

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting**

**via Zoom**

**July 28, 2021**

**Commissioners  
Present**

Bob Knowles, President (via Zoom)  
Dr. Jim Distelhorst, Secretary (via Zoom)  
Deana Knutsen, Commissioner (via Zoom)  
Karianna Wilson, Commissioner (via Zoom)  
Fred Langer, Commissioner (via Zoom)

**Staff**

Lisa Edwards, EdD, Superintendent (via Zoom)  
Jennifer Piplic, Marketing Director (via Zoom)  
Sue Waldin, Community Wellness Program Manager (via Zoom)  
Nancy Budd, Community Social Worker (via Zoom)  
Zoe Reese, Director of Community Impact (via Zoom)  
Tammy Keuser, Director of Finance and Operations (via Zoom)  
Tammy Weenink, Executive Assistant/Office Manager (via Zoom)

**Guests**

Sara Rigel, Board President, Washington State School-based Health Center Alliance  
Daniel Johnson, CEO, Edmonds Waterfront Center  
Michelle Barnes, Social Services Senior Manager, Homage  
Alma Ohtomo, Senior Tech Connect Participant  
Jack Rice, Edmonds Waterfront Center volunteer  
Chris Glanister, Edmonds Waterfront Center support  
Shannon Serier, Homage staff  
Celeste Virago, Homage staff  
Members of the Community

**Call to Order**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:01 a.m. by President Knowles.

**Approval of  
Minutes**

***Motion was made, seconded and passed unanimously to approve*** the minutes of the regular board meeting on June 23, 2021. (E:44:21)

**Community  
Presentation**

Ms. Reese introduced Ms. Rigel, Board President of Washington State School-based Health Care Alliance. Ms. Rigel's presentation included the history and overview of the school-based health care program highlighting the benefits of reducing the barriers to health care and increasing accessibility for the students in need of services. (E:45:21)

Ms. Reese presented a short video of the Sedro Woolley School-based Health Center.

Commissioners Meeting  
June 23, 2021

**Community  
Presentation**

Ms. Reese introduced Ms. Barnes, Social Services Senior Manager at Homage. Ms. Barnes talked about the Verdant funded program Senior Tech Connect and the impact it has had on the senior participants.

Mr. Johnson, CEO at the Edmonds Waterfront Senior Center introduced 83-year-old Ms. Ohtomo who has been involved on the board and various committees at the Edmonds Waterfront Senior Center and has been an advocate for the Senior Tech Connect program.

Ms. Ohtomo spoke about her introduction to technology and how at first she was resistant to learning. Now she is helping to connect others with the Senior Tech Connect program and encouraging them to accept technology as a good form of communication.

Mr. Johnson introduced Mr. Rice, a sophomore at Edmonds-Woodway High School, who has been instrumental in the success of the program. Prior to this pilot program's launch, he started his own non-profit to help seniors work with technology.

Mr. Rice talked about helping his grandparents with tech challenges and decided to expand services to more seniors and reached out to Mr. Johnson. Mr. Rice has been providing 1:1 training and assistance to seniors on tablets and smart phones helping to bridge the gap between the generations.

**Superintendent  
Report**

Dr. Edwards reported that during the past month the Verdant team has created hybrid and in-person classes in addition to the virtual classes that are already being offered. Marketing has been developing icons for promotional materials to easily distinguish between in-person classes, virtual, and hybrid. Starting August 2, the VCWC will be open for the public from 9:00 a.m.-4:00 p.m. Monday through Friday. Verdant has hosted two South County Walks and two Meet Me at the Park events for the community. Verdant continues to work with Swedish Hospital Edmonds and met with the design firm of NBBJ on June 30 to plan for updating the Kruger Clinic exterior and interior common spaces to match the hospital. Swedish Edmonds hired NBBJ for this portion of the project. The RFP for construction will be drafted as soon as the design work is completed in early September 2021 and the RFP for the Wellness Center will be happening in tandem. Dr. Edwards announced that Verdant has released two RFQs for the leadership of the CHART program and a DEI Consultant.

**Executive  
Committee  
Report**

President Knowles reported that the Executive Committee met on Wednesday, July 21, 2021 to review the agenda for the July 28, 2021 board meeting. No action was taken.

Commissioners Meeting  
June 23, 2021

President Knowles announced that commissioners have been working with Turner HR Services on an engagement survey that will be emailed out for feedback and asks that the survey be completed in a timely manner.

**Finance  
Committee  
Report**

The Finance Committee met on July 16, 2021. Ms. Keuser reviewed the financial statement and cash activity for June 2021 and noted anything over \$5,000 in payment from the warrants. (E:46:21)

**Authorization for  
Payment of  
Voucher and  
Payroll**

Authorization for payment of vouchers and payroll: Warrant numbers 14909 through 14961 for June 2021 for payment in the amount of \$132,292.28 were presented for approval by Commissioner Langer. (E:47:21) **Motion was made, seconded and passed unanimously to approve.**

**YTD Expenses for  
May 2021**

Ms. Keuser presented pie chart representing YTD expenses as of June 2021. (E:48:21)

**Program  
Committee  
Update**

Commissioner Knutsen reported that the Program Committee met on July 8, 2021.

**Conflicts of  
Interest**

No conflicts of interest reported.

**Grant  
Modifications**

Edmonds Waterfront Center is requesting to extend the end date from 6/30/21 to 7/30/21 for the Senior Tech Connect program. **Motion was made, seconded and passed unanimously to approve.**

Foundation for Edmonds School District is requesting to extend end date from 6/30/21 to 8/31/21 for Pandemic Response Meals for Students in Edmonds School District. **Motion was made, seconded and passed unanimously to approve.** (E:49:21)

**Superintendent's  
Discretionary  
Funds**

Edmonds College Foundation Student Meal and Food Pantry Program, 6/15/21-12/31/21, \$40,000

Habesha Community Center Summer Program for Ethiopian and Eritrean Youth, 7/2/21-7/30/21, \$21,000


Jean Kim Foundation Hygiene Center, 6/15/21-12/31/21, \$60,000

Medical Team International and Helping Hands Project Organization Community-based COVID vaccine events, 6/15/21-8/15/21, \$33,830

Commissioners Meeting  
June 23, 2021

- Expiring Contracts** Organizations with expiring contracts have been contacted and encouraged to reapply via the August 16-27 application cycle.
- Q3 Grant Making** Ms. Reese is anticipating overall fewer applications as there are fewer renewals. Applications will be accepted August 16, 2021-August 27, 2021 for the Q3 grant making process.
- Review of 2021 and 2022 Budget Forecasting** Ms. Reese presented the program payout schedule as of June 2021 and an overview of funding commitments by year and priority area for 2021 and 2022 displaying overall how spending compares to other years. (E:50:21)
- Verdant Program and Marketing Highlights** See exhibit (E:51:21) for updates on program staff and marketing highlights.
- Public Comments** None.
- Commissioner Comments** Commissioner Knutsen was excited to learn about the School-based Health Care and Senior Tech Connect programs and thanked staff for their hard work.
- Commissioner Distelhorst was excited as well and commented on the necessity of these services and was thankful for the work being done.
- Meeting Recess** President Knowles recessed the meeting at 9:27 a.m. to reconvene at 9:35 a.m.
- Executive Session** President Knowles reconvened the regular meeting at 9:35 a.m. and immediately recessed into Executive Session to review and consider proposed sale of real estate.
- Open Session** The board reconvened into Open Session at 10:15 a.m.
- Adjournment** The meeting was adjourned at 10:15 a.m. by President Knowles.

**ATTEST BY:**

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President

DocuSigned by:  
  
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Secretary