

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting  
via Zoom**

**September 22, 2021  
8:00 a.m.-10:00 a.m.**

**Commissioners  
Present**

Bob Knowles, President (via Zoom)  
Dr. Jim Distelhorst, Secretary (via Zoom)  
Deana Knutsen, Commissioner (via Zoom)  
Karianna Wilson, Commissioner (via Zoom)  
Fred Langer, Commissioner (via Zoom)

**Staff**

Lisa Edwards, EdD, Superintendent (via Zoom)  
Jennifer Piplic, Marketing Director (via Zoom)  
Sue Waldin, Community Wellness Program Manager (via Zoom)  
Nancy Budd, Community Social Worker (via Zoom)  
Zoe Reese, Director of Community Impact (via Zoom)  
Tammy Keuser, Director of Finance and Operations (via Zoom)  
Tammy Weenink, Executive Assistant/Office Manager (via Zoom)  
Sandra Huber, Community Engagement Manager (via Zoom)

**Guests**

March Kirchoff Wonderland (via Zoom)  
Alex Lundy, Wonderland (via Zoom)  
Michelle Stiller Bradley, Wonderland (via Zoom)  
Carolyn Brennan, Community (via Zoom)  
Liz Flores-Marcus, Wonderland (via Zoom)

**Call to Order**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:01 a.m. by President Knowles.

**Approval of  
Minutes**

***Motion was made, seconded and passed unanimously to approve*** the minutes of the special Housing Study Session on Wednesday, August 11, 2021. (E:70:21)

***Motion was made, seconded and passed unanimously to approve*** the minutes of the regular board meeting on August 25, 2021. (E:71:21)

**Superintendent  
Report**

Dr. Edwards reported that Verdant continues to monitor the growing case rates for COVID-19 and the challenges it presents to the team. The team has worked to prepare for a booster shot clinic site if the authorizations come to fruition. Edmonds College has offered space and both Seattle Visiting Nurses and Medical Teams International are ready to begin offering booster shots. The Verdant team participated in a one-day retreat and celebrated accomplishments and set goals and priorities for

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2022. Dr. Edwards reported that the letter of intent from South County Fire to acquire Value Village has been accepted, signed and returned to Brad Berg and South County Fire. Dr. Edwards will continue to meet with Chief Hovis from South County Fire to move the acquisition forward and the next step is for South County Fire to conduct an Environmental Impact Study and conduct due diligence for zoning of the property. Dr. Edwards also met with one of the co-owners of the Party Store who offered to sell Verdant the back parking lot that connects our land with HASCO and they are planning to email a written proposal that she will share with the commissioners. Dr. Edwards attended the September 7, 2021 Lynnwood City Council work session to learn more about the planning for behavioral health services at the new Lynnwood Community Justice Center.

**Executive  
Committee  
Report**

President Knowles reported that the Executive Committee met on Wednesday, September 15, 2021 to review the agenda for the September 22, 2021 board meeting. No action was taken.

**Finance  
Committee  
Report**

The Finance Committee met on September 13, 2021. Ms. Keuser reviewed the financial statement and cash activity for August 2021 and noted anything over \$5,000 in payment from the warrants. (E:72:21)

**Authorization for  
Payment of  
Voucher and  
Payroll**

Authorization for payment of vouchers and payroll: Warrant numbers 15018 through 15087 for August 2021 for payment in the amount of \$195,745.35 were presented for approval by Commissioner Langer. (E:73:21) **Motion was made, seconded and passed unanimously to approve.**

**YTD Expenses for  
July 2021**

Ms. Keuser presented a pie chart representing YTD expenses as of August 2021. (E:74:21) Starting January 2022 program salaries will be put into program expenses and pulled out of admin.

**Program  
Committee  
Update**

Commissioner Knutsen reported that the Program Committee met on September 16, 2021.

**Conflicts of  
Interest**

No conflicts of interest reported.

**Modifications to  
Contracts**

Concern for Neighbors Foodbank is requesting the reallocation of \$10,400 to support increased direct supply purchase and costs of recovering stolen van to allow for food recovery and delivery for the project Client Experience Improvement/Healthy Choice Education, 1/1/21-12/31/21. **Motion was made, seconded and passed unanimously to approve.**

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The City of Mountlake Terrace, City of Lynnwood and the YMCA are each requesting to extend the end dates of their respective contracts to 12/31/22 for the project Drowning Prevention, 12/2017-12/2021. **Motion was made, seconded and passed unanimously to approve.**

**Expiring  
Contracts**

None

**Superintendent's  
Discretionary  
Funds**

Ms. Reese presented newly funded contracts as of 8/31/21.  
(E:75:21)

Helping Hands Project Organization, Rapid Senior Support, 8/1/2021-12/31/2021, total funding amount of \$62,499. **Motion was made, seconded and passed unanimously to approve.**

Seattle Visiting Nurse Association, Flu Shots for Uninsured, 9/7/2021-12/31/2021, total funding amount up to \$20,000. **Motion was made, seconded and passed unanimously to approve.**

Vision Hope Center, Vision Mobility Relief Project, 9/15/21-11/15/21, total funding amount of \$21,000. **Motion was made, seconded and passed unanimously to approve.**

Washington Kids in Transition, Homelessness Prevention, 9/1/21-12/31/21, total funding amount of \$28,571. **Motion was made, seconded and passed unanimously to approve.**

Wonderland Child and Family Services, Virtual PEPs Affinity Group, 8/1/21-12/21/21, total funding amount of \$2,563. **Motion was made, seconded and passed unanimously to approve.**

**Approval of Q3  
Grant  
Applications**

Ms. Reese presented the Q3 grant applications to approve with full board discussion of approved amount. A total of 16 grant applications were and received and 11 were presented to commissioners for funding by the Program Committee.  
(E:75:21)

The application for funding renewal for Medical Teams International was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$150,000** for Medical Teams International Care and Connect Dental Program for one year.

The application for funding renewal for South County Fire was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$351,900** for South County Fire Community Resource Paramedic for one year.

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The application for funding renewal for Wonderland Child and Family Services was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$195,000** for Wonderland Child and Family Services Hope Rising Clinic for one year.

Ms. Reese presented the Q3 grant applications recommended for funding. (E:75:21)

The application for funding for Cancer Lifeline was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$14,000** for Cancer Lifeline Whole Patient Services for Cancer Patients in South Snohomish County for one year.

The application for funding renewal for Domestic Violence Services was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$80,000** for Domestic Violence Services Prevention, Education and Outreach for one year.

The application for funding renewal for Girls on the Run was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$24,605** for Girls on the Run Heart and Sole for one year.

The application for funding for Jean Kim Foundation was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$246,633** for Jean Kim Foundation Hygiene Center for one year.

The application for funding for Korean Community Service Center was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$115,000** for Korean Community Service Center Mind, Body, and Soul for Korean Americans for one year.

The application for funding renewal for Parent Trust was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$79,000** for Parent Trust Conscious Fathering for one year.

The application for funding for Washington West African Center (fka Gambian Talents Promotion) was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$114,600** for Washington West African Center Drop-in Center for one year.

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**Grantee  
Highlights**

The application for funding for YMCA was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve \$93,330** for YMCA Community Health Navigation to Support East African Community for one year.

Ms. Reese reported on recent grantee report highlights. Helping Hands Project in partnership with Medical Teams International have been able to perform outreach to communities of color to provide information about COVID-19 vaccines. Six community vaccine clinics were held and 69 individuals were vaccinated with 72% identifying as non-white. Edmonds Food Bank has increased access to fresh produce by 47% in the past year. Project Girl successfully launched their "immersion lab" summer program with the unanticipated benefit of providing support to the parents and all participants receiving mental health support from contracted program staff.

**Other items**

**Fluxx**

Ms. Reese reported that the new grant management software Fluxx is on schedule to launch with Q4 grant applications that will be accepted November 8-19, 2021. Training will be scheduled throughout October and November for staff and Program Committee.

**Review of 2021  
and 2022 Budget  
Forecasting**

Ms. Keuser presented the Committed Program Funding schedule as of August 2021. Superintendent Discretionary will be pulled into this report in October. Ms. Reese presented a graph of grant funds that specifies program area and committed funds for 2020-2022. (E:76:21)

**Verdant Program  
and Marketing  
Highlights**

See exhibit (E:77:21) for updates on program staff and marketing highlights.

**DEI Consultant**

Dr. Edwards presented KAYA Strategik to approve as DEI Consultant, details were discussed, and all concerns addressed. **Motion was made, seconded and passed unanimously to approve** the contract with KAYA Strategik as DEI Consultant in the amount up to \$30,000. (E:78:21)


**CHART  
Leadership**

Dr. Edwards presented The Extra Step to approve for CHART Leadership. Proposal was discussed and all concerns addressed. **Motion was made, seconded and passed unanimously to approve** The Extra Step for CHART Leadership for a one-year pilot program in the amount up to \$105,147.29. (E:79:21)

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- Public Comments** Carolyn Brennan, Commissioner Candidate and member of the community, congratulated Verdant on all the good work that has been done.
- Commissioner Comments** Commissioner Distelhorst thanked everyone and the Program Committee for all their work and for addressing the issue of high utilizers.
- Commissioner Knutsen commented that is has been a very intense period of time working on the DEI Consultant, CHART leadership, Q3 grant process and budget all at the same time and thanked everyone for all their hard work.
- Meeting Recess** President Knowles recessed the meeting at 9:29 a.m. to reconvene at 9:35 a.m.
- Executive Session** President Knowles reconvened the regular meeting at 9:35 a.m. and immediately recessed into Executive Session to consider acquisition of Real Estate and to Evaluate the Qualifications of an Applicant for Public Employment. President Knowles announced that Executive Session would last until 10:00 a.m. and no action would be taken.
- Open Session** The board reconvened into Open Session at 10:00 a.m.
- Adjournment** The meeting was adjourned at 10:00 a.m. by President Knowles.

**ATTEST BY:**

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President

DocuSigned by:  
  
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Secretary