustments through 12/31/2023--

2024 GASB Adjustments and additional year end accruals to operating expenses are not yet reflected in this preliminary December report

**PHD #2, Snohomish County-Verdant Health Commission**

**Statement of Income  
Months Ending November 2024 & December 2024-Preliminary**

	Month of November 2024	Month of December 2024	Month Change Inc/(dec)	Comments:
<b>1 Operating Revenue</b>				
2 Cash Lease Revenues (Base, CAM, Taxes)	1,068,094	1,063,616	(4,478)	Additional tenant repair bill backs in November
3 Deferred Rent Adjustments	-	-	-	
4 Award Repayments	-	-	-	
<b>5 Total Operating Revenue</b>	<b>1,068,094</b>	<b>1,063,616</b>	<b>(4,478)</b>	
<b>6 Program Funding and Operating Expenses</b>				
<b>7 Programs</b>				
8 Program Funding-All Categories	601,867	479,565	(122,302)	Includes All Program Payments, External Awards & Internal program costs. Currently 1 award cycle in process: Spring Cycle 4/1/24-12/31/2024 plus approved continuation payments effective October 2024 and ending December 2024
<b>9 Operating Expenses</b>				
10 Salaries, Benefits & Contracted Staff	109,388	121,151	11,762	
11 Professional Development/Planning	250	880	630	
12 Professional Services	120,503	134,734	14,232	December OAC and Cushman Wakefield for Hospital Study; HT consulting; Legal, Property management, Investment advisory (2 pmts Payden & Rygel), Meeting Facilitation
13 Purchased Services	39,158	62,781	23,624	Regular recurring services for properties; including janitorial, landscape, parking lot maint; deicing & security-added December Tree pruning \$13k.
14 Supplies, Postage, Dues, Software Subscriptions	8,769	10,040	1,271	
15 Repairs, Maintenance & Insurance	21,478	44,354	22,876	Regular recurring services Alarms, HVAC, CPM Maintenance, Elevators-November and December Wellness Center Elevator repairs and HVAC matter. Added December Kruger parking lot striping.
16 Utilities	18,141	25,020	6,879	Electricity 2 x in December
17 Business Taxes	5,269	4,994	(275)	B&O and Leasehold Taxes
18 Marketing	12,300	52,259	39,959	November includes wellness article series \$7,500. EWC event sponsorship \$1090; December includes payment for Canopy production and Mailing for 2024 \$37k; Information Display Kruger/Langer Clinic; \$9k; Branded Advert Edmonds Chamber and Seattle Times \$5k
19 Election Fee	-	-	-	
19 Depreciation	85,581	85,661	80	
20 Amortization	818	818	-	
<b>21 Total Operating Expenses</b>	<b>421,654</b>	<b>542,691</b>	<b>121,036</b>	
<b>22 Total Program and Operating Expenses</b>	<b>1,023,522</b>	<b>1,022,256</b>	<b>(1,265)</b>	
<b>23 Net Operating Income (Loss)</b>	<b>44,573</b>	<b>41,360</b>	<b>(3,213)</b>	Net Operating Income Month of December 2024 \$41,360
<b>24 Other Income (Expense)</b>				
25 Other Income	-	13,865	13,865	AWPHD Pmt
26 Self Funded L&I Reimbursements	-	-	-	
27 Self Funded L&I Expenses	(888)	(24,669)	(23,780)	December-Labor and Industries-Pension Assessments on 3 remaining active claimants
28 Levy Income	218,889	218,889	-	Monthly Levy Revenue (straight line)
29 Bad Debts Expenses	-	-	-	
<b>30 Net Income (Loss) after Levy Income</b>	<b>262,574</b>	<b>249,445</b>	<b>(13,129)</b>	Net Income after Other Income/Expense Month of December 2024 \$249,445
31 Investment Income-Net of Unrealized Gains (Losses)	252,634	98,897	(153,737)	Details: December Interest Income \$214,302 Realized Gain \$22,870 Unrealized Loss <\$138,275> Total \$98,897
<b>32 Net Income (Loss)</b>	<b>515,208</b>	<b>348,343</b>	<b>(166,865)</b>	<b>Net Income Month of December 2024 \$348,343</b>

2024 GASB Adjustments and additional year end accruals to operating expenses are not yet reflected in this preliminary December report

# PHD #2 Snohomish County-Verdant Health Commission

## Statement of Income-Actual v Budget Month and YTD Ending December 31, 2024-Preliminary

	Month V Budget				YTD Vs Budget			Notes
	December 24 Actual Month	December 24 Budget Month	Month Fav (Unfav) Variance		December 24 Actual YTD	December 24 Budget YTD	YTD Fav (Unfav) Variance	
<b>1 Income</b>								
<b>2 Operating Revenue-</b>	1,063,616	1,062,580	1,037	F	12,603,599	12,538,484	65,115	F 1/2
<b>3 Expenses</b>								
4 Program Expenses-All Categories	479,565	729,004	249,439	F	7,931,903	8,949,936	1,018,033	F 3
5 Operating Expenses	456,212	273,681	(182,531)	U	3,776,732	3,497,000	(279,733)	U 4
6 Depreciation & Amortization	86,479	93,998	7,520	F	1,095,503	1,127,980	32,477	F
<b>7 Total Expenses</b>	<b>1,022,256</b>	<b>1,096,684</b>	<b>74,428</b>	<b>F</b>	<b>12,804,138</b>	<b>13,574,915</b>	<b>770,778</b>	<b>F</b>
<b>8 Operating Income (Loss)</b>	<b>41,360</b>	<b>(34,104)</b>	<b>75,464</b>	<b>F</b>	<b>(200,539)</b>	<b>(1,036,431)</b>	<b>835,892</b>	<b>F</b>
<b>9 Levy and Other Non Operating Income (Expense)</b>								
10 Other Income	13,865	-	13,865	F	25,086	-	25,086	F
11 Levy Income	218,889	218,917	(27)	U	2,626,682	2,627,000	(318)	F 1
12 Investment Income-Net of Unrealized Gains (Losses)	98,897	100,000	(1,103)	U	2,797,522	1,200,000	1,597,522	F 1
13 Self Funded L&I Reimbursements	-	-	-	-	-	-	-	-
14 Self Funded L&I Expenses	(24,669)	(2,182)	(22,487)	U	(35,156)	(26,182)	(8,974)	U 5
15 Receivable write off	-	-	-	-	(13,105)	-	(13,105)	U
16 Other	-	-	-	-	-	-	-	-
<b>17 Net Income (Loss) After Other Income</b>	<b>348,343</b>	<b>282,631</b>	<b>65,712</b>	<b>U</b>	<b>5,200,491</b>	<b>2,764,387</b>	<b>2,436,104</b>	<b>F Denotes key variance drivers</b>

**1. Revenues-Operating**

**Lease Income** - Reflects base, CAM, leasehold taxes. Unbudgeted Swedish Clinics lease rent abatements for July & August 2024 of \$39k each, total revenue reduction: \$78k.  
 \*\*\*GASB 87 adjustments for lease and interest income are not recorded on an interim basis. **These adjustments are made at year end only and are not yet recorded as of this preliminary close.**  
**Award Repayments** - YTD \$67k- unbudgeted-Partner reimbursements for unspent award funding.

**1. Revenues-Non Operating**

**Levy Income-2024** Rate of \$219k per month; Total YTD 12/31/2024 \$2.62MM  
**Investment Income**-YTD includes interest income \$2.522MM, Realized loss <\$171kk>; Unrealized Gains \$446k for total investment return of \$2,798MM. Note: The District does not budget for market gains or losses only interest income. As a result the budget variance can be significant in any given month depending on portfolio activity. **Interest Income for 2024 is \$2.522MM versus \$1.2MM budgeted.**

**2. GASB 87 Lease and Interest Income**

This standard was implemented retroactive to 2021 at the end of 2022. Annual revenue (lease and interest) entries related to the GASB 87 standard **are not recorded on an interim basis** to the internal management use financials so as not to distort the interim financials and budget reviews. All adjustments are made at year end. The previously issued 2023 draft statements have been adjusted for 2023 GASB lease entries and the 2024 balances forward reflect adjustments through year end 12/31/2023. **The 2024 lease adjustments to financials have not been made as of this preliminary close.**

**3. Expenses-All Program:** This includes External awards--(Competitive, CHART, VOA 211, Superintendent Discretionary) & Internal Programs--(Nutrition, Multicultural, Mental Health, Outreach) **YTD \$1.018MM underbudget.** Details:

**External Awards:** This includes competitive awards, CHART, VOA 211 and Superintendent Discretionary-YTD Actual \$7.678MM v \$8.2MM Original Budget; **\$974k underbudget** Note-this is benchmarked against the original annual budget figure of \$8.2MM for competitive awards. Spending guidance for the competitive awards was later revised to \$7.2MM

**Internal Program Expenses**-All Categories; YTD Actual \$253k v \$298k budgeted; **\$44k under budget.** There are still a few residual accruals to record for this category.

**4. Expenses-Operating**

YTD **total operating** expenses excluding program and depreciation costs are **over budget by \$279k** at preliminary close 12/31/2024. Major category variances are: Professional services, specifically legal and property related consulting are over budget by **\$387k** This category will exceed budget by nearly \$600k by year end due to unbudgeted hospital study costs and other legal and consulting fees. Supplies/small equipment and software are over by \$37k due to unanticipated laptop additions, Fluxx consulting and software costs that were underestimated for 2024. An unbudgeted unemployment claim (the District is a reimbursable employer) of \$10k has created a negative payroll variance. Below budget spending in repairs & maint; purchased services, marketing, combined with the contingency of \$125k have brought the overall variance to the figure of \$219k over budget.

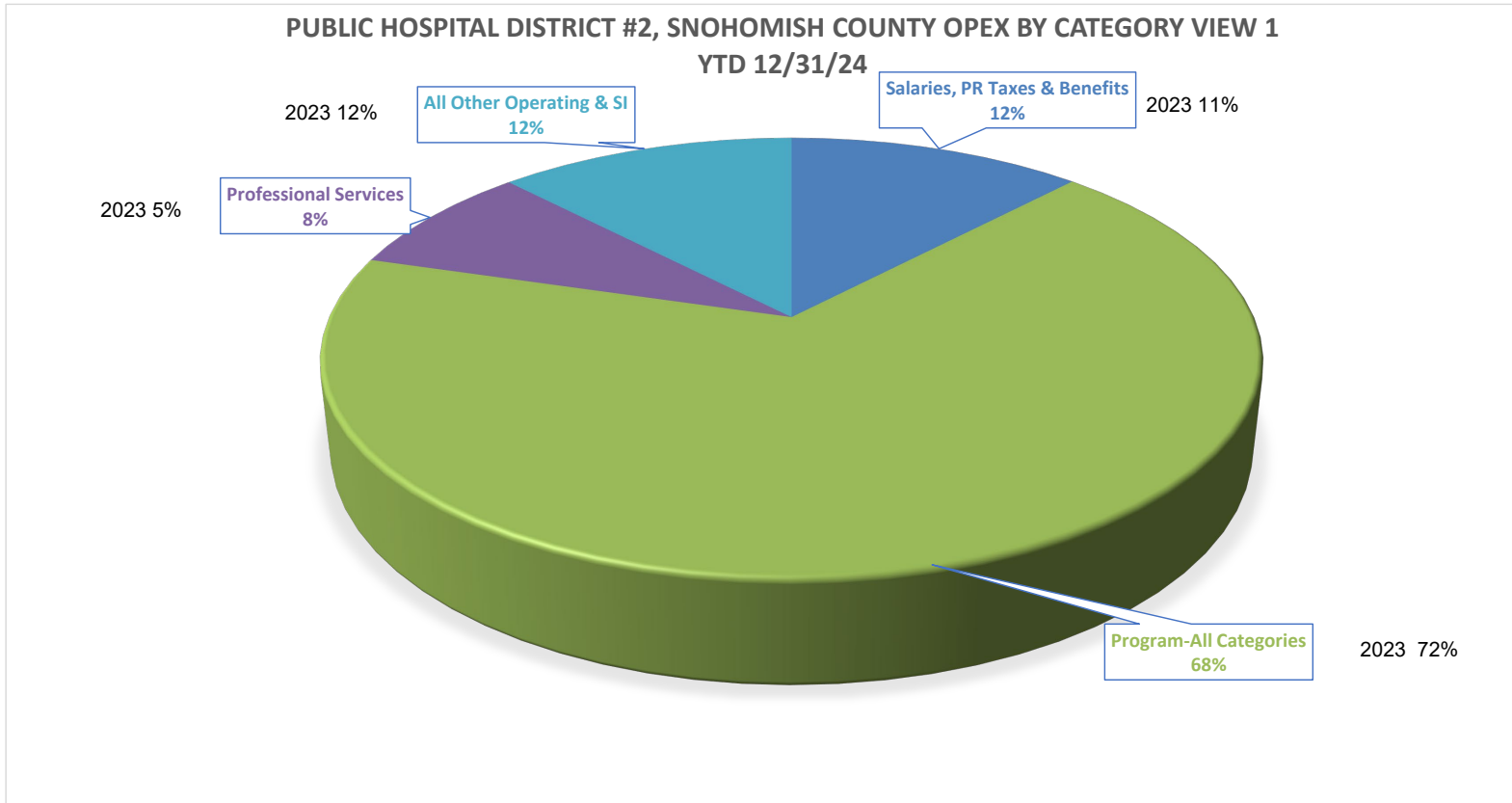
\*\*\*Note-GASB year end adjustment and additional year end accruals are not yet reflected in these preliminary reports\*\*\*

**5. Expenses-LNI Self Insured**

Only medical related claims are estimated and budgeted-In December \$23k in pension assessments were charged to the District by L&I. Total variance for the year on self funded expenses \$9k unfavorable.

**2024 Program Spending v Total Budget-Presented Quarterly  
December 31,2024**

		December YTD Actual	% of Budget Incurred	Full Year 2024 Budget	Remaining Budget Available	
	12/31/2024		100.00%			
	12/12					
	<b>Programmatic Work</b>					
1	<b>6000 · External Programs</b>					
2	6011 · Community Awards	7,251,619	88.43%	8,200,000	948,381	Revised Cap of \$7,200,000
3	6014 · CHART	110,410	100.00%	110,410	0	
4	6015 · VOA 211	98,760	107.96%	91,476	-7,284	2023 payment made in 2024
5	6017 · Superintendent Discretionary	217,473	86.99%	250,000	32,527	
6	<b>Total 6000 · External Programs</b>	<b>7,678,262</b>	<b>88.75%</b>	<b>8,651,886</b>	<b>973,625</b>	
7	<b>6050 · Internal Programs</b>					
8	6053 · Nutrition & Food Security	103,732	94.00%	110,350	6,618	
9	6055 · Multicultural Health Programs	27,183	70.24%	38,700	11,517	
10	6056 · Behavioral Health & Social Work	99,002	99.00%	100,000	998	
11	6058 · Partner Development & Education	3,900	26.00%	15,000	11,100	
12	6059 · Partner and Community Events	19,824	58.31%	34,000	14,176	
13	<b>Total 6050 · Internal Programs</b>	<b>253,641</b>	<b>85.10%</b>	<b>298,050</b>	<b>44,409</b>	
14	<b>Total Programmatic Work</b>	<b>7,931,903</b>	<b>88.63%</b>	<b>8,949,936</b>	<b>1,018,033</b>	



**View 1-Prof Services, Salaries and Benefits, All Other Operating, expressed as total of all expenses**

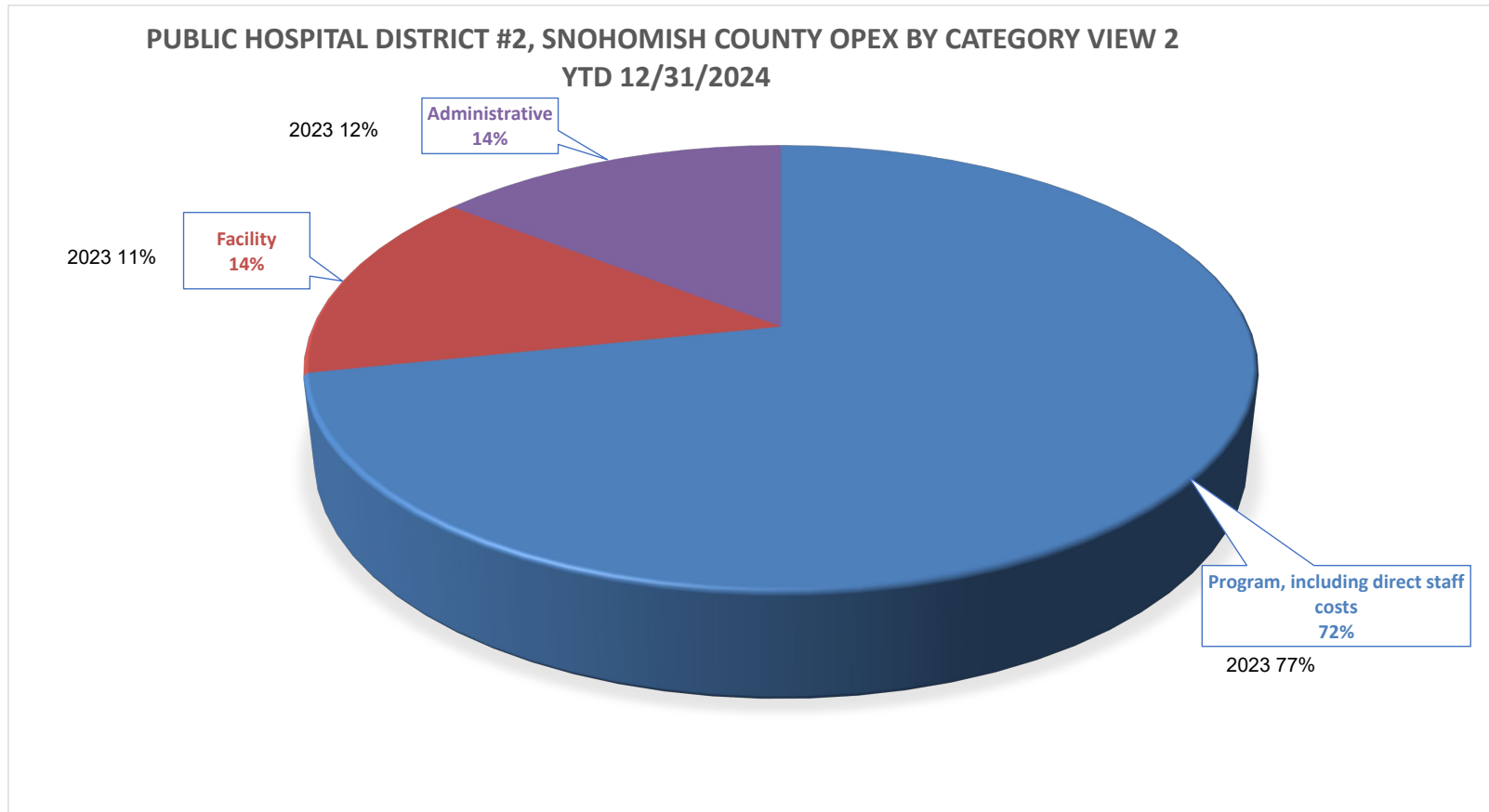
**Professional Services** include Legal, Accounting and Audit, Investment Management, HR Services, IT Services, Property Management & Real Estate Appraisals Special Consulting-Thomas (Hospital), Strategic Planning, Hospital Study Costs and Project Management of Study

**Program Costs** in this illustration are award, contracted payments and eprogram expenses only and do not include program staff costs (direct or indirect)

**All other Operating expenses include** Repairs and all property related maintenance expenses, utilities, insurances, business taxes, supplies, marketing, self insured L&I and other administrative costs.

**Salaries and Payroll Taxes, Personnel Benefits**-self explanatory

**Depreciation and Amortization** have been removed from this presentation



**View 2-Program with FTE, Property and Administrative Expenses, expressed as total of all expenses**

**Facility Expenses:** Utilities, Repairs, Maintenance, Insurance, Taxes, Property Management and Real Estate related costs, allocation of legal and certain other professional fees related to properties

**Program Costs:** All grants and internal program costs plus Salaries and Benefits for direct program staff only-currently 3.75 FTE  
 This illustration includes allocation of direct staff only; does not include an allocation for indirect staff S&B, facilities, supplies or other costs that could be reasonably allocated to program expense. This would increase the program cost % by an additional 5%

**Depreciation and Amortization** have been removed from this presentation                      Would increase facility costs by 9%

**Administrative Costs:** Remaining staff salaries and benefits; supplies, marketing, non facility legal, investment services, accounting and other professional services and residual self Insured L&I costs

**PHD #2 Snohomish County-Verdant Health Commission  
Warrants - December 2024**

Ref	Type	Date	Num	Name	Amount	Memo
	<b>Warrants:</b>					
	<b>1002 - Wells Warrant Acct *2717</b>					
1	Bill Pmt -Check	12/04/2024	16708	Alexander Gow Fire Equipment	683.51	A Semi Annual Inspection of Fire Suppression System
2	Bill Pmt -Check	12/04/2024	16709	Christine Goff	849.53	11/13 & 11/27/24 Cooking Demos & Supplies
3	Bill Pmt -Check	12/04/2024	16710	Courageous You PLLC	100.00	11/21/24 Social Worker Supervision
4	Bill Pmt -Check	12/04/2024	16711	Dynamic Computing, Inc.	6,913.62	Monthly IT Services & Software Subscriptions
5	Bill Pmt -Check	12/04/2024	16712	Lynnwood Event Center	176.96	11/1/24 Community Networking Event (Event Insurance Payment)
6	Bill Pmt -Check	12/04/2024	16713	Nadia Mahmud	682.50	7/2026 - Cooking Workshop and Communications
7	Bill Pmt -Check	12/04/2024	16714	OAC Services, Inc.	77,030.78	Hospital Study Professional Services through 10.31.24
8	Bill Pmt -Check	12/04/2024	16715	Robert Half	314.26	11/15 & 11/22 Accounting Services
9	Bill Pmt -Check	12/04/2024	16716	Seattle Food Nut	598.05	11/16/24 - In-person Teen Cooking Class & Supplies
10	Bill Pmt -Check	12/04/2024	16717	Seattle Times Company	1,300.00	Custom Graphics for Marketing Uses
11	Bill Pmt -Check	12/04/2024	16718	Sistema Escolar USA	3,000.00	9/24-1/24 - College Applications/Financial Aid/Scholarship Workshops
12	Bill Pmt -Check	12/04/2024	16719	Sound Dietitians LLC	2,596.50	11/2024 - Cooking Demos & Supplies
13	Bill Pmt -Check	12/04/2024	16720	Turner HR Services, Inc.	1,750.00	11/2024-Employee Handbook, EE Evaluation & General Matter
14	Bill Pmt -Check	12/04/2024	16721	Velia Cervantes Lara	2,350.00	Support Groups & Empowering Teenagers
15	Bill Pmt -Check	12/04/2024	16722	Volunteers of America Western Washington	0.00	VOID: CSW 2024-03A1, S. County Emergency Shelter (Final Payment)
16	Bill Pmt -Check	12/04/2024	16723	Volunteers of America Western Washington	16,834.83	CSW 2024-03A1, S. County Emergency Shelter (Final Payment)
17	Bill Pmt -Check	12/11/2024	16724	Carney Badley Spellman	763.00	11/2024 Legal Services - Hospital
18	Bill Pmt -Check	12/11/2024	16725	Christine Goff	425.92	12/4/24 - Cooking Demo & Supplies
19	Bill Pmt -Check	12/11/2024	16726	Cushman Wakefield U.S. Inc.	3,900.00	Progress Billing #4 - PRJ0981883 PDS Swedish Hospital
20	Bill Pmt -Check	12/11/2024	16727	Dynamic Computing, Inc.	3,531.44	IT & Software Subscription
21	Bill Pmt -Check	12/11/2024	16728	Edmonds Chamber of Commerce	545.00	10/24 -12/15/24 Advertising in Business Directory
22	Bill Pmt -Check	12/11/2024	16729	Exhibits Northwest	9,175.00	Information Display in Kruger/Langer Clinic
23	Bill Pmt -Check	12/11/2024	16730	Foster Garvey PC	8,055.50	Legal Services
24	Bill Pmt -Check	12/11/2024	16731	Health Care Authority (PEBB)	9,144.15	12/2024 - Health Insurance
25	Bill Pmt -Check	12/11/2024	16732	Payden & Rygel	10,379.00	11/24 - Monthly Investment Advisory Service Fee
26	Bill Pmt -Check	12/11/2024	16733	Seattle Food Nut	408.41	11/20/24 - Hybrid Cooking Session
27	Bill Pmt -Check	12/11/2024	16734	Snohomish Conversation District	15,000.00	CE-2024-12-2 Harvest At Home Project
28	Bill Pmt -Check	12/11/2024	16735	Sound Dietitians LLC	3,121.02	10/2024 Cooking Demos & Supplies
29	Bill Pmt -Check	12/11/2024	16736	Wells Fargo	3,074.57	11/2024 - Credit Card Bill
30	Bill Pmt -Check	12/18/2024	16737	Consolidated Press LLC	15,241.56	Canopy Newsletter & Mailing Prep
31	Bill Pmt -Check	12/18/2024	16738	Daniella Valeska Ochoa	300.00	12/11/24 - December Food Demo Translation Services
32	Bill Pmt -Check	12/18/2024	16739	OAC Services, Inc.	52,168.75	Hospital Study Professional Services through 11/2024
33	Bill Pmt -Check	12/18/2024	16740	Pacific Office Automation	80.15	12/10/24 Inv. #926388 Quarterly Overage Printing
34	Bill Pmt -Check	12/18/2024	16741	Seattle Food Nut	468.36	12.11.24 Spanish Health Class & Supplies
35	Bill Pmt -Check	12/18/2024	16742	Seattle Times Company	4,480.00	2025 Branded Content Verdant AD
36	Bill Pmt -Check	12/18/2024	16743	Sound Dietitians LLC	1,310.72	12/2024 - Health Coaching/Food Demo & Supplies
37	Bill Pmt -Check	12/18/2024	16744	The Vida Agency	4,000.00	PO #1- Annual Report Design Fee
38	Bill Pmt -Check	12/18/2024	16745	US Postal Service	17,957.48	Canopy Postage
39	Bill Pmt -Check	12/26/2024	16746	Consolidated Press LLC	0.00	VOID: Fall Canopy Newsletter - Incorrect Amount Printed
40	Bill Pmt -Check	12/26/2024	16747	Division 10 Signs	16,892.12	Inv. #2535 - Kruger Refresh Signage & Permit
41	Bill Pmt -Check	12/26/2024	16748	Heath Northwest	715.49	12/2024 - Digital Message Unit Repair
42	Bill Pmt -Check	12/26/2024	16749	Rahel Behailu	8,500.00	2025 Zumba/Wellness Club
43	Bill Pmt -Check	12/26/2024	16750	Robert Half	157.13	Account Services for week ended 12/13/24
44	Bill Pmt -Check	12/26/2024	16751	Seattle Food Nut	433.72	12/18/24 Hybrid Cooking Demo & Supplies
45	Bill Pmt -Check	12/26/2024	16752	Seattle Visiting Nurse Association	3,900.00	12/24 - Suprintendent Discretionary Grant for Vaccines
46	Bill Pmt -Check	12/26/2024	16753	Consolidated Press LLC	0.00	VOID: Fall Canopy Newsletter - Incorrect Amount Printed
47	Bill Pmt -Check	12/26/2024	16754	Consolidated Press LLC	708.05	Fall Canopy Newsletter
49	<b>Total Wells Fargo Warrant Acct *2717</b>				<b><u>310,017.08</u></b>	<b>A</b>



**PHD #2 Snohomish County-Verdant Health Commission  
Warrants - December 2024**

Type	Date	Num	Name	Amount	Memo
<b>Warrants continued</b>					
52			<b>1004 · Wells Property Mgmt Acct *7265</b>		
53	Check	12/10/2024	J2793	Allstream	109.37 B Value Village Fire Alarm - Final Payment
54	Check	12/10/2024	J2794 a	Armstrong Services	10,344.00 12/1/24 Inv. #13547 Monthly Kruger Janitorial Services
55	Check	12/10/2024	J2794 b	Armstrong Services	1,520.00 12/1/24 Inv. #13566 - Monthly Verdant Janitorial Services
56	Check	12/10/2024	J2794 c	Armstrong Services	219.11 11/27/24 Inv. #13581 - Pressure Washing Verdant Dumpster Area
57	Check	12/10/2024	J2794 d	Armstrong Services	1,631.90 11/30/24 Inv. #13582 Verdant Carpet Cleaning
58	Check	12/10/2024	J2795 a	Camden Gardens, Inc.	3,476.10 12/1/24 Inv. #39202 Monthly Kruger Landscaping/Plant Maintenance
59	Check	12/10/2024	J2796	Comcast - Acct # 8498310221378586	373.41 Acct # 8498310221378586 12/2024 Verdant Internet/Phone
60	Check	12/10/2024	J2797 a	Comcast - Acct # 905447969	583.64 Acct. #905447969 11/2024 Verdant Internet/Phone
61	Check	12/10/2024	J2797 b	Comcast - Acct # 933676367	774.18 Acct. #933676367 12/2024 Verdant Internet
62	Check	12/10/2024	J2798 a	Commercial Property Maintenance, Inc.	238.90 11/19/24 Inv. #114848 Checked lighting/Plumbing/Graffiti
63	Check	12/10/2024	J2798 b	Commercial Property Maintenance, Inc.	775.71 11/19/24 Inv. #114835 Checked lighting/plumbing/Graffiti
64	Check	12/10/2024	J2798 c	Commercial Property Maintenance, Inc.	455.61 11/26/24 Inv. #114921 Checked lighting/plumbing
65	Check	12/10/2024	J2798 d	Commercial Property Maintenance, Inc.	238.68 11/26/24 Inv. #114922 Checked lighting/plumbing/graffiti
66	Check	12/10/2024	J2798 e	Commercial Property Maintenance, Inc.	1,269.65 11/26/24 Inv. #114920 Checked lighting/plumbing/Graffiti
67	Check	12/10/2024	J2798 f	Commercial Property Maintenance, Inc.	119.34 12/3/24 Inv. #114972 Checked Graffiti/Pick Up Trash
68	Check	12/10/2024	J2798 g	Commercial Property Maintenance, Inc.	716.04 12/3/24 Inv. #114954 Checked Lighting/Plumbing/Graffiti/Pick Up Trash
69	Check	12/10/2024	J2799	Consolidated Landscape Maintenance, Inc.	476.69 11/25/24 Inv. #42863 Verdant Monthly Landscape Maintenance
70	Check	12/10/2024	J2800 a	Cosco Fire Protection	1,717.17 05/24 - Inv. #10006697392 Troubleshoot Fire Alarm Panel at Value Village
71	Check	12/10/2024	J2800 b	Cosco Fire Protection	387.00 12/5/24 Inv. #1000698755 Annual Fire Sprinkler Inspection
72	Check	12/10/2024	J2801 a	Guardian Security Systems, Inc.	116.14 12/1/24 Inv. #1560571 AES/Elevator Monitoring
73	Check	12/10/2024	J2801 b	Guardian Security Systems, Inc.	55.25 12/1/24 Inv. #1560570 Fire Alarm Monitoring
74	Check	12/10/2024	J2801 c	Guardian Security Systems, Inc.	839.46 1.1.25 - 3.31.25 Inv.#1556780 Access/CCTV/Integ Monitoring
75	Check	12/10/2024	J2801 d	Guardian Security Systems, Inc.	2,475.62 11/27/24 Inv. #1561637 Annual Fire Alarm Confidence Testing
76	Check	12/10/2024	J2801 e	Guardian Security Systems, Inc.	1,545.64 12/5/24 Inv. #1561948 - Power Supply Board/Battery Replacement Service
77	Check	12/10/2024	J2802	JSH Properties Inc	7,689.04 11/30 - Inv. # Verdant-1124MF - Management Fee
78	Check	12/10/2024	J2803 a	McKinstry Co., LLC	1,493.10 11/27/24 Inv. #10268963 HVAC Maintenance (3 Months)
79	Check	12/10/2024	J2803 b	McKinstry Co., LLC	4,041.81 12/04/24 Inv. #10269349 Prevent. Maintenance Kruger
80	Check	12/10/2024	J2804	National Construction Rentals, Inc	219.19 11/21/24 Inv. #7647449 6 Ft. Temporary Panels for Value Village
81	Check	12/10/2024	J2805 a	Pacific Facility Services	628.47 12/3/24 WO-2840 - General Landscaping at Verdant
82	Check	12/10/2024	J2805 b	Pacific Facility Services	628.47 11/15/24 WO-2765 General Landscaping
83	Check	12/10/2024	J2806	PMOW, LLC	8,776.80 7/23/24 Inv. #123078 - Re-striping Kruger Parking Lot
84	Check	12/10/2024	J2807 a	Property Maintenance Com/Res	1,105.00 12/1/24 - JSH-OVV 123.1.24.1 Monthly Maintenance
85	Check	12/10/2024	J2807 b	Property Maintenance Com/Res	1,101.00 12/1/24 - JSH-OVV 123124.1 Monthly Maintenance
86	Check	12/10/2024	J2808	Republic Services	2,895.59 11/30/24 Inv. #0197-003452343 Kruger Trash/Recycle Service
87	Check	12/10/2024	J2809	Schindler Elevator Corporation	373.95 12/1/24 Inv. #8106753442 Monthly Preventative Maintenance
88	Check	12/10/2024	J2810 a	Snohomish County PUD	8,640.76 10/29-12/2/24 Inv. #158989878 Kruger Electricity
89	Check	12/10/2024	J2810 b	Snohomish County PUD	639.95 10/29-12/2/24 Inv. #152538798 Value Village Electricity
90	Check	12/10/2024	J2811	TK Elevator Corporation	936.02 Inv. #3008238398 12/1 - 2/28/25 Elevator Maintenance
91	Check	12/10/2024	J2812	Waste Management	812.00 11/1/ - 11/30/24 Verdant Trash/Recycling Service
92	Check	12/10/2024	J2813	Western Exterminator Company	290.65 11/25/24 - Inv. #201056 Kruger Pest Control
93	Check	12/10/2024	J2795 b	Camden Gardens, Inc.	513,121.45 2024 Tree Pruning-obstruction clearing
94	Check	12/20/2024	J2814	Aardvark Services Corp.	101.35 12/15/24 Inv. #243726 Kruger Parking Lot Sweeping
95	Check	12/20/2024	J2815 a	Armstrong Services	142.41 BB:11/26/24 Inv. #13608 Suite 200 Bathroom not working
96	Check	12/20/2024	J2815 b	Armstrong Services	258.57 11/14/24 Inv. #13603 - Light Blast Cleaning
97	Check	12/20/2024	J2816 a	Commercial Property Maintenance, Inc.	669.19 12/10/24 Inv. #115010 Check lighting/plumbing/Graffiti & Removing TV from Wall
98	Check	12/20/2024	J2816 b	Commercial Property Maintenance, Inc.	928.18 12/10/24 Inv. #114990 Check lighting/plumbing/Graffiti
99	Check	12/20/2024	J2817	JPC Architects	652.49 12/9/24 Inv. #54980 Kruger Refresh Structural Engineering Consulting Support
100	Check	12/20/2024	J2818	RDH Building Science Inc	6,026.64 12.12.24 Inv. #60452 Kruger/Langer Targeted Envelope Consulting

**PHD #2 Snohomish County-Verdant Health Commission  
Warrants - December 2024**

Type	Date	Num	Name	Amount	Memo
<b>Property Management Acct Continued</b>					
<b>1004 - Wells Property Mgmt Acct *7265-Continued</b>					
101	Check	12/20/2024	J2819	Schindler Elevator Corporation	832.62 12/2/24 Inv. #7154063707 Emergency Elevator Repair
102	Check	12/20/2024	J2820	Allied Universal Security Services	8,364.64 11/22/24-12/5/24-Security Service
103	Check	12/20/2024	J2821	Zipty Fiber	70.35 12/07/24-01/06/25-Telephone Line #42567267830106035-1224
104	Check	12/20/2024	J2822	Zipty Fiber	141.89 12/07/24-01/06/25-Telephone Line 42574407440703965-1224
105	Check	12/20/2024	J2823	Zipty Fiber	153.98 12/07/24-01/06/25-Telephone Line 4256735011119145-1224
106	Check	12/27/2024	J2824 a	Armstrong Services	2,229.99 12/23/24 Inv. #13626 Kruger Janitorial Supplies
107	Check	12/27/2024	J2824 b	Armstrong Services	231.72 10/7/24 Inv. #13493 Kruger Biohazard Cleanup
108	Check	12/27/2024	J2825	City of Edmonds - Utilities	1,168.47 10/19 - 12/18/24 Kruger Water/Sewer/Storm Drain
109	Check	12/27/2024	J2826 a	Commercial Property Maintenance, Inc.	119.34 12/17/24 Inv. #115084 Check graffiti/pick up trash at Value Village
110	Check	12/27/2024	J2826 b	Commercial Property Maintenance, Inc.	422.30 12/17/24 Inv. #115071 Cleaned Window/Check Lighting/Plumbing
111	Check	12/27/2024	J2826 c	Commercial Property Maintenance, Inc.	805.55 12/17/24 Inv. #115070 Checked lighting/Plumbing & Graffiti
112	Check	12/27/2024	J2826 d	Commercial Property Maintenance, Inc.	358.34 12/24/24 Inv. #115119 Checked lighting/Plumbing & Graffiti
113	Check	12/27/2024	J2826 e	Commercial Property Maintenance, Inc.	1,282.91 12/24/24 Inv. #115118 Check lighting/Plumbing/Leaking Roof Repair
114	Check	12/27/2024	J2827	Guardian Security Systems, Inc.	1,353.95 12/23/24 Inv. #1563285 Verdant Annual Fire Alarm/Wet Sprinkler Service
115	Check	12/27/2024	J2828	JSH Properties Inc	14,942.90 Kruger Refresh Inv. #21 (Axiom Inv. #60172-10R3) Management Fee
116	Check	12/27/2024	J2829 a	Pacific Facility Services	3,889.60 12/17/24 Inv. #WO-2961 Kruger Snow Removal Service
117	Check	12/27/2024	J2829 b	Pacific Facility Services	2,210.00 12/17/24 Inv. #WO-2959 Verdant Snow Removal Service
118	Check	12/27/2024	J2830	Puget Sound Energy	312.77 11/21 - 12/20/24 Value Village Gas Utility
119	Check	12/27/2024	J2831	Snohomish County PUD	1,491.76 11/20 - 12/20/24 Inv. #145943801 Verdant Electricity
120	Check	12/27/2024	J2832	Allied Universal Security Services	8,072.16 12/6-12/20/24 Inv. #16529373 Kruger Security Services
121	<b>Total - Wells Fargo Property Management Acct *7265</b>			<b>141,085.93</b>	<b>B</b>
122					
123	<b>1003 - Wells Fargo Work Comp Acct *2725</b>				
124	Check	12/03/2024	305568	Dept of Labor & Industries - Pension	11,087.55 Claim #T222192 Folio #30733-Pension Assessment 2024
125	Check	12/03/2024	305569	Dept of Labor & Industries - Pension	12,747.67 Claim #W105992 Folio #54012-Pension Assessment 2024
126	Check	12/03/2024	305570	Dept of Labor & Industries - Pension	2,911.36 Claim #SB12084 Folio #54643-Pension Assessment 2024
127	<b>Total - Wells Fargo Work Comp Acct</b>			<b>26,746.58</b>	<b>C</b>
128					
129	<b>Total Warrants December 2024</b>			<b>477,849.59</b>	<b>A-C</b>

**PHD #2 Snohomish County-Verdant Health Commission  
Electronic Disbursements December 2024**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Memo</u>
<b>Ref Electronic Payments</b>						
<b>Wells Fargo Operating Acct *2709</b>						
<b><u>ACH Program Payments</u></b>						
1	ACH	12/15/2024	ACH Grn2685	Boys & Girls Club of Sno County	8,336.00	D A591 - BGCSC Behavioral Health Uplift Initiative 2.0
2	ACH	12/15/2024	ACH Grn2686	Center for Human Services	15,000.00	A603 - Behavioral Health Integration
3	ACH	12/15/2024	ACH Grn2687	ChildStrive	16,680.00	A594 - ChildStrive Nurse Family Partnership
4	ACH	12/15/2024	ACH Grn2688	Community Health Center of Sno County	8,458.00	A619 - Uninsured Adult & School-based Dental Services
5	ACH	12/15/2024	ACH Grn2689	Concern for Neighbors Food Bank	2,500.00	A606 - Nutritional Food and Dairy Supplement
6	ACH	12/15/2024	ACH Grn2690	Cornerstone Medical Services Foundation	3,922.00	A624 - Dental Services
7	ACH	12/15/2024	ACH Grn2691	Domestic Violence Services Sno Co	15,750.00	A596 - DV Supportive Services Project
8	ACH	12/15/2024	ACH Grn2692	Edmonds College Foundation	18,336.00	A618 - Counseling and Resource Center (CRC) Mental Health/Wellness Expansion Project
9	ACH	12/15/2024	ACH Grn2693	Edmonds Food Bank	12,508.00	A622 - Meeting Nutrition and Dietary Needs
10	ACH	12/15/2024	ACH Grn2694	Edmonds School District	6,317.00	A621 - Edmonds School District School Based Health Centers
11	ACH	12/15/2024	ACH Grn2695	Edmonds School District	37,532.00	A623 - Secondary Family Resource Advocates
12	ACH	12/15/2024	ACH Grn2696	Edmonds Senior Center	9,164.00	A609 - Enhancing Health and Wellness Program
13	ACH	12/15/2024	ACH Grn2697	Foundation for Edmonds School District	13,011.00	A592 - Nourishing Network – Eliminating Food Insecurity
14	ACH	12/15/2024	ACH Grn2698	Inside Health Institute	4,164.00	A610 - Increase Whole Person Health Equity Care Access (in S. Snohomish County)
15	ACH	12/15/2024	ACH Grn2699	Jean Kim Foundation	23,660.00	A581 - Hygiene Cener
16	ACH	12/15/2024	ACH Grn2700	Kinderling	3,336.00	A595 - Pediatric Therapies and Special Education
17	ACH	12/15/2024	ACH Grn2701	Korean Community Service Center	12,094.00	A597 - Mind, Body, and Soul for Korean Americans
18	ACH	12/15/2024	ACH Grn2702	Korean Women's Association	8,336.00	A620 - Immigrant and Refugee Holistic Health Program
19	ACH	12/15/2024	ACH Grn2703	Lahai Health	32,904.00	A574 - Lahai Dental Program
20	ACH	12/15/2024	ACH Grn2704	Lahai Health	24,891.00	A599 - Medical and Mental Health Care Programs
21	ACH	12/15/2024	ACH Grn2705	Latino Educational Training Institute	14,680.00	A614 - LETI Health and Family Wellness Program
22	ACH	12/15/2024	ACH Grn2706	Medical Teams International	12,500.00	A612 - Care & Connect
23	ACH	12/15/2024	ACH Grn2707	Parent Trust for WA Children	2,665.00	A607 - 1st 5 Years - Mental Health/Parenting Support S. Snohomish Families
24	ACH	12/15/2024	ACH Grn2708	Prescription Drug Assistance Foundation	4,172.00	A625 - Prescription Drug Assistance Network
25	ACH	12/15/2024	ACH Grn2709	Project Access Northwest	8,336.00	A602 - Specialty Care Coordination
26	ACH	12/15/2024	ACH Grn2710	Project Girl Mentoring Program	11,758.00	A598 - 2024 Immersions Lab Program/Connections
27	ACH	12/15/2024	ACH Grn2711	Sound Pathways	10,934.00	A615 - Harm Reduction Center
28	ACH	12/15/2024	ACH Grn2712	St. Pius X Church	5,409.00	A613 - Mercy House
29	ACH	12/15/2024	ACH Grn2713	Support 7	2,831.00	A608 - Compassionate Care in Moments of Crisis
30	ACH	12/15/2024	ACH Grn2714	The Hand Up Project	15,000.00	A586 - The Highway 99 Hallmark of Hope
31	ACH	12/15/2024	ACH Grn2715	Therapeutic Health Services	24,164.00	A617 - Integrated Cognitive Therapies Program
32	ACH	12/15/2024	ACH Grn2716	UTSAV	6,258.00	A601 - Reducing inequities in health access/increase access to culturally appropriate food
37	ACH	12/15/2024	ACH Grn2717	WA Kids in Transition	10,000.00	S567 - Support McKinney Vento students and families
33	ACH	12/15/2024	ACH Grn2718	WA Kids in Transition	8,336.00	A605 - Culturally Appropriate Food for Homeless Students
34	ACH	12/15/2024	ACH Grn2719	Washington West African Center - WAWAC	5,000.00	A611 - Extended Drop in Center
35	ACH	12/15/2024	ACH Grn2720	Wonderland Child & Family Services	8,336.00	A604 - Hope RISING Clinic
36	ACH	12/15/2024	ACH Grn2721	YWCA of Seattle, King and Sno Co	7,364.00	A600 - YWCA- Health Care Access Services
37	<b>Subtotal · ACH Award Payments Wells Fargo Operating Acct *2709</b>				<b>434,642.00</b>	<b>D</b>
38						

**PHD #2 Snohomish County-Verdant Health Commission  
Electronic Disbursements December 2024**

Type	Date	Num	Name	Amount	Memo
<b>Electronic Payments Continued</b>					
39	<b>Wells Fargo Operating Acct *2709 Continued</b>				
40	<b><u>ACH-Other Operating Payments</u></b>				
41					
42	ACH	12/03/2024	ACH EC27091	Canon Financial Services, Inc.	615.16 E 11/25/24 Invoice for Contract #852451-1
43	ACH	12/10/2024	ACH EC27092	Canon Financial Services, Inc.	180.28 7/24 Invoice #33901299 for Contract #912953-1
44	ACH	12/11/2024	ACHPY9169095	Anna Tarkowska McCleary	7,950.00 11/2024 - Inv. 24-11 Kruger Refresh CIP Management
45	ACH	12/19/2024	ACHPY928176	Thomas & Associates Consulting, LLC	5,100.00 10/2024 - 11/2024 Consulting Services & Mileage
46	ACH	12/02/2024	ACH 2673	AmeriFlex Business Solutions	8.29 11/29/24 Inv. #4572023 Employee FSA Claim
47	ACH	12/03/2024	ACH 2674	Principal Life Insurance Co.	178.22 1019549-10001 LTD, STD, Llife AD&D Premium
48	ACH	12/06/2024	ACH 2675	Corebridge	2,187.30 PPE 11/23/24 CK Date 11/27/24 ER Match
49	ACH	12/06/2024	ACH 2676	Corebridge	3,077.13 PPE 11/23/24 CK Date 11/27/24 EE Contribution
51	ACH	12/09/2024	ACH 2677	AmeriFlex Business Solutions	5.91 12/6/24 Inv. #4575147 EE FSA Claim
52	ACH	12/11/2024	ACH 2678	Wells Fargo Merchant Services	145.00 Monthly Merchant Service/Annual Membership Renewal
53	ACH	12/11/2024	ACH 2679	Paychex	8,745.75 PPE 12/7/24 CK Date 12/12/24 Payroll Taxes
54	ACH	12/11/2024	ACH 2680	Paychex	30,679.47 PPE 12/7/24 CK Date 12/12/24 Net Payroll
55	ACH	12/12/2024	ACH 2681	AmeriFlex Business Solutions	23.00 INV793260 Monthly Admin Fee
56	ACH	12/12/2024	ACH 2682	Paychex	209.76 Inv. #2024121001 Payroll Service Fee
57	ACH	12/13/2024	ACH 2683	US Bank	178,000.00 Monthly Investment
58	ACH	12/13/2024	ACH 2684	Paychex	50.00 12/2024 - Monthly Admin Base Fee
59	ACH	12/16/2024	ACH 2722	Corebridge	3,093.29 PPE 12.7.24 CK Date 12.12.24 EE Contribution
60	ACH	12/16/2024	ACH 2723	Corebridge	2,200.04 PPE 12.7.24 CK Date 12.12.24 ER Match
61	ACH	12/20/2024	ACH 2727	Paychex	139.36 12/5/2024 Inv. #7280597 Payroll Service Fee
62	ACH	12/23/2024	ACH 2728	AmeriFlex Business Solutions	111.14 12/23/24 Inv. #4584920 Employee FSA Claim
63	ACH	12/26/2024	ACH 2729	Paychex	30,647.85 PPE 12.21.24 CK Date 12.26.24 Net Payroll
64	ACH	12/26/2024	ACH 2730	Paychex	8,860.53 PPE 12.21.24 CK Date 12.26.24 Payroll Taxes
65	ACH	12/26/2024	ACH 2731	Paychex	209.76 PPE 12.21.24 CK Date 12.26.24 Payroll Service Fee
66	ACH	12/27/2024	ACH 2732	WA State Department of Revenue	812.38 11/2024 B&O Tax Submission
67	ACH	12/30/2024	ACH 2733	Corebridge	3,086.21 PPE 12.21.24 Ck Date 12.27.24 EE Contribution
68	ACH	12/30/2024	ACH 2734	Corebridge	2,194.10 PPE 12.21.24 Ck Date 12.27.24 ER Match
69	<b>Subtotal · ACH Operating Expenses Acct *2709</b>			<b>298,876.84</b>	<b>E</b>
70					
71	<b>Total - ACH Operating Acct *2709</b>			<b>733,518.84</b>	<b>D-E</b>
72					
73					
74	<b>Wells Fargo Property Acct *7265</b>				
75	ACH	12/24/2024	ACHPY936667	Axiom Northwest Construction	846,814.30 F Kruger Refresh 12/11/24 Inv. #60172-10 (Progress Billing) net of retainage withheld
76	<b>Total · ACH Wells Fargo Property Acct *7265</b>			<b>846,814.30</b>	<b>F</b>
77					
78					
79					
80	<b>Summary-</b>			<b>Amount</b>	<b>Ref</b>
81	Warrants-All Accounts			477,849.59	A-C
82	Electronic Disbursements-Acct 2709			733,518.84	D-E
83	Electronic Disbursements-Acct 7265			846,814.30	F
84	<b>Total Disbursements December 2024</b>			<b>2,058,182.73</b>	<b>A-F</b>

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY

DBA VERDANT HEALTH COMMISSION

**WARRANT AND ELECTRONIC DISBURSEMENT APPROVAL- DECEMBER 2024**

WE, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish, County, Washington do hereby certify that the merchandise or services hereinafter specified in the supporting schedules referenced A-C and D-F have been received and the Warrant Numbers and Electronic Transactions detailed herein have been issued in the payment amounts as follows:

Type	Account	By	Date	Check or Electronic #	Total	Reference
Warrants	2717-Warrant	Verdant	12/1/2024-12/31/2024	16708-16754	310,017.08	<b>A</b>
Warrants	7265-Property Management	JSH	12/1/2024-12/31/2024	J2793-J2832	141,085.93	<b>B</b>
Warrants	2725-Workers Comp	Eberle Vivian	12/1/2024-12/31/2024	305568 - 305570	26,746.58	<b>C</b>
				<b>Subtotal Warrants</b>	<b>477,849.59</b>	<b>A-C</b>
Electronic	2709-Operating	Verdant	12/1/2024-12/31/2024	ACH GRN2685-2721--D ACHEC27091-ACH2734--E	733,518.84	<b>D-E</b>
Electronic	7265-Property	Verdant	12/1/2024-12/31/2024	ACHPY936667-F	846,814.30	<b>F</b>
				<b>Subtotal Electronic</b>	<b>1,580,333.14</b>	<b>D-F</b>
				<b>Total Disbursements</b>	<b>2,058,182.73</b>	<b>A-F</b>

These warrants and electronic disbursements are hereby approved.

Attest:

\_\_\_\_\_  
Riene Simpson-CPA, Director of Finance  
District Auditor

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

## Verdant Community Social Worker Highlights: January 2025

- Case Management – continuing support for clients. Will be ramping up case load over the next several months.
- Continue to provide inreach/outreach with Swedish Edmonds Hospital. Now meeting with Hospital nursing case management staff on a monthly basis to provide presentations. January presentation included a discussion on appropriate referrals for patients and the coordinated entry process.
- CHART Leadership and Facilitation support.
- VOA 211 Community Resource Advocate – Continuing support and community introductions.
- This past month included, weekly team check ins and monthly team staff meeting, the monthly Homeless Policy Taskforce, monthly Snohomish County Community BH Committee, monthly south county provider meeting, monthly South County Human Services Monthly Connect.
- Putting together either an in-person or virtual 6-hour suicide prevention training for providers, which will most likely be held in April. This is a required course for licensed DOH professionals.
- Working with SW Supervisor consultant around 2025 goals, to include:
  - Discharge and transition planning for all clients served
  - Determining when to terminate clients
  - Improving outreach and referral network
  - Finish review and updating documents for informed consent
  - Complete self-assessment of skills for clinical care

## Marketing Report for Jan 2025 Board Meeting

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### Social Media: Dec 12 – Jan 13, 2024

Facebook	Instagram
<b>Reach:</b> 2,100 (down 53.3%)	<b>Reach:</b> 1300 (up 123.9%)
<b>Content Interactions:</b> 121 (down 36.9%)	<b>Content Interactions:</b> 331 (down 401.5%)
<b>Followers:</b> 1,680 (up 7)	<b>Followers:</b> 258 (up 8)
<b>Posts:</b> 10 (down 3)	<b>Posts:</b> 6 (down 4)

### Current Happenings:

- The [January Newsletter](#) went out with the theme of supporting immigrant and refugee populations
- Initial mockups for the website homepage refresh will be done before the end of Jan
- Content and design for two information displays for The Langer Building will be done before the end of Jan

### Jan Events

- Monthly Walk with a Latina Doc occurred on Jan 11

### Press Mentions This Month

[Free rhythm and strength fitness class at Verdant Wellness Center every Thursday](#)

[Teen Talk: Some healthy ways to address teen stress | MLTnews.com](#)

[Health Matters: Dark days, bright ideas - Innovative ways to combat seasonal blues](#)

[Foundation for Edmonds School District receives \\$140K grant from Verdant Health Commission](#)

[Heart Disease and High Blood Pressure: Nutrition Interventions - Stilly Valley Health Connections](#)

[Washington named America's most bike-friendly state - My Edmonds News](#)

[Receive free Narcan and health screenings while dropping off food at Edmonds Food Bank Dec. 14](#)

[Verdant Health offering free Zumba fitness class every Monday in Lynnwood](#)

[Savor the season with comforting winter soups and salads during Verdant cooking demo Dec. 18](#)

[Edmonds College receives donation from Indo-American Friendship Forum Foundation to empower homeless students - Lynnwood Times](#)

[Winter recipes with seasonal root vegetables focus of Dec. 10 Verdant cooking demo](#)

[Learn to make winter seasonal salads during Verdant cooking demo Dec. 4](#)

## New Content/Promotional Materials Created

